



**TOWN COUNCIL OF BRINY BREEZES
SPECIAL MEETING AT BRINY BREEZES TOWN HALL
4802 N. Ocean Blvd, BRINY BREEZES, FL 33435**

SEPTEMBER 7, 2021 5:01 P.M.

Mayor:	Gene Adams	Town Manager:	William H. Thrasher
Alderman:	Susan Thaler, President	Town Clerk:	Sandi DuBose
	Christina Adams	Town Attorney:	Keith Davis
	Chick Behringer		
	Bill Birch		
	Kathy Gross		

PUBLIC NOTICE

THIS MEETING WILL BE HELD AT THE BRINY BREEZES TOWN HALL, 4802 N OCEAN BLVD. INTERESTED PERSONS MAY APPEAR AND BE HEARD. ATTENDANCE IN PERSON WILL BE LIMITED BASED ON SOCIAL DISTANCING AND MAXIMUM GROUP SIZE GUIDANCE IN EFFECT AT THE TIME OF THE MEETING.

INTERESTED PERSONS MAY ALSO ATTEND VIA TELECONFERENCE USING THE CALL IN NUMBER: 1-844-474-0925, AT THE PROMPT ENTER PASS CODE: 66191203#.

PUBLIC COMMENTS MAY ALSO BE SUBMITTED IN ADVANCE BY E-MAIL TO BRINYTOWNCLERK@YAHOO.COM OR IN WRITING TO SANDI DUBOSE, TOWN CLERK, 4802 NORTH OCEAN AVE., BRINY BREEZES, FL 33435.

FOR ADDITIONAL INFORMATION, PLEASE CONTACT SANDI DUBOSE AT: PHONE: 561-272-5495 E-MAIL: BRINYTOWNCLERK@YAHOO.COM

NOTICE: TOWN COUNCIL MEMBERS MAY ATTEND VIA TELECONFERENCE.

ONE OR MORE MEMBERS OF THE PLANNING & ZONING BOARD MAY ATTEND IN PERSON OR VIA TELECONFERENCE



**TOWN COUNCIL OF BRINY BREEZES
SPECIAL MEETING AT TOWN HALL
4802 N. OCEAN BLVD., BRINY BREEZES, FL 33435**

**SEPTEMBER 7, 2021, 5:01 P.M.
PUBLIC NOTICE & AGENDA**

Mayor:	Gene Adams	Town Manager:	William H. Thrasher
Alderman:	Susan Thaler, President	Town Clerk:	Sandi DuBose
	Christina Adams	Town Attorney:	Keith Davis
	Chick Behringer		
	Bill Birch		
	Kathy Gross		

- I. Call to Order, Pledge of Allegiance, and Roll Call.
- II. Additions, Deletions, Deferrals, and Arrangement of Agenda Items
- III. Announcements:
 - A. At this Public Hearing, the Council will Consider Adoption of the Tentative Millage Rate, the Tentative General Fund Budget, Tentative Enterprise Fund Budget for Fiscal Year 2021-2022.
 - B. At this Public Hearing, the Council will also consider setting the Fiscal Year 2021-2022 Water/Sewer rates for Briny Breezes, Inc.
 - C. At its Next Meeting on September 23, 2021 at the Briny Breezes Town Hall, the Council Will Begin its Regular Business Meeting at 4:00 p.m. Following the regular meeting, but no sooner than 5:01 p.m., the Council Will Hold Public Hearings for the Adoption of the Final Millage Rate and Final Town Budgets for Fiscal Year 2021-2022
- IV. Items for Council Action at Public Hearing:
 - A. Budget Hearing: -
 1. Announce the Proposed Operating Millage Rate Necessary to Fund the Budget is 10.44% greater than the rolled-back rate of 9.0546 mills – Mayor Adams
 2. Announce the Proposed Millage Rate is 10.000 mills – Mayor Adams
 3. Summary of Tentative Budget - Presenter: Bill Thrasher, Town Manager
 - B. Approval of Proposed Millage Rate of 10.000 Mills
 - C. Adopt Tentative 2021/2022 General Fund Budget
 - D. Adopt Tentative 2021/2022 Enterprise Fund Budget
- V. Announce Time and Place of Final Budget Public Hearing - September 23, 2021 at 5:01 p.m. – Town of Briny Breezes Town Hall. – Mayor Adams

**TOWN COUNCIL OF BRINY BREEZES
SPECIAL MEETING AT TOWN HALL
SEPTEMBER 7, 2021, 5:01 P.M.**

VI. Public Comments

VII. Adjournment

If a person desires to appeal any decision made by the Town Council with respect to any matter considered at this meeting or at the public hearing(s), such interested person will need a record of the proceeding, and for such purpose may need to ensure that a verbatim record of the proceeding is made, which record includes the testimony and evidence upon which the appeal is to be based. In accordance with the provisions of the Americans with Disabilities Act and Section 286.26, F.S., this document can be made available in an alternate format. Persons in need of auxiliary aids or special accommodations to participate in this meeting or in the public hearing(s) should contact the office of the Town Clerk at brinytownclerk@yahoo.com or at (561) 272-5495 no later than 48 hours prior to the scheduled proceedings. If hearing impaired, telephone the Florida Relay Service at (800) 955-8771 (TDD) or at (800) 955-8770 (Voice) for assistance.

Sandi DuBose, Town Clerk

Posted

August 27, 2021

Town of Briny Breezes



Tentative Budget 2021-2022

9/7/21

NOTES: GENERAL FUND

- 1 **\$30,000 for Tallahassee Seawall Funding Lobbyist From Reserves**
- 2 The Proposed 2022 millage rate is 10.000, which is 10.44 % above the Rolled-back rate of 9.0546
- 3 Calculated Rolled-back millage rate is 9.0546
- 4 Last Year's millage rate was 10.0000.
- 5 Estimated 21/22 Taxable Value For Operating Purposes: \$65,966,860
- 6 Law Enforcement Contract terminates 9/30/2022 @ \$197,222
- 7 Fire/EMS Contract terminates 9/30/2028 @ \$556,243
- 8 Fire/EMS Revenue From Corporation: \$133,500
- 9 Police Service Revenue From Corporation: \$59,200
- 10 Capital Expenditure \$42,500 which is 50% of a \$85,000 Town Wide Survey with utility locates.
- 11 Capital Expenditure \$60,000 Stormwater Master Plan (SWMP)
- 12 Estimated Unrestricted Reserves Coverage of Expenses at 9/30/2022: 60.4%

NOTES: ENTERPRISE FUND

- 1 Water/Sewer Revenue From Corporation: \$320,000
- 2 Capital Expenditure \$42,500 which is 50% of a \$85,000 Town Wide Survey with utility locates.
- 3 Estimated Reserves Coverage of Expenses After Use of Reserves: 102.8 %

TOWN OF BRINY BREEZES

General Fund

	FINAL ACTUAL 9/30/2020	FINAL BUDGET 9/30/2021	ACTUAL AS OF 6/30/2021	PROJECTED 9/30/2021	TENTATIVE BUDGET 9/30/2022	2021 BUD/ 22 BUDGET %CHANGE
REVENUE						
Ad Valorem Tax - Real & Personal	\$519,911	\$597,107	\$583,820	\$597,107	\$659,668	10.48
Discount on Taxes		(23,907)	(23,907)	(23,907)	(26,387)	10.37
Local Op Gas Tx -6% RESTRICTED	3,628	3,000	2,408	3,750	3,809	26.97
Loall Op Gas Tx- 5% RESTRICTED	1,669	1,400	1,106	1,600	1,760	25.71
Building/Zoning Permits & Fees	14,240	13,700	13,966	16,500	16,500	20.44
Clerk's Charges	79	200	1	100	200	0.00
Fire/Emergency Medical Services	136,164	133,500	100,125	133,500	133,500	0.00
Interest Earned	11,138	3,000	123	200	500	(83.33)
Interest Earned - Tax Collector	103	90	35	10	90	0.00
Court Fines	49	100	12	65	100	0.00
Fines Ord/Code Violation 354.000	3,175	1,200	2,146	2,300	2,300	91.67
Local Gov't 1/2 ct Sales Tax	45,792	25,000	30,352	38,000	48,285	93.14
Mobile Home License Rebate	22	100	211	220	200	100.00
Business Tax Receipts (Co Shared)	3,596	2,100	2,077	3,000	3,000	42.86
Parking Permits	0	100	290	475	300	200.00
Surtax 1ct Sales Tax-RESTRICTED	41,944	21,000	29,581	37,000	38,000	80.95
Police Services	43,584	59,200	44,400	59,200	59,200	0.00
Recycling Revenue Sharing	27	100		100	100	0.00
FL Rev Share: 21.2% RESTRICTED	17,149	11,500	11,220	14,000	19,682	71.15
Communications Service Tax	7,342	7,500	4,767	7,000	7,500	0.00
Utility Tax - FPL	17,393	14,000	10,865	16,000	16,500	17.86
Utility Tax - Propane	737	700	689	750	750	7.14
Donations	0	20	2,000	2,000	0	(100.00)
Federal Grant Reimbursement	6,302	100	16,285	16,285	0	(100.00)
Local Grants	0	100			0	(100.00)
Total Income	874,044	870,910	832,572	925,255	985,557	13.16
Use of Fund Balance/Transfers	0	0	0	0	0	
Total Rev + Use of F/B + Transfers	874,044	870,910	832,572	925,255	985,557	13.16

TOWN OF BRINY BREEZES

General Fund

	FINAL ACTUAL 9/30/2020	FINAL BUDGET 9/30/2021	ACTUAL AS OF 6/30/2021	PROJECTED 9/30/2021	TENTATIVE BUDGET 9/30/2022	2021 BUD/ 22 BUDGET %CHANGE
EXPENDITURES						
<u>Legislative (511)</u>						
Travel/Per Diem & Training	225	5,000	235	250	6,000	20.00
Total Legislative	225	5,000	235	250	6,000	20.00
<u>Financial & Administration (513)</u>						
Salaries	\$54,651	\$49,420	\$42,012	\$56,000	\$54,950	11.19
FICA & FICAMED	\$0	\$3,781	\$3,364		\$4,204	11.18
Auditing	4,260	5,000	4,300	4,300	4,700	(6.00)
Bookkeeping/Other Current Chrgs	848	2,100	1,711		3,000	42.86
Total Financial & Administration	59,759	60,301	51,387	60,300	66,854	10.87
<u>Legal Counsel (514)</u>	26,236	60,000	19,411	31,000	30,000	(50.00)
<u>General Government (519)</u>						
Communication	1,858	2,000	967	1,200	2,000	0.00
Electric	779	960	465	750	960	0.00
Other Current Chrg	1,435	8,500	4,761	8,500	4,000	(52.94)
Insurance	4,182	5,000	3,582	5,000	5,000	0.00
Legal Advertising	2,338	7,500	4,706	7,500	5,000	(33.33)
Office Supplies	2,274	2,000	1,068	1,800	2,000	0.00
Disaster Recovery	0	5,000	0	0	5,000	0.00
Rental & Leases	12,545	12,900	10,151	12,900	13,400	3.88
Postage/Messengers	143	100	232	300	200	100.00
Printing & Binding	75	3,000	1,488	2,000	1,500	(50.00)
Garbage Pickup	145	350	144	300	350	0.00
Repair & Maintenance	887	1,500	675	1,000	1,500	0.00
Subscription & Memberships	4,634	4,000	2,389	4,000	4,000	0.00
Donations - PBC League of Cities	0	500	0	500	500	0.00
Professional IT Services	0	6,000	840	5,000	7,000	16.67
Capital	0	12,000	7,227	12,000	117,988	883.23
Total General Government	31,295	71,310	38,695	62,750	170,398	138.95
<u>Law Enforcement (521)</u>	180,000	192,300	139,050	186,000	197,222	2.56
<u>Fire Control & EMS (522)</u>	401,268	417,351	312,989	417,351	434,741	4.17
<u>Inspections (524)</u>	11,272	14,000	10,729	11,000	12,000	(14.29)
<u>Emergency & Disaster Relief (525)</u>	1,068					
<u>Road & Street (541)</u>						
Signage	0	100			100	0.00
Street Lights	11,395	11,500	8,598	11,350	11,500	0.00
Other Contractual Services	7,700	12,500	0	7,500	7,500	(40.00)
Total Roads & Streets	19,095	24,100	8,598	18,850	19,100	(20.75)
<u>Library (571)</u>	1,500	1,500	831	1,500	1,500	0.00
Total General Fund Expenses	731,718	845,862	581,925	789,001	937,815	10.87
<u>Transfer Out - State Restricted</u>						
Amt of Rev Must Be RESTRICTED	0	25,048	0	45,000	47,742	90.60
General Funds Reserves	0	0			0	0.00
Contingency	\$0	\$0	\$0		\$0	0.00
Reserves/Restricted/Contingency	\$0	\$25,048	\$0	\$45,000	\$47,742	90.60
Total GF Expenses & Transfers	\$731,718	\$870,910	\$581,925	\$834,001	\$985,557	13.16
Net Revenue(Charge)	142,326	0	250,647	91,254	(0)	

Town of Briny Breezes - Labor
2021-2022 Budget Year

Employee		FY 2021 Actual Annual Salary	Annual Bonus Increase 1st Pay In Dec	FY2022 Salary Cap	Total Earnings W/O Fringe	6.20% FICA OASDI	1.45% FICA MED	Total Fringe	Total Labor Cost
Administration:									
TM	W. Thrasher	37,500	0	37,500	37,500	2,325	544	2,869	40,369
Clerk	S. DuBose	39,000	1,000	40,000	40,000	2,480	580	3,060	43,060
Clerk-Bonus	S. DuBose								
Clerk-Holiday Pay	S. DuBose			400	400	25	6	31	431
Clerk-Vacation Pay	S. DuBose			600	600	37	9	46	646
Total Administration		76,500	1,000	78,500	78,500	4,867	1,138	6,005	84,506
70% Split	General Func	53,550	700	54,950	54,950	3,407	797	4,204	59,155
30% Split	Enterprise	22,950	300	23,550	23,550	1,460	341	1,802	25,352
Total		76,500	1,000	78,500	78,500	4,867	1,138	6,005	84,506

TOWN OF BRINY BREEZES

Proprietary Fund

	FINAL ACTUAL 9/30/2020	FINAL BUDGET 9/30/2021	ACTUAL AS OF 6/30/2021	PROJECTED 9/30/2021	TENTATIVE BUDGET 9/30/2022	2020 ACT/ 22 BUDGET %CHANGE
REVENUE						
Charges for Utilities	\$268,080	\$268,073	\$217,557	\$290,000	\$320,000	19.37
Interest Earned	11,468	3,500	226	300	300	(97.38)
Increase in Rates		22,000	0		0	
Federal Assistance - COVID			16,285	16,285	0	
Total Income	<u>279,548</u>	<u>293,573</u>	<u>234,068</u>	<u>306,585</u>	<u>320,300</u>	<u>14.58</u>
Expenses						
Auditing	4,250	4,500	4,300	4,300	4,100	(3.53)
Bookkeeping	351	3,000			800	127.92
Electric Utility Service	307	500	199	350	500	62.87
Emergency/Disater Recovery	0	5,000			5,000	
Insurance	4,199	4,200	3,582	4,200	4,200	0.02
Legal Advertising	856	2,000	2,009	2,010	2,000	133.64
Operating Supplies	1,289	3,500		3,500	2,900	124.98
Town Hall Staffing	20,866	23,000	16,985	23,000	25,350	21.49
Other Contractual Services	8,669	7,500	5,646	7,500	7,500	(13.48)
Professional Services - Legal	11,505	15,173	8,043	10,500	10,000	(13.08)
Rent	5,191	5,700	4,536	5,390	5,700	9.81
Repairs & Maintenance (Capital)	26,525	47,800	16,012	335,000	84,000	216.68
Telephone/Internet	\$722	\$500	\$715	\$850	\$1,000	38.50
IT Repair Services			\$210	\$550	\$2,250	
Water/Sewer Utility Service	<u>\$162,910</u>	<u>\$171,500</u>	<u>\$107,991</u>	<u>\$165,000</u>	<u>\$165,000</u>	<u>1.28</u>
Total Expenses	<u>\$247,640</u>	<u>\$293,873</u>	<u>\$170,228</u>	<u>\$397,150</u>	<u>\$320,300</u>	<u>29.34</u>
Net Revenue (under)	31,908	(300)	63,840	(90,565)	0	
Estimated Use of Reserves				90,565	30,000	
Estimated Balance of Reserves				359,000	329,000	
% Reserve Coverage of Yr/Expenses					<u>102.8%</u>	

Town of Briny Breezes

Millage Rate Comparison

	<u>Budget Year 15 - 16</u>	<u>Budget Year 16 - 17</u>	<u>Budget Year 17 - 18</u>	<u>Budget Year 18 - 19</u>	<u>Budget Year 19 - 20</u>	<u>Budget Year 20 - 21</u>	<u>Budget Year 21 - 22</u>
Gross Taxable Value	\$38,633,088	\$41,703,832	\$44,890,135	\$49,458,817	\$53,806,117	\$59,710,664	65,966,860
Operating Millage Rate	10.0000	10.0000	10.0000	10.0000	10.0000	10.0000	10.0000
Gross Operating Tax Revenue	\$386,331	\$417,038	\$448,901	\$494,588	\$538,061	\$597,107	659,668
Debt Service Millage Rate	0.0000	0.0000	0.0000	0.0000	0.0000	0.0000	0.0000
Debt Service Tax Revenue	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Total Millage Rate	10.0000	10.0000	10.0000	10.0000	10.0000	10.0000	10.0000
Rolled Back Millage Rate.	9.2133	9.4399	9.2285	9.0826	9.2135	9.0224	9.0546
Revenues (Audited)	765,489	756,250	738,856	844,455	847,048		
Expenditures (Audited)	657,936	681,080	689,504	734,841	731,717		

**Town of Briny Breezes
Corporation Cost Coverage Percentage**

REVENUE FROM CORP.	Act 2020	Budget 2021	Needed to Balance Final Budget 2022
Fire	136,158	133,500	133,500
P/D	<u>43,581</u>	<u>59,200</u>	<u>59,200</u>
TOTAL	179,739	192,700	192,700
EXPENSES			
Fire	401,268	417,351	434,741
P/D	<u>189,000</u>	<u>192,300</u>	<u>191,000</u>
TOTAL	590,268	609,651	625,741
% of Public Safety Expenses Covered by the Corp.			
Fire	33.9%	32.0%	30.7%
P/D	23.1%	30.8%	30.9%
TOTAL	30.5%	31.6%	30.8%
Water/Sewer	275,296	293,573	320,000

Town of Briny Breezes
Contracts/Agreements For Municipal Functions And Services
As of July 2021

Type of Agreement	General Description	Name	Dated	Terminates With/On	Annual or Hourly Rate
Professional	EMS & Fire	Boynton Beach - Fire/EMS	9/8/2016	9/30/2028	* 401,268 FYE 9/30/20 with 4% Increase/Yr or CPI whichever is higher(−\$556K in 2028)
Safety	First Responder - Debris	Able Tree	9/5/2008	Automatic Renewal	
Safety	2nd Responder - Mutual Aid	Phillips & Jordan (SWA)	5/8/2017	5/7/2022	
Safety	Law Enforcement-Co-op	Ocean Ridge	10/1/2019	Six (6) Month Notice	\$180,000/Yr increasing 3% each Yr until 9/30/22
Professional	Auditing	Caballero Fierman, Llerena, Garcia LLP	9/30/2020	9/30/2023	\$8,700 FYE 9/30/21
Professional	General Counsel	Davis & Ashton, P.A.		Notice	\$165/hr
Professional	Bldg. Inspector/Permits	CAP	1/23/2017	9/30/2022 No E 120 days nor L 60	73% of Permit Fees
Service	Potable Water	Boynton Beach			
Interlocal	SWA	Solid Waste Authority Delivery to Rev Sh	8/26/2009	Automatic Renewal 5 year terms	N/A
Insurance	Liability, Property, W/C	Florida League of Cities (FMIT)		9/30/2021	\$7,129 FYE 9/30/21
Interlocal	CDBG	Palm Beach County	6/21/2005	Perpetual	N/A
Interlocal	LMS	Palm Beach County		30 Days Notice	N/A
Software Support	Computer Software	QuickBooks			\$660/yr
Mutual Aid	911	Palm Beach County		Perpetual	N/A
Mutual Aid	Law Enforcement-Co-op	Palm Beach County		Perpetual	N/A
Gas	Utility Service Tax - Propane	AmeriGas		Until Noticed	6 % Ord. 3/97 and 4/97
Electric	Utility Service Tax - Electric	FPL	1/1/1998	Until Noticed	6 % Ord. 3/97 and 4/97
Professional	FPL Lighting Agreement	FPL	7/16/2009	Perpetual	
Communication	Telecommunication	Fl Dept. of Revenue		Perpetual	5.22%
State	CST	Communication Service Tax	6/25/2016	6/25/2021	
Interlocal	CCC	Countywide Coastal Council	5/27/2004	Perpetual	N/A
Professional	Harvel Utility Construction Inc	Utility Maintenance & Repair Services	8/26/2010	Resolution 2010 - 9	Allowing Purchases up to \$35K
Rental/Lease	Lease	Briny Breezes Incorporated	10/1/2019	Notice	\$1,542/Month FY 21 +\$50/Yr
Professional	Meter Reading	Jim Phillippi	2019	30 Days Notice	\$276 Bi-Weekly
Professional	Maintenance	Jim Phillippi	2019	30 Days Notice	\$75/Mth

* Adjusted with CPI

Building Permits

Fiscal Year	# of Permits Issued	\$ Permit Fees	Avg \$/Permit	Avg #/Month
2017-2018	104	\$17,770	\$171	8.7
2018-2019	125	\$15,020	\$120	10.4
2019-2020	94	\$14,240	\$151	7.8
* YTD -6/21	80	\$15,551	\$194	8.9

* Permit #s 5597 - 5677

Town of Briny Breezes

Estimated Gen'l Fund Balance (Available)

Manager's Working Planning Document Only: 2019-2025

		Audited 2019/2020	PROJECTED 2020/2021	BUDGET 2021/2022	PROJECTED 2022/2023	PROJECTED 2023/2024	PROJECTED 2024/2025
(1) Estimate U/R Beginning	+	309,545	378,339	547,593	595,335	426,861	237,859
(2) Total Revenues	+	844,455	925,255	985,557	995,512	1,005,568	1,015,725
(3) Operating	-	724,661	789,001	819,827	853,986	889,569	926,635
(4) Capital	-	0	12,000	117,988	260,000	250,000	10,000
(5) Unappropriated	-	0	0	0	0	0	0
(6) Budgeted Contingency		0	0	0	0	0	0
(7) Contribution/(Use) to F/E	=	51,000	45,000	47,742	50,000	55,000	60,000
(8) Ending Fund Balance	=	378,339	547,593	595,335	426,861	237,859	256,950
				60.4%	42.9%	23.7%	25.3%
% Coverage of Exp, (unrestricted only)				30.1%	30.1%	30.1%	30.1%
Targeted % Coverage of Expenses							

- (1) Audited 9/30/20.
- (2) 2022/23 is prior year plus 1%.
- (3) 2022/23 is prior year plus 4.0 %.
- (4) Capital expenditures per 3 year projection.
- (5) Unappropriated Used.
- (6) Budgeted operating contingency.
- (7) Balance of ad valorem tax revenues (Restricted).
- (8) 2019/2020 figure is ending estimated unrestricted fund balance.