

PALM BEACH COUNTY  
BOARD OF COUNTY COMMISSIONERS  
AGENDA ITEM SUMMARY

Meeting Date: September 13, 2011

Consent

Regular

Workshop

Public Hearing

Department: Facilities Development and Operations

I. EXECUTIVE BRIEF

**Motion and Title:** Staff recommends motion to approve: Consulting Services Authorization (CSA) No. 5 to Contract with Saltz Michelson Architects, Inc. (R2008-0378) in the amount of \$119,549 for architectural and engineering services related to the shell/build out of a portion the first floor space at the Four Points Office Building.

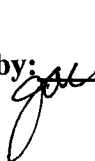
**Summary:** CSA No. 5 will provide for the design, permitting and construction administration services for the last phase of the continuing improvements for the Four Points Office Building consisting of relocating Information Systems Services (ISS) Platform and Enterprise Services and Data Center from the Government Center. This move will provide a hardened location for the Data Center as the Four Points Office Building has been recently renovated to withstand 180 mph winds. Relocating the Data Center will secure the County's network servers and provide redundant utilities and a higher level of back-up power generation for this critical function. Funding for this project is from the Public Building Improvement Fund. The Small Business Enterprise (SBE) goal for this contract is 25%. Saltz Michelson is providing 62% SBE participation. When added to the Consultant's participation to date, the resulting SBE participation is 31.6%. Saltz Michelson Architects, Inc. is a Palm Beach County firm. (Capital Improvements Division) District 2 (JM)

**Background and Justification:** This authorization is necessary to complete the last phase of the improvements at the Four Points Office Building in order to relocate ISS's Platform and Enterprise Services which includes the Data Center currently located on the 4<sup>th</sup> floor of the Government Center. This move will make approximately 12,000 square feet of space available in the Government Center for a future tenant.

**Attachments:**

1. Location Map
2. Budget Availability Statement
3. CSA No. 5

Recommended by:



Amy Wolf

Department Director

8/14/11

Date

Approved by:



County Administrator

9/1/11

Date

**II. FISCAL IMPACT ANALYSIS**

**A. Five Year Summary of Fiscal Impact:**

Fiscal Years	2011	2012	2013	2014	2015
Capital Expenditures	\$139,549	0	0	0	0
Operating Costs		0	0	0	0
External Revenues		0	0	0	0
Program Income (County)		0	0	0	0
In-Kind Match (County)					
<b>NET FISCAL IMPACT</b>	<b>\$139,549</b>				

# ADDITIONAL FTE POSITIONS (Cumulative) \_\_\_\_\_

Is Item Included in Current Budget? Yes X No \_\_\_\_\_

Budget Account No: Fund 3804 Dept 411 Unit B381 Object 4907

Reporting Category \_\_\_\_\_

**B. Recommended Sources of Funds/Summary of Fiscal Impact:**

This item is funded from the Public Building Improvement Fund.

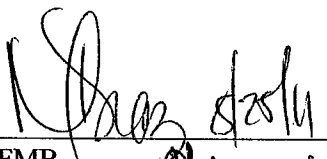
Consultant CSA	\$119,549
Staff costs	<u>20,000</u>
Total BAS	\$139,549

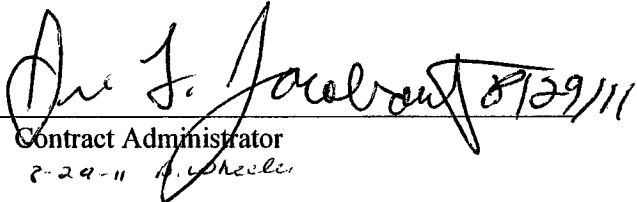
*W 8-17-11*

C. Departmental Review: \_\_\_\_\_

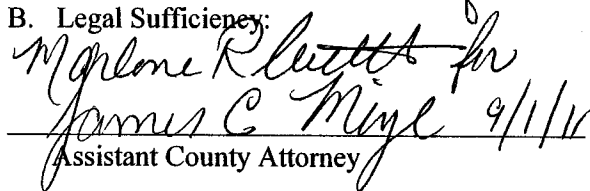
**III. REVIEW COMMENTS:**

**A. OFMB Fiscal and/or Contract Development and Control Comments:**

  
 \_\_\_\_\_  
 OFMB

  
 \_\_\_\_\_  
 Contract Administrator

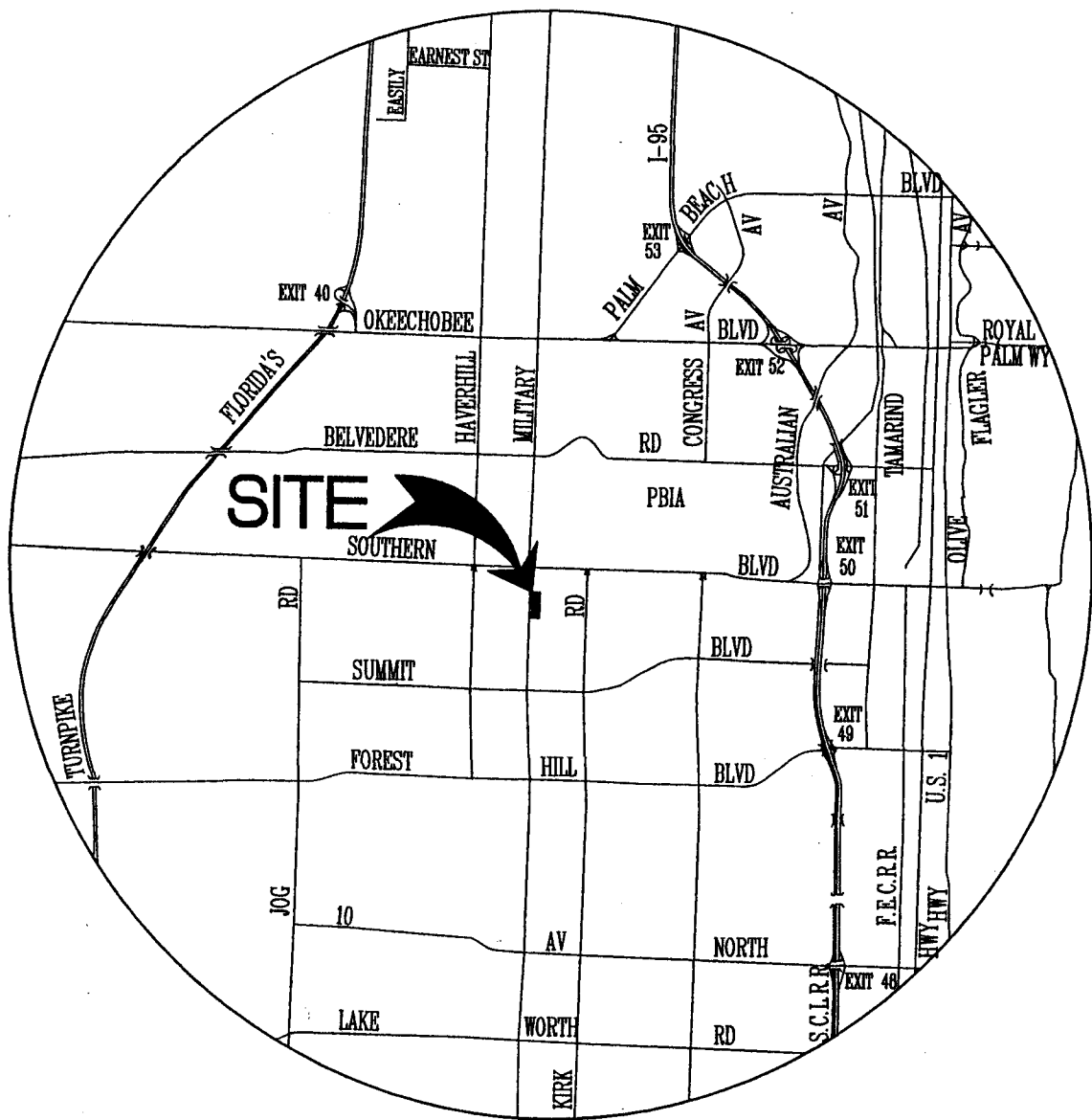
**B. Legal Sufficiency:**

  
 \_\_\_\_\_  
 Assistant County Attorney

This item complies with current County policies.

**C. Other Department Review:**

\_\_\_\_\_  
Department Director



# LOCATION MAP

N.T.S.

FACILITIES DEVELOPMENT & OPERATIONS  
BUDGET AVAILABILITY STATEMENT

REQUEST DATE: 08/04/11

REQUESTED BY: Anil Patel

PHONE: 233-0271

FAX: 233-0270

PROJECT TITLE: Four Points Renovation

PROJECT NO.: 07216

ORIGINAL CONTRACT AMOUNT: \$993,710.00

BCC RESOLUTION#: R2008-0379

DATE: 03/11/08

REQUESTED AMOUNT: \$139,549

CSA or CHANGE ORDER NUMBER: CSA #5

CONSULTANT/CONTRACTOR: Saltz Michelson Architects

PROVIDE A BRIEF STATEMENT OF THE SCOPE OF SERVICES TO BE PROVIDED BY THE  
CONSULTANT/CONTRACTOR:

A/E Services for alternations to the first floor for ISS.

Construction	\$	_____
Professional Services	\$	119,549
Staff Costs** (Design/Construction Phase)	\$	20,000
Miscellaneous (permits, prints, advertising, etcetera)	\$	_____
TOTAL		\$139,549

\*\* This is an estimate of staff charges. Actual(s) will be billed at the end of each fiscal year.

BUDGET ACCOUNT NUMBER (IF KNOWN)

FUND: 3801 DEPT: 411 UNIT: B381 OBJ: 4907

FUNDING SOURCE (CHECK ALL THAT APPLY):

AD VALOREM  OTHER

FEDERAL/DAVIS BACON

SUBJECT TO IG FEE?

YES  NO

BAS APPROVED BY: \_\_\_\_\_

DATE: 8-4-11

ENCUMBRANCE NUMBER: \_\_\_\_\_

02 2208-1117

**CONSULTANT SERVICES AUTHORIZATION  
SALTZ MICHELSON ARCHITECTS**

**FOUR POINTS OFFICE BUILDING RENOVATIONS  
PROJECT NO. 07216  
DISTRICT NO. 2**

**THIS AUTHORIZATION NO. 5** to the Contract dated 03/11/08 (R-2008-0378) between Palm Beach County and the Consultant, identified herein, is for the Consultant Services described in Item 3 of this Authorization.

1. **CONSULTANT:** Saltz Michelson Architects  
1800 Australian Avenue, South, Suite 102  
West Palm Beach, FL 33409-6450
2. **Services completed to date:** Design & Construction of Phase I & 2 are complete.
3. **Description of Services to be provided by Consultant:** Professional services shall include engineering/architectural services to provide alterations to the first floor for the Information Systems Services Department, as detailed on the attached proposal dated August 4, 2011.
4. **History:**

<u>CSA #</u>	<u>AMOUNT</u>	<u>DATE</u>	<u>APPRVD BY</u>
Orig	\$993,710.00	03/11/08	BCC
1	\$12,550.00	04/09/09	AW
2	\$29,440.00	11/13/09	AW
3	\$29,540.00	04/30/10	AW
4	\$44,005.00	05/02/11	AW
5. **Time of Commencement:** Consultant shall begin work promptly on the requested services upon receipt of this executed document which shall constitute official **"Notice to Proceed"**.
6. **Compensation:** The compensation to be paid to the Consultant for the requested services shall be:

**Lump Sum charge of \$119,549.00**
7. This Authorization may be terminated by the County without cause or prior notice. In the event of termination not the fault of the Consultant, the Consultant shall be compensated for all services performed to termination date, together with reimbursable expenses (if applicable) then due.

Consultant agrees to waive any and all claims for lost profits or anticipated future profits in the event of a termination with or without the cause under this Contract.

- 8. This Consultant Services Authorization No. 5 is for services partially completed by the consultant prior to the approval date of the referenced consultant services authorization.
- 9. **EXCEPT AS HEREBY AMENDED, CHANGED OR MODIFIED**, all other terms and conditions of the original Contract remain in full force and effect.

IN WITNESS WHEREOF, this Authorization is accepted, subject to the terms and conditions of the aforementioned Contract.

**COUNTY**

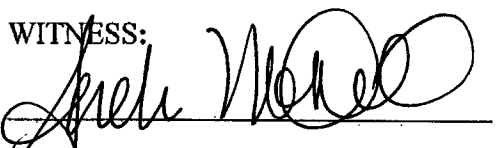
ATTEST:


Sharon R. Bock, Clerk & Comptroller

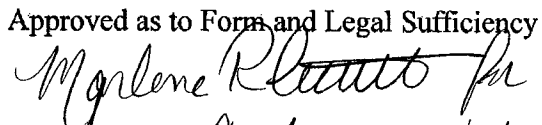
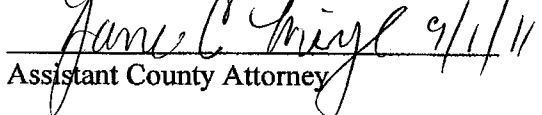
PALM BEACH COUNTY BOARD OF COUNTY COMMISSIONERS

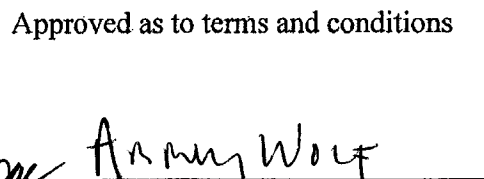
By: \_\_\_\_\_  
Deputy Clerk

By: \_\_\_\_\_  
Karen T. Marcus, Chair

WITNESS:  
  
\_\_\_\_\_  
Sandra MacDonald  
Name (type or print)

**CONSULTANT**  
By:   
Name: MARK L. SAUTZ  
Title: PRES  
Date: 8/5/11

Approved as to Form and Legal Sufficiency  
  
  
Assistant County Attorney

Approved as to terms and conditions  
  
Director - F D & O



Revised August 4, 2011(2<sup>nd</sup>)  
Revised August 4, 2011  
July 20, 2011

Palm Beach County - Capital Improvements Division  
2633 Vista Parkway  
West Palm Beach, FL 33411  
Attn: Mr. Anil Patel, Senior Registered Architect

RE: **Four Points Office Building, West Palm Beach, FL**  
**Project No. 07216**

Dear Mr. Patel:

In response to your comments of our July 20, 2011 Additional Service Request for the alterations necessary for the I.S.S. Department, we offer the following revised proposal.

**Fee**

Saltz Michelson Architects – Architectural

Senior Project Manager II	48 hours @ \$155.00/hour	= \$ 7,440.00
Project Manager	243 hours @ \$110.00/hour	= \$26,730.00
Project Architect	84 hours @ \$105.00/hour	= \$ 8,820.00
CAD Draftsperson	40 hours @ \$80.00/hour	= \$ 3,200.00
	Subtotal:	\$46,190.00

The Senior Project Manager that has been assigned to this project is Sheff Sevier, AIA and is taking Arthur Dearborn's place for oversight and quality control.

**Engineering Consultants**

Gartek Engineering Corporation - MEP Engineering	\$64,115.00
ONM&J - Structural Engineering	\$ 4,600.00
The Land Stewardship Company - Landscape Architecture	\$ 4,644.00
	Subtotal: \$73,359.00
	<b>Total: \$119,549.00</b>

Consultant proposals and backup are attached. Please give me a call if you need any additional information.

Very truly yours,  
Saltz Michelson Architects, Inc.

Mark L. Saltz, AIA, LEED AP  
Principal

Encl./MLS:sm  
2008-118\_ASA7R2\_8-4-11.doc

1800 AUSTRALIAN AVENUE SOUTH, SUITE 102  
WEST PALM BEACH, FL 33409-6450  
(561) 689-1870 FAX: (561) 689-0129

www.saltzmichelson.com • e-mail: sma@saltzmichelson.com

AA-0002897

**Gartek**

**Mechanical, Electrical, Plumbing  
and Fire Protection Engineers**

August 4<sup>th</sup>, 2011

Mr. Theo Smith,  
Saltz Michelson Architects  
1800 Australian Ave South, Suite 102  
West Palm Beach FL 33409-6450

\*\*\* Via E-MAIL \*\*\*  
**Tsmith@saltzmichelson.com**

**RE: Four Points ISS Server Room on Ground Floor revised**

Dear Theo:

**This proposal supersedes previous proposal dated 08-03-11  
It was revised as per PBC A. Patel's request.**

This is to present our proposal for design associated with the referenced project. As you know we have held several meetings before today and have performed some preliminary design that has allowed PBC to become aware of the magnitude of the principal modifications that will be required at the existing installation.

The following scope summarizes the principal design details as we understand them:

1. ISS will occupy the southern half of the lower level at Four Points (4P).
2. Within that space, a new server room of approximately 2,000 SF will be built. The design of the Server room support MEPFP infrastructure will be based on the following parameters:
  - a. The UPS capacity of the server room will be two (2) 200kW units, each supplying 50% of the ultimate server capacity. UPS's shall be expandable to 250kW each; MEP infrastructure will be sized for 250kW of load.
  - b. As discussed in all previous meetings:
    - Circuit distribution from PDU's to rack mounted servers will be part of the UPS vendor contract (APC) and is not included in Gartek design fee. Branch circuit cabling will be pre-manufactured at the required lengths and UL listed for the application.
    - Electrical design fee includes, and electrical contractor will install, electrical feeders between UPS's and all PDU's.
    - Electrical design fee includes, and electrical contractor will install, electrical branch circuits between PDU's and floor mounted (non-racked) equipment.
    - Mechanical design fee includes, and mechanical contractor will install, chilled water piping and all connections to the APC supplied A/C units.

This is as discussed in all the meetings we have had to date and it is important to understand that design of electrical branch circuits between the PDU's and rack mounted equipment is not included in our fee in case the County decides to make other arrangements or select other vendors who are not aware of this arrangement.

**Gartek Engineering Corporation**

7210 SW 39 Terrace • Miami, Florida 33155 • Phone (305) 266-8997 • Fax (305) 264-9496  
730 East Prospect Road • Suite 100 • Oakland Park, Florida 33334 • Phone (954) 399-2347  
4723 W. Atlantic Ave. • Suite A18 • Delray Beach, Florida 33445 • Phone (561) 637-8909 • Fax (561) 637-8959  
[www.gartek-engineering.com](http://www.gartek-engineering.com)





**Mechanical, Electrical, Plumbing  
and Fire Protection Engineers**

August 4<sup>th</sup>, 2011

Mr. Theo Smith, Saltz Michelson

**RE: Four Points ISS Server Room on Ground Floor rev.**

Page 2 of 3

**This proposal supersedes previous proposal dated 08-03-11  
It was revised as per PBC A. Patel's request.**

- c. Certain equipment to be relocated from the existing server room in the Government Center to the new server room at Four Points will be installed on the floor of the new server room and will not be configured in a cold-aisle type arrangement. APC is to supply an additional PDU for this equipment. Gartek will design, and contractor will install, wiring for this equipment (as opposed to the arrangement described in item "b" above).
  - d. ISS will be using a cold-aisle HVAC concept for the new server equipment.
  - e. HVAC redundancy will be built into the system. Approximately 60% redundancy (at ultimate peak demand) will be provided. The existing chillers at Four Points will not (cannot) be used to supply chilled water to the Server Room.
  - f. A dedicated generator will be provided to supply ISS server load. The existing generator at Four Points will not be used as a back-up to the new ISS generator.
  - g. PBC does not want to use a Clean Agent Fire Suppression system for the server room. Fire Protection design will be based on a Pre-Action dry pipe sprinkler system, including the underfloor area. Not providing a clean agent system for the underfloor will require that cabling pathways be identified on the documents for any future IT cabling infrastructure installation.
  - h. PBC prefers that an additional fuel tank NOT be installed at the facility to supply the ISS dedicated generator. Gartek has submitted fuel run-times for several generator-fuel tank combinations. This proposal is based on using the existing 3,000 gallon fuel tank; this arrangement will provide approximately 1.7 days of fuel supply for both generators at this site.
3. Scope includes minor interior renovations to already completed MEPFP plans of the space.

Our fee for the above described scope of services will be \$64,115.00 as indicated below and on the attached man-hour breakdown.

Schematic Design (mostly completed now)	\$20,515
Construction Documents	<u>\$33,940</u>
<b>Sub-total Construction Documents</b>	<b>\$54,455</b>
Services during Construction	<u>\$ 9,660</u>
<b>Total Fee</b>	<b><u>\$64,115</u></b>

**Gartek Engineering Corporation**

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[www.gartek-engineering.com](http://www.gartek-engineering.com)



**Mechanical, Electrical, Plumbing  
and Fire Protection Engineers**

August 4<sup>th</sup>, 2011

Mr. Theo Smith, Saltz Michelson

**RE: Four Points ISS Server Room on Ground Floor rev.**

Page 3 of 3

**This proposal supersedes previous proposal dated 08-03-11  
It was revised as per PBC A. Patel's request.**

Please review our proposal and, if acceptable, kindly return a signed copy as authorization to proceed.

Kind regards,  
GARTEK ENGINEERING CORPORATION

*Mel F. Garcia*

Mel F. Garcia, P.E., LEED AP  
Vice President

MFG:pcy  
Attachment

Authorized by **Saltz Michelson Architects** for  
Gartek Engineering Corp., to provide the above  
services:

Signed: \_\_\_\_\_

Name: \_\_\_\_\_

Title: \_\_\_\_\_

Date: \_\_\_\_\_

**Gartek Engineering Corporation**

7210 SW 39 Terrace • Miami, Florida 33155 • Phone (305) 266-8997 • Fax (305) 264-9496  
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[www.gartek-engineering.com](http://www.gartek-engineering.com)

**Gartek**

**Project: PBC ISS on Four Points Ground Floor**

3-Aug-11

**Gartek Engineering Corp**

**Client: Saltz Michelson**

**PROPOSED FEE BREAKDOWN**

Position:	PRINCIPAL MECHANICAL		PRINCIPAL ELECTRICAL		FIRE PROT ENGINEER		PLUMBING ENGINEER		HVAC ENGINEER		ELECTRICAL ENGINEER		TECHNICIAN CAD		MISC Other		TOTAL				
	\$160.00		\$160.00		\$130.00		\$130.00		\$130.00		\$130.00		\$70.00		\$45.00		M-H	Cost	Avg. Hry Rate		
	M-H	Cost	M-H	Cost	M-H	Cost	M-H	Cost	M-H	Cost	M-H	Cost	M-H	Cost	M-H	Cost				M-H	Cost
<b>Construction Documents</b>																					
Schematic Design to determine equipment sizes, several equipment layouts, impact to FPL and existing electrical service. Services include meetings, preparing alternate layouts, meeting with FPL, studying alternative HVAC equipment, computing generator fue																		150	\$20,515	\$137	<b>SD \$20,515</b>
Construction Docs																		230	\$27,980	\$122	
Allowance for two more meetings																		24	\$3,360	\$140	
RFI's during Pricing																		20	\$2,600	\$130	<b>CD's \$33,940</b>
<b>Sub-Total Construction Documents</b>																		<b>424</b>	<b>\$54,455</b>	<b>\$129</b>	
<b>Construction Phase</b>																					
Allowance for RFI's during construction																		22	\$2,860	\$130	
Site visits and reports																		36	\$4,680	\$130	
Close out																		6	\$780	\$130	
As-builts																		14	\$1,340	\$96	
																		0	\$0	#DIV/0!	
																		0	\$0	#DIV/0!	
<b>Sub-Total Construction Docs</b>																		<b>78</b>	<b>\$9,660</b>	<b>\$124</b>	<b>Const Phase \$9,660</b>
<b>Not used</b>																					
																		0	\$0	#DIV/0!	
																		0	\$0	#DIV/0!	
																		0	\$0	#DIV/0!	
																		0	\$0	#DIV/0!	
<b>Total</b>																		<b>0</b>	<b>\$ -</b>	<b>#DIV/0!</b>	<b>Total \$64,115</b>

## LAND STEWARDSHIP COMPANY

Landscape Architecture • Urban Design  
LCC 000145

200 DeSota Road • West Palm Beach, FL 33405 • (561) 588-8990 fax: 582-2925

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June 10, 2011; July 12, 2011 correct numbering; August 3, 2011 reduce scope/fees

Theo Smith  
Saltz Michelson Architects  
1800 Australian Avenue South, #102  
West Palm Beach, Florida 33409-6450

**Re: Proposal for Four Points Office Site, 50 S. Military Trail, WPB, FL (about 5.5 acres)  
Additional Services Supplement # 1 – To add service equipment & buildings per 06-09-11 sheet A5.1A  
Landscape Architectural Services for Design and Post Design Phases. LSC # 0738.1**

Dear Theo:

Thank you for requesting this proposal from **The Land Stewardship Company (LSC)** to sub-consult with **Saltz Michelson Architects (CLIENT)** for additional landscape architectural services for the above referenced project owned by **Palm Beach County (PBC)**, to update our past plans to add. This proposal shall be Supplement # 1 to our Basic Service Contract dated March 11, 2008 with Saltz Michelson Architects. Our proposed fees, deliverables and services are based on the county's designated contract phases as follows:

**1.0 INVESTIGATIVE REPORT PHASE – N/A**

**2.0 SCHEMATIC DESIGN & DESIGN DEVELOPMENT PHASES – N/A**

**3.0 CONSTRUCTION DOCUMENT PHASE (95% submittal)**

3.1 Prepare base sheets from current AutoCAD electronic base data provided by CLIENT and analyze the provided data and impacts on design.

3.2 Prepare 95% construction documents: general layout plans, details and specifications for:

- new landscape foundation plantings and on-site replacement trees
- tree alteration: retainage, removal, on-site relocation and on-site replacement for existing trees impacted by the new construction

3.3 Coordination during 95% CD Phase

- Team coordination meeting or teleconference
- Site visit to verify tree data and current field conditions affecting our work

**4.0 CONSTRUCTION DOCUMENT PHASE (100% submittal)**

4.1 Update base sheets from current AutoCAD electronic base data provided by CLIENT

4.2 Prepare 100% construction documents: general layout plans, details and specifications for:

- new landscape foundation plantings and on-site replacement trees
- tree alteration: retainage, removal, on-site relocation and on-site replacement for existing trees impacted by the new construction

4.3 Coordination during 100% CD phase

- Team coordination meeting or teleconference

**5.0 CONSTRUCTION ADMINISTRATION PHASE**

- 5.1 Review contractor's landscape submittal, and related coordination
- 5.2 Respond to contractor's RFI's, and related coordination
- 5.3 Final walk-through and punch list for landscape, and related coordination
- 5.4 Final acceptance walk-through and letter for PBC landscape inspector for landscape

**6.0 BASIS OF WORK ASSUMPTIONS**

- 1. Refer to Basic Service Contract for work assumptions. Note that work during the Investigative Report Phase, Schematic Phase, and Design Development Phase, and all irrigation design and related services are not included in these additional services per request of Palm Beach County.
- 2. Estimated sheets at 30-scale (24" x 36") including:
  - landscape plans (1 for plan-view, 1 for details)
  - tree retainage, removal, relocation and replacement plans (1 for plan-view, 1 for details)
  - **Total: 4 sheets**

**7.0 COMPENSATION:**

Compensation on a lump sum basis by CLIENT to LSC for the additional services described above shall be:

1.0 INVESTIGATIVE REPORT PHASE (N/A).....	\$ 0.00
2.0 SCHEMATIC DESIGN & DESIGN DEVELOPMENT PHASES (N/A).....	\$ 0.00
3.0 CONSTRUCTION DOCUMENT PHASE (95% CD's).....	\$ 2,145.00
4.0 CONSTRUCTION DOCUMENT PHASE (100% CD's).....	\$ 1,315.00
5.0 CONSTRUCTION ADMINISTRATION PHASE.....	\$ 970.00

TOTAL LABOR FEES.....\$ 4,430.00

REIMBURSABLE EXPENSES (4.8% OF LABOR).....\$ 214.00

<u>Summary of Estimated Reimbursable Expenses (INCLUDED IN LUMP SUM FEE):</u>	
Photo Copies: 50 pages x \$0.20	\$ 10.00
Photography & printing	\$ 10.00
Black and white copies on bond (24" x 36"): 4 sheets X 20 sets x \$2.00	\$ 160.00
Mileage: \$0.57/mile x 3 trips @average 20 miles average each trip	<u>\$ 34.00</u>
	\$ 214.00

**TOTAL LUMP SUM (Refer to attached Man-Hour & Fee Summary):.....\$ 4,644.00**

Please call me, Theo, if you have any questions. We look forward to receiving a project schedule and a formal contract agreement from you based on this proposal once approved by the county. Thank you once again for asking us to work with you on this project.

Sincerely,

Jo Ellen Leisinger  
President, FRLA# 0000638

Proposed scope and fees accepted by:

\_\_\_\_\_  
Printed Name of SMA Authorized Representative

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

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<b>ATTACHMENT 'A'</b>					
<b>The Land Stewardship Company</b>					
<b>3-Aug-11</b>					
<b>Four Points Office Site - Additional Landscape Architectural Services (Supp # 1)</b>					
<b>Man-Hour &amp; Fee Summary</b>					
<b>Scope Item</b>	<b>Task Description</b>	<b>Project Manager</b>	<b>Landscape Architect</b>	<b>Irrigation Designer</b>	<b>Total Labor</b>
		\$ 140.00	\$ 115.00	\$ 115.00	
<b>Task 1.0</b>	<b>Investigative Report Ph (N/A)</b>				
<b>Task 2.0</b>	<b>Schematic/DesignDev (N/A)</b>				
<b>Task 3.0</b>	<b>95% Construction Doc Phase</b>				
3.1	Prepare Base Sheets/Analysis		2		\$ 230.00
3.2	Landscape/Tree Alt. Plans		12		\$ 1,380.00
3.3	Coordination & Site Visit	3	1		\$ 535.00
	<b>Subtotal</b>				<b>\$ 2,145.00</b>
<b>Task 4.0</b>	<b>100% Construction Doc Phase</b>				
4.1	Update Base Sheets		1		\$ 115.00
4.2	Landscape/Tree Alt. Plans		8		\$ 920.00
4.3	Coordination	2			\$ 280.00
	<b>Subtotal</b>				<b>\$ 1,315.00</b>
<b>Task 5.0</b>	<b>Construction Admin. Phase</b>				
5.1	Review Contractor's Submittals		1		\$ 115.00
5.2	Respond to Contractor's RFI's		1		\$ 115.00
5.3	Final Visit & Punch List		2		\$ 230.00
5.4	Final Acceptance & Letter	2	2		\$ 510.00
	<b>Subtotal</b>				<b>\$ 970.00</b>
	<b>Total Hours</b>	7	30	0	
	<b>Total Labor Fee</b>	<b>\$ 980.00</b>	<b>\$ 3,450.00</b>	<b>\$ -</b>	<b>\$ 4,430.00</b>
	<b>Reimbursable Expenses-4.8%</b>				<b>\$214.00</b>
	<b>TOTAL LUMP SUM FEE</b>				<b>\$ 4,644.00</b>

Structural Engineers | Special Inspectors | Construction Managers



**ADDITIONAL SERVICES (REVISED)**

**Addendum to ONM&J Contract Dated: February 25, 2008**

DATE: July 28, 2011  
TO: Saltz Michelson Architects  
ATTN: Theo Smith  
PROJECT NAME: Four Points Office Building  
ONM&J PROJECT NO.: 397.010.06

**SCOPE OF SERVICES:**

- Structural design and drafting for the addition of a new one-story, 700 square foot electrical / generator building, a new 12" CMU courtyard cantilever wall / slab-on-grade to the existing building and a new exterior overhead roll-up door. The new structures will be designed for 180 mph wind velocity.

**Our fee for these services will be:**

Construction Documents / Permitting .....	\$3,700.00
Construction Administration / Field Visit .....	\$ 800.00
Reimbursable Expenses .....	\$ 100.00
<b>Total .....</b>	<b>\$4,600.00</b>

**PRIOR TO COMMENCEMENT OF THE ADDITIONAL SERVICES AS MENTIONED ABOVE, THIS FORM MUST BE SIGNED AND FAXED BACK TO OUR OFFICE. THANK YOU.**

AUTHORIZED:

**O'DONNELL, NACCARATO, MIGNOGNA & JACKSON, INC.**

Joseph F. Mincuzzi, P.E.  
Vice President

JFM/aep

ACCEPTED BY: \_\_\_\_\_ DATE: \_\_\_\_\_

NAME: \_\_\_\_\_ TITLE: \_\_\_\_\_

SCHEDULE 1

LIST OF PROPOSED SBE-M/WBE SUBCONSULTANTS

PROJECT NAME: PALM BEACH COUNTY FOUR POINTS OFFICE BUILDING, WEST PALM BEACH, FL

PROJECT NO. 07216

NAME OF PRIME CONSULTANT: SALTZ MICHELSON ARCHITECTS

DESCRIPTION OF WORK ADDITIONAL A/E SERVICES FOR ALTERATIONS NECESSARY FOR THE I.S.S. DEPARTMENT

**PLEASE IDENTIFY ALL APPLICABLE CATEGORIES OF SUBCONSULTANTS**

(Check one or both Categories)

Subcontract Percentage

Name, Address and Phone Number	Minority Business	Small Business	Black	Hispanic	Women	Caucasian	Other -SBE
1. Gartek Engineering Corporation 7210 SW 39 <sup>th</sup> Terrace Miami, FL 33155 (305) 266-8997	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	_____	<u>\$64,115</u>	_____	_____	_____
2. Simmons & White, Inc. 5601 Corporate Way, Suite 200 West Palm Beach, FL 33407 (561) 478-7848	<input type="checkbox"/>	<input checked="" type="checkbox"/>	_____	_____	_____	_____	_____
3. Land Stewardship Company 200 DeSota Road West Palm Beach, FL 33405 (561) 588-8990	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	_____	_____	<u>\$4,644</u>	_____	_____
4.	<input type="checkbox"/>	<input type="checkbox"/>	_____	_____	_____	_____	_____
(Please use additional sheets if necessary)			<b>Total</b>	<u>\$64,115</u>	<u>\$4,644</u>	_____	_____

Total Price \$ 119,549

Total SBE-M/WBE Participation \$ 68,759 Total

SBE% 58

- Note:
1. The percentages listed on this form must be supported by the Subconsultant included on Schedule 2 in order to be counted toward goal attainment.
  2. Firms may be certified by Palm Beach County as an SBE and/or M/WBE.
  3. M/WBE information is being collected for tracking purposes only.



SCHEDULE # 2

LETTER OF INTENT TO PERFORM AS AN SBE OR M/WBE SUBCONSULTANT

PROJECT NO. 07216

PROJECT NAME: Four Points Office Building, West Palm Beach, FL

TO: Saltz Michelson Architects  
(Name of Prime Consultant)

The undersigned is certified by Palm Beach County as a(n) - (check one or more, as applicable):

Small Business Enterprise

Black \_\_\_\_\_ Hispanic \_\_\_\_\_ Women  Caucasian \_\_\_\_\_ Other (Please Specify) \_\_\_\_\_

Date of Palm Beach County Certification: June 18, 2010

The undersigned is certified by the State of Florida:

Minority Business Enterprise

The undersigned is prepared to perform the following described work in connection with the above project (Specify in detail particular work items or parts thereof to be performed):

Additional Landscape Architectural Services (planting & Tree  
Alteration design & Construction Phase Services) for  
addition to buildings affecting the site.

at the following price \$ 4,644.00  
(Subconsultant's fee)

and will enter into a formal agreement for work with you conditioned upon your execution of a contract with Palm Beach County.

If undersigned intends to sub-subcontract any portion of this subcontract to a non-certified SBE subconsultant, the amount of any such subcontract must be stated: \$ \_\_\_\_\_

The undersigned subconsultant understands that the provision of this form to prime consultant does not prevent subconsultant from providing services to other consultants.

Land Stewardship Company  
(Print name of SBE-M/WBE Subconsultant)

By: Jo Ellen Leisinger  
(Signature)

Jo Ellen Leisinger, RIA # 0000638  
(Print name/title of person executing on behalf of SBE-M/WBE Subconsultant) President

Date: August 4, 2011

SCHEDULE # 2

LETTER OF INTENT TO PERFORM AS AN SBE OR M/WBE SUBCONSULTANT

PROJECT NO. 07216

PROJECT NAME: Four Points Office Building, West Palm Beach, FL

TO: Saltz Michelson Architects  
(Name of Prime Consultant)

The undersigned is certified by Palm Beach County as a(n) - (check one or more, as applicable):

Small Business Enterprise

Black \_\_\_\_\_ Hispanic  Women \_\_\_\_\_ Caucasian \_\_\_\_\_ Other (Please Specify) \_\_\_\_\_

Date of Palm Beach County Certification: August 30, 2010

The undersigned is certified by the State of Florida:

Minority Business Enterprise

The undersigned is prepared to perform the following described work in connection with the above project (Specify in detail particular work items or parts thereof to be performed):

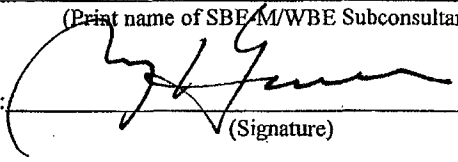
Schematic Design, Construction documents, Services during construction  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

at the following price \$ 64,115.00  
(Subconsultant's fee)

and will enter into a formal agreement for work with you conditioned upon your execution of a contract with Palm Beach County.

If undersigned intends to sub-subcontract any portion of this subcontract to a non-certified SBE subconsultant, the amount of any such subcontract must be stated: \$ -0-

The undersigned subconsultant understands that the provision of this form to prime consultant does not prevent subconsultant from providing services to other consultants.

Gartek Engineering Corporation  
(Print name of SBE-M/WBE Subconsultant)  
By:   
(Signature)  
Mel F. Garcia P.E.  
(Print name/title of person executing on behalf of SBE-M/WBE Subconsultant)

Date: 8/4/11