



Building Division Permit and Inspection Utilization Report

All Data is Based Upon the 2018-2019 Fiscal Year Audit Completed April 2020

I. Introduction:

- a. In accordance with [Chapter 2019-75 Laws of Florida](#), new provisions in Chapter 553.80(7) now require a “permit and inspection utilization report”. The specific language follows in [Florida Statutes Section 553.80\(7\)\(b\)](#):

By December 31, 2020, the governing body of a local government that provides a schedule of fees shall create a building permit and inspection utilization report and post the report on its website. The information in the report shall be derived from relevant information available in the most recently completed financial audit. After December 31, 2020, the governing body of a local government that provides a schedule of fees shall update its building permit and inspection utilization report before making any adjustments to the fee schedule. The report shall include:

1. *Direct and indirect costs incurred by the local government to enforce the Florida Building Code, including costs related to:*
 - a. *Personnel services costs, including salary and related employee benefit costs incurred by the local government to enforce the Florida Building Code.*
 - b. *Operating expenditures and expenses.*
2. *Permit and inspection utilization information, including:*
 - a. *Number of building permit applications submitted.*
 - b. *Number of building permits issued or approved.*
 - c. *Number of building inspections and reinspections requested.*
 - d. *Number of building inspections and reinspections conducted.*
 - e. *Number of building inspections conducted by a private provider.*
 - f. *Number of audits conducted by the local government of private provider building inspections.*
 - g. *Number of personnel dedicated by the local government to enforce the Florida Building Code, issue building permits, and conduct inspections.*
 - h. *Other permissible activities for enforcing the Florida Building Code as described in subparagraph (a)1.*
3. *Revenue information, including:*
 - a. *Revenue derived from fees pursuant to paragraph (a).*
 - b. *Revenue derived from fines pursuant to paragraph (a).*
 - c. *When applicable, investment earnings from the local government’s investment of revenue derived from fees and fines pursuant to paragraph (a).*
 - d. *Balances carried forward by the local government pursuant to paragraph (a).*
 - e. *Balances refunded by the local government pursuant to paragraph (a).*
 - f. *Revenue derived from other sources, including local government general revenue.*

II. Section 1 Direct and Indirect Cost Data:

1. Direct and indirect costs incurred by the local government to enforce the Florida Building Code, including costs related to:
 - a. Personnel services costs, including salary and related employee benefit costs incurred by the local government to enforce the Florida Building Code.
 - b. Operating expenditures and expenses.

See: [Building Division Expense Summary FY2019.pdf](#)

III. Section 2 Permit and Inspection Utilization Information:

2. Permit and inspection utilization information, including:

- a. Number of building permit applications submitted.

Primary: 56,593 Sub Permits: 36,028 Total: 96,621

- b. Number of building permits issued or approved.

Primary: 53,594 Sub Permits: 36,028 Total: 89,622

- c. Number of building inspections and reinspections requested.

Requested: 224,138

- d. Number of building inspections and reinspections conducted.

Conducted: 196,103

- e. Number of building inspections conducted by a private provider.

Private Provider Inspections: 613

- f. Number of audits conducted by the local government of private provider building inspections.

Private Provider Audits: 580

- g. Number of personnel dedicated by the local government to enforce the Florida Building Code, issue building permits, and conduct inspections.

Building Division Personnel: 156

See: [Building Division Expense Summary FY2019.pdf](#)

- h. Other permissible activities for enforcing the Florida Building Code as described in subparagraph (a)1.

- All activities are reflected in the Expense Summary.
See: [Building Division Expense Summary FY2019.pdf](#)
- Objects 3124, 3125, 3134, 3413, and 3414 in Unit 6107 represent service charges for other agencies supporting Building Division activities.
- Object 3401 in Unit 6107 represents contracts with outside firms providing supplemental inspection and plan review staffing to meet workload demand.
- Unit 6108 represents Contractors Certification Division Unlicensed Activity Investigation, Monitoring and Prosecution supporting the Building Division. These activities include inactive permit prosecution and investigating complaints filed against State Licensed Contractors by residents and property owners in Unincorporated Palm Beach County.
See: [CC Bldg Cases.pdf](#), and [CC LCRB Cases.pdf](#)
- Unit 6109 represents Code Enforcement Division staffing supporting the Building Division by performing investigation and prosecution of regulated construction activity without required permits often involving unlicensed parties.
See: [CE Building Cases 2019.pdf](#), and [CE Bldg Referrals 2019.pdf](#)

IV. Section 3 Revenue Information:

3. Revenue information, including:

a. Revenue derived from fees pursuant to paragraph (a).

See Unit 6107 Line 2200 in [Building Division Revenue Summary FY2019.pdf](#)

b. Revenue derived from fines pursuant to paragraph (a).

See Unit 6107 Line 5900 in [Building Division Revenue Summary FY2019.pdf](#)

c. When applicable, investment earnings from the local government's investment of revenue derived from fees and fines pursuant to paragraph (a).

See Unit 0100 Line 6110 in [Building Division Revenue Summary FY2019.pdf](#)

d. Balances carried forward by the local government pursuant to paragraph (a).

See Unit 6107 Line 8901 in [Building Division Revenue Summary FY2019.pdf](#)

e. Balances refunded by the local government pursuant to paragraph (a).

All revenue lines shown include (are adjusted by) refunds processed during the subject Fiscal Year.

f. Revenue derived from other sources, including local government general revenue.

- **Unit 6174 Line 4199 represents a shared percentage of collections from DBPR Codes and Standards and BCAIB surcharges to be used for code development purposes.**

See: [Building Division Revenue Summary FY2019.pdf](#)

- **Unit 6175 Line 4195 represents a shared percentage of collections for administering collection of County Impact Fees on permitted construction projects.**

See: [Building Division Revenue Summary FY2019.pdf](#)

- **Unit 6176 Line 4900 represents a shared percentage of collections for administering collection of Solid Waste Authority curbside collection start up fees**

See: [Building Division Revenue Summary FY2019.pdf](#)