



ADOPTED - REGULAR MEETING MINUTES

COMMITTEE: Citizens Advisory Committee on Health and Human Services (CAC/HHS)

MEETING DATE and TIME: February 10, 2022 at 9:00AM

MEETING LOCATION: Virtual & First Floor Conference Room – 2300 Vista Parkway, West Palm Beach, FL 33411

PERSON PRESIDING: Heather Tate-Boldt (Chair) (IP)

REGULAR MEMBERS IN ATTENDANCE: “Virtual” = (V) & “In-Person” = (IP): Dr. Christine Koehn (IP), Dr. Thomas Cleare (IP), Randy Palo (IP), Dr. Constance Siskowski (IP), Anne Gerwig (IP), Anne Caroline Valtin (IP), Inger Harvey (V),

EX-OFFICIO MEMBERS IN ATTENDANCE: Scot Kannel (IP)

OTHERS IN ATTENDANCE:

James Green (IP), Taruna Malhotra (IP), Meghan Parnell (IP), Stessy Cocerez (IP), John Dlugosz (IP), Jodie Boisvert (IP), Andres Torrens (IP), Cristobal Perez (V), Dianelys Sanchez (V), Elsa Galioto (V), Emily Gorman (V), Hillary Gale (V), Jessica Kelson (V), Karen Fay (V), Karis Engle (V), Laura Contrera (V), Leandra Silfa (V), Lisa Mason (V), Madison Schenk (V), Michael Wright (V), Natalie Diaz Rodriguez (V), Noelle Smith (V), Reginald Durandisse (V), Renee Constantino (V), Shalane Hall (V), Sharon Rose (V), Shea Spencer (V), Tami Eagle (V), Travelle Northern (V), Valerie Pollock (V)

DISCLOSURES: Dr. Constance Siskowski is employed by the American Association of Caregiving Youth, which is a recipient of Financially Assisted Agencies (FAA) funding dollars.

CHAIR & STAFF COMMENTS: Heather Tate-Boldt welcomed everyone and thanked James Green, Natalie Diaz Rodriguez and Jodie Boisvert for presenting.

CONSENT ACTIONS OF MEETING

Agenda Item: *2.A/B. Additions, Deletions, Substitutions / Adoption of Agenda*

Discussion: None

Action Taken: Motion was made to approve the agenda by Anne Gerwig. Second by Dr. Christine Koehn. Motion accepted and passed.

REGULAR BUSINESS - ACTIONS OF MEETING

Agenda Item: *3.A. Adoption of CAC Regular Committee Minutes from January 13, 2022*

Discussion: None

Action Taken: Motion was made to approve the minutes by Anne Gerwig. Second by Anne Caroline Valtin. Motion accepted and passed.

REGULAR BUSINESS

Agenda Item: *3.B. PDIC Update - (Dr. Thomas Cleare and Randy Palo)*

- Dr. Thomas Cleare provided an update of the PDIC meeting held on January 27, 2022.

- The PDIC reviewed the Index and Definitions document and discussed how to organize the document moving forward.
- The next PDIC meeting will follow-up on the Index and Definitions document and it will discuss the feedback gathered on the Health & Wellness domain.
- Stessy Cocerez provided an update on the Draft Element document and the timeline of the approval process.

REGULAR BUSINESS

Agenda Item: 3.C. *Securing Our Future Initiative (SOFI) Update on Performance and Common Themes (James Green & Jodie Boisvert)*

- James Green initiated the presentation on SOFI and provided context on the program as well as how SOFI fits into the Palm Beach County Opportunity Ecosystem.
- James Green also shared the goals of SOFI and its governance and structure.
- Jodie Boisvert reviewed historical and current SOFI data and spoke about program successes since the program's inception.
- James Green discussed the Self-Sufficiency Continuum and how SOFI works to move people towards self-sufficiency.
- Jodie Boisvert provided an overview of the agencies in the SOFI initiative. Ms. Boisvert also mentioned what their roles are and the types of services the participating families are receiving.
- Jodie Boisvert went over client demographics and presented a zip code overview of the SOFI participants.
- Jodie Boisvert reviewed the Community Conversation data results related to SOFI and discussed the findings.
- James Green concluded the presentation by sharing the status of various pieces of Policy Work that could affect the work of SOFI and/or impact the program participants.
- General discussion and questions occurred such as:
 - If the reported numbers were cumulative and if they included the working youth
 - Whether there has been discussion or availability of funding for summer youth jobs/internships
 - Where the statistics surrounding the income needed for a single person to live originated from
 - If there was a regularly developed and distributed report on SOFI

REGULAR BUSINESS

Agenda Item: 3.D. *Notice of Funding Opportunity (NOFO) Presentation on Economic Stability & Self-Sufficiency and subcategory of Intellectual & Developmental Disabilities (Natalie Diaz Rodriguez)*

- Natalie Diaz Rodriguez provided the status of the FAA FY 2023 Economic Stability & Self-Sufficiency NOFO and shared the priorities that have been established.
- Natalie Diaz Rodriguez outlined the data sources, resources, and findings utilized for the Community Needs Assessment that has helped to inform the upcoming NOFO.
- Natalie Diaz Rodriguez discussed how the upcoming NOFO would play a part in addressing the development of community participants in the Self-Sufficiency Continuum.
- Natalie Diaz Rodriguez concluded the presentation by discussing the funding priorities and requirements for the NOFO.
- General discussion and questions occurred such as:
 - The inclusion of families who don't meet the NOFO's eligibility and how to access additional community resources
 - The efforts around strategically planning for the future use of funding dollars
 - Whether or not the NOFO will encourage the development of new childcare programs OR if agencies should be referring to pre-existing childcare resources

OTHER BUSINESS

Agenda Item: 4.A. Staff Information Updates

- James Green provided information on a series of distribution events for COVID-19 Test Kits that are being hosted by the Community Services Department in partnership with several faith-based organizations. In addition, various other health-related services and activities will be available at the events (COVID-19 boosters, mask distribution, Narcan training, etc.).
- James Green discussed the upcoming annual Point-in-Time (PIT) Count that will occur on February 24th & 25th.
- Taruna Malhotra provided an update on the ERA and CARES funding expenditures and recent applications that have been submitted to request additional funding.

OTHER BUSINESS

Agenda Item: 4.B. Member Comments on Non-Agenda Items

- Stessy Cocerez, on behalf of Dr. Merlene Ramnon, provided the most recent statistics regarding COVID-19 in Palm Beach County.

OTHER BUSINESS

Agenda Item: 4.C. Public Comments on Non-Agenda Items

- None

OTHER BUSINESS

Agenda Item: 4.D. Good News Item(s)

- Dr. Constance Siskowski stated that CNN en Español interviewed two (2) students and a specialist from her organization's Caregiving Youth Project.
- Anne Caroline Valtin stated that the Great Charity Challenge distributed \$1.8 Million to local non-profit agencies in Palm Beach County.

OTHER BUSINESS

Agenda Item: 4.E. Potential Agenda Items for Future Meetings

- Meghan Parnell stated that she would be presenting on the NOFO timeline in the near future and additional information will be forthcoming via email and the FAA website.
- James Green also mentioned a future presentation on the Economic Mobility Summit.

ACTIONS OF MEETING

Agenda Item: 5. Meeting Adjournment

Discussion: None

Action Taken: Motion was made to adjourn the meeting by Dr. Thomas Cleare. Second by Anne Gerwig. Motion accepted and passed.

Future Meetings: CAC/HHS Regular Meetings (9:00AM): March 10, 2022; April 14, 2022
CAC/HHS Executive Meetings (if needed – 8:15AM): March 10, 2022; April 14, 2022
PDIC Meetings (2:30PM): February 24, 2022; March 24, 2022

THESE MINUTES APPROVED AND ADOPTED by the CAC Regular Committee on March 10, 2022.

Adopted by CAC on 3/10/2022

Reviewed and revised by SC & MP on 03/1/2022

Prepared by JD on 02/14/2022