

Agenda Item #: 3D-2

PALM BEACH COUNTY
BOARD OF COUNTY COMMISSIONERS

PB/MB 7-0

AGENDA ITEM SUMMARY

R-2018-0218

Meeting Date: March 13, 2018 Consent Regular
 Public Hearing

Department: County Attorney

Submitted By: County Attorney

Submitted For: County Attorney

I. EXECUTIVE BRIEF

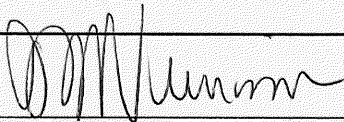
Motion and Title: Staff recommends motion to adopt: a Resolution of the Board of County Commissioners of Palm Beach County, Florida (the Board), amending the Rules of Procedure to be incorporated into Section 500.00 of the County's Administrative Code; and providing for an effective date.

Summary: The Board, at its February 27, 2018, workshop meeting, expressed its desire to hold Commissioner and Staff comments prior to the Consent Agenda. The adoption of this resolution accomplishes this change to the Official Agenda format. Countywide (DMN)

Background and Justification: This item is in response to the Board's desire for Commissioner and Staff comments to take place prior to the Consent Agenda. Section III. A. of the Board's Rules of Procedure sets forth the format for a typical regular Board meeting. This section must be amended to reflect the change. Also included is language allowing for any future agenda format changes to be made by majority vote of the Board without the need for further action.

Attachment:

- 1. Resolution

Recommended by:  3/1/18
County Attorney Date

Approved by: N/A _____
Date

II. FISCAL IMPACT ANALYSIS

A. Five Year Summary of Fiscal Impact:

Fiscal Years	2018	2019	2020	2021	2022
Capital Expenditures	_____	_____	_____	_____	_____
Operating Costs	_____	_____	_____	_____	_____
External Revenues	_____	_____	_____	_____	_____
Program Income (County)	_____	_____	_____	_____	_____
In-Kind Match (County)	_____	_____	_____	_____	_____
NET FISCAL IMPACT	-0-	-0-	-0-	-0-	-0-
# ADDITIONAL FTE POSITIONS (Cumulative)	_____	_____	_____	_____	_____

Is Item Included in Current Budget? Yes _____ No _____

Budget Account No.: Fund _____ Department _____ Unit _____ Object _____

Reporting Category _____

B. Recommended Sources of Funds/Summary of Fiscal Impact: No Fiscal Impact.

C. Departmental Fiscal Review: _____

III. REVIEW COMMENTS

A. OFMB Fiscal and/or Contract Development and Control Comments:

[Signature] 3/2/18
 OFMB 3/1/18
[Signature] 3/5/18
 Contract Development and Control

B. Legal Sufficiency:

[Signature] 3/5/18
 Assistant County Attorney

C. Other Department Review:

 Department Director

THIS SUMMARY IS NOT TO BE USED AS A BASIS FOR PAYMENT.

RESOLUTION NO. R-2018- 0218

RESOLUTION OF THE BOARD OF COUNTY COMMISSIONERS OF PALM BEACH COUNTY, FLORIDA, AMENDING THE RULES OF PROCEDURE INCORPORATED INTO SECTION 500.00 OF THE COUNTY'S ADMINISTRATIVE CODE; PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, Section 125.87, Florida Statutes, requires the County to adopt an Administrative Code; and

WHEREAS, the Board of County Commissioners (the "Board") has previously adopted an Administrative Code on April 25, 1989, which has, from time to time, been amended by resolution; and

WHEREAS, the Board wishes to amend the Rules of Procedure, incorporated in Section 500.00 of the Administrative Code.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF COUNTY COMMISSIONERS OF PALM BEACH COUNTY, FLORIDA, that:

1. Section III. A., "Official Agenda," of the Rules of Procedure incorporated into Section 500.00 of the Administrative Code is amended as follows:

A. Official Agenda. There shall be an official agenda for every meeting of the Board, which shall set forth the order of business to be conducted at the meeting. The agenda format for a typical Regular* Board meeting shall be substantially as follows:

1. CALL TO ORDER
 - A. Roll Call
 - B. Invocation
 - C. Pledge of Allegiance
2. AGENDA APPROVAL/SPECIAL PRESENTATIONS/BCC AND STAFF COMMENTS
 - A. Additions, Deletions, Substitutions
 - B. Adoption
 - C. Special Presentations – 9:30 A.M. (if applicable)
 - D. Staff Comments

E. COMMISSIONER COMMENTS

- 3. CONSENT AGENDA
- 4. PUBLIC HEARINGS – 9:30 A.M. (if applicable)
- 5. REGULAR AGENDA
- 6. BOARD/DISTRICT APPOINTMENTS
- 7. MATTERS BY THE PUBLIC – 2:00 P.M./6 P.M. (as applicable)
- 8. ADJOURNMENT

*Workshop and other meeting agendas shall be prepared by Administration in an appropriate format. The format for any Board meeting, unless otherwise provided by law, may be revised by majority vote of the Board without further action required.

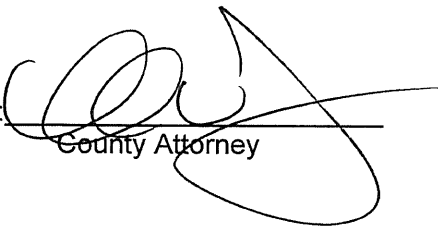
2. This Resolution shall take effect upon its adoption.

The foregoing resolution was offered by Commissioner Burdick, who moved its adoption. The motion was seconded by Commissioner Berger, and upon being put to a vote, the vote was as follows:

Commissioner Melissa McKinlay, Mayor	<u> Aye </u>
Commissioner Mack Bernard, Vice Mayor	<u> Aye </u>
Commissioner Hal R. Valeche	<u> Aye </u>
Commissioner Paulette Burdick	<u> Aye </u>
Commissioner Dave Kerner	<u> Aye </u>
Commissioner Steven L. Abrams	<u> Aye </u>
Commissioner Mary Lou Berger	<u> Aye </u>


The Mayor thereupon declared this resolution duly passed and adopted this 13th day of March, 2018.

APPROVED AS TO FORM AND LEGAL SUFFICIENCY

By: 
County Attorney

PALM BEACH COUNTY, FLORIDA, by its BOARD OF COUNTY COMMISSIONERS

Sharon R. Bock, Clerk and Comptroller

By: 
Deputy Clerk 