## PALM BEACH COUNTY BOARD OF COUNTY COMMISSIONERS AGENDA ITEM SUMMARY


Department: Facilities Development \& Operations

## I. EXECUTIVE BRIEF

Motion and Title: Staff recommends motion to receive and file: Notification of the cumulative total of change orders to The Weitz Company (R2010-2094) for the Main Library Renovation project having exceeded the $\$ 250,000$ reporting threshold.

Summary: In accordance with PPM CW-F-050, when the cumulative value of changes approved by the Lead Department and the Contract Review Committee exceeds $\$ 250,000$, the Department is required to notify the Board that it has exceeded this reporting threshold. With the approval of Change Order No. 10 in the amount of $\$ 1,324$ on August 17, 2011, by the Facilities Development and Operations Department Director the cumulative value of changes for this project exceeded $\$ 250,000$. Change Order No. 10 provided for replacing a leaking pipe in an existing roof drain. This item notifies the Board that the cumulative threshold has been reached. The Small Business Enterprise (SBE) goal for this project is $15 \%$. The cumulative SBE participation on this contract is $40 \%$. (Capital Improvements Division) District 2 (JM)

Background and Justification: PPM CW-F-050 titled "Change Order and Consultant Services" provides for authority limits and procedures for changes to construction contracts. The PPM specifically provides Board notification points of a cumulative value of $\$ 250,000$ for changes to the contract. The PPM states that when this amount is exceeded, the Department will prepare a Board item informing the Board that the limit has been reached. After the item is approved by the Board, the cumulative reporting thresholds are reset.

## Attachments:

Change Order History


## II. FISCAL IMPACT ANALYSIS

A. Five Year Summary of Fiscal Impact:


Is Item Included in Current Budget? Yes $\qquad$
B. Recommended Sources of Funds/Summary of Fiscal Impact:

* Nb Fiscal ImPact, Fiscal impact for each change order listed in the Change Order History is included with each individual change order approval.
C. Departmental Fiscal Review: $\qquad$


## III. REVIEW COMMENTS:

A. OFMB Fiscal and/or Contract Development and Control Comments:
Change order coul unerease plated cost $\$ 1.324$. Total cost

C. Other Department Review:

Department Director

This summary is not to be used as a basis for payment.

| CHANGE ORDER HISTORY MAIN LIBRARY RENOVATIONS PROJECT \# 03209 |  |  |  |  |  |  |  |  |  |  |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: |
| CO\# | Description | Date Approved | Sales Tax Recovery | Amount Approved by Director | Amount Approved by CRC | Amount <br> Approved by BCC | Days Approved by Director | Days Approved by CRC | Days Approved by BCC | \$ SBE |
| 1 | CCP \#01: Trane/HVAC,CCP\#02 Lighting | 1/18/2011 | ( $\$ 158,775.00$ ) |  |  |  |  |  |  |  |
| 2 | CCP \#05: Carpet | 2/2/2011 | (\$87,669.00) |  |  |  |  |  |  |  |
| 3 | $\begin{aligned} & \text { CCP's 02R1,06,07R1,08,09,10,11, } \\ & 12 E 2,13,15,17,18 \end{aligned}$ | 3/28/2011 |  | \$0.00 |  |  |  |  |  | \$40,504.00 |
| 4 | CCP \#31R1: Re-roof | 6/14/2011 |  | \$44,954.00 |  |  |  |  |  | \$42,434.00 |
| 5 | $\begin{aligned} & \text { CCP's 34R1,38,39,40,41,42,43, } \\ & 44,45,48,50,51,52,53 \end{aligned}$ | 6/14/2011 |  | \$33,089.00 |  |  |  |  |  | \$7,447.00 |
| 6 | CCP \#16,19, 20, 21, 22, 23R1 24, 25, 26, 27, <br> 28, 29,30,32,33,35,36,37 | 6/15/2011 |  | \$0.00 |  |  |  |  |  | \$41,117.23 |
| 7 | CCP \#47R2 | 8/3/2011 |  |  | \$75,096.00 |  |  | 15 |  | \$0.00 |
| 8 | CCP \#46, 67R3 | 8/17/2011 |  |  | \$90,419.00 |  |  | 23 |  | \$48,689.00 |
| 9 | CCP\# 54, 55, 56, 57, 58, 59, 60, 61, 62 | 8117/2011 |  | \$5,345.00 |  |  | 0 |  |  | \$671.00 |
| 10 | CCP \#63 | 8/17/2011 |  | \$1,324.00 |  |  | 0 |  |  | \$1,324.00 |
|  |  |  |  | TOTAL \$ BY DIR | TOTAL \$ By CRC |  | $\begin{array}{\|c} \text { TOTAL DAYS } \\ \text { BY DIR } \end{array}$ | TOTAL DAYS BY CRC | TOTAL DAYS BY BCC |  |
|  |  | Totals | (\$246,444.00) | \$84,712.00 | \$165,515.00 | \$0.00 | 0 | 38 | 0 | \$188,854.23 |
|  |  |  |  | DIR + CRC DOLLARS TODATE |  |  | DIR + CRC TOTAL DAYS TO DATE |  |  |  |
|  |  |  |  | \$250,227.00 |  |  | 38 |  |  |  |

