

GARY R. NIKOLITS, CFA
PALM BEACH COUNTY PROPERTY APPRAISER

U. S POST OFFICE BOX REQUEST

The Property Appraiser's office has received your request to change your Homestead Exemption address to a U.S. Post Office Box.

The Property Appraiser utilizes your Homestead Property address as a form of verification on that property, as required by Section 196.031 (1), Florida Statutes.

To be considered for use of a U.S. Post Office Box on Homestead Exemption property, we will need the following information:

Reason(s) for U.S. Post Office Box with documentation to support your request:

Owner(s) Name: _____

Property Control Number: _____ - _____ - _____ - _____ - _____ - _____ - _____

Homestead Exemption Address:

City: _____ State: _____ Zip: _____

Requested U.S. P.O. Box #: _____ City: _____ State: _____ Zip: _____

I understand a request for a U.S. Post Office Box requires annual verification of my primary residence. The U.S. Post Office Box must be located in Palm Beach County; within the general area of the situs address (private/commercial P.O. Boxes are not accepted).

Signature(s) (all owners)

(Date)

A request for a U.S. Post Office Box address on a homestead property may necessitate a field inspection conducted by the Property Appraiser. If you choose to use a U.S. Post Office Box address rather than your Homestead Property address, the Property Appraiser will visit your house annually to verify that you reside on the Homestead property. In addition, annual verification of continued Florida residency is required. Additional information may be solicited at random.

Please send completed form to:

Palm Beach County Property Appraiser
Exemption Services Department, First Floor
301 North Olive Avenue
West Palm Beach FL 33401