

**PALM BEACH COUNTY
BOARD OF COUNTY COMMISSIONERS**

AGENDA ITEM SUMMARY

Meeting Date: **September 13, 2011** Consent Regular
 Workshop Public Hearing

Department
 Submitted By: Community Services

 Submitted For: Human Services Division

I. EXECUTIVE BRIEF

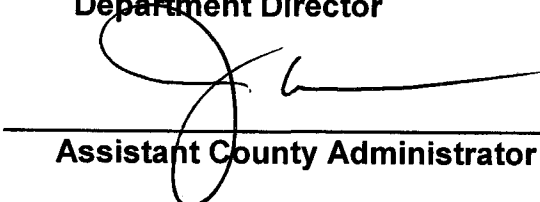
Motion and Title: **Staff recommends motion to approve:** Amendment No. 1 to the Contract for Provision of Financial Assistance with Governor's Council for Community Health Partnerships, Inc. (R2011-0607), for the period of May 1, 2011, through September 30, 2011, increasing the contract amount by \$20,000, for a new not-to-exceed total amount of \$467,365, for Summer Camp Scholarships.

Summary: The Summer Camp Scholarship Program pays full tuition and associated fees for eligible children to attend day camp during the summer months. Governor's Council for Community Health Partnerships, Inc. (GCCHP) processes payments to the specific summer camp providers based on invoices from PBC Division of Human Services. The initial contract amount of \$447,365 has been expended to fund summer camp scholarships for eligible children. GCCHP has the need to fund the cost of children placed in alternate summer camp sites when an approved camp accommodating 44 scholarship children closed unexpectedly without meeting its contract obligations. The County Attorney's Office is working with the GCCHP to recover funds prepaid to the camp. The cost for this amendment is from unexpended Division funds. (Human Services) Countywide (TKF)

Background & Justification: Since 1995, GCCHP has provided support for the Summer Camp Scholarship Program in collaboration with the Department of Community Services. GCCHP develops and implements marketing strategies to raise additional funding for the Summer Camp Scholarship Program. GCCHP has other initiatives that serve the residents of Palm Beach County. These initiatives include: Gift Card Incentives for the Point-In-Time Count, Toy Drive for Indigent Residents, and receipt of donations for Homeless Services and the Division of Senior Services.

Attachments:
 Amendment No. 1

Recommended by:  8/25/11
 Department Director Date

Approved by:  9/2/11
 Assistant County Administrator Date

II. FISCAL IMPACT ANALYSIS

A. Five Year Summary of Fiscal Impact:

Fiscal Years	<u>2011</u>	<u>2012</u>	<u>2013</u>	<u>2014</u>	<u>2015</u>
Capital Expenditures	—	—	—	—	—
Operating Costs	<u>20,000</u>	—	—	—	—
External Revenues	—	—	—	—	—
Program Income (County)	—	—	—	—	—
In-Kind Match (County)	—	—	—	—	—
NET FISCAL IMPACT	<u>20,000</u>	—	—	—	—
# ADDITIONAL FTE POSITIONS (Cumulative)	—	—	—	—	—

Is Item Included in Current Budget? Yes No
 Budget Account No.: Fund 0001 Dept 148 Unit 1310 Object 3401
 Program Code HA30 Program Period: FY11

B. Recommended Sources of Funds/Summary of Fiscal Impact:

C. Departmental Fiscal Review: Tauna Malhotra
8/24/11

III. REVIEW COMMENTS

A. OFMB Fiscal and/or Contract Administration Comments:
 Boce approved initial contract on May 3rd, 2011 for the amount \$447,365.

[Signature] 8/30/11
 OFMB
 JA 8/30/11
 8/29/11

[Signature] 9/2/11
 Contract Dev. and Control

B. Legal Sufficiency:

This amendment complies with our review requirements.

[Signature] 9/2/11
 Assistant County Attorney

C. Other Department Review:

 Department Director

This summary is not to be used as a basis for payment.

**AMENDMENT TO
CONTRACT FOR PROVISION OF FINANCIAL ASSISTANCE**

THIS AMENDMENT TO THE CONTRACT FOR PROVISION OF FINANCIAL ASSISTANCE (R2011 0607; dated May 3rd 2011) made and entered into at West Palm Beach Florida, on this _____ day of _____, 2011 by and between PALM BEACH COUNTY, a political subdivision of the State of Florida hereinafter referred to as "COUNTY" and Governor's Council for Community Health Partnerships Inc. hereinafter referred to as the AGENCY, a not-for-profit corporation, entitled to do business in the State of Florida, whose address is Governor's Council for Community Health Partnerships Inc., 800 Clematis Street, West Palm Beach, Florida 33401.

WITNESSETH:

WHEREAS, the AGENCY has the need to cover the cost of children placed in alternate summer camp sites when the initial camp closed while working to recover funds from the camp; whereas the need exists to amend the contract to increase the total contract amount.

NOW THEREFORE, the above named parties hereby mutually agree that the Contract entered into on May 3rd, 2011 is hereby amended as follows:

- I. Article 3 is hereby amended to read, an amount not to exceed Four Hundred and Sixty Seven Thousand Three Hundred and Sixty Five Dollars (\$467,365).
- II. Exhibit "D" is hereby amended to read:
 - a. GCCHP is allocated \$467,365 in funding from PBCBCC to support the Summer Camp Scholarship Program. (Third paragraph)
 - b. 2011 Program Budget reads:
 - i. Summer Camp Scholarships: \$458,615
 - ii. Total: \$467,365

OTHER PROVISIONS

All provisions in the Contract or exhibits to the Contract in conflict with this First Amendment to the Contract shall be and are hereby changed to conform to this amendment.

All provisions not in conflict with this Amendment are still in effect and are to be performed at the same level as specified in the Contract.

IN WITNESS WHEREOF, the Board of County Commissioners of Palm Beach County, Florida has made and executed this Contract on behalf of the COUNTY and AGENCY has hereunto set his/her hand the day and year above written.

ATTEST:

Sharon R. Bock, Clerk & Comptroller

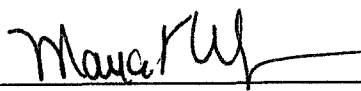
**PALM BEACH COUNTY, FLORIDA, a
Political Subdivision of the State of
Florida**

BOARD OF COUNTY COMMISSIONERS

BY: _____
Clerk & Comptroller

BY: _____
Karen T. Marcus, Chair

WITNESS:



Signature

Maria T. Watson

Name Typed


65-0449910

AGENCY's Federal ID Number

AGENCY:

Governor's Council for Community Health
Partnerships, Inc.

AGENCY's Name Typed


BY: _____
Signature

Joseph Peters

AGENCY's Signatory Name Typed

President

AGENCY's Signatory Title Typed

**APPROVED AS TO FORM AND
LEGAL SUFFICIENCY**

Assistant County Attorney

**APPROVED AS TO TERMS AND CONDITIONS
Department of Community Services**

By: 

Community Services Director

CONTRACT FOR PROVISION OF FINANCIAL ASSISTANCE

This Contract is made as of the ____ day of _____, 2011, by and between the Board of County Commissioners of Palm Beach County, Florida, hereinafter referred to as the COUNTY, and The Governor's Council for Community Health Partnerships Inc. hereinafter referred to as the AGENCY, a not-for-profit corporation authorized to do business in the State of Florida, whose Federal Tax I.D. is 65-0449910.

Whereas the AGENCY has proposed providing Summer Camp Scholarship Funding Administration for low income Palm Beach County residents; and

Whereas the AGENCY has agreed to assure access to funded services for COUNTY departments, divisions and/or programs; and to assure that individuals referred from COUNTY departments, divisions and/or programs will receive services on a timely basis;

In consideration of the mutual promises contained herein, the COUNTY and the AGENCY agree as follows:

ARTICLE 1 - SERVICES

The AGENCY agrees to provide services to residents of Palm Beach County as set forth in the Scope of Work in Exhibit "A". The AGENCY also agrees to provide deliverables, including reports, as specified in Schedule of Payments detailed in Exhibits "A" and "B." No changes in the scope of work are to be conducted without the written approval of the Palm Beach County Community Services Department (the DEPARTMENT).

ARTICLE 2 - SCHEDULE

The AGENCY shall commence services on May 1st 2011 and complete services on September 30, 2011.

ARTICLE 3 - PAYMENTS

The COUNTY shall pay to the AGENCY for services rendered under this contract, an amount not to exceed Four Hundred and Sixty Seven Thousand Three Hundred and Sixty Five Dollars (\$467,365.00). The AGENCY shall bill the COUNTY on at least a monthly basis, for Summer Camp Scholarships and fiscal administration provided as indicated by Exhibit "A" and expenses actually incurred and paid, up to the amounts set forth in Exhibit "B." In no case shall the total cumulative amount billed under this contract exceed the

Exhibit D

The Governor's Council for Community Health Partnerships, Inc. (GCCHP) is a collaborative, non-profit, tax exempt, 501(c)3 corporation of community partners under the leadership of the Palm Beach County Health Department (PBCHD) that:

- Works with the PBCHD to prioritize needs, form task groups, plan strategies, and pools resources.
- Designs programs and creates committees to address specific issues.
- Identifies programs with limited financial resources, and acts as a conduit to enable them to receive private hands-on support and funding.
- Serves as an incubator for start-up programs exploring establishing their own non-profit status.
- Recognizes and celebrates individuals and organizations in the PBC community who make outstanding contributions to their mission.

Since 1995, GCCHP has provided support for the Summer Camp Scholarship Program. The Program assures school aged children are not home alone during the summer months and continue to receive nutritious meals in the summer.

GCCHP is allocated \$467,365 in funding from PBCBCC to support the Summer Camp Scholarship Program. GCCHP processes payments to the specific Summer Camp providers based on invoices from PBC Division of Human Services. GCCHP maintains financial records and reports of payments and receipts for Summer Camp funding. In addition, GCCHP's Summer Camp Scholarship Sub-committee develops and implements marketing strategies to raise additional funding for the Summer Camp Scholarship Program.

2011 Program Budget

Summer Camp Scholarships	\$458,615
Administrative Expenses	\$8,750 (Administrative Support Service Cost)
Including:	Insurance
	Annual audit
	Taxes
	Brochures
	State Registration
	Service Charges
	Web Hosting
	Misc. Office Supplies
	Postage
	Marketing materials
	Travel (could be re-imburement for expenses or parking)
Total:	\$467,365