

## TRAFFIC CONSTRUCTION SUPERVISOR

### NATURE OF WORK

This is supervisory work in a variety of traffic installation, construction and maintenance activities.

An employee in a position allocated to this class is responsible for assigning, coordinating and supervising the work of subordinate personnel engaged in building and upgrading traffic intersections. The work involves coordinating personnel, mobile equipment and material. This employee is responsible for work scheduling field assignments and ensuring that they are satisfactorily completed according to the Manual on Uniform Traffic Control Devices and prescribed by traffic engineering standards. General supervision is received from the Traffic Operations Superintendent who reviews work for compliance with standards and for efficient and economical completion of assignments.

### EXAMPLES OF WORK

Writes performance evaluations; issues counseling forms/disciplinary actions; handles employee complaints and grievances; recommends the hiring, termination and promotion of staff.

Schedules, assigns, and supervises the work of personnel engaged in building and upgrading intersections, and installing and maintaining traffic control devices.

Maintains records on work orders completed e.g., material and labor utilized.

Lays out traffic intersection plans.

Inspects equipment to ensure safety of operation.

Maintains inventory of equipment and material; orders material and equipment as necessary.

Performs related work as required.

### REQUIRED KNOWLEDGE, SKILLS AND ABILITIES

Knowledge of the methods, practices, material and equipment used in building and upgrading traffic intersections.

Knowledge of the methods, practices, material and equipment used in traffic construction.

Knowledge of the occupational hazards and necessary precautions related to traffic construction work.

Ability to read and interpret blueprints and sketches.

Ability to supervise subordinate employees.

Ability to keep records.

Ability to understand, interpret and effectively implement instructional diagrams and written and oral instructions.

**TRAFFIC CONSTRUCTION SUPERVISOR - CONT'D****MINIMUM ENTRANCE REQUIREMENTS**

Graduation from high school or an equivalent recognized certification; five (5) years of experience in traffic construction work; or any equivalent combination of related training and experience.

5/97