

**PALM BEACH COUNTY  
BOARD OF COUNTY COMMISSIONERS  
AGENDA ITEM SUMMARY**

Meeting Date: April 3, 2012       Consent       Regular  
  
 Ordinance       Public Hearing

Department:  
Submitted By: Palm Beach County Sheriff's Office  
Submitted For: Palm Beach County Sheriff's Office

**I. EXECUTIVE BRIEF**

**Motion and Title:** Staff recommends motion to approve: a Budget Transfer of \$20,000 from the Law Enforcement Trust Fund (LETf) to the Palm Beach County Sheriff's Office (PBSO).

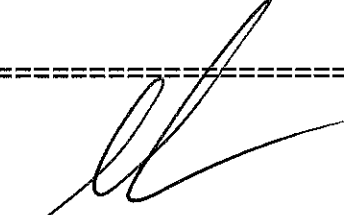
**Summary:** Florida Statute 932.7055 requires that no less than 15% of the LETf's previous year's revenues be used for the support or operation of drug treatment, drug abuse education, drug prevention, crime prevention, safe neighborhood and school resource officer programs of various non-profit organizations. The PBSO's FY 2012 estimated donation requirement is \$87,670. The funds are requested to aid qualified organizations that meet the requirements set forth in F.S. 932.7055. The PBSO's support of these programs exemplifies its strong commitment to the prevention and reduction of crime throughout the communities it serves and its desire to put money back into these communities to support organizations that provide such services. The current State LETf balance is \$1,813,300. Approval of this request will reduce the State Law Enforcement Trust Fund balance to \$1,793,300. The year-to-date transfer for all donations after approval of this item is \$769,328. The PBSO certifies that the use of these funds is in accordance with F.S. 932.7055. Below is a table indicating the organizations the PBSO seeks to fund and the corresponding amount of funding proposed per respective agency. No new positions are needed and no additional County funds are required. Countywide (GB)

ORGANIZATION	AMOUNT
Horses Healing Hearts, Inc.	\$15,000
Palms West Community Foundation	\$5,000
<b>Total Amount of Donations</b>	<b>\$20,000</b>


**Background and Justification:** The Palm Beach County Sheriff's Office has a long-standing commitment to the reduction of crime and implementation of crime and drug prevention programs within Palm Beach County. Use of LETf requires approval by the Board in accordance with F.S. 932.7055, upon request of the Sheriff. This Statute requires that no less than 15 % of the last fiscal year's revenues be donated or expended for the support or operation of drug treatment, drug abuse education, drug prevention, crime prevention, safe neighborhood or school resource officer programs. The PBSO certifies that the use of these funds is in accordance with F.S. 932.7055.

- Attachments:**
- Budget Transfer
  - LETf Donation Applications (2)

=====

RECOMMENDED BY:  \_\_\_\_\_ DATE: 3/15/12

DEPARTMENT DIRECTOR      DATE

APPROVED BY:  \_\_\_\_\_ DATE: 3/28/12

ASSISTANT COUNTY ADMINISTRATOR      DATE

**II. FISCAL IMPACT ANALYSIS**

**A. Five Year Summary of Fiscal Impact:**

<b>Fiscal Years</b>	<b>2012</b>	<b>2013</b>	<b>2014</b>	<b>2015</b>	<b>2016</b>
Capital Expenditures					
Operating Costs	\$20,000				
External Revenues	(\$20,000)				
Program Income (County)					
In-Kind Match (County)	0				
<b>Net Fiscal Impact</b>	<b>0</b>				
<b># Additional FTE Positions (Cumulative)</b>	<b>0</b>				

Is Item Included in Current Budget: YES \_\_\_\_\_ NO X

Budget Account No.: Fund \_\_\_\_\_ Agency \_\_\_\_\_ Org \_\_\_\_\_ Object \_\_\_\_\_

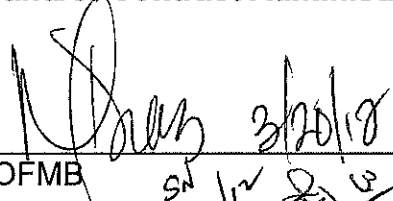
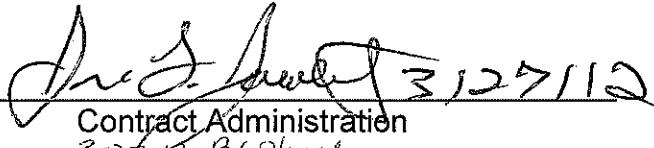
Reporting  
Category \_\_\_\_\_

**B. Recommended Sources of Funds / Summary of Fiscal Impact:**

The funds are being requested from the State Law Enforcement Trust Fund. No additional County Funds are required.

**III REVIEW COMMENTS**

**A. OFMB Fiscal and/or Contract Administration Comments:**

 _____ OFMB	 _____ Contract Administration 3-26-12 B. Wheeler
------------------------------------------------------------------------------------------------------	------------------------------------------------------------------------------------------------------------------------------------------------

SN 3/20/12 2/19/12

**B. Legal Sufficiency:**

  
 \_\_\_\_\_  
 Assistant County Attorney

**C. Other Department Review:**

\_\_\_\_\_  
Department Director

**This summary is not to be used as a basis for payment.**

12- 0720

BOARD OF COUNTY COMMISSIONERS  
PALM BEACH COUNTY, FLORIDA  
BUDGET TRANSFER

FUND 1151 LAW ENFORCEMENT TRUST FUND

BGEX 160 032012-1185

ACCT.NUMBER	ACCOUNT NAME	ORIGINAL BUDGET	CURRENT BUDGET	INCREASE	DECREASE	ADJUSTED BUDGET	EXPENDED/ ENCUMBERED	REMAINING BALANCE
<b>Expenditures</b>								
<b>Transfers</b>								
160-1690-9498	Trfr to PBSO Fd 1902	0	749,328	20,000	0	769,328		
<b>Reserves - New Projects</b>								
160-9900-9908	Reserves - New Projects	2,562,628	1,813,300	0	20,000	1,793,300		
<b>TOTAL FUND</b>				<b>\$20,000</b>	<b>\$20,000</b>			

Palm Beach County Sheriff's Office

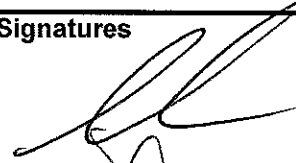
INITIATING DEPARTMENT/DIVISION

Administration/Budget Department Approval

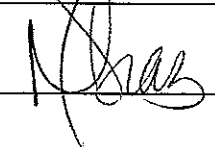
OFMB Department - Posted

Signatures

Date



3/15/12



3/20/12

SN  
3/20/12

By Board of County Commissioners  
At Meeting of April 3, 2012

Deputy Clerk to the  
Board of County Commissioners

Attachment #

1



**PALM BEACH COUNTY SHERIFF'S OFFICE  
LAW ENFORCEMENT TRUST FUND DONATION**

Attachment A

**APPLICATION**

**Legal name of Organization:** Horses Healing Hearts, Inc.

**FEID #:** 27-1386140

**Address:** 5141 Forest Dale Dr.

STREET ADDRESS

Lake Worth, FL 33449

CITY, STATE, ZIP

**Executive Director:** Lizabeth Olszewski

NAME

SIGNATURE

561-713-6133

liz@horseshealingheartsusa.org

TELEPHONE NUMBER

E-MAIL ADDRESS

**Fiscal Agent:** Mary Rosoff

NAME

SIGNATURE

410-533-3657

merart@aol.com

TELEPHONE NUMBER

E-MAIL ADDRESS

**Date:** 01-31-12

DATE



**PALM BEACH COUNTY SHERIFF'S OFFICE  
LAW ENFORCEMENT TRUST FUND DONATION**

Attachment A

Organization Name: Horses Healing Hearts, Inc.

LETf Funding Request (MUST match total on Financial Application): \$15,000.00

What service will your organization provide through the use of Law Enforcement Trust Funds?

- Crime Prevention Program
- Drug Abuse Education
- Drug Prevention Program
- Drug Treatment Program
- Safe Neighborhood
- School Resource Officers

Organization Purpose:

Horses Healing Hearts exists to help children in families suffering from substance abuse. Through the magnificence of the human and horse relationship, the kids are taught about responsibility and confidence.

Provide a brief summary of program's activities/services to be funded:

At this time HHH is serving over 25 children in Palm Beach county. These children meet weekly at one of two sponsor barns in Lake Worth and Delray Beach and work with qualified volunteers and psychologists to learn about horse care and how to better care for themselves so that they do not repeat the pattern of addiction that their parents have chosen. We start and end the groups with circle time and each child gets approximately 15 minutes of private ride instruction. We work off of a curriculum that is attached to this application.

What results are you committed to achieving?

We are committed to ensuring that each child is given the opportunity to express themselves and know they have the ability to control their destiny despite the path their parents have chosen. We teach they cannot control many things in their life but they can control their thoughts and actions. we are committed to teaching the participants the skills to choose the right course of action so they may become positive, productive members of society.



**PALM BEACH COUNTY SHERIFF'S OFFICE  
LAW ENFORCEMENT TRUST FUND DONATION**

Attachment A

**FINANCIAL APPLICATION**

Period Covered (one year) From: January 1, 2012 To: December 31, 2012

No.	Expense	Program Total	LETF Request	LETF
1.	Salaries			0.00%
2.	Employee Benefits/Payroll Taxes			0.00%
3.	Professional Fees	\$12,000.00	\$12,000.00	100.00%
4.	Occupancy/Utilities			0.00%
5.	Telephone			0.00%
6.	Postage/Shipping			0.00%
7.	Printing & Publications	\$1,000.00	\$1,000.00	100.00%
8.	Supplies	\$1,000.00	\$1,000.00	100.00%
9.	Travel			0.00%
10.	Meetings			0.00%
11.	Miscellaneous Expenses	\$1,000.00	\$1,000.00	100.00%
	<b>Total Expenses</b>	<b>\$15,000.00</b>	<b>\$15,000.00</b>	<b>100.00%</b>



**PALM BEACH COUNTY SHERIFF'S OFFICE  
LAW ENFORCEMENT TRUST FUND DONATION**

Attachment A

**Budget Narrative**

**Provide detailed description for each expense listed on the Financial Application.  
You may attach additional sheets if necessary.**

Salaries (list employees and individual compensation):

Professional Fees (list vendor and type of service provided):

These fees are being paid weekly to our sponsor barns for our kids to take lessons. We are being "gifted" or given a free lesson and then we pay for the second lesson. This amount represents that second lesson. Consequently, this is already a discounted amount. This is the "core" of what we do and is a much less expensive way for us to have horses integrated into our program as compared to having our own horses which would be considerably more expensive. We are basically paying "per ride."

Occupancy/Utilities (list utilities):

Telephone (provide telephone numbers):

Printing & Publications (list type of material):

Printing fees would mainly be spent on printing of materials for weekly sessions for the participants and for the curriculum. Also, for marketing purposes in printing our brochures.



**PALM BEACH COUNTY SHERIFF'S OFFICE  
LAW ENFORCEMENT TRUST FUND DONATION**

Attachment A

**Supplies (list supplies/equipment):**

Supplies expenses would consist of office supplies; paper, ink for printer, pens, art supplies for the sessions for participants, etc.

**Travel (individuals traveling, destination and purpose):**

**Meetings (attendees, purpose, items needed for meeting):**

**Miscellaneous Expense (specify items):**

These expenses would vary but would might consist of food for our participants during our sessions. Many of our kids do not get consistent meals and look forward to a snack during our times together. We try and pick healthy snacks such as fruit, cheese, and water, tea, etc. We bring this to the session and find it's a good time to share some events that happened during the week as well.





**PALM BEACH COUNTY SHERIFF'S OFFICE  
LAW ENFORCEMENT TRUST FUND DONATION**

Attachment A

**APPLICATION CERTIFICATION**

I hereby certify that any LETF funds received will be used for the authorized purpose as indicated on Page 3 of this application. Additionally, I certify that the agency requesting the funds is a not-for-profit agency or organization, which has been held to be tax exempt under the provisions of s. 501 of the Internal Revenue Code, and is registered as a Non Profit organization with the State of Florida, Department of State, Division of Corporations.

Lizabeth Olszewski  
Name (please print)

Founder - Director  
Title (please print)

*Lizabeth Olszewski*  
Signature

2-2-12  
Date

NOTARY SECTION:

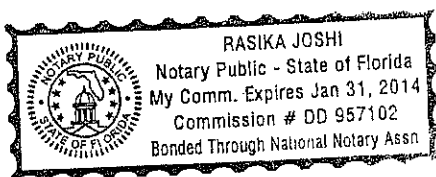
State of Florida

County of Palm Beach

The foregoing Agreement was acknowledged and subscribed before me this 2<sup>ND</sup> day of February, 2012 by LIZABETH R. OLSZEWSKI (name of individual) as Founder - Director (title) of Horses Healing Hearts, Inc. (name of organization/ agency), who is personally known to me or who produced FL. News inc. as identification.

*R Joshi*  
Notary Public

My Commission Expires: Jan 31 2014





**PALM BEACH COUNTY SHERIFF'S OFFICE  
LAW ENFORCEMENT TRUST FUND DONATION**

Attachment A

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Lizabeth Olszewski  
Name (please print)

Founder - Director  
Title (please print)

Lizabeth Olszewski  
Signature

2-2-12  
Date

NOTARY SECTION:

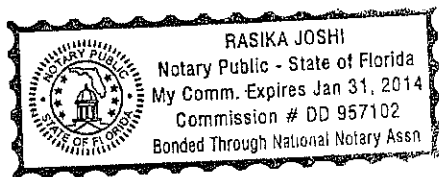
State of Florida

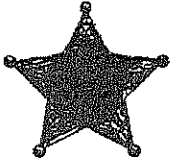
County of Palm Beach

The foregoing Agreement was acknowledged and subscribed before me this 2<sup>nd</sup> day of February, 2012 by LIZABETH R. OLSZEWSKI (name of individual) as Founder - Director (title) of Horses Healing Hearts, Inc. (name of organization/ agency), who is personally known to me or who produced FL. News 10 as identification.

R Joshi  
Notary Public

My Commission Expires: Jan 31 2014





**PALM BEACH COUNTY SHERIFF'S OFFICE  
LAW ENFORCEMENT TRUST FUND DONATION**

Attachment A

**APPLICATION**

**Legal name of Organization:** Palms West Community Foundation (non-profit arm of PW Chamber)

**FEID #:** 20-5476733

**Address:**

13901 Southern Boulevard

STREET ADDRESS

Loxahatchee Groves, FL 33470

CITY, STATE, ZIP

**Executive Director:**

Jaene Miranda

NAME

SIGNATURE

561-790-6200

jaene@palmswest.com

TELEPHONE NUMBER

E-MAIL ADDRESS

**Fiscal Agent:**

Faye Ford

NAME

SIGNATURE

561-790-6200

Faye@palmswest.com

TELEPHONE NUMBER

E-MAIL ADDRESS

**Date:**

February 21, 2012

DATE



**PALM BEACH COUNTY SHERIFF'S OFFICE  
LAW ENFORCEMENT TRUST FUND DONATION**

Attachment A

Organization Name: Palm West Community Foundation (non-profit arm of PW Chamber)

LETF Funding Request (MUST match total on Financial Application): \$5,000

What service will your organization provide through the use of Law Enforcement Trust Funds?

- Crime Prevention Program
- Drug Abuse Education
- Drug Prevention Program
- Drug Treatment Program
- Safe Neighborhood
- School Resource Officers

Organization Purpose:

To enhance the quality of life in central Palm Beach County by providing outreach programs that advance the educational, cultural and economic interests of the community; and by providing a community center for non-profits, community groups and business organizations to gather and exchange ideas.

Provide a brief summary of program's activities/services to be funded:

Through collaboration with local organizations, public officials, and local businesses, the Palms West Community Foundation will present a Crime Prevention & Safe Neighborhood Outdoor Fair at Royal Palm Art & Music Festival targeting Palm Beach County's families living in our Western Communities (Wellington, Royal Palm Beach, Loxahatchee and the Acreage). The event will take place on March 10-11, 2012. Fair components include: Crime Prevention, Child ID, Missing Child, Animal Kindness, and Tactical Vehicle presentations.

What results are you committed to achieving?

Total event is expected to draw 20,000+. The goal for the Crime Prevention & Safe Neighborhood Outdoor Fair is to reach 1,000 children and 3,000 adults of Royal Palm Art & Music participants with the educational and prevention programs.



**PALM BEACH COUNTY SHERIFF'S OFFICE  
LAW ENFORCEMENT TRUST FUND DONATION**

Attachment A

**FINANCIAL APPLICATION**

Period Covered (one year) From: January 1, 2012 To: December 31, 2012

No.	Expense	Program Total	LETF Request	LETF
1.	Salaries			0.00%
2.	Employee Benefits/Payroll Taxes			0.00%
3.	Professional Fees			0.00%
4.	Occupancy/Utilities			0.00%
5.	Telephone			0.00%
6.	Postage/Shipping			0.00%
7.	Printing & Publications			0.00%
8.	Supplies	\$25,850.00	\$4,000.00	15.47%
9.	Travel			0.00%
10.	Meetings			0.00%
11.	Miscellaneous Expenses	\$2,600.00	\$1,000.00	38.46%
	<b>Total Expenses</b>	<b>\$28,450.00</b>	<b>\$5,000.00</b>	<b>17.57%</b>



**PALM BEACH COUNTY SHERIFF'S OFFICE  
LAW ENFORCEMENT TRUST FUND DONATION**

Attachment A

**Budget Narrative**

**Provide detailed description for each expense listed on the Financial Application.  
You may attach additional sheets if necessary.**

Salaries (list employees and individual compensation):

n/a

Professional Fees (list vendor and type of service provided):

n/a

Occupancy/Utilities (list utilities):

n/a

Telephone (provide telephone numbers):

n/a

Printing & Publications (list type of material):

n/a



**PALM BEACH COUNTY SHERIFF'S OFFICE  
LAW ENFORCEMENT TRUST FUND DONATION**

Attachment A

**Supplies (list supplies/equipment):**

Tenting (\$9,000), staging (\$5,350), Light towers/generators (\$5,000), fencing (\$1,500), Signage (\$5,000)

**Travel (individuals traveling, destination and purpose):**

n/a

**Meetings (attendees, purpose, items needed for meeting):**

n/a

**Miscellaneous Expense (specify items):**

Fun Kid activities - Face Painting Clowns (\$1,200), Street performers (\$2,000)



**PALM BEACH COUNTY SHERIFF'S OFFICE  
LAW ENFORCEMENT TRUST FUND DONATION**

Attachment A

**APPLICATION CERTIFICATION**

I hereby certify that any LETF funds received will be used for the authorized purpose as indicated on Page 3 of this application. Additionally, I certify that the agency requesting the funds is a not-for-profit agency or organization, which has been held to be tax exempt under the provisions of s. 501 of the Internal Revenue Code, and is registered as a Non Profit organization with the State of Florida, Department of State, Division of Corporations.

Jane Miranda CEO  
Name (please print) Title (please print)

[Signature] 2/22/12  
Signature Date

NOTARY SECTION:

State of Florida

County of Palm Beach

The foregoing Agreement was acknowledged and subscribed before me this 22 day of February, 2012 by Jane Miranda (name of individual) as CEO (title) of Palm West Community Foundation (name of organization/ agency), who is personally known to me or who produced \_\_\_\_\_ as identification.

[Signature]  
Notary Public

My Commission Expires:

