



Daggerwing Nature Center
 11200 Park Access Road
 Boca Raton, FL 33498
 Phone: (561) 629-8760
 Fax: (561) 883-2269
 Daggerwing@pbcgov.org
 www.pbcparcs.com/nature



Daggerwing Nature Center Facility Rental Request

Completely fill out this form and e-mail, postal mail or fax to the nature center.
 Once we receive your request, we will contact you to set up a site meeting. Thank you!

Contact Person: _____

Group/Organization: _____

Phone Number: _____

FAX Number: _____

Address: _____

E-mail: _____

If your group is an incorporated organization, please fill in this box:

Organization Type: Profit OR Not for Profit

501 (c) (3) Number: _____

Tax Exempt? Yes OR No

Tax Exempt Number: _____

Requested Rental Date:

Event Type:

Time (including set-up and clean-up):

Number of People Attending: _____

From: _____ **To:** _____

(Max 50)

Equipment Requested:

Tables (# needed _____)

Chairs (# needed _____)

TV/VCR/DVD

Overhead Projector

LCD Projector

Laptop

Would you like an animal program or tour for your event? Yes OR No

Program Topic: _____

Program Start Time: _____

Program Participants:

of Children: _____ **Age(s)/Grade Level(s):** _____

of Adults: _____

Special Needs/Requests: _____

(Staff use only)

Received Date _____

Responsible Staff _____

Action Taken: not available—representative contacted on _____

reschedule date _____

request granted—site meeting set for _____