



ADOPTED - REGULAR MEETING MINUTES

COMMITTEE: Citizens Advisory Committee on Health and Human Services (CAC/HHS)

MEETING DATE and TIME: May 19, 2022 at 4:00 PM

MEETING LOCATION: Basement Conference Room – 810 Datura Street, West Palm Beach, FL 33401

PERSON PRESIDING: Dr. Merlene Ramnon (Chair) (IP)

REGULAR MEMBERS IN ATTENDANCE: “Virtual” = (V) & “In-Person” = (IP): Dr. Christine Koehn (V), Dr. Thomas Cleare (V), Anne Gerwig (V), Randy Palo (V), Dr. Constance Siskowski (V), Inger Harvey (V), Anne Caroline Valtin (V) – *No quorum present*

EX-OFFICIO MEMBERS IN ATTENDANCE: Scot Kannel (V), Houston Tate (V)

OTHERS IN ATTENDANCE: James Green (IP), Taruna Malhotra (V), Helene Hvizd (V), Meghan Parnell (IP), Stessy Cocerez (IP), Ann Koebe (V), Ashley Pfister (V), Brandy Macaluso (V), Brittany Hightower (V), Cory Campbell (V), Cristobal Perez (V), Danielle Hanson (V), Dannie Matevia (V), Debbie Lee (V), Denise Negron (V), Julia Dattolo (V), Karis Engle (V), Kelly Powell (V), Lyndsey Morrell (V), Robbrianna Johnson (V), Vivian Pazmino (V)

DISCLOSURES: Dr. Constance Siskowski is employed by the American Association of Caregiving Youth, which is a recipient of FAA funding dollars.

CHAIR & STAFF COMMENTS: Dr. Merlene Ramnon welcomed and thanked everyone for attending today’s meeting. Dr. Ramnon also mentioned that since there was no quorum, the previous meeting minutes and the current meeting agenda could not be adopted.

CONSENT ACTIONS OF MEETING

Agenda Item: *2.A/B. Additions, Deletions, Substitutions / Adoption of Agenda*

Discussion: No quorum so this item was postponed until the next regular CAC/HHS meeting.

Action Taken: N/A

REGULAR BUSINESS - ACTIONS OF MEETING

Agenda Item: *3.A. Adoption of CAC Regular Committee Minutes from May 12, 2022*

Discussion: No quorum so this item was postponed until the next regular CAC/HHS meeting.

Action Taken: N/A

REGULAR BUSINESS

Agenda Item: *3.B. FAA Funding Recommendations for FY 2023 NOFO (Dr. James Green)*

- Dr. James Green thanked all the NOFO reviewers, participating agencies, and CSD staff for their hard work throughout the process.
- Dr. Green summarized what the columns on the Funding Recommendations document meant and he gave a breakdown of the amounts allocated for each of the categories. Dr. Green also described how the funds were moved around due to shifts across multiple agencies (i.e. Arc of Palm Beach County, Palm Beach Habilitation Center, and Seagull Industries merge and United Community Options declining funding for FY 2022).

- Dr. Green shared that proposal scores, rankings, past performance, unit cost and amount, alignment of services, and quality of proposals were all considered by the Review Panelists in the funding decisions.
- Dr. Green also depicted the specific recommended funding amounts for each proposal in this NOFO category and subcategory.
- Dr. James Green and Taruna Malhotra also mentioned that due to the merger of several agencies, additional mapping of the programs would occur during the contract negotiations to better explain the difference between new programs and the expansion of current programs. Additional information is expected to be shared at the July CAC meeting.
- Meghan Parnell shared a brief insight into why certain agencies decided not to apply for this NOFO.
- Dr. Merlene Ramnon thanked everyone again for participating in the NOFO process and she thanked the panelists for volunteering their time.

OTHER BUSINESS

Agenda Item: 4.A. Staff Information Updates

- Dr. James Green reminded all the attendees that the Palm Beach County Housing and Transportation Summit would be held at the Palm Beach County Convention Center on Thursday, June 2, 2022 from 9:00 am to 4:00 pm.

OTHER BUSINESS

Agenda Item: 4.B. Member Comments on Non-Agenda Items

- None.

OTHER BUSINESS

Agenda Item: 4.C. Public Comments on Non-Agenda Items

- Karis Engle from The Glades Initiative asked if all the available funding for this NOFO had been distributed or if there were any dollars left. Dr. Green informed her that all available funds had been allocated.

OTHER BUSINESS

Agenda Item: 4.D. Good News Item(s)

- None.

OTHER BUSINESS

Agenda Item: 4.E. Potential Agenda Items for Future Meetings

- Dr. James Green informed everyone that today's funding recommendations would be posted online to the FAA website within the next twenty-four hours.
- Helene Hvizd also reminded attendees that NOFO panelists should continue to refrain from discussing any NOFO-related items with anyone as the Cone of Silence is still active.

ACTIONS OF MEETING

Agenda Item: 5. Meeting Adjournment

Discussion: No quorum so this item could not be officially voted on.

Action Taken: Staff adjourned the meeting as all items had been discussed.

Future Meetings: CAC/HHS Regular Meetings (9:00 AM): July 14, 2022; August 11, 2022
 CAC/HHS Executive Meetings: June 2, 2022 (10:30 AM)
 PDIC Meetings (2:30 PM): *Additional meetings TBD*
