

PALM BEACH COUNTY
BOARD OF COUNTY COMMISSIONERS
BOARD APPOINTMENT SUMMARY

Meeting Date: September 13, 2011

Department: Fire Rescue

Submitted by: Administration

Advisory Board Name: Fire-Rescue Level of Service Committee

I. EXECUTIVE BRIEF

Motion and Title: Staff recommends motion to approve: appointment of the following individual to the Fire Rescue Level of Service Committee to complete the unexpired term of Kurt Bressner, who resigned and whose term expires March 15, 2012:

| <u>Nominee</u> | <u>Seat</u> | <u>Category</u> |
|----------------|-------------|--------------------|
| David Harden | 3 | Manager-Large City |

Summary: Palm Beach County Resolution R2004-0494 established the Fire Rescue Level of Service Committee (LOS Committee). It consists of nine (9) members representing specific categories, each serving a term of three (3) years after the initial start up. The League of Cities has recommended City Manager Mr. David Harden, City of Delray Beach as a replacement for Mr. Bressner, who has resigned. Mr. Harden meets the seat requirement and has satisfactorily completed all applicable training requirements. Countywide (SB)

Background and Justification: The Committee is advisory in nature and can assist in implementing the voluntary countywide minimum level of service, common dispatch and closest unit response system as well as make recommendations on other proposed enhancements. The Committee currently consists of eight (8) members with a diversity breakdown of: eight (8) Caucasian males.

Attachments:

1. Resolution R2004-0494
2. Boards/Committee Application
3. Resume for Mr. Harden
4. Current Membership Roster

Recommended by: 

Department Director

Date

Legal Sufficiency: 

Assistant County Attorney

Date

9/7/11

II. REVIEW COMMENTS

Other Department Review:

Department Director

This summary is not to be used as a basis for payment.

RESOLUTION NO. R-2004-0494

RESOLUTION OF THE BOARD OF COUNTY COMMISSIONERS OF PALM BEACH COUNTY, FLORIDA, PROVIDING FOR ABOLISHMENT OF THE TEMPORARY COMMITTEE ON FIRE-RESCUE LEVEL OF SERVICE; CREATION OF A NEW FIRE-RESCUE LEVEL OF SERVICE COMMITTEE; PURPOSE; MEMBERSHIP; TERM; ADVISORY ONLY; MEETINGS; QUORUM AND CONDUCT OF MEETINGS; CONSULTANT; SUNSHINE LAW; PALM BEACH COUNTY CODE OF ETHICS; EFFECTIVE DATE.

WHEREAS, the Palm Beach County Board of County Commissioners desires to implement, on a voluntary basis, a county-wide minimum level of service and common dispatch system for fire-rescue; and

WHEREAS, the Board of County Commissioners, on November 4, 2003 established a nine-member temporary Committee on Fire-Rescue Level of Service to assist with the costing out of said minimum level of service and dispatch service; and

WHEREAS, the Board wishes to abolish said temporary committee and create a permanent advisory committee; and

WHEREAS, the Board desires that this advisory committee assist each fire-rescue provider in preparing to meet the level of service criteria approved by the County Commission; and

WHEREAS, the Board desires that the advisory committee also review and make recommendations for a common dispatch center which will provide closest unit response; and

WHEREAS, the Board desires the Committee to review other possible joint projects related to the efficient and effective delivery of fire-rescue services, such as but not limited to, traffic pre-emption, automatic vehicle locators, mobile data terminals, combined police/fire dispatch; and common software for response time reporting, deployment analysis and planning tools; and

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF COUNTY COMMISSIONERS OF PALM BEACH COUNTY, FLORIDA, that:

SECTION 1. ABOLISHMENT. The Committee on Fire-Rescue Level of Service created on November 4, 2003 is hereby abolished.

SECTION 2. CREATION. The Board of County Commissioners hereby creates and establishes the "Fire-Rescue Level of Service Committee."

SECTION 3. PURPOSE. The Fire-Rescue Level of Service Committee shall review and make recommendations on the implementation of the Countywide Fire-Rescue Minimum Level of Service, Common Dispatch System, and other related fire-rescue service delivery projects which may be more effective on a county-wide scale.

The Committee will serve in an advisory capacity to all fire-rescue providers and assist them in developing action plans in order to voluntarily comply with the proposed Level of Service by October 1, 2007.

The Committee will provide quarterly reports to the Board of County Commissioners on the progress made toward implementation of the voluntary minimum level of service, common dispatch and closest unit response.

SECTION 4. MEMBERSHIP. The Fire-Rescue Level of Service Committee shall consist of nine (9) members, appointed by majority vote of the Board of County Commissioners, with specific expertise in the following areas:

| <u>Number</u> | <u>Category</u> |
|---------------|---|
| 1 | County Administrator (or designee) |
| 1 | County Fire Chief |
| 2 | City Managers (one representing small cities, one representing large cities) |
| 2 | City Fire Chiefs (one representing small cities, one representing large cities) |
| 1 | Labor Representative |
| 1 | Fire-Rescue Advisory Board Member |
| 1 | EMS Council |

County employees shall be eligible for Committee membership in any of the above listed categories. Non-County residents meeting the above eligibility criteria may be appointed to the Committee.

SECTION 5. TERM. Initial terms shall be staggered in one and two year periods and thereafter all terms will be for three years, except that the appointments for County Administrator (or designee) and County Fire Chief may be permanent appointments.

SECTION 6. ADVISORY ONLY. The actions, opinions and recommendations of the Fire-Rescue Level of Service Committee shall not be final or binding on the Board and shall be advisory only.

SECTION 7. MEETINGS. The County Administrator (or designee) shall serve as the permanent chair of the Committee, and the Committee members shall annually appoint a Vice Chair. The Committee will meet quarterly or on an as-needed basis to accomplish its purpose.

SECTION 8. QUORUM AND CONDUCT OF MEETINGS. A quorum must be present for the conduct of all Committee meetings. A majority of the members appointed shall constitute a quorum. All meetings shall be governed by Robert's Rules of Order.

SECTION 9. CONSULTANT. The Committee may utilize an outside consultant, if hired by the Board of County Commissioners, to assist with the review and implementation of new programs.

SECTION 10. SUNSHINE LAW. Public notice of all Committee meetings shall be provided. All meetings of the Committee shall be open to the public and shall comply with the applicable requirements of the Florida "Government in the Sunshine" and "Public Records" laws. Minutes shall be taken at each meeting.

SECTION 11. PALM BEACH COUNTY CODE OF ETHICS. Committee members shall be governed by the applicable provisions of the Palm Beach County Code of Ethics set forth in Resolution No. R-94-593 and any amendments thereto; and all applicable laws.

SECTION 12. EFFECTIVE DATE: The provisions of this Resolution shall be effective on the 16 day of March, 2004.

The foregoing Resolution was offered by Commissioner Masilotti
who moved its adoption. The Motion was seconded by Commissioner Aaronson
and upon being put to a vote, the Motion passed as follows.

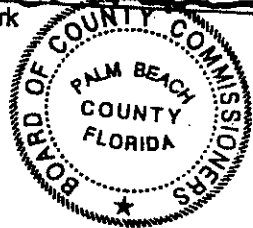
- KAREN T. MARCUS, Chair - Aye
- TONY MASILOTTI, Vice Chair - Aye
- JEFF KOONS - Aye
- WARREN H. NEWELL - Absent
- MARY MCCARTY - Aye
- BURT AARONSON - Aye
- ADDIE GREENE - Aye

The Chair thereupon declared the Resolution duly passed and adopted this 16
day of March, 2004.

APPROVED AS TO FORM AND LEGAL SUFFICIENCY PALM BEACH COUNTY, FLORIDA, BY ITS
BOARD OF COUNTY COMMISSIONERS

BY: [Signature]
County Attorney

BY: [Signature]
Deputy Clerk





**PALM BEACH COUNTY
BOARD OF COUNTY COMMISSIONERS
FIRE RESCUE LEVEL OF SERVICE COMMITTEE**

I. AUTHORITY :

Resolution No. R2004-094, adopted on March 16, 2004.

II. APPOINTING BODY :

Board of County Commissioners

III. COMPOSITION, QUALIFICATIONS, TERMS & REMOVAL :

The Committee shall consist of nine (9) members, appointed by majority vote of the Board of County Commissioners, with specific expertise in the following areas: County Administration or designee (permanent Chair); County Fire Chief (Vice-Chair); two City Managers (representing one small city, one large city); two City Fire Chiefs (one small city, one large city); one Labor Representative; one Fire-Rescue Advisory Board Member and one EMS Advisory Council Member. County employees shall be eligible for committee membership in any of the above listed categories. Non-County residents meeting the above eligibility criteria may be appointed to the Committee. Initial terms shall be staggered in one and two year periods and thereafter all terms will be for three years, except that the appointments for County Administrator (or designee) and County Fire Chief may be permanent appointments.

EXTENDED COMPOSITION :

IV. MEETINGS :

Third Thursday at 9:30 a.m. at 405 Pike Road, West Palm Beach

V. FUNCTIONS :

The Committee will review and make recommendations on the implementation of the Countywide Fire-Rescue Minimum Level of Service, Common Dispatch System, and other related fire-rescue service delivery projects.

VI. LIAISON INFORMATION :

LIAISON DEPARTMENT

County Administration

CONTACT PERSON

Brad Merriman

ADDRESS

301 N Olive Ave Ste 1101
West Palm Beach FL 33401
Phone # 561-355-4019



FIRE RESCUE LEVEL OF SERVICE COMMITTEE

| SEAT ID | CURRENT MEMBER | ROLE TYPE | RACE CODE | BUSINESS / HOME PHONE | SEAT REQUIREMENT | APPOINT DATE | RE-APPOINT DATE | EXPIRE DATE |
|--------------------------------|--|-----------|-----------|-----------------------|-------------------------------------|--------------|-----------------|-------------|
| Appointed By : AT Large | | | | | | | | |
| 1 | Brad Merriman PBC Administration 301 N Olive Ste 1101 West Palm Beach FL 33401 | Member | EA | 561-355-4019 | County Administrator Or Designee | 03/16/2004 | | |
| NOMINATED BY : | | | | | | | | |
| 2 | Steve Jerauld Palm Beach County Fire Rescue 405 Pike Rd West Palm Beach FL 33411 | Member | EA | 561-616-7001 | Fire Chief - County | 09/15/2009 | | |
| NOMINATED BY : | | | | | | | | |
| 3 | Kurt Bressner City of Boynton Beach 100 E Boynton Beach Blvd Boynton Beach FL 33435 | Member | EA | 561-742-6000 | Manager - Large City | 03/16/2006 | 03/16/2009 | 03/15/2012 |
| NOMINATED BY : | | | | | | | | |

Appointed By : AT Large

4 Karl Umberger Member EA 561-965-4010 Manager - Small City 05/03/2005 05/03/2008 05/02/2011
Village of Palm Springs
226 Cypress Ln
Palm Springs FL 33461

NOMINATED BY :

5 Pete Bergel Member EA 561-799-4300 Fire Chief - Large City 07/08/2008 05/02/2011
Palm Beach Gardens Fire Dept.
10500 N Military Trl
Palm Beach Gardens FL
33410

NOMINATED BY :

6 Jim Weinand Member EA 561-575-6250 Fire Chief - Small City 03/16/2004 03/16/2009 03/15/2012
Tequesta Fire Dept.
357 Tequesta Dr
Tequesta FL 33469

NOMINATED BY :

7 Mike Mayo Member EA 561-969-0729 Labor Representative 05/03/2005 05/03/2008 05/02/2011
IAFF, Local 2928
2328 S Congress Ave Ste 2B
West Palm Beach FL
33406

NOMINATED BY :

Appointed by : AT Large

| | | | | | | | | |
|---|--------------------|--------|----|--------------|----------------------------|------------|------------|------------|
| 8 | Dr. Richard Galeta | Member | EA | 561-586-4402 | Fire Rescue Advisory Board | 03/16/2006 | 03/16/2009 | 03/15/2012 |
|---|--------------------|--------|----|--------------|----------------------------|------------|------------|------------|

8315 Pine Tree Ln
Lake Clarke Shores FL
33406

NOMINATED BY :

| | | | | | | | | |
|---|----------------|--------|----|--------------|--------------------|------------|------------|------------|
| 9 | Darrel Donatto | Member | EA | 561-775-5658 | EMS Advisory Board | 03/16/2006 | 03/16/2009 | 03/15/2012 |
|---|----------------|--------|----|--------------|--------------------|------------|------------|------------|

6665 146th N Rd
Palm Beach Gardens FL
33418

NOMINATED BY :

**PALM BEACH COUNTY
BOARD OF COUNTY COMMISSIONERS
BOARDS/COMMITTEES APPLICATION**

The information provided on this form will be used by County Commissioners and/or the entire Board in considering your nomination. This form **MUST BE COMPLETED IN FULL**. Answer "none" or "not applicable" where appropriate. Further, please attach a biography or résumé to this form.

Section I (Department): (Please Print)

Board Name: Fire Rescue Level of Service Committee Advisory Not Advisory
 At Large Appointment or District Appointment /District #: _____
 Term of Appointment: _____ Years. From: _____ To: 3/15/12
 Seat Requirement: Manager-Large City Seat #: 3
 *Reappointment or New Appointment
 or to complete the term of Kurt Bressner Due to: resignation other
 Completion of term to expire on: March 15, 2012

*When a person is being considered for reappointment, the number of previous disclosed voting conflicts during the previous term shall be considered by the Board of County Commissioners: N/A

Section II (Applicant): (Please Print)

APPLICANT, UNLESS EXEMPTED, MUST BE A COUNTY RESIDENT

Name: HARDEN DAVID THEODORE
Last First Middle
 Occupation/Affiliation: CITY MANAGER
 Owner Employee Officer
 Business Name: CITY OF DELRAY BEACH
 Business Address: 100 N.W. 1ST AVE
 City & State: DELRAY BEACH, FL Zip Code: 33444
 Residence Address: 516 N. SWINTON AVE
 City & State: DELRAY BEACH, FL Zip Code: 33444
 Home Phone: (661) 274-3986 Business Phone: (661) 243-7010 Ext. N/A
 Cell Phone: (661) 479-6373 Fax: (661) 243-7199
 Email Address: harden@mydelraybeach.com
 Mailing Address Preference: Business Residence

Have you ever been convicted of a felony: Yes _____ No
 If Yes, state the court, nature of offense, disposition of case and date: _____

Minority Identification Code: Male Female
 Native-American Hispanic-American Asian-American African-American Caucasian

Section II Continued:

CONTRACTUAL RELATIONSHIPS: Pursuant to Article XIII, Sec. 2-443 of the Palm Beach County Code of Ethics, advisory board members are prohibited from entering into any contract or other transaction for goods or services with Palm Beach County. Exceptions to this prohibition include awards made under sealed competitive bids, certain emergency and sole source purchases, and transactions that do not exceed \$500 per year in aggregate. These exemptions are described in the Code. This prohibition does not apply when the advisory board member's board provides no regulation, oversight, management, or policy-setting recommendations regarding the subject contract or transaction and the contract or transaction is disclosed at a public meeting of the Board of County Commissioners. To determine compliance with this provision, it is necessary that you, as a board member applicant, identify all contractual relationships between Palm Beach County government and you as an individual, directly or indirectly, or your employer or business. This information should be provided in the space below. If there are no contracts or transactions to report, please verify that none exist. Staff will review this information and determine if you are eligible to serve or if you may be eligible for an exception or waiver pursuant to the code.

| <u>Contract/Transaction No.</u> | <u>Department/Division</u> | <u>Description of Services</u> | <u>Term</u> |
|--|----------------------------|--------------------------------|-------------------|
| Ex: (R#XX-XXXX/PO XXX) | Parks & Recreation | General Maintenance | 10/01/11-09/30/12 |
| | See attached list. | | |
| (Attach Additional Sheet(s), if necessary) | | | |

OR NONE

All board members are required to read and complete training on Article XIII, the Palm Beach County Code of Ethics, and read the Guide to the Sunshine Amendment prior to appointment/reappointment. Article XIII, and the training requirement can be found on the web at: <http://www.palmbeachcountyethics.com/training.htm>. Keep in mind this requirement is on-going.

By signing below I acknowledge that I have read, understand, and agree to abide by Article XIII, the Palm Beach County Code of Ethics, and I have received the required Ethics training (in the manner checked below):

- By watching the training program on the Web, DVD or VHS
- By attending a live presentation given on June 15, 2011

AND

By signing below I acknowledge that I have read, understand and agree to abide by the Guide to the Sunshine Amendment & State of Florida Code of Ethics:

*Applicant's Signature: David T. Harden Printed Name: DAVID T. HARDEN Date: 8/24/11

Any questions and/or concerns regarding Article XIII, the Palm Beach County Code of Ethics, please visit the Commission on Ethics website www.palmbeachcountyethics.com or contact us via email at ethics@palmbeachcountyethics.com or (561) 233-0724.

Return this FORM to:
{Insert Liaison Name Here}, {Insert Department/Division Here}
{Insert Address Here}

Section III (Commissioner, if applicable):

Appointment to be made at BCC Meeting on: _____

Commissioner's Signature: _____ Date: _____

Company

Palm Beach County
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Palm Beach County

Project

Installation of Decorative Street lights along MLK, Jr.
Acquisition and Management of Leon Weekes Scrub Land
Shared Use of the County Fiber Network
Placing an antennae on the City's tower at PD
Swimming Lessons
Catherine Strong Head Start Facility
Drowning Prevention Coalition
Lake Ida Park 11th Street
Installation of decorative street lights along MLK Drive
Art in Public Places to manage the Tennis Center
JAG Fund *Expired*
Bus Shelter construction
JAG for FY 2012
LEX- Information sharing initiative
~~Manatee Law Enforcement~~ *Expired*
Public Arts Administrator
Open Cuts under County Thoroughfares
Head Start *Expired*

Abstract

Amendment to the Interlocal Agreement
Interlocal Agreement
Interlocal Agreement
Interlocal Agreement
Interlocal Agreement
Amendment No. 2 to the Lease Agreement
Interlocal Agreement for Swimming Lessons
Amended and Restated Lease Agreement
Amendment to the Interlocal Agreement
Interlocal Agreement
Letter of Support
Interlocal Agreement
Letter of Support
Memorandum of Understanding
Interlocal Agreement and Amendment *Expired*
Interlocal Agreement
Interlocal Agreement
Amendment No. 1 to the Lease Agreement

Monday, August 29, 2011

From 2008 - 2011

| Company | Project | Abstract |
|--|--|---|
| Palm Beach County | Shared Use of PB County's Fiber Network | Interlocal Agreement |
| Palm Beach County | Soccer Complex | Interlocal Agreement/Amendments |
| Palm Beach County | Reimbursement of \$18,000.00 for the conversion of the signalized intersec | Letter of Commitment |
| Palm Beach County | Reimbursement for the Installation of 25 bus shelters utilizing ARRA gran | Interlocal Grant Agreement |
| Palm Beach County | Funding of the Delray Beach Miracle League Field | Interlocal Agreement |
| Palm Beach County | Palm Beach County Fire-Rescue | Mutual Assistance and Automatic Aid |
| Palm Beach County | Palm Beach County Surplus Property Thrift Store | Interlocal Agreement for Co-Utilization |
| Palm Beach County | Florida Boating Improvement Program/Lakeview Park | Project Agreement |
| Palm Beach County | \$50,000 for the Weed and Seed "seeding" efforts | Fifth Amendment to the Interlocal Agreement |
| Palm Beach County Law Enforcement Agencies | Address narcotics activity in Palm Beach County | Memorandum of Understanding |
| Palm Beach County School District/ACCF/Village Academy | Shared use of the Village Academy facilities | Tripartite Interlocal Agreement |
| Palm Beach County/BDBBS | Miller Park | Lease Agreement |
| Palm Beach County/Boca Raton/Boynton Beach /Delray Be | Operation of radio communication systems to incorporate increased mai | Interlocal Agreement |
| Palm Beach County/Delray Beach Housing Authority | S.W. 12th Avenue/Auburn Avenue/S.W. 14th Avenue from S.W. 10th Stree | First Amendment to the Interlocal Agreement |
| Palm Beach County/Delray Beach Housing Authority | Carver Estates/Auburn Avenue-S.W. 12th Avenue (Infrastructure in the Ci | Interlocal Agreement |
| Palm Beach County/EPOCH | Funding of the Spady Cultural Heritage Complex | Agreement |

DAVID T. HARDEN
CITY MANAGER OF DELRAY BEACH, FLORIDA

Born: Ft. Pierce, Florida and grew up in Okeechobee, Florida

Education: Graduated from Okeechobee High School
B.A. in chemistry from Emory University, 1964
Master of City Planning from GA Institute of Technology, 1968
U.S. Navy Officer Candidate School, Newport, RI, 1968
U.S. Navy Supply Corps School, Athens, GA, 1968

Employment

| | |
|--------------|---|
| 1990-present | City Manager, Delray Beach. During this time Delray was named an All America City in 1993 and 2001, as "The Best Run Town in Florida" in 1994, and given the Muehlenbeck Award for Excellence in Local Government from the Innovation Groups in 2006. |
| 1989-90 | Consultant: Stormwater Utilities Environmental Audits Nominations to the National Register of Historic Places |
| 1977-89 | City Manager, Winter Park, Florida |
| 1974-77 | City Planner, Winter Park, Florida |
| 1971-74 | Planner, Orange County (Orlando), Florida |
| 1969-71 | Control Division Officer, Cecil Field Naval Air Station |
| 1968-69 | Supply Officer, USS Clarion River (LFR 409), Yokuska, Japan |
| 1965 | Math Teacher, Okeechobee High School |

Civic Activities: Vice-President for Administration, Gulf Stream Council, Boy Scouts of America; Board of Directors and Transportation Committee Chair, Palm Beach County League of Cities; Urban Administration Committee, Florida League of Cities; Board of Directors, Delray Beach Chamber of Commerce; Elder, SonCoast Community Church; Delray Beach Rotary; Captain, U.S. Navy Reserve, Retired.

Family: Wife: Andrea
Sons: Jeremy, 36; Chad, 35; Aaron, 30
Six grandchildren
Moved an historic residence from West Palm Beach to North Swinton Avenue in Delray Beach where he makes his home.