

**PALM BEACH COUNTY  
INFRASTRUCTURE SALES TAX TYPE 2 TRANSFER**

PROJECT:	South Bay RV Campground Electrical Upgrade	CATEGORY:	Existing Park Redevelopment or Expansion
PROJECT NO.:	T143	DISTRICT NO.:	6
CONSTRUCTION DEPARTMENT:	Facilities Development & Operations	DEPT. TRANSFER #:	23-04
OPERATING DEPARTMENT:	Parks & Recreation		

A Type 2 Transfer authorizes; 1) changes in an Approved Project Budget either by transfer to or from Department Reserves or another funding source or 2) re-prioritization of an Approved Project.

**Summary of Transfer Details:**

The project cost for the South Bay RV Campground Electrical Upgrade has exceeded the approved project budget. This request is to transfer \$116,190 from the Parks Department IST Reserves to cover the shortage.

This Type 2 transfer will: (check all that apply)

- Authorize transfer to/from Departmental Reserves to an Approved Project Budget.
- Authorize from a non-IST funding source to supplement the Approved Project Budget.
- Document reprioritization of IST funded projects.
- Transfer funds from an Approved Project Budget to Departmental Reserve due to a project being completed prior to the IST Project Plan date with 100% non-IST funds.

**FINANCIAL**

Approved Project Budget:	\$216,000
Amount to be increased/decreased to Project/Budget:	\$116,190
Funding Source for Non-IST Funds:	N/A
BCC or OFMB Approval Date for Non-IST Funds:	N/A
Project Budget after this Transfer:	\$332,190
Department Reserve before this Transfer:	\$943,087
Department Reserve after this Transfer:	\$826,897

**SCHEDULE (For Transfers Involving Re-Prioritization)**

Name of Approved Project:	N/A
Approved Project Funding Year:	N/A
Funding Year After this Transfer:	N/A
Name of Approved Project:	N/A
Approved Project Funding Year:	N/A
Funding Year After this Transfer:	N/A

PALM BEACH COUNTY  
Requested by Operating Dept.:

By: Juan Carlos Cuervo  
Title: Director, Park & Recreation Department  
Date: 6/13/2023

Recommended by Jacobs Project Management:

By: Nestor Martinez  
Title: Project Manager  
Date: 6/13/23

Donna M. Miller

Recommended by OFMB:

By: ASDCAR  
Title: Asst. Budget Director  
Date: 6/15/23

PALM BEACH COUNTY  
Requested by Construction Dept.:

By: Donna M. Miller  
Title: FDD Director  
Date: 6/14/23

Recommended by Administration:

By: Donna M. Miller  
Title: Assistant County Administrator  
Date: 6-14-23

Recommended by IST Oversight Committee:

By: [Signature]  
Title: CHAIR  
Date: 8/17/23

# 23-0901

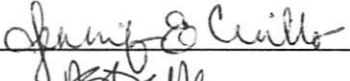
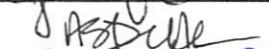
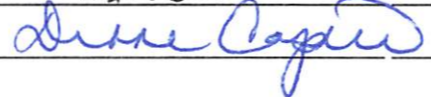
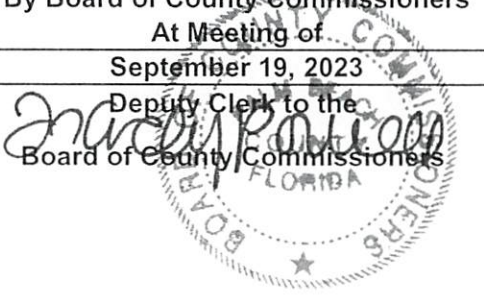
BOARD OF COUNTY COMMISSIONERS  
PALM BEACH COUNTY, FLORIDA  
BUDGET TRANSFER

Page 1 of 1

BGEX 581 080723\*1676

FUND 3950 - Infrastructure SurTax

ACCT NUMBER	ACCOUNT NAME	ORIGINAL BUDGET	CURRENT BUDGET	INCREASE	DECREASE	ADJUSTED BUDGET	EXPENDED/ ENCUMBERED 08/07/23	REMAINING BALANCE
<b>EXPENDITURES</b>								
3950-581-9900-9908	Reserve-New Projects	899,237	943,087		116,190	826,897	0	826,897
3950-581-T143-6504	IOTB Non-Infrastructure	214,650	213,650	116,190		329,840	0	329,840
<b>Total Receipts and Balances</b>		<b>446,637,116</b>	<b>463,368,983</b>	<b>116,190</b>	<b>116,190</b>	<b>463,368,983</b>		
<b>TOTAL</b>								

	Signatures	Date	By Board of County Commissioners At Meeting of
Parks and Recreation Department		8/23/2023	September 19, 2023
INITIATING DEPARTMENT/DIVISION		8/25/23	Deputy Clerk to the
Administration/Budget Department Approval		9/19/23	Board of County Commissioners
OFMB Department - Posted			

3M3.6

Expense Budget		Total Lines: 2								
Budget FY	Fund	Department	Appr Unit	Unit	Object	Dollar Amount	Increase/Decrease	Event Type		
2023	3950 ✓	581 ✓	5819900NL ✓	9900 ✓	9908 ✓	\$116,190.00	Decrease ✓	BG06 ✓		
2023	3950 ✓	581 ✓	581T143CA ✓	T143 ✓	6504 ✓	\$116,190.00	Increase ✓	BG06		

From 1 to 2 Total: 2 Show Lines: 10 ▼ [Export to CSV](#)

Expense Budget

<b>Action:</b> Modify ▼	<b>Budget FY:</b> 2023 ✓
<b>Event Type:</b> BG06	<b>Fiscal Year:</b> 2023 ✓
<b>Name:</b>	<b>Period:</b> 12 ✓
<b>Start Date:</b>	<b>Fund:</b> 3950
<b>End Date:</b>	<b>Department:</b> 581
<b>Dollar Amount:</b> \$116,190.00	<b>Appr Unit:</b> 5819900NL
<b>Increase/Decrease:</b> Decrease ▼	<b>Unit:</b> 9900
	<b>Object:</b> 9908 Res-New Projects
	<b>Contact:</b>
	<b>Contact Name:</b>
	<b>Description:</b> Transfer from Reserves to South Bay RV Campground Electrical Upgrade <9-19-23 BCC meeting>
	<b>House Bill Number:</b> 23-0901
	<b>Debt ID:</b>

PALM BEACH COUNTY  
BOARD OF COUNTY COMMISSIONERS

SBI/ MCB 6-0  
MGM abs

AGENDA ITEM SUMMARY

Meeting Date: September 19, 2023

Consent

Regular

Ordinance

Public Hearing

Department: Parks and Recreation

Submitted By: Parks and Recreation Department

Submitted For: Parks and Recreation Department

APPROVED

BY BOARD OF COUNTY COMMISSIONERS  
AT MEETING OF SEP 19 2023

*[Signature]* D.C.  
MINUTES & RECORDS SECTION

I. EXECUTIVE BRIEF

Motion and Title: Staff recommends motion to approve:

- A) An amendment to the Infrastructure Surtax (IST) Project Plan approved by the Board of County Commissioners (BCC) on April 4, 2017, later revised on January 4, 2022; and
- B) A budget transfer of \$116,190 within the IST Fund from IST Departmental Reserves to South Bay RV Campground Electrical Upgrade Project.

**Summary:** On April 4, 2017, the BCC adopted a project plan to implement the IST funded projects and included an allocation of \$216,000 towards the electrical upgrade of the South Bay RV Campground. The purpose of this transfer is to cover the budget shortfall for the construction costs to replace the outdated 72 campsite power supply to meet current industry standards. Funds are available in the Parks Department IST Reserve to make up the \$116,190 difference. The Infrastructure Sales Tax Independent Citizen Oversight Committee reviewed this request at their August 17, 2023 meeting, and approved it unanimously. **This project is funded through the infrastructure sales tax. District 6 (AH)**

**Background and Justification:** On November 8, 2016, the voters of Palm Beach County approved a one-penny infrastructure surtax for collections beginning January 1, 2017, and continuing for the sooner of 10 years or \$2.7 billion in proceeds before September 1 of any year. Also included was the creation of an IST Independent Citizen Oversight Committee to audit spending for compliance with approved projects.

The proposed amendment and budget transfer will have no net effect on the total IST funding allocated to the Department.

**Attachments:**

- 1. Plan Amendment
- 2. Budget Transfer

Recommended by:

*[Signature]*  
Department Director

8/23/2023  
Date

Approved by:

*[Signature]*  
Assistant County Administrator

9/7/2023  
Date

**II. FISCAL IMPACT ANALYSIS**


**A. Five Year Summary of Fiscal Impact:**

Fiscal Years	2023	2024	2025	2026	2027
Capital Expenditures	_____	_____	_____	_____	_____
Operating Costs	_____	_____	_____	_____	_____
External Revenues	_____	_____	_____	_____	_____
Program Income (County)	_____	_____	_____	_____	_____
In-Kind Match (County)	_____	_____	_____	_____	_____
<b>NET FISCAL IMPACT</b>	<u>-0-</u>	<u>-0-</u>	<u>-0-</u>	<u>-0-</u>	<u>-0-</u>
<b># ADDITIONAL FTE POSITIONS (Cumulative)</b>	_____	_____	_____	_____	_____
<b>Is Item Included in Current Budget:</b>		Yes	<u>X</u>	No	_____
<b>Does this item include use of federal funds?</b>		Yes	_____	No	<u>X</u>

Budget Account No.: Fund 3950 Department 581 Unit T143  
 Object 6504 Program \_\_\_\_\_

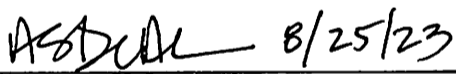
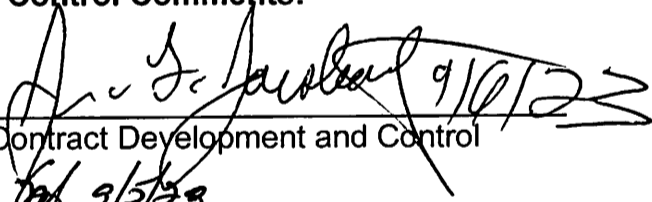
**B. Recommended Sources of Funds/Summary of Fiscal Impact:**

All funds related to this item are derived from proceeds of the one-penny sales surtax.

C. Departmental Fiscal Review: 

**III. REVIEW COMMENTS**

**A. OFMB Fiscal and/or Contract Development and Control Comments:**

<p><u></u> 8/25/23                  OFMB <u>JA 8/18/23</u> <u>OB 8/25</u></p>	<p><u></u> 9/16/23                  Contract Development and Control  <u>7/26 9/5/23</u></p>
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**B. Legal Sufficiency:**

 9/16/23  
 Assistant County Attorney

**C. Other Department Review:**

\_\_\_\_\_  
 Department Director

This summary is not to be used as a basis for payment