

**PALM BEACH COUNTY**

**INFRASTRUCTURE SALES TAX TYPE 1 TRANSFER**

PROJECT:	Buttonwood Parking Lot Light Replacement	CATEGORY:	Parking Lot Lighting Replacement
PROJECT NO.:	T153	DISTRICT NO.:	<u>3</u>
CONSTRUCTION DEPARTMENT:	Facilities Development & Operations	DEPT. TRANSFER #:	<u>24-06</u>
OPERATING DEPARTMENT:	Parks & Recreation		

A Type 1 Transfer authorizes the transfer sweep of Residual Funds from the Approved Project Budget to the Department Reserve.

Summary of Transfer Details: This project has been completed.

Date of Project Close-Out:	<u>12/4/2023</u>
Approved Project Budget:	<u>\$94,610</u>
Total Project Cost:	<u>\$89,745</u>
Amount to be Transferred/Swept:	<u>\$4,865</u>
Department Reserve before this Transfer:	<u>\$1,544,826</u>
Department Reserve after this Transfer:	<u>\$1,549,691</u>

PALM BEACH COUNTY  
Requested by Operating Dept.:

By: [Signature]  
Title: Director Parks & Recreation Dept.  
Date: 4/22/24

Recommended by Jacobs Project Management:

By: Nestor Martinez  
Title: Project Manager  
Date: 04 23 24

Approved by OFMB:

By: [Signature]  
Title: Asst Budget Director  
Date: 4/23/24

PALM BEACH COUNTY  
Requested by Construction Dept.:

By: [Signature]  
Title: FDO Director  
Date: 4/22/24

Modified by acapria, 04/23/2024

Expense Budget		Total Lines: 5							
Budget FY	Fund	Department	Appr Unit	Unit	Object	Dollar Amount	Increase/Decrease	Event Type	
2024	3950	581	581T153CA	T153	4611	\$31.00	Decrease	BG06	
2024	3950	581	581T153CA	T153	6505	\$4,834.00	Decrease	BG06	
2024	3950	581	581T083CA	T083	6504	\$39,879.00	Decrease	BG06	
2024	3950	581	581T083CA	T083	6505	\$46.00	Decrease	BG06	
2024	3950	581	5819900NL	9900	9908	\$44,790.00	Increase	BG06	

From 1 to 5 Total: 5 Show Lines: 10  Export to CSV

Expense Budget

Action:    
 Event Type:    
 Name:    
 Start Date:    
 End Date:    
 Dollar Amount:    
 Increase/Decrease:    
 Budget FY:    
 Fiscal Year:    
 Period:    
 Fund:    
 Department:    
 Appr Unit:    
 Unit:    
 Object:    
 Rep/Renov-Parks+Recreation   
 Contact:    
 Contact Name:    
 Description:    
 House Bill Number:    
 Debt ID:

Prepared by: Parks & Recreation  
 Recommended by: Asst Dir 4/23/24  
 Approved by: Mac G... 4/23/24  
 Posted by: Acapria 4/23/24


24-0652




**Inter-Office Memo  
Palm Beach County  
Parks & Recreation Department**

**DATE:** April 9, 2024

**TO:** Alicia DeAbreu, Assistant Budget Director  
Office of Financial Management and Budget

**THROUGH:** Rebecca Schnirman   
Director, Financial and Support Services Division

**FROM:** Reid Raymond   
Financial Analyst, Financial & Support Services Division

**RE:** Non-Board Budget Transfer BGEX 581 040924\*1199

Please process this budget transfer for the Parks and Recreation Department:

<u>Advantage #</u>	<u>Account Title</u>	<u>Increase</u>	<u>Decrease</u>
3950-581-T153 4611	Rep/Renov-Parks+Recreation		31
3950-581-T153 6505	Design/Eng/Mgmt- Cip Admin		4,834
3950-581-T083 6504	Iotb Non Infrastructure		39,879
3950-581-T083 6505	Design/Eng/Mgmt- Cip Admin		46
3950-581-9900 9908	Res-New Projects	44,790	
	<b>Totals</b>	<b>44,790</b>	<b>44,790</b>

This budget transfer is to sweep the remaining project funds for the Buttonwood Parking Lot Light Replacement (T153) and Jupiter Farms Parking Lot Light Replacement (T083) to the Parks Department IST Reserves. This transfer will be brought to the IST Oversight Committee on May 16, 2024.

Please contact me if you have any questions or need additional information.

Approved by:   
Jennifer Cirillo, Department Director

Attachment: Document Posting Report

## Advantage Document: Posting Line Information

BGEX 581 04092400000000001199

04/11/2024

<u>Accounting Line</u>	<u>Appropriation Unit</u>	<u>Object Code Description</u>	<u>Increase</u>	<u>Decrease</u>
3950-581-T153-4611	581T153CA	REP/RENOV-PARKS+RECREATION		\$31.00
3950-581-T153-6505	581T153CA	DESIGN/ENG/MGMT- CIP ADMIN		\$4,834.00
3950-581-T083-6504	581T083CA	IOTB NON INFRASTRUCTURE		\$39,879.00
3950-581-T083-6505	581T083CA	DESIGN/ENG/MGMT- CIP ADMIN		\$46.00
3950-581-9900-9908	5819900NL	RES-NEW PROJECTS	\$44,790.00	
		<b>TOTALS</b>	<b>\$44,790.00</b>	<b>\$44,790.00</b>

PALM BEACH COUNTY, FLORIDA  
EXPENDITURE STATEMENT OF ACCOUNTS  
FISCAL YEAR: 2024

FUND	DEPT	OBJECT	OBJECT NAME	APPROVED BUDGET	CURRENT BUDGET	ACCRUED EXPENDED	CASH EXPENDED	PRE ENCUMBERED	ENCUMBERED	UNCOMMITTED BALANCE
<b>FUND: 3950 Local Government One-Cent Infrastructure Surtax</b>										
<b>T153</b>										
3950	581	4611	Rep/Renov-Parks+Recrea	673	673	0.00	641.10	0.00	0.00	31.90
3950	581	6504	lotb Non Infrastructure	1	1	0.00	0.00	0.00	0.00	1.00
3950	581	6505	Design/Eng/Mgmt- Cip Adi	4,835	4,834	0.00	0.00	0.00	0.00	4,834.00
<b>T153 Buttonwood Parking Lot Light Replacement</b>				<b>5,509</b>	<b>5,508</b>	<b>0.00</b>	<b>641.10</b>	<b>0.00</b>	<b>0.00</b>	<b>4,866.90</b>
<b>FUND: 3950</b>				<b>5,509</b>	<b>5,508</b>	<b>0.00</b>	<b>641.10</b>	<b>0.00</b>	<b>0.00</b>	<b>4,866.90</b>
<b>Grand Totals</b>				<b>5,509</b>	<b>5,508</b>	<b>0.00</b>	<b>641.10</b>	<b>0.00</b>	<b>0.00</b>	<b>4,866.90</b>



# CWIP TRANSMITTAL MEMO

**TO:** Sherry Brown, Director  
Office of Financial Management & Budget

**THRU:** Jennifer Cirillo, Director  
Parks and Recreation Department

**THRU:** Rebecca Schnirman, Director Financial & Support Services  
Parks and Recreation Department

**FROM:** Reid Raymond, Financial Analyst III  
Parks and Recreation Department

**SUBJECT:** Construction Work-in-Progress (CWIP)  
Completed Projects and Substantially Completed Projects

**DATE:** April 9, 2024

In accordance with reporting requirements specified in PPM CW-F-054 (Capital Projects Management Oversight) and CW-F-062 (Construction Work-In-Progress Accounting Policies), the CWIP activity status is as follows:

Fund	Dept	Unit	Object	Program Code	Project Description	Date of Completion	Document I.D. #	FAMO Use
3950	581	T153	6505		Buttonwood Parking Lot Light Replacement	FY2023	BGEX 581 040924*1199	
3950	581	T083	6504		Jupiter Farms Parking Lot Light Replacement	FY2023	BGEX 581 040924*1199	
3950	581	T083	6505		Jupiter Farms Parking Lot Light Replacement	FY2023	BGEX 581 040924*1199	

cc: Angelo DiPierro, Manager, OFMB Fixed Assets Management Office  
Leonardo A. Bejarano, Financial Analyst III, OFMB Fixed Assets Managem  
Paul A. Guzanski, Manager, Finance Services, Accounting & Financial Reporting  
Wayne Hart, Staff Accountant, Senior Finance Services, Accounting & Financial Reporting

attachment

## Advantage Document: Posting Line Information

BGEX 581 0409240000000001199

04/11/2024

<u>Accounting Line</u>	<u>Appropriation Unit</u>	<u>Object Code Description</u>	<u>Increase</u>	<u>Decrease</u>
3950-581-T153-4611	581T153CA	REP/RENOV-PARKS+RECREATION		\$31.00
3950-581-T153-6505	581T153CA	DESIGN/ENG/MGMT- CIP ADMIN		\$4,834.00
3950-581-T083-6504	581T083CA	IOTB NON INFRASTRUCTURE		\$39,879.00
3950-581-T083-6505	581T083CA	DESIGN/ENG/MGMT- CIP ADMIN		\$46.00
3950-581-9900-9908	5819900NL	RES-NEW PROJECTS	\$44,790.00	
		<b>TOTALS</b>	<b>\$44,790.00</b>	<b>\$44,790.00</b>

**Expense Summary as of 4/23/2024**  
**Department: Parks & Recreation-Capital**  
**Fiscal Year 2024**

<u>FY</u>	<u>Fund</u>	<u>Dept</u>	<u>Unit</u>	<u>Appr Unit</u>	<u>Obj</u>		<u>Adopted Budget</u>	<u>Curent Mod Budget</u>	<u>Preencumb</u>	<u>Encumb</u>	<u>Expended</u>	<u>Available</u>
2024	3950	581	9900	5819900NL	9908	Res-New Projects	943,087.00	1,544,826.00	0.00	0.00	0.00	1,544,826.00
						Non Operating	943,087.00	1,544,826.00	0.00	0.00	0.00	1,544,826.00
						<b>Total for Unit: 9900 Reserves</b>	<b>943,087.00</b>	<b>1,544,826.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>1,544,826.00</b>
2024	3950	581	T153	581T153CA	4611	Rep/Renov-Parks+Recreation	673.00	673.00	0.00	0.00	641.10	31.90
2024	3950	581	T153	581T153CA	6504	lotb Non Infrastructure	1.00	1.00	0.00	0.00	0.00	1.00
2024	3950	581	T153	581T153CA	6505	Design/Eng/Mgmt- Cip Admin	4,835.00	4,834.00	0.00	0.00	0.00	4,834.00
						Capital	5,509.00	5,508.00	0.00	0.00	641.10	4,866.90
						<b>Total for Unit: T153 Buttonwood Parking Lot Light Replace</b>	<b>5,509.00</b>	<b>5,508.00</b>	<b>0.00</b>	<b>0.00</b>	<b>641.10</b>	<b>4,866.90</b>
	<b>Fund 3950</b>					<b>Local Government One-Cent Infrastructure Surtax</b>	<b>948,596.00</b>	<b>1,550,334.00</b>	<b>0.00</b>	<b>0.00</b>	<b>641.10</b>	<b>1,549,692.90</b>
						<b>FY 2024</b>	<b>948,596.00</b>	<b>1,550,334.00</b>	<b>0.00</b>	<b>0.00</b>	<b>641.10</b>	<b>1,549,692.90</b>
						<b>Grand Total</b>	<b>948,596.00</b>	<b>1,550,334.00</b>	<b>0.00</b>	<b>0.00</b>	<b>641.10</b>	<b>1,549,692.90</b>

{BUD\_STRU\_29\_LVL\_2.DEPT\_CD} = "581" and  
 {BUD\_STRU\_29\_LVL\_2.FUND\_CD} = "3950" and  
 {BUD\_STRU\_29\_LVL\_2.BFY} = 2024.00 and  
 {BUD\_STRU\_29\_LVL\_2.UNIT\_CD} in ["T153", "9900"]