

PALM BEACH COUNTY
BOARD OF COUNTY COMMISSIONERS
AGENDA ITEM SUMMARY

Meeting Date: 4/03/12 Consent Regular
 Ordinance Public Hearing

Department:
 Submitted By: PALM BEACH COUNTY CRIMINAL JUSTICE COMMISSION
 Submitted For: PALM BEACH COUNTY CRIMINAL JUSTICE COMMISSION

I. EXECUTIVE BRIEF



MOTION AND TITLE: Staff recommends motion to: (A) Receive and File Three Grant Adjustment Notices from the Bureau of Justice Assistance to change the scope of work of the grant projects to be used for the Riviera Beach Justice Service Center (RBJSC); (B) Approve The Interlocal Agreement for \$212,165 with the City of Riviera Beach as a partner to continue providing reentry services at the Justice Service Center from October 1, 2011, through September 30, 2012 as outlined in the Palm Beach County Criminal Justice Commission Reentry Task Force's 5-Year Strategic Plan; (C) Approve A Budget Transfer of \$20,000 within the JAG-LLEBG ARRA Grant Fund from reserves to meet continuing funding obligations in the RBJSC Program; (D) Approve A Budget Transfer of \$58,000 within the Local Law Enforcement Block Grant Fund from transfers to meet continuing funding obligations in the RBJSC Program; (E) Approve A Budget Transfer of \$64,495 within the Criminal Justice Commission Grants Fund from transfers to meet continuing funding obligations in the RBJSC Program; (F) Approve A Budget Transfer of \$6,942 within the Crime Prevention Fund from reserves to meet continuing funding obligations in the RBJSC Program; and (G) Approve A Budget Amendment of \$122,495 in the Criminal Justice Trust Fund to recognize the transfer amounts from the Local Law Enforcement Block Grant Fund and Criminal Justice Commission Grants Fund.

SUMMARY: Changes to the grants' scopes of work include reallocation of \$37,089 from "Interest Income," \$60,000 from the "Pride Probation Referral Program," and \$20,017 from "Interest Income" for the continuation of reentry services at the Riviera Beach Justice Service Center. The Riviera Beach Justice Service Center has been operational for five (5) years and serves released offenders from state facilities with a variety of services with the ultimate goal being successful reintegration into the community and reduction in recidivism. The Riviera Beach Justice Service Center provides services on-site or through referrals. Services include employment-training and education, substance abuse, mental health, legal assistance, life skills, and court assistance. The Board previously approved the FY 2012 Justice Assistance Grant (JAG) Application on August 16, 2011 (R2011-1210). There is no match requirement for JAG funds. Countywide (PGE)

BACKGROUND: The Palm Beach County Criminal Justice Commission Reentry Task Force developed a Strategic Plan for providing effective and coordinated reentry services to those returning from incarceration. The Riviera Beach Justice Service Center addresses goal one; a coordinated reentry effort, and goal three; employment of the Strategic Plan.

Attachments:

1. Grant adjustment notices from the Bureau of Justice Assistance (3)
2. Interlocal Agreement with the City of Riviera Beach (2)
3. Budget Transfer (Fund 1503)
4. Budget Transfer (Fund 1505)
5. Budget Transfer (Fund 1507)
6. Budget Transfer (Fund 1500)
7. Budget Amendments (Fund 1323)

RECOMMENDED BY:	 DEPARTMENT DIRECTOR (final)	3-29-12 DATE
APPROVED BY:	 ASSISTANT COUNTY ADMINISTRATOR	3/29/12 DATE

II. FISCAL IMPACT ANALYSIS

A. Five Year Summary of Fiscal Impact:

Fiscal Year	2012	2013	2014	2015	2016
Capital Expenditures	_____	_____	_____	_____	_____
Operating Costs	\$212,165	_____	_____	_____	_____
External Revenues	(\$212,165)	_____	_____	_____	_____
Program Income (County)	_____	_____	_____	_____	_____
In-Kind Match (County)	_____	_____	_____	_____	_____
NET FISCAL IMPACT	- 0 -	_____	_____	_____	_____
POSITIONS (Cumulative)	0	_____	_____	_____	_____

Is Item In adopted Budget? Yes _____ No X

Budget Account No: Fund _____ Dept _____ Org _____ Object _____

B. Recommended Sources Of Funds/Summary of Fiscal Impact:

- Fund 1507-762-7692-8101 \$30,223
- Fund 1505-762-7670-8101 \$58,000
- Fund 1504-762-7676-8101 \$37,000
- Fund 1503-762-7675-8101 \$80,000
- Fund 1500-767-7607-8101 \$ 6,942

C. Departmental Fiscal Review: mf 3/7/12

III. REVIEW COMMENTS

A. OFMB Fiscal And/Or Contract Development and Control Comments:

OFMB [Signature] 3/20/12
 WS 3/13/12
 SM 3/19/12
 [Signature] 3/19/12
 [Signature] 3/19/12
 [Signature] 3/19/12
 [Signature] 3/19/12
 [Signature] 3/19/12

[Signature] 3/26/12
 Contract Development & Control
 3-22-12 B. O'Connell

B. Legal Sufficiency:

This item complies with current County policies.
 The Historical Agreement is reflective.

[Signature] 3/28/12
 Assistant County Attorney



Change Project Scope GAN



[All Active](#)



US DEPARTMENT OF JUSTICE
OFFICE OF JUSTICE PROGRAMS

[Change Requested](#)

GRANT ADJUSTMENT NOTICE

[Approved](#)

[Denied](#)

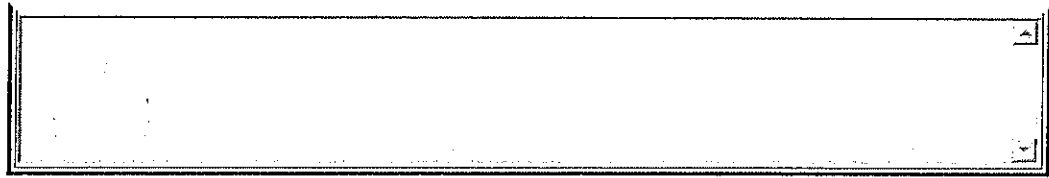
[Draft](#)

[Create Grant Adjustment](#)

[Help/Frequently Asked Questions](#)

Grantee Information			
Grantee Name:	Palm Beach County	Project Period:	10/01/2008 - 09/30/2012
Grantee Address:	301 NORTH OLIVE AVENUE WEST PALM BEACH, 33401	Program Office:	BJA
Grantee DUNS Number:	07-847-0481	Grant Manager:	Stefanie Harris
Grantee EIN:	59-6000789	Application Number(s):	2009-H2442-FL-DJ
Vendor #:	596000789	Award Number:	2009-DJ-BX-0879
Project Title:	FY 2009 Justice Assistance Grant Program	Award Amount:	\$303,005.00

Change Project Scope				
*Scope Change Types				
<input checked="" type="checkbox"/> Altering programmatic activities	<input type="checkbox"/> Altering the purpose of the project			
<input type="checkbox"/> Changing the project site	<input type="checkbox"/> Change in organization with primary responsibility for implementation of grant			
<input type="checkbox"/> Contracting out, sub-granting or otherwise obtaining the services of a third party to perform activities that are central to the purpose of the award	<input type="checkbox"/> Other (Please enter type of scope change below) <input type="text"/>			
*Required Justification for Change Project Scope:				
We would like to use \$37,089 that was budgeted for administrative uses and accumulated interest to be used for the continuation of reentry services at the Riviera Beach Justice Service Center. Total Riviera Beach Justice Service				
Attachments:				
Filename:	User:	Timestamp:	Action:	
JSC 2012 Budget Ex A (3) Oct 18 2011.xlsx	jcldgonz	10/21/2011 5:45 PM	Delete Attachment	
JSC 2012 Budget Ex A (3) Oct 18 2011 GAN 10_21_11 (2).pdf	jcldgonz	10/21/2011 5:45 PM	Delete Attachment	
Actions:				
<input type="button" value="Close"/>				
<input type="button" value="Printer Friendly Version"/>				
Audit Trail:				
Description:	Role:	User:	Timestamp:	Note:
Approved-Final	PO - GAN 1st Line Supervisor	locicero	10/24/2011 10:15 AM	View Note
Submitted	PO - Grant Manager	jcldgonz	10/21/2011 5:46 PM	View Note
Change Requested	EXTERNAL - External User	harriss	10/19/2011 9:08 AM	View Note
Change Requested	PO - Grant Manager	harriss	10/19/2011 9:08 AM	View Note
Submitted	PO - Grant Manager	jcldgonz	10/18/2011 5:12 PM	View Note





Change Project Scope GAN



[All Active](#)

US DEPARTMENT OF JUSTICE
OFFICE OF JUSTICE PROGRAMS

[Change Requested](#)

GRANT ADJUSTMENT NOTICE

[Approved](#)

Grantee Information

[Denied](#)

Grantee Name:	Palm Beach County	Project Period:	10/01/2008 - 09/30/2012	GAN Number:	005
Grantee Address:	301 NORTH OLIVE AVENUE WEST PALM BEACH, 33401	Program Office:	BJA	Date:	11/02/2011
Grantee DUNS Number:	07-847-0481	Grant Manager:	Stefanie Harris		
Grantee EIN:	59-6000789	Application Number(s):	2009-H2442-FL-DJ		
Vendor #:	596000789	Award Number:	2009-DJ-BX-0879		
Project Title:	FY 2009 Justice Assistance Grant Program	Award Amount:	\$303,005.00		

[Draft](#)

[Create Grant Adjustment](#)

[Help/Frequently Asked Questions](#)

Change Project Scope

***Scope Change Types**

<input checked="" type="checkbox"/> Altering programmatic activities	<input type="checkbox"/> Altering the purpose of the project
<input type="checkbox"/> Changing the project site	<input type="checkbox"/> Change in organization with primary responsibility for implementation of grant
<input type="checkbox"/> Contracting out, sub-granting or otherwise obtaining the services of a third party to perform activities that are central to the purpose of the award	<input type="checkbox"/> Other (Please enter type of scope change below) <input type="text"/>

***Required Justification for Change Project Scope:**

This is a further adjustment to approved GAN #270401 which was a request to use \$37,089 that was budgeted for administrative uses and accumulated interest to be used for the continuation of reentry services at the Riviera

Attachments:

Filename:	User:	Timestamp:	Action:
JSC 2012 Budget GAN 11_1_11.pdf	jcldgonz	11/01/2011 4:36 PM	Delete Attachment

Actions:

Audit Trail:

Description:	Role:	User:	Timestamp:	Note:
Approved-Final	PO - GAN 1st Line Supervisor	locicero	11/02/2011 9:53 AM	View Note
Submitted	PO - Grant Manager	jcldgonz	11/01/2011 4:38 PM	View Note



Change Project Scope GAN



[All Active](#)



US DEPARTMENT OF JUSTICE
OFFICE OF JUSTICE PROGRAMS

[Change Requested](#)

GRANT ADJUSTMENT NOTICE

[Approved](#)

[Denied](#)

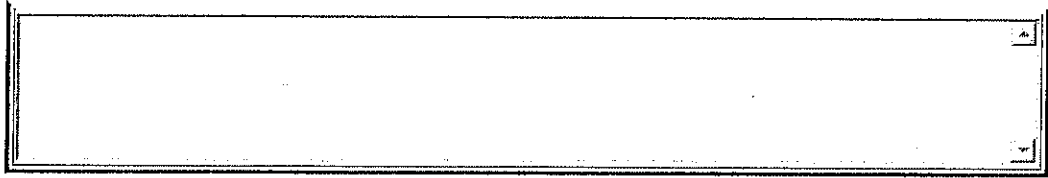
[Draft](#)

[Create Grant Adjustment](#)

[Help/Frequently Asked Questions](#)

Grantee Information			
Grantee Name:	Palm Beach County	Project Period:	03/01/2009 - 02/28/2013
Grantee Address:	301 NORTH OLIVE AVENUE WEST PALM BEACH, 33401	Program Office:	BJA
Grantee DUNS Number:	07-847-0481	Grant Manager:	Stefanie Harris
Grantee EIN:	59-6000789	Application Number(s):	2009-F1535-FL-SB
Vendor #:	596000789	Award Number:	2009-SB-89-3136
Project Title:	FY 2009 Recovery Act JAG Program	Award Amount:	\$1,246,822.00

Change Project Scope				
*Scope Change Types				
<input checked="" type="checkbox"/> Altering programmatic activities	<input type="checkbox"/> Altering the purpose of the project			
<input type="checkbox"/> Changing the project site	<input type="checkbox"/> Change in organization with primary responsibility for implementation of grant			
<input type="checkbox"/> Contracting out, sub-granting or otherwise obtaining the services of a third party to perform activities that are central to the purpose of the award	<input type="checkbox"/> Other (Please enter type of scope change below) <input type="text"/>			
*Required Justification for Change Project Scope:				
We are requesting to use \$60,000 from the project that was to be used for the "Eride Probation Referral Program" to be used for reentry services by the Riviera Beach Justice Service Center. The Eride Probation Referral Program is not				
Attachments:				
Filename:	User: Timestamp: Action:			
JSC 2012 Budget Ex A (3) Oct 18 2011 GAN 10_21_11.pdf	jcidgonz 10/21/2011 5:03 PM Delete Attachment			
JSC 2012 Budget Ex A (3) Oct 18 2011.xlsx	jcidgonz 10/21/2011 5:03 PM Delete Attachment			
Actions:				
<input type="button" value="Close"/>				
<input type="button" value="Printer Friendly Version"/>				
Audit Trail:				
Description:	Role:	User:	Timestamp:	Note:
Approved-Final	PO - GAN 1st Line Supervisor	locicero	10/24/2011 10:15 AM	View Note
Submitted	PO - Grant Manager	jcidgonz	10/21/2011 5:05 PM	View Note
Change Requested	PO - Grant Manager	harriss	10/19/2011 9:08 AM	View Note
Change Requested	EXTERNAL - External User	harriss	10/19/2011 9:08 AM	View Note
Submitted	PO - Grant Manager	jcidgonz	10/18/2011 5:08 PM	View Note



**INTERLOCAL AGREEMENT BETWEEN
THE BOARD OF COUNTY COMMISSIONERS,
PALM BEACH COUNTY, FLORIDA, AND
THE CITY OF RIVIERA BEACH, FLORIDA**

THIS INTERLOCAL AGREEMENT is made on January 4, 2012 by and between the Board of County Commissioners, Palm Beach County, a political subdivision of the State of Florida (herein referred to as the COUNTY), and the City of Riviera Beach, a municipality located in Palm Beach County, Florida (herein referred to as the CITY), each one constituting a public agency as defined in Part I of Chapter 163, Florida Statutes.

WITNESSETH:

WHEREAS, Section 163.01 of the Florida Statutes, known as the Florida Interlocal Cooperation Act of 1969, authorizes local governmental units to make the most efficient use of their powers by enabling them to cooperate with other localities on a basis of mutual advantage and thereby to provide services and facilities in a manner and pursuant to forms of governmental organization that will harmonize geographic, economic, population and other factors influencing the needs and development of local communities; and

WHEREAS, Part I of Chapter 163 of the Florida Statutes permits public agencies as defined therein to enter into interlocal agreements with each other to exercise jointly any power, privilege, or authority which such agencies share in common and which each might exercise separately; and

WHEREAS, The Criminal Justice Commission (CJC), upon direction from the Board of County Commissioners (BCC), continues their commitment to offender reentry; and

WHEREAS, the CITY has presented a proposal to initiate a partnership in accordance with the Palm Beach County Criminal Justice Commission Reentry Task Force's 5-Year Strategic Plan; and

WHEREAS, the COUNTY will reimburse the CITY for the expenses outlined in the Budget, Exhibit A, up to the amount of \$212,165 from October 1, 2011 through September 30, 2012 for reentry efforts as outlined in the Palm Beach County Criminal Justice Commission Reentry Task Force's 5-Year Strategic Plan as set forth in Exhibit B; and

WHEREAS the CITY will provide services and expenditures in the targeted areas as set forth in Exhibits A and B; and

WHEREAS, the CITY agrees to be bound by the Federal Edward Byrne Memorial Justice Assistance Grant Local Solicitation requirements of the Special Conditions as outlined in the attachment (Exhibit F) and the attachment is incorporated by reference and made a part of this Agreement.

NOW, THEREFORE, in consideration of the mutual representations, terms and

covenants hereinafter set forth, the parties hereto agree as follows:

SECTION 1. PURPOSE and PAYMENT

The CITY agrees that it shall operate a Justice Service Center (Center) in partnership with the COUNTY and adhering to the concepts proposed by the CJC, outlined in the Palm Beach County Criminal Justice Commission Reentry Task Force's 5-Year Strategic Plan and Scope of Work in Exhibit C. The COUNTY agrees to reimburse the CITY for the expenses identified in Exhibit A for the Program in a total amount not to exceed \$212,165.

The COUNTY'S Executive Director of the Criminal Justice Commission may authorize adjustments in the inclusive budgeted items of up to 10% provided there is not an increase in the total Agreement amount.

The COUNTY'S representative shall review in advance all capital, event, and trip expenses in excess of \$500.00. All events/trips must have their own budgets. All equipment and capital items costing more than \$300.00 shall be inventoried and marked. A list of all such items shall be provided to the COUNTY'S representative within twenty (20) days of receipt and prior to payment by the COUNTY. In the event of the termination of the Agreement by either party under this or subsequent Agreements, the items purchased hereunder shall be immediately transferred to the COUNTY.

All subcontracts for services herewith, shall require prior review and written authorization by the COUNTY'S representative.

SECTION 2. REPRESENTATIVE/MONITORING POSITION

The COUNTY'S representative/Agreement monitor during the term of this Agreement shall be Jenise Link whose telephone number is (561) 355-1503.

The CITY'S representative/Agreement monitor during the term of this Agreement shall be Danny Jones, Interim Deputy City Manager whose telephone number is (561) 845-4010.

SECTION 3. EFFECTIVE DATE/TERMINATION

This Agreement shall take effect on October 1, 2011 and shall continue in full force and effect up to and including September 30, 2012 unless otherwise terminated as provided herein.

SECTION 4. RESPONSIBILITIES AND DUTIES

The CITY agrees to: provide services and sustain said services in accordance with the Scope of Work delineated in Exhibit C.

SECTION 5. PAYMENTS/INVOICING AND REIMBURSEMENT

The CITY shall submit monthly programmatic reports (Exhibit E) and monthly financial

invoices (Exhibit D) to the COUNTY which will include a reference to this Agreement, identify the project and identify the amount due and payable to the CITY, as well as confirmation of the CITY's expenditures for the Center. Full time positions hired under the grant program may accumulate sick and vacation time as per the City of Riviera Beach Human Resource Policy. However, sick and vacation time not used by the end of the grant period cannot be paid through the grant funds. Upon receipt and approval of the CITY's monthly programmatic and fiscal invoices, included as part of Exhibit A, the COUNTY will reimburse the CITY the not-to-exceed amount in accordance with the budget (Exhibit A). Invoices shall be itemized in sufficient detail for prepayment audit thereof. The CITY shall supply any further documentation deemed necessary by the COUNTY, including detailed data for the purposes of evaluation of the Center. Invoices received from the CITY will be reviewed and approved by the staff of the COUNTY'S CJC, indicating that expenditure has been made in conformity with this Agreement and then will be sent to the COUNTY's Finance Department for final approval and payment. Invoices will normally be paid within thirty (30) days following approval.

SECTION 6. ACCESS AND AUDITS

The CITY shall maintain adequate records to justify all charges, expenses, and costs incurred in performing the work for at least three (3) years after completion of the Center. The COUNTY shall have access to all books, records and documents as required in this section for the purpose of inspection or audit during normal business hours.

Palm Beach County has established the Office of the Inspector General in Palm Beach County Code, Section 2-421 - 2-440, as may be amended. The Inspector General's authority includes but is not limited to the power to review past, present and proposed County Agreements, transactions, accounts and records, to require the production of records, and to audit, investigate, monitor, and inspect the activities of the CONSULTANT, its officers, agents, employees, and lobbyists in order to ensure compliance with Agreement requirements and detect corruption and fraud.

Failure to cooperate with the Inspector General or interfering with or impeding any investigation shall be in violation of Palm Beach County Code, Section 2-421 - 2-440, and punished pursuant to Section 125.69, Florida Statutes, in the same manner as a second degree misdemeanor.

SECTION 7. BREACH/OPPORTUNITY TO CURE

The parties hereto expressly covenant and agree that in the event either party is in default of its obligations herein, the party not in default shall provide to the party in default thirty (30) days written notice to cure said default before exercising any of its rights as provided for in this Agreement.

SECTION 8. TERMINATION

This Agreement may be terminated by either party to this Agreement upon sixty (60) days written notice to the other party.

SECTION 9. ATTORNEY'S FEES

Any costs or expenses (including reasonable attorney's fees) associated with the enforcement of the terms and/or conditions of this Agreement shall be borne by the respective parties; however, this clause pertains only to the parties to this Agreement.

SECTION 10. NOTICE AND CONTACT

All notices provided under or pursuant to the Agreement shall be in writing, delivered either by hand or by first class, certified mail, return receipt requested, to the representatives identified below at the address set forth below.

For the COUNTY: Michael L. Rodriguez
Executive Director
Criminal Justice Commission
301 N. Olive Ave., Suite 1001
West Palm Beach, Florida 33401

With a copy to: Gentry Benjamin, Assistant County Attorney
301 North Olive Avenue, 6th Floor
West Palm Beach, FL 33401

For the CITY: Thomas A. Masters, Mayor
600 W. Blue Heron Blvd.
City of Riviera Beach
Riviera Beach, FL 33404

SECTION 11. DELEGATION OF DUTY

Nothing contained herein shall be deemed to authorize the delegation of the constitutional or statutory duties of the officers of the COUNTY and CITY.

SECTION 12. FILING

A copy of this Agreement shall be filed with the Clerk and Comptroller in and for Palm Beach County.

SECTION 13. LIABILITY

The parties to this Agreement and their respective officers and employees shall not be deemed to assume any liability for the acts, omissions, and negligence of the other party. Further, nothing herein shall be construed as a waiver of sovereign immunity by either party, pursuant to Section 768.28, Florida Statutes.

SECTION 14. REMEDIES

This Agreement shall be construed by and governed by the laws of the State of Florida. Any and all legal action necessary to enforce the Agreement will be held in Palm Beach

County. No remedy herein conferred upon any party is intended to be exclusive of any other remedy, and each and every such remedy shall be cumulative and shall be in addition to every other remedy given hereunder or now or hereafter existing at law or in equity or by statute or otherwise. No single or partial exercise by any party of any right, power, or remedy hereunder shall preclude any other or further exercise thereof.

SECTION 15. EQUAL OPPORTUNITY PROVISION

The COUNTY and the CITY agree that no person shall, on the grounds of age, race, color, sex, national origin, disability, religion, ancestry, marital status, familial status, sexual orientation or gender identity or expression, be excluded from the benefits of, or be subjected to, any form of discrimination under any activity carried out by the performance of this Agreement.

SECTION 16. INSURANCE BY CITY OF RIVIERA BEACH

Without waiving the right to sovereign immunity as provided by s.768.28 F.S., CITY acknowledges to be self-insured for General Liability and Automobile Liability under Florida sovereign immunity statutes with coverage limits of \$200,000 Per Person and \$300,000 Per Occurrence; or such monetary waiver limits that may change and be set forth by the legislature.

In the event CITY maintains third-party Commercial General Liability and Business Auto Liability in lieu of exclusive reliance of self-insurance under s.768.28 F.S., CITY shall agree to maintain said insurance policies at limits not less than \$500,000 combined single limit for bodily injury or property damage.

The CITY agrees to maintain or to be self-insured for Worker's Compensation & Employer's Liability insurance in accordance with Florida Statute 440.

When requested, CITY shall provide an affidavit or Certificate of Insurance evidencing insurance, self-insurance and/or sovereign immunity status, which the COUNTY agrees to recognize as acceptable for the above mentioned coverages. Compliance with the foregoing requirements shall not relieve the CITY of its liability and obligations under this Interlocal Agreement.

SECTION 17. NOTICES

The CITY, and its subcontractors, shall include information in all public announcements, presentations, advertisements, special events and printed materials relating to the Center and its activities thereafter, that the funding has been provided by the Palm Beach County Criminal Justice Commission and the Palm Beach County Board of County Commissioners; failing to adhere to the notice requirement will result in forfeiting reimbursement as it relates to the event.

SECTION 18. CRIMINAL HISTORY RECORDS CHECK

The CITY shall comply with the provisions of Ordinance 2003-030, the Criminal History

Records Check Ordinance ("Ordinance"), if the CITY'S employees or subcontractors are required under this Agreement to enter a "critical facility" as identified in Resolution R-2003-1274. The CITY acknowledges and agrees that all employees and subcontractors who are to enter a "critical facility" will be subject to a fingerprint based criminal history records check. Although the COUNTY may agree to pay for all applicable FDLE/FBI fees required for criminal history record checks; the CITY shall be solely responsible for the financial, schedule, and staffing implications associated in complying with Ordinance 2003-030.

The CITY shall conduct a Criminal History Records Check including fingerprinting for all CITY employees or subcontractors who are in direct contact with youth program participants as per Florida Statute, Chapter 435.

SECTION 19. REGULATIONS; LICENSING REQUIREMENTS

The CITY shall comply with all laws, ordinances and regulations applicable to the services contemplated herein, to include those applicable to conflict of interest and collusion. The CITY is presumed to be familiar with all federal, state and local laws, ordinances, codes and regulations that may in any way affect the services offered.

SECTION 20. BUREAU OF JUSTICE ASSISTANCE GRANT PROGRAM (BJA)

The CITY agrees to be bound by the requirements of the Bureau of Justice Assistance Grant Program.

SECTION 21. CITY'S PROGRAMMATIC REQUIREMENTS

The CITY agrees to specific programmatic requirements, including but not limited to, the following:

- A. Maintain books, records, documents, and other evidence which sufficiently and properly reflects all costs of any nature expended in the performance of this Interlocal Agreement in accordance with generally accepted accounting principles.
- B. Maintain records in accordance with the Public Records Law, Chapter 119, Florida Statutes.
- C. No private or confidential data collected, maintained or used during the course of the Agreement period shall be disseminated except as authorized by statute during the Agreement period or thereafter.
- D. To allow COUNTY through the Criminal Justice Commission to both fiscally and programmatically monitor CITY to assure that its fiscal and programmatic goals and conduct as outlined in the Scope of Work, Exhibit C, are adhered to. Resources permitted, all contracted programs/services will be reviewed at least yearly and possibly twice-yearly. Programmatic monitoring includes announced and unannounced site visits. Outcomes will be reviewed on a quarterly basis.

The Criminal Justice Commission staff will utilize and review other funding entities licensing or accreditation monitoring results. Services will be monitored against administrative and programmatic standards designed to measure program efficiency and effectiveness. The CITY shall maintain business and accounting records detailing the performance of the Agreement. Authorized representatives or agents of the COUNTY and/or the Criminal Justice Commission shall have access to records upon reasonable notice for purposes of review, analysis, inspection and audit.

- E. Reimburse funds to COUNTY that are deemed misused or misspent.
- F. Submit a Report of Monthly Measurable Outcomes Report for each program, within 10 days of the end of each calendar month (i.e. January 5, for the month of December) that reflects the CITY'S progress in attaining its goals as outlined in the Scope of Work, Exhibit C. Failure to provide this information in a timely fashion and in the format required will be grounds for financial reimbursements to be withheld by COUNTY staff. All required data will be submitted to COUNTY staff in MS Word or MS Excel format.
- G. Submit a Monthly Demographic Report based on the clients served by the COUNTY funding. This report will be due 10 days from the end of each calendar month. Failure to provide this information in a timely fashion and in the format required will be grounds for financial reimbursements to be withheld by COUNTY staff. All required data will be submitted to COUNTY staff in MS Word or MS Excel format.

SECTION 22. CAPTIONS

The captions and section designations herein set forth are for convenience only and shall have no substantive meaning.

SECTION 23. SEVERABILITY

In the event that any section, paragraph, sentence, clause, or provision herein shall be held by a court of competent jurisdiction to be invalid, such shall not affect the remaining portions of this Agreement and the same shall remain in full force and effect.

SECTION 24. ENTIRETY OF AGREEMENT

This Agreement represents the entire understanding between the parties, and supersedes all other negotiations, representations, or agreement, written or oral, relating to this Agreement.

REMAINDER OF PAGE LEFT BLANK INTENTIONALLY

IN WITNESS WHEREOF, the Board of County Commissioners of Palm Beach County, Florida has made and executed this Interlocal Agreement on behalf of the COUNTY and CITY has hereunto set its hand the day and year above written.

ATTEST:

PALM BEACH COUNTY, FLORIDA, BY ITS BOARD OF COUNTY COMMISSIONERS

Sharon R. Bock, Clerk and Comptroller


By: _____
Deputy Clerk

By: _____
Shelley Vana, Chair

APPROVED AS TO FORM AND LEGAL SUFFICIENCY

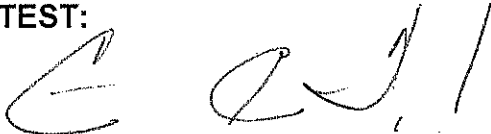
APPROVED AS TO TERMS AND CONDITIONS

By: _____
County Attorney

By: 
Michael L. Rodriguez, Executive Director
Criminal Justice Commission

ATTEST:

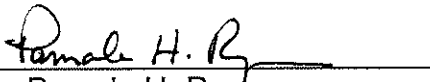
CITY OF RIVIERA BEACH, FLORIDA

By: 
Carrie E. Ward, MMC, City Clerk

By: 
Thomas A. Masters, Mayor

WITNESSES:

REVIEWED FOR LEGAL SUFFICIENCY

By: 
Pamala H. Ryan
City Attorney

Date: 12/29/11

2011-2012 UNIFORM BUDGET

Full Name of Funder
Palm Beach County, Criminal Justice Commission

Funding Period:
From: <u>October 1, 2011</u> To: <u>September 30, 2012</u>

Full Legal Name of Agency	Local Address of Agency
City of Riviera Beach	600 W. Blue Heron Blvd Riviera Beach, FL 33404
Telephone Number	Fax Number
(561) 845-4000	(561) 840-3353

Prepared By	
Signature	Typed Name and Title
	Jeanette A. Gordon, Director Justice Service Center
Date Submitted	Telephone Number
	(561) 840-3124

Authorized Signature	
Signature	Title
	City Manager
Typed Name	Date
Ruth Jones	

**FORM A : INDIVIDUAL PROGRAM BUDGET NARRATIVE
FOR: PALM BEACH COUNTY, CRIMINAL JUSTICE COMMISSION**

Agency: Justice Service Center
Program:

Proposed Budget For Year Ending:

September 30, 2012

REVENUES	PBC Requested Amount	Balance Amount
1. Funds from Government Sources		
2. Dept. of Children & Families		
3. Palm Beach County: Criminal Justice Commission	\$ 212,165.00	
4. Children's Services Council		
5. Federal (Specify)		
6. School District		
7. Other: City of Riviera Beach		\$ 9,500.00
8. United Way		
8a. United Way of Palm Bch Cty		
8b. United Way/Community Chest		
8c. Other United Way		
9. Foundation (Specify)		
10. Fund Raising		
11. Contributions, Legacies & Bequests		
12. Membership Dues		
13. Program Service Fees and Sales		
14. Investment Income		
15. In-Kind		
16. Miscellaneous Revenue		
17.Total Revenues	\$212,165	\$9,500

All Financial Information Rounded to Nearest Dollar

FORM A : INDIVIDUAL PROGRAM BUDGET NARRATIVE

Agency: Justice Service Center

Proposed Budget For Year Ending:

September 30, 2012

EXPENDITURES	PBC Requested Amount	Balance Amount
18. Salaries (F/T Director, 12 months; P/T 2 Case Managers, 12 months; P/T Reentry Coordinator, 12 months; P/T Staff Assis	\$ 120,857.00	
19. Employee Benefits (Director, Reentry Coordinator, (2) Case Manager & Staff Assistant)		
a. FICA (Director, Reentry Coordinator, (2) Case Managers & Staff Assistant)	\$ 9,608.13	
b. Health & Dental Plan (Director Only)	7,466.00	
20. Sub-Total Employee Benefits		
	\$17,074.13	\$0
21. Sub-Total Salaries & Benefits		
	\$137,931.13	\$0
22. Travel		
a. Gas, Vehicle Registration, and State Tag (1 vehicles @ \$100/monthly fill-up x 12)	\$0.00	1200.00
b. Conferences/Registration/Travel [Prison Reentry Conf. 1 person; Reg. \$350	\$1,276.00	
Airfare \$400 round trip; Hotel @ \$154/ night for 3 nights = \$462; Per Diem 1 person @		
\$32 per day for 2 days= \$64		
23. Sub-Total Travel		
	\$1,276	\$1,200
24. Building/Occupancy		
a. Rent [Port Center \$ 14,100.00] (\$1,175 x 12 months = \$14,100)	\$14,100	\$7,800
25. Sub-Total Building/Occupancy		
	\$14,100	\$7,800.00
26. Communications/Utilities		
a. Cellular Phones (2) monthly billing \$111 x 12= \$1332	\$1,332.00	
b. Postage & Shipping Correspondence mailed from Justice Service Centers		\$500
c. Case Management Network System & JSC Website	\$2,000	
d. Telephone/Internet (installation for new employees)	\$450	

Exhibit A

27. Sub-Total Communications/Utilities	\$3,782.00	\$500
--	------------	-------

All Financial Information Rounded to Nearest Dollar

FORM A : INDIVIDUAL PROGRAM BUDGET NARRATIVE

Agency: Justice Service Center

Proposed Budget For Year Ending:

September 30, 2012

EXPENDITURES	PBC Requested Amount	Balance Amount
28. Printing & Supplies		
a. Office Supplies (Pens, Paper, Pencils, Folders, etc)	\$2,000.00	
b. Program Supplies	\$500	
c. Printing & Publications	\$1,000	
d. Computer Software (for new Case Managers)	\$300	
29. Sub-Total Printing & Supplies	\$3,800.00	\$0
30. Food Service	\$0	
31. Other		
a. Professional Fees/Contractual/Legal Urban Farmers Inc. On the Job Training \$38,372.74; POD Portable Storage Unit for JSC OJT Tools \$160/month x 12 months = \$1920	\$40,292.74	
b. Insurance		
c. Building Maintenance	\$0.00	
d. Equipment Rental & Maintenance (Copier Maintenance \$130 per month x 12 months)	\$1,560.00	
e. Specific Assistance to Individuals	\$6,913	
f. Membership Dues		
g. Training & Development	\$523.00	
h. Awards & Grants		
i. Payments to Affiliated Organizations		
j. Payments to Non Affiliated Organizations		
k. Level of Service Inventory-Revised (LSI-R) Material	\$1,087.00	
32. Sub-Total Other	\$50,376	\$0
33. Equipment Purchase (capital items)		
a. Computer (for new Case Manager)	\$900	
34. Sub-Total Equipmnet Purchase (capital items)	\$900	\$0

Exhibit A

35. Indirect/Administrative Costs		
36. Total Expenditures	\$212,165	\$9,500
37. Total administrative cost of program		

All Financial Information Rounded to Nearest Dollar

FORM A-1 PERSONNEL BUDGET NARRATIVE

FOR FUNDER: Palm Beach County, Criminal Justice Commission

___ of ___

Agency: City of Riviera Beach
 Program: Justice Service Center

Budget for Fiscal Year October 1, 2011 - September 30, 2012

(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)	(9)	(10)
<u>Personnel</u> Positions/Salaries	% of Time	Agency Salary	Dates		Number of Pay Periods	Salary Per Pay Period	Percentage of Total Salary	Amount	Total
			From	To					
Justice Service Ctr Director	100.00	\$ 53,945.00	Oct. 1	Sept. 30	26.00	\$ 2,075.00	100.00	\$ 53,945.00	\$ 53,945.00
Re-entry Coordinator	10.00	\$ 3,952.00	Oct. 1	Sept. 30	26.00	\$ 152.00	10.00	\$ 3,952.00	\$ 3,952.00
Case Manager	100.00	\$ 19,000.00	Oct. 1	Sept. 30	26.00	\$ 731.00	100.00	\$ 19,000.00	\$ 19,000.00
Case Manager	100.00	\$ 19,000.00	Oct. 1	Sept. 30	26.00	\$ 731.00	100.00	\$ 19,000.00	\$ 19,000.00
Staff Assistant	100.00	\$ 24,960.00	Oct. 1	Sept. 30	26.00	\$ 655.00	100.00	\$ 24,960.00	\$ 24,960.00
Sub-Total Salaries		\$120,857						\$120,857	\$120,857



Palm Beach County Criminal Justice Commission

Reentry Task Force

5-Year Strategic Plan

Revised, 2010

Mission: *To implement a five year plan for providing coordinated and effective reentry services to those returning to our community from incarceration based on the gaps identified in the Countywide Assessment. This plan should solidify the Task Force as the advisory body for reentry programming in Palm Beach County, whether publicly or privately funded.*

Brief History

Between 2007 and 2009, the CJC Reentry Task Force, which sometimes numbered more than 60 individuals, contributed to a detailed assessment of all reentry services in Palm Beach County, including those programs funded through public dollars and those funded by private or faith-based organizations. The result was a clearer picture of what services were being offered, but more importantly, what services were lacking due to geographical, financial or other barriers. The next step for the Task Force was then to develop a Five Year Strategic Plan that would create a strategy for filling the gaps identified in the Assessment. Not all gaps were included in this plan; the Task Force decided to narrow its scope and improve what it felt was realistic, with hopes of expanding its scope once existing programs were proven effective.

The current 2010 Reentry Task Force is now responsible for the overall implementation and sustainability of the Strategic Plan, and includes 4 Subcommittees that are responsible for various tasks that will lead to the achievement of specific goals described in the plan. The Assessment is continually updated to reflect changes in countywide programs. The consequence of such changes is that the Strategic Plan is a dynamic rather than static document, subject to modifications and periodic updates.

Task Force Membership, Recidivism Goals and Responsibilities

A. Membership

The 2010 CJC Reentry Task Force consists of, but is not limited to, representatives from the following agencies and organizations:

Veteran's Administration	Workforce Alliance
Palm Beach State College	Victim's Services
Literacy Coalition	Health Department
Criminal Justice Commission	Palm Beach County Sheriff's Office
Department of Children and Family Services: Substance Abuse	Department of Children and Family Services: Mental Health
Public Defender's Office	State's Attorney's Office
Florida Department of Corrections	Gulfstream Goodwill Industries
Riviera Beach Justice Service Center	Prison Fellowship
Diocese of Palm Beach County	Salvation Army
Department of Public Safety	West Palm Beach Weed & Seed
Palm Beach County Board of Commissioners	Matthew 25 Ministries
Juvenile Justice	

B. Recidivism Goals

The Reentry Task Force has adopted the following definitions of recidivism and timeline for achieving a goal of 50% reduction in recidivism.

- ✓ 50% Reduction in Recidivism by Jurisdiction (county, state and federal releases to PBC)
- ✓ 25% increase in number of offenders using services (based on funding availability through grants and tax dollars diverted from corrections)
- ✓ 3 year re-arrest/violation free
- ✓ 1 year reporting periods established for comparison of data
- ✓ Uniform data collection available to all service providers by 2012
- ✓ Program Evaluation implemented in 2011 with recommendations implemented 2012

Jurisdiction	Current Recidivism Rate *	2010 % Reduction (cumulative)	2011 % Reduction (cumulative)	2012 % Reduction (cumulative)	2013 % Reduction (cumulative)	2014 % Reduction (cumulative)	Projected Recidivism Rate by 2015
PBSO	51	2 (2)	4 (6)	6 (12)	7 (19)	8 (27)	24
DOC	33	2 (2)	3 (5)	4 (9)	5 (14)	5 (19)	14
FBOP	41	2 (2)	4 (6)	5 (11)	5 (16)	5 (21)	20

C. Responsibilities

The Reentry Task Force is responsible for the following:

1. Updating the Strategic Plan annually.
2. Continuing to identify new partners and determine how and when to bring additional partners into the initiative
3. Fine-tuning goals and tasks as needed due to new initiatives and circumstances
4. Developing a plan for sustainability, including the ability to maintain existing services in the event of budget cuts, grant losses/non-renewals or staff changes
5. Facilitating sharing of resources among agencies and service providers
6. Developing a fundraising plan which includes diverse sources of support
7. Engaging federal, state and local officials
8. Determining feasibility of shifting county/state/federal-funded programming to community-based funding.
9. Working with Data & Evaluation subcommittee to identify cost savings impact of successful reentry, and advise CJC on potential County re-allocation of funding.*
10. Working with Data & Evaluation subcommittee to identify cost savings impact of successful reentry, and advise impacted communities on partnerships and reallocation of money.*
11. Identifying and prioritizing new funding sources based on prioritization of case management needs and direct service needs. *
12. Identifying and seeking additional funding opportunities for site augmentation/addition and for closing service gaps. *(See Goal 4)

The Strategic Plan: Goals, Tasks and Timeline

Goal 1

Continue to build a coordinated re-entry service delivery plan through the infrastructure of existing CJC programs by augmenting existing services at sites and adding additional sites. This will include the coordination of felon registration with re-entry services and coordination with DOC inmates. (Update annually with the goal that in five years as many gaps have been closed as possible but all existing gaps continue to be identified and prioritized through the strategic planning process.)

Task 1: Augment existing sites. (See also Goal 2, Task 1)

- A. Map actual services provided to ex-offenders while incarcerated and upon release to determine which services are most effectively delivered at the various points.
- B. Assess services that are currently delivered and the allocating of funding for those services.
- C. Identify opportunities for re-allocation of funding for more effective service delivery for recommendation to the Task Force.
- D. Identify gaps in specific services and prioritize those gaps for consideration by the Task Force.

Responsibility: County-wide Coordinator
Due Date: February 1, 2010 with ongoing updates

Task 2: Add re-entry opportunities.

- A. Work with the Palm Beach County Sheriff's Office to increase work release, conditional release and house arrest opportunities.
- B. Work to close gaps identified in the Task 1 mapping of services through coordination and implementation of new efforts.

Responsibility: Task A: Task Force Chair, Sheriff and Task Force
 Task B: County-wide Coordinator

Due Date: Ongoing

Task 3: Add new sites.

- A. Prioritize additional sites for recommendation to the Task Force based on the updated gap assessment of re-entry case management services and the mapping process above.

Responsibility: County-wide Coordinator

Due Date: According to Funding Cycle, Grant Opportunities - Ongoing

Task 4: Coordinate Felon registration with the delivery of re-entry services.

- A. Identify cost to PBSO for moving felon registration; cost of separating felon registration from sex offender registration.
- B. Identify potential sites for combination of services.

Responsibility: Re-Entry Task Force

Due Date: August 30, 2010

Task 5: Increase opportunities to work with the DOC to support offenders returning from the state system.

- A. Collaborate with DOC and Community Corrections to better coordinate immediate efforts.
- B. Continue advocating to the DOC for inmates to be moved to closer facilities prior to release as we develop a county-wide service delivery plan similar to Duval County (Felon registration coordination with re-entry services.)
- C. Identify costs of providing services to additional offenders at closer facilities.

Responsibility: Task Force and County-wide Coordinator

Due Date: June, 2010 - ongoing

Task 6: Implement and increase opportunities to educate returning offenders about services that are provided in the community.

- A. Create and update literature that provides information about services within various communities where offenders are returning.
- B. Work with facilities to provide this information to offenders prior to release.

C. Identify pockets where returning offenders aren't educated prior to release and target those offenders.

Responsibility: Service Providers Subcommittee/Case Managers, County-wide Coordinator

Due Date: March, 2010 + ongoing outreach efforts

Task 7: Identify and seek additional funding opportunities for site augmentation/addition and for closing services gaps for recommendation to the Task Force. (See also Goal 4: Sustainability)

Responsibility: Reentry Task Force and County-wide Coordinator

Due Date: Ongoing

Goal 2

Create uniformity in assessment, delivery and evaluation of services. (Update annually with the goal that in five years as many program as possible - both public and privately funded – quantify the delivery and evaluation of services through the same method).

Task 1: Map effective delivery of services.

A. This task is being accomplished under Goal 1, Task 1.

Responsibility: County-wide Coordinator

Due Date: February 1, 2010

Task 2: Create recommended county-wide data collection and evaluation methods.

A. Create a Task Force subcommittee that will recommend based on the map of effective delivery of services: what data should be collected, at what points and how that data will be evaluated. (See also Goal 5, Tasks 1 & 2)

B. Advocate to various re-entry service providers for uniform tracking of data based on recommendations of subcommittee and Task Force.

Responsibility: Data & Evaluation Subcommittee/Countywide Coordinator (See Appendix 1 D)

Due Date: Committee Formation: February, 2010. Data collection and evaluation methods determined by December, 2010.

Task 3: Implement uniform case management system within CJC funded re-entry program for data tracking.

- A. Identify funding source for system.
- B. Implement system within programs.

Responsibility: Countywide Coordinator/Data & Evaluation Subcommittee

Due Date: March, 2011

Task 4: Expand uniform case management system to non-CJC funded re-entry programs through advocacy.

Responsibility: Data & Evaluation Subcommittee/Countywide Coordinator

Due Date: January 2012

Goal 3

Increase employment opportunities for ex-offenders.
(Update annually with the goal that in five years we have doubled our partnerships in the business community and developed two micro-enterprises serving ex-offenders).

Task 1: Based on the employment successes of existing programs, build a shared database of offender-friendly employers.

Responsibility: Service Provider Subcommittee/County-wide Coordinator
(See Appendix 1 A)

Due Date: February 1, 2010, continual updating

Task 2: Work with community and civic agencies to increase that database.

- A. Create opportunities for Task Force members to address organizations such as Chambers of Commerce, Rotary Clubs, etc.
- B. Educate organizations about incentives to hire ex-offenders such as tax credits, bonding and support system.

Responsibility: Advocacy Subcommittee/County-wide Coordinator
(See Appendix 1 B)

Due Date: Establish Sub-committee by February, 2010 + ongoing

Task 3: Create opportunities for ex-offender participation in micro-enterprises.

- A. Partner with agencies that currently operate micro-enterprises.
- B. Seek funding for creation of micro-enterprises.

Responsibility: Employment Subcommittee/County-wide Coordinator
(See Appendix 1 C)

Due Date: Establish Sub-committee by February, 2010 + ongoing

Goal 4

Secure the financial sustainability of reentry services and programs.

Task 1: Update strategic plan annually.

Responsibility: Reentry Task Force/County-wide Coordinator

Due Date: Ongoing with Strategic plan tied appropriately to County funding cycle

Task 2: Work with Data & Evaluation Subcommittee to Identify cost savings impact of successful Re-Entry and advise CJC on potential County re-allocation of funding.

Responsibility: Reentry Task Force/County-wide Coordinator

Due Date: Ongoing with Strategic plan tied appropriately to County funding cycle

Task 3: Work with Data/Evaluation Subcommittee to Identify cost savings impact of successful Re-Entry and advise impacted communities on partnerships and re-allocation of money.

Responsibility: Reentry Task Force/County-wide Coordinator

Due Date: Ongoing with Strategic plan tied appropriately to County funding cycle

Task 4: Identify new funding sources and – based on prioritization of case management needs and direct service needs – make recommendations to the Task Force.

Responsibility: Reentry Task Force/County-wide Coordinator

Due Date: Ongoing with Strategic plan tied appropriately to County funding cycle

Goal 5

Create a subcommittee structure to support goals 1-4.

Task 1: Identify Subcommittees based on Strategic Plan. (See Appendix 1)

Service Providers
Employment/Training/Education
Advocacy & Marketing
Data & Evaluation

Responsibility: Task Force/Countywide Coordinator

Due Date: February, 2010. Subcommittee roles and responsibilities updated annually by Task Force.

Task 2: Form and advise each subcommittee on roles and responsibilities, updating on an annual basis consistent with strategic planning process.

Responsibility: Task Force/Countywide Coordinator

Due Date: Formation in February 2010 followed by ongoing work addressing tasks outlined in **Appendix 1**

**Appendix 1: Subcommittees of the Reentry Task Force:
Members and Missions**

A. Service Provider Subcommittee

Membership includes, but is not limited to, representatives from the following agencies and organizations:

Workforce Development	Weed & Seed	Community Justice Service Centers
Faith-based organizations	Veteran's Administration	Public Defender's R.E.A.P. Program
PBSO	DCF	Gulfstream Goodwill
Salvation Army	PRIDE Probation	FLDOC

Mission:

1. Identify and develop methods of educating offenders, including those still incarcerated, about reentry services
2. Increase opportunities for employment
3. Increase communication for the purposes of aligning services to ex-offenders and filling service area gaps

B. Advocacy and Marketing Subcommittee

Membership includes, but is not limited to, representatives from the following agencies and organizations:

Criminal Justice Commission	Community Justice Service Centers	Gulfstream Goodwill
Prison Fellowship	West Palm Beach Chamber of Commerce	Editor of Palm Beach Post
Court Liaisons	State Attorney's Office	Ex-offenders
Private citizens	Outreach to city, county and state representatives	

Mission:

1. Raise awareness about reentry
2. Develop a proactive strategy for working with media, employers and other stakeholders
3. Develop a proactive strategy for responding to negative events involving participants
4. Prepare agency executives, staff, crime victims and formerly incarcerated people to serve as initiative spokespeople
5. Develop a documented procedure for responding to press inquiries.

C. Employment, Training and Education Subcommittee

Membership includes, but is not limited to, representatives from the following agencies and organizations:

Florida Training Services, Inc	Weed & Seed	Workforce Alliance
Project R.E.A.P. Success	PBSO	Prison Fellowship
The Lord's Place (Microenterprise)	SCORE/SBA	Downtown Development Agency
FL Division of Vocational Rehabilitation	Palm Beach State College	Palm Beach County Schools
Professional Associations		

Mission:

1. Determine the strategy and approach for increasing employment opportunities for ex-offenders
2. Increase partnerships with the business community
3. Increase awareness of incentives for businesses to hire ex-offenders
4. Connect training programs to local labor market needs

D. Data & Evaluation Subcommittee

Membership includes, but is not limited to, people with direct experience in collecting, analyzing, and interpreting data and/or have direct experience with the formal evaluation process. Subcommittee members with such skills are representatives of the following organizations:

Criminal Justice Commission	Gulfstream Goodwill	PBSO
Florida Atlantic University	Public Defender's Office	Salvation Army

Mission:

1. Develop annual and long-term performance goals for Plan initiatives
2. Work with service providers to identify ways of measuring short- and long-term goals
3. Develop common definitions for measuring goals
4. Research and implement common case management software for service providers and reporting agencies
5. Recommend professional outside evaluation team to conduct process and outcome evaluations; participate in such evaluations as needed
6. Respond to recommendations made by evaluation

Criminal Justice Commission Scope of Work for Riviera Beach Justice Service Center, Reentry Project

The Criminal Justice Commission continues their commitment to offender reentry. The Riviera Beach Justice Service Center has been a beneficial component to the countywide reentry effort. The Center has been operational for five years serving primarily released juvenile and young adult offenders up to age 29 from state facilities. A variety of services are provided with the ultimate goal of successful reentry and a reduction in recidivism. The Riviera Beach Justice Service Center provides services either on-site or through referrals. These services include employment, substance abuse, mental health, legal assistance, reentry assistance, life skills, and probation sanction assistance.

Justice Service Center- Reentry Services	Responsibility
Develop the Justice Service Center reentry concept in targeted neighborhoods in order to provide assistance to residents, juvenile offenders, and adult offenders countywide. The Justice Service Center will provide services to assist residents and both juvenile and adult offenders either onsite or through referrals. These services will include employment, substance abuse, mental health, legal assistance, reentry assistance, life skills, community outreach, and probation sanction assistance.	City
Justice Service Center Facility	City
Assessments The Justice Service Center would utilize the LSI-R (Level of Service Inventory-Revised) assessment tool for assessing ex-offenders.	City
Mental Health Services The Justice Service Center would provide assistance to those seeking mental health services. By partnering with mental health providers, residents and both juvenile and adult offenders can access services through referrals.	By referral
Substance Abuse Services Substance Abuse Services- the Justice Service Center would be able to provide substance abuse counseling either onsite or through referrals.	MOU with Civil Drug Court
Community Service Provide judges with the options of having youth complete	City

their sanctions in the neighborhood and repay the community for their law violations:	
Employment Services The Justice Service Center would be able to provide assistance to those seeking employment services. By partnering with the Workforce Alliance and other agencies, the Justice Service Center would offer an array of referrals to partner agencies that can provide the individual with assistance in obtaining employment, gaining self-sufficiency, gaining work skills to obtain employment, and upgrading skills to maintain employment.	MOU with Workforce Alliance, City and partners
Collaborative Partnerships Participate in a minimum of ten (10) CJC sponsored collaborative meetings throughout the year.	City-Justice Service Center Administrative Staff
Legal Services	City/Public Defender
Education-Job Training	City
Life Skills	City
Assistance obtaining ID's and birth certificates	City
Social Services	City
Individual Assistance	City (as needed and grant-allowed)

Reimbursement Request

SUMMARY STATEMENT OF TOTAL PROJECT COSTS

Agency:		Project #:	
Subgrantee:			
Address:		Project Title:	
Telephone:			Claim #:
Claim Period:			
Budget Category		Category Total	
Salaries & Benefits			
Other Personal / Contractual Services			
Expenses			
Operating Capital Outlay			
Unit Costs			
Total Claim Amount			
<p>I hereby certify that the above costs are true and valid costs incurred in accordance with the project agreement.</p> <p>Date _____ Signed _____ Project Director</p> <p style="text-align: center;">_____ Typed Name of Project Director</p>			

DETAIL OF SALARIES AND BENEFITS

Subgrantee:		County:	Claim Period:				Claim #:
Project #:		Project Title:				Telephone:	
Name of Employee	Job Title	Type of Work Performed on Project	Hrs. Worked on Project	Total Hrs. Worked	%	Gross Salary for Pay Period	Charges to Project
Subtotals							
Add Actual Cost of Retirement, Group Insurance, FICA Taxes, Etc. (from Page 3, Details of Benefits)							
Total Overtime Pay and Benefits (form Page 4, Details of Overtime Pay and Benefits)							
This column total must appear on Page 1, Summary Statement.						Total Salaries and Benefits	

DETAIL OF BENEFITS

Subgrantee:		County:			Claim Period:		Claim #:		
Project #:		Project Title:					Telephone:		
Name of Employee	Health Insurance	Life Insurance	Retirement	FICA	Other (List)	Total Benefits Paid this Period	Percentage of Time Worked on Project	Total Benefits Charged to Project	
This column total must appear on Page 2, Detail of Salaries & Benefits							Total Charges to Project		

DETAIL OF OVERTIME PAY AND BENEFITS

Subgrantee:		County:	Claim Period:	Claim #:
Project #:		Project Title:		Telephone:
Name of Employee	Job Title	Type of Work Performed on Project	Hrs. Worked on Project	Charges to Project
Subtotals				
Add Actual Cost of Retirement, Group Insurance, FICA Taxes, Etc. (from Page 5, Details of Benefits for Overtime Only)				
This column total must appear on Page 2, Detail of Salary and Benefits, if regular Salaries and Benefits are included in the budget. If no regular Salaries and Benefits are included then this column total must appear on Page 1, Summary Statement.			Total Overtime Pay and Benefits	

DETAIL OF BENEFITS FOR OVERTIME ONLY

Subgrantee:		County:			Claim Period:		Claim #:
Project #:		Project Title:			Telephone:		
Name of Employee	Health Insurance	Life Insurance	Retirement	FICA	Other (List)	Total Benefits Charged to Project	
This column total must appear on Page 4, Detail of Overtime Pay & Benefits						Total Charges to Project	

DETAIL OF OTHER PERSONAL/CONTRACTUAL SERVICES (OPS) AND UNIT COSTS

Subgrantee:		County:	Claim Period:	Claim #:
Project #:		Project Title:		Telephone:
Vendor	Description of Services Provided (Provide Unit Cost if Applicable)	Date Paid	Check Number	Amount
This column total must appear on Page 1, Summary Statement.			Total	

DETAIL OF EXPENSES

Subgrantee:		County:	Claim Period:	Claim #:
Project #:		Project Title:		Telephone:
Vendor	Description of Item	Date Paid	Check Number	Amount
This column total must appear on Page 1, Summary Statement.				Total

DETAIL OF OPERATING CAPITAL OUTLAY (OCO)

Subgrantee:	County:	Claim Period:	Claim #:	
Project #:	Project Title:		Telephone:	
Vendor	Description of Property	Date Paid	Check Number	Amount
This column total must appear on Page 1, Summary Statement.			Total	

DETAIL OF INDIRECT COSTS

Subgrantee:		County:	Claim Period:	Claim #:
Project #:		Project Title:		Telephone:
Vendor	Description	Date Paid	Check Number	Amount
This column total must appear on Page 1, Summary Statement.				Total

Justice Service Center
Monthly Programmatic Report (*subject to change)

Exhibit E

Return to: Palm Beach County Criminal Justice Commission
Reentry Project/ Jenise Link
301 North Olive Ave., Suite 1001
West Palm Beach, FL 33401

REPORTING MONTH: _____

Organization: _____
Project Name: _____
Person completing this form: _____

--

Due Dates: The 10th of each month following each month of services.

JUSTICE SERVICE CENTER	
<small>Please indicate the total number of participants for the following categories:</small>	
Mental Health :	[]
Substance Abuse:	[]
Probation Sanction:	[]
Community Service:	[]
Life Skills:	[]
Social Services:	[]
ID's and birth cert:	[]
Legal Services:	[]
Employment:	[]
Education	[]

Please include any other information pertaining to current projects/events.



Department of Justice
Office of Justice Programs
Bureau of Justice Assistance

**AWARD CONTINUATION
SHEET**
Grant

PAGE 2 OF 6

PROJECT NUMBER 2011-DJ-BX-2709

AWARD DATE 08/12/2011

SPECIAL CONDITIONS

1. The recipient agrees to comply with the financial and administrative requirements set forth in the current edition of the Office of Justice Programs (OJP) Financial Guide.
2. The recipient acknowledges that failure to submit an acceptable Equal Employment Opportunity Plan (if recipient is required to submit one pursuant to 28 C.F.R. Section 42.302), that is approved by the Office for Civil Rights, is a violation of its Certified Assurances and may result in suspension or termination of funding, until such time as the recipient is in compliance.
3. The recipient agrees to comply with the organizational audit requirements of OMB Circular A-133, Audits of States, Local Governments, and Non-Profit Organizations, and further understands and agrees that funds may be withheld, or other related requirements may be imposed, if outstanding audit issues (if any) from OMB Circular A-133 audits (and any other audits of OJP grant funds) are not satisfactorily and promptly addressed, as further described in the current edition of the OJP Financial Guide, Chapter 19.
4. Recipient understands and agrees that it cannot use any federal funds, either directly or indirectly, in support of the enactment, repeal, modification or adoption of any law, regulation or policy, at any level of government, without the express prior written approval of OJP.
5. The recipient must promptly refer to the DOJ OIG any credible evidence that a principal, employee, agent, contractor, subgrantee, subcontractor, or other person has either 1) submitted a false claim for grant funds under the False Claims Act; or 2) committed a criminal or civil violation of laws pertaining to fraud, conflict of interest, bribery, gratuity, or similar misconduct involving grant funds. This condition also applies to any subrecipients. Potential fraud, waste, abuse, or misconduct should be reported to the OIG by -

mail:

Office of the Inspector General
U.S. Department of Justice
Investigations Division
950 Pennsylvania Avenue, N.W.
Room 4706
Washington, DC 20530

e-mail: oig.hotline@usdoj.gov

hotline: (contact information in English and Spanish): (800) 869-4499

or hotline fax: (202) 616-9881

Additional information is available from the DOJ OIG website at www.usdoj.gov/oig.
6. Recipient understands and agrees that it cannot use any federal funds, either directly or indirectly, in support of any contract or subaward to either the Association of Community Organizations for Reform Now (ACORN) or its subsidiaries, without the express prior written approval of OJP.
7. The recipient agrees to comply with any additional requirements that may be imposed during the grant performance period if the agency determines that the recipient is a high-risk grantee. Cf. 28 C.F.R. parts 66, 70.



Department of Justice
Office of Justice Programs
Bureau of Justice Assistance

**AWARD CONTINUATION
SHEET
Grant**

PAGE 3 OF 6

PROJECT NUMBER 2011-DJ-BX-2709

AWARD DATE 08/12/2011

SPECIAL CONDITIONS

8. Pursuant to Executive Order 13513, "Federal Leadership on Reducing Text Messaging While Driving," 74 Fed. Reg. 51225 (October 1, 2009), the Department encourages recipients and sub recipients to adopt and enforce policies banning employees from text messaging while driving any vehicle during the course of performing work funded by this grant, and to establish workplace safety policies and conduct education, awareness, and other outreach to decrease crashes caused by distracted drivers.
9. The recipient agrees to comply with applicable requirements regarding Central Contractor Registration (CCR) and applicable restrictions on subawards to first-tier subrecipients that do not acquire and provide a Data Universal Numbering System (DUNS) number. The details of recipient obligations are posted on the Office of Justice Programs web site at <http://www.ojp.gov/funding/ccr.htm> (Award condition: Central Contractor Registration and Universal Identifier Requirements), and are incorporated by reference here. This special condition does not apply to an award to an individual who received the award as a natural person (i.e., unrelated to any business or non-profit organization that he or she may own or operate in his or her name).
10. The recipient agrees to comply with applicable requirements to report first-tier subawards of \$25,000 or more and, in certain circumstances, to report the names and total compensation of the five most highly compensated executives of the recipient and first-tier subrecipients of award funds. Such data will be submitted to the FFATA Subaward Reporting System (FSRS). The details of recipient obligations, which derive from the Federal Funding Accountability and Transparency Act of 2006 (FFATA), are posted on the Office of Justice Programs web site at <http://www.ojp.gov/funding/ffata.htm> (Award condition: Reporting Subawards and Executive Compensation), and are incorporated by reference here. This condition, and its reporting requirement does not apply to grant awards made to an individual who received the award as a natural person (i.e., unrelated to any business or non-profit organization that he or she may own operate in his or her name).
11. The recipient is required to establish a trust fund account. (The trust fund may or may not be an interest-bearing account.) The fund, including any interest, may not be used to pay debts or expenses incurred by other activities beyond the scope of the Edward Byrne Memorial Justice Assistance Grant Program (JAG). The recipient also agrees to obligate and expend the grant funds in the trust fund (including any interest earned) during the period of the grant. Grant funds (including any interest earned) not expended by the end of the grant period must be returned to the Bureau of Justice Assistance no later than 90 days after the end of the grant period, along with the final submission of the Federal Financial Report (SF-425).
12. To avoid duplicating existing networks or IT systems in any initiatives funded by BJA for law enforcement information sharing systems which involve interstate connectivity between jurisdictions, such systems shall employ, to the extent possible, existing networks as the communication backbone to achieve interstate connectivity, unless the grantee can demonstrate to the satisfaction of BJA that this requirement would not be cost effective or would impair the functionality of an existing or proposed IT system.
13. To support public safety and justice information sharing, OJP requires the grantee to use the National Information Exchange Model (NIEM) specifications and guidelines for this particular grant. Grantee shall publish and make available without restriction all schemas generated as a result of this grant to the component registry as specified in the guidelines. For more information on compliance with this special condition, visit <http://www.niem.gov/implementationguide.php>.



Department of Justice
Office of Justice Programs
Bureau of Justice Assistance

AWARD CONTINUATION
SHEET
Grant

PAGE 4 OF 6

PROJECT NUMBER 2011-DJ-BX-2709

AWARD DATE 08/12/2011

SPECIAL CONDITIONS

14. The grantee agrees to assist BJA in complying with the National Environmental Policy Act (NEPA), the National Historic Preservation Act, and other related federal environmental impact analyses requirements in the use of these grant funds, either directly by the grantee or by a subgrantee. Accordingly, the grantee agrees to first determine if any of the following activities will be funded by the grant, prior to obligating funds for any of these purposes. If it is determined that any of the following activities will be funded by the grant, the grantee agrees to contact BJA.

The grantee understands that this special condition applies to its following new activities whether or not they are being specifically funded with these grant funds. That is, as long as the activity is being conducted by the grantee, a subgrantee, or any third party and the activity needs to be undertaken in order to use these grant funds, this special condition must first be met. The activities covered by this special condition are:

- a. New construction;
- b. Minor renovation or remodeling of a property located in an environmentally or historically sensitive area, including properties located within a 100-year flood plain, a wetland, or habitat for endangered species, or a property listed on or eligible for listing on the National Register of Historic Places;
- c. A renovation, lease, or any proposed use of a building or facility that will either (a) result in a change in its basic prior use or (b) significantly change its size;
- d. Implementation of a new program involving the use of chemicals other than chemicals that are (a) purchased as an incidental component of a funded activity and (b) traditionally used, for example, in office, household, recreational, or education environments; and
- e. Implementation of a program relating to clandestine methamphetamine laboratory operations, including the identification, seizure, or closure of clandestine methamphetamine laboratories.

The grantee understands and agrees that complying with NEPA may require the preparation of an Environmental Assessment and/or an Environmental Impact Statement, as directed by BJA. The grantee further understands and agrees to the requirements for implementation of a Mitigation Plan, as detailed at <http://www.ojp.usdoj.gov/BJA/resource/nepa.html>, for programs relating to methamphetamine laboratory operations.

Application of This Special Condition to Grantee's Existing Programs or Activities: For any of the grantee's or its subgrantees' existing programs or activities that will be funded by these grant funds, the grantee, upon specific request from BJA, agrees to cooperate with BJA in any preparation by BJA of a national or program environmental assessment of that funded program or activity.

15. The recipient agrees that any information technology system funded or supported by OJP funds will comply with 28 C.F.R. Part 23, Criminal Intelligence Systems Operating Policies, if OJP determines this regulation to be applicable. Should OJP determine 28 C.F.R. Part 23 to be applicable, OJP may, at its discretion, perform audits of the system, as per the regulation. Should any violation of 28 C.F.R. Part 23 occur, the recipient may be fined as per 42 U.S.C. 3789g(c)-(d). Recipient may not satisfy such a fine with federal funds.
16. The recipient agrees to ensure that the State Information Technology Point of Contact receives written notification regarding any information technology project funded by this grant during the obligation and expenditure period. This is to facilitate communication among local and state governmental entities regarding various information technology projects being conducted with these grant funds. In addition, the recipient agrees to maintain an administrative file documenting the meeting of this requirement. For a list of State Information Technology Points of Contact, go to <http://www.it.ojp.gov/default.aspx?area=policyAndPractice&page=1046>.



Department of Justice
Office of Justice Programs
Bureau of Justice Assistance

AWARD CONTINUATION
SHEET
Grant

PAGE 5 OF 6

PROJECT NUMBER 2011-DJ-BX-2709

AWARD DATE 08/12/2011

SPECIAL CONDITIONS

17. The grantee agrees to comply with the applicable requirements of 28 C.F.R. Part 38, the Department of Justice regulation governing "Equal Treatment for Faith Based Organizations" (the "Equal Treatment Regulation"). The Equal Treatment Regulation provides in part that Department of Justice grant awards of direct funding may not be used to fund any inherently religious activities, such as worship, religious instruction, or proselytization. Recipients of direct grants may still engage in inherently religious activities, but such activities must be separate in time or place from the Department of Justice funded program, and participation in such activities by individuals receiving services from the grantee or a sub-grantee must be voluntary. The Equal Treatment Regulation also makes clear that organizations participating in programs directly funded by the Department of Justice are not permitted to discriminate in the provision of services on the basis of a beneficiary's religion. Notwithstanding any other special condition of this award, faith-based organizations may, in some circumstances, consider religion as a basis for employment. See http://www.ojp.gov/about/ocr/equal_fbo.htm.
18. The recipient acknowledges that all programs funded through subawards, whether at the state or local levels, must conform to the grant program requirements as stated in BJA program guidance.
19. Grantee agrees to comply with the requirements of 28 C.F.R. Part 46 and all Office of Justice Programs policies and procedures regarding the protection of human research subjects, including obtainment of Institutional Review Board approval, if appropriate, and subject informed consent.
20. Grantee agrees to comply with all confidentiality requirements of 42 U.S.C. section 3789g and 28 C.F.R. Part 22 that are applicable to collection, use, and revelation of data or information. Grantee further agrees, as a condition of grant approval, to submit a Privacy Certificate that is in accord with requirements of 28 C.F.R. Part 22 and, in particular, section 22.23.
21. The recipient agrees that funds received under this award will not be used to supplant State or local funds, but will be used to increase the amounts of such funds that would, in the absence of Federal funds, be made available for law enforcement activities.
22. Award recipients must submit quarterly a Federal Financial Report (SF-425) and annual performance reports through GMS (<https://grants.ojp.usdoj.gov>). Consistent with the Department's responsibilities under the Government Performance and Results Act (GPRA), P.L. 103-62, applicants who receive funding under this solicitation must provide data that measure the results of their work. Therefore, quarterly performance metrics reports must be submitted through BJA's Performance Measurement Tool (PMT) website (www.bjaperformancetools.org). For more detailed information on reporting and other JAG requirements, refer to the JAG reporting requirements webpage. Failure to submit required JAG reports by established deadlines may result in the freezing of grant funds and future High Risk designation.
23. The recipient agrees to monitor subawards under this JAG award in accordance with all applicable statutes, regulations, OMB circulars, and guidelines, including the OJP Financial Guide, and to include the applicable conditions of this award in any subaward. The recipient is responsible for oversight of subrecipient spending and monitoring of specific outcomes and benefits attributable to use of JAG funds by subrecipients. The recipient agrees to submit, upon request, documentation of its policies and procedures for monitoring of subawards under this award.
24. Award recipients must verify Point of Contact (POC), Financial Point of Contact (FPOC), and Authorized Representative contact information in GMS, including telephone number and e-mail address. If any information is incorrect or has changed, a Grant Adjustment Notice (GAN) must be submitted via the Grants Management System (GMS) to document changes.



Department of Justice
Office of Justice Programs
Bureau of Justice Assistance

AWARD CONTINUATION
SHEET
Grant

PAGE 6 OF 6

PROJECT NUMBER 2011-DJ-BX-2709

AWARD DATE 08/12/2011

SPECIAL CONDITIONS

25. The grantee agrees that within 120 days of award acceptance, each member of a law enforcement task force funded with these funds who is a task force commander, agency executive, task force officer, or other task force member of equivalent rank, will complete required online (internet-based) task force training. The training is provided free of charge online through BJA's Center for Task Force Integrity and Leadership (www.ctfli.org). All current and new task force members are required to complete this training once during the life of the award, or once every four years if multiple awards include this requirement. This training addresses task force effectiveness as well as other key issues including privacy and civil liberties/rights, task force performance measurement, personnel selection, and task force oversight and accountability. Additional information is available regarding this required training and access methods via BJA's web site and the Center for Task Force Integrity and Leadership (www.ctfli.org).
26. Recipient may not expend or drawdown funds until the Bureau of Justice Assistance, Office of Justice Programs has received documentation demonstrating that the state or local governing body review and/or community notification requirements have been met and has issued a Grant Adjustment Notice (GAN) releasing this special condition.
27. All contracts under this award should be competitively awarded unless circumstances preclude competition. When a contract amount exceeds \$100,000 and there has been no competition for the award, the recipient must comply with rules governing sole source procurement found in the current edition of the OJP Financial Guide.
28. Approval of this award does not indicate approval of any consultant rate in excess of \$450 per day. A detailed justification must be submitted to and approved by the Office of Justice Programs (OJP) program office prior to obligation or expenditure of such funds.



Department of Justice
Office of Justice Programs
Bureau of Justice Assistance

Washington, D.C. 20531

Memorandum To: Official Grant File

From: Orbin Terry, NEPA Coordinator

Subject: Incorporates NEPA Compliance in Further Developmental Stages for County of Palm Beach

The Edward Byrne Memorial Justice Assistance Grant Program (JAG) allows states and local governments to support a broad range of activities to prevent and control crime and to improve the criminal justice system, some of which could have environmental impacts. All recipients of JAG funding must assist BJA in complying with NEPA and other related federal environmental impact analyses requirements in the use of grant funds, whether the funds are used directly by the grantee or by a subgrantee or third party. Accordingly, prior to obligating funds for any of the specified activities, the grantee must first determine if any of the specified activities will be funded by the grant.

The specified activities requiring environmental analysis are:

- a. New construction;
- b. Any renovation or remodeling of a property located in an environmentally or historically sensitive area, including properties located within a 100-year flood plain, a wetland, or habitat for endangered species, or a property listed on or eligible for listing on the National Register of Historic Places;
- c. A renovation, lease, or any proposed use of a building or facility that will either (a) result in a change in its basic prior use or (b) significantly change its size;
- d. Implementation of a new program involving the use of chemicals other than chemicals that are (a) purchased as an incidental component of a funded activity and (b) traditionally used, for example, in office, household, recreational, or education environments; and
- e. Implementation of a program relating to clandestine methamphetamine laboratory operations, including the identification, seizure, or closure of clandestine methamphetamine laboratories.

Complying with NEPA may require the preparation of an Environmental Assessment and/or an Environmental Impact Statement, as directed by BJA. Further, for programs relating to methamphetamine laboratory operations, the preparation of a detailed Mitigation Plan will be required. For more information about Mitigation Plan requirements, please see <http://www.ojp.usdoj.gov/BJA/resource/nepa.html>.

Please be sure to carefully review the grant conditions on your award document, as it may contain more specific information about environmental compliance.



Department of Justice
Office of Justice Programs
Bureau of Justice Assistance

Exhibit F
**GRANT MANAGER'S MEMORANDUM, PT. I:
PROJECT SUMMARY**

Grant

PROJECT NUMBER
2011-DJ-BX-2709

PAGE 1 OF 1

This project is supported under FY11(BJA - JAG) 42 USC 3750, et seq.

1. STAFF CONTACT (Name & telephone number)

Stefanie Harris
(202) 305-8069

2. PROJECT DIRECTOR (Name, address & telephone number)

Jenise Link
Sr. Criminal Justice Analyst
301 North Olive Avenue
West Palm Beach, FL 33401-4705
(561) 355-1503

3a. TITLE OF THE PROGRAM

FY 2011 Justice Assistance Grant Program

3b. POMS CODE (SEE INSTRUCTIONS ON REVERSE)

4. TITLE OF PROJECT

FY 2011 Justice Assistance Grant Program

5. NAME & ADDRESS OF GRANTEE

County of Palm Beach
301 North Olive Avenue
West Palm Beach, FL 33401

6. NAME & ADDRESS OF SUBGRANTEE

7. PROGRAM PERIOD

FROM: 10/01/2010 TO: 09/30/2014

8. BUDGET PERIOD

FROM: 10/01/2010 TO: 09/30/2014

9. AMOUNT OF AWARD

\$ 228,558

10. DATE OF AWARD

08/12/2011

11. SECOND YEAR'S BUDGET

12. SECOND YEAR'S BUDGET AMOUNT

13. THIRD YEAR'S BUDGET PERIOD

14. THIRD YEAR'S BUDGET AMOUNT

15. SUMMARY DESCRIPTION OF PROJECT (See instruction on reverse)

The Edward Byrne Memorial Justice Assistance Grant Program (JAG) allows states and units of local government, including tribes, to support a broad range of activities to prevent and control crime based on their own state and local needs and conditions. Grant funds can be used for state and local initiatives, technical assistance, training, personnel, equipment, supplies, contractual support, and information systems for criminal justice, including for any one or more of the following purpose areas: 1) law enforcement programs; 2) prosecution and court programs; 3) prevention and education programs; 4) corrections and community corrections programs; 5) drug treatment and enforcement programs; 6) planning, evaluation, and technology improvement programs; and 7) crime victim and witness programs (other than compensation).

The grantee will use the grant to support the following prevention and education programs: Project Recovery, Empowerment, Achievement and Prosperity (R.E.A.P.) and the Riviera Beach Justice Service Center. Grant funds will be used towards salaries and fringe benefits, supplies, and contractual costs to support

these programs. On-the-job training will be a focus for these programs.

NCA/NCF

BOARD OF COUNTY COMMISSIONERS
PALM BEACH COUNTY, FLORIDA
BUDGET TRANSFER

FUND 1500 - Crime Prevention Fund

BGEX 762-030612*1132

Use this form to provide budget for items not anticipated in the budget.

ACCOUNT NUMBER	ACCOUNT NAME	ORIGINAL BUDGET	CURRENT BUDGET	INCREASE	DECREASE	ADJUSTED BUDGET	EXPENDED/ ENCUMBERED as of 3/02/12	REMAINING BALANCE
EXPENDITURES								
820-9901-9902	Reserves	5,149	133,857		6,942	126,915	0	126,915
767-7607-8101	Contributions to Other Gov't Agencies	0	0	6,942		6,942	0	6,942
	TOTAL EXPENDITURES			<u>6,942</u>	<u>6,942</u>			

Criminal Justice Commission

 INITIATING DEPARTMENT/DIVISION
 Administration/Budget Department Approval
 OFMB Department - Posted

Signatures

Date

ms 3/7/12

By Board of County Commissioners
 At Meeting of 4/03/12

Deputy Clerk to the
 Board of County Commissioners

**BOARD OF COUNTY COMMISSIONERS
PALM BEACH COUNTY, FLORIDA
BUDGET TRANSFER**

FUND 1503 - ARRA JAG LLEBG Fund

BGEX 762-030512*1128

Use this form to provide budget for items not anticipated in the budget.

ACCOUNT NUMBER	ACCOUNT NAME	ORIGINAL BUDGET	CURRENT BUDGET	INCREASE	DECREASE	ADJUSTED BUDGET	EXPENDED/ ENCUMBERED as of 3/02/12	REMAINING BALANCE
<u>EXPENDITURES</u>								
762-7675-8101	Contributions to Other Gov't Agencies	60,000	60,000	20,000		80,000	0	80,000
762-9900-9902	Operating Reserves	27,511	70,932		20,000	50,932	0	50,932
<u>TOTAL EXPENDITURES</u>				<u>20,000</u>	<u>20,000</u>			

Criminal Justice Commission

INITIATING DEPARTMENT/DIVISION
 Administration/Budget Department Approval
 OFMB Department - Posted

Signatures	Date
<i>ms</i>	3/7/12
_____	_____
_____	_____

**By Board of County Commissioners
At Meeting of 4/03/12**

 Deputy Clerk to the
 Board of County Commissioners

**BOARD OF COUNTY COMMISSIONERS
PALM BEACH COUNTY, FLORIDA
BUDGET TRANSFER**

FUND 1505 - JAG LLEBG Fund

BGEX 762-030512*1129

Use this form to provide budget for items not anticipated in the budget.

ACCOUNT NUMBER	ACCOUNT NAME	ORIGINAL BUDGET	CURRENT BUDGET	INCREASE	DECREASE	ADJUSTED BUDGET	EXPENDED/ ENCUMBERED as of 3/02/12	REMAINING BALANCE
<u>EXPENDITURES</u>								
762-7670-8101	Contributions to Other Gov't Agencies	10,836	153,246	58,000		211,246	0	211,246
820-7670-9062	Transfer to Fund 1323	58,000	58,000		58,000	0	0	0
	<u>TOTAL EXPENDITURES</u>			<u>58,000</u>	<u>58,000</u>			

Criminal Justice Commission
INITIATING DEPARTMENT/DIVISION
 Administration/Budget Department Approval
 OFMB Department - Posted

Signatures

Date

MS 3/7/12

By Board of County Commissioners
 At Meeting of 4/03/12

Deputy Clerk to the
 Board of County Commissioners

BOARD OF COUNTY COMMISSIONERS
PALM BEACH COUNTY, FLORIDA
BUDGET TRANSFER

FUND 1507 - CJC Grants Fund

BGEX 762-030512*1130

Use this form to provide budget for items not anticipated in the budget.

ACCOUNT NUMBER	ACCOUNT NAME	ORIGINAL BUDGET	CURRENT BUDGET	INCREASE	DECREASE	ADJUSTED BUDGET	EXPENDED/ ENCUMBERED as of 3/02/12	REMAINING BALANCE
EXPENDITURES								
762-7692-8101	Contributions to Other Gov't Agencies	86,836	86,836	64,495		151,331	0	151,331
820-7692-9062	Transfer to Fund 1323	200,500	200,500		64,495	136,005	0	136,005
TOTAL EXPENDITURES				<u>64,495</u>	<u>64,495</u>			

Criminal Justice Commission
INITIATING DEPARTMENT/DIVISION
 Administration/Budget Department Approval
 OFMB Department - Posted

Signatures

Date

[Signature] 3/7/12

By Board of County Commissioners
 At Meeting of 4/03/12

Deputy Clerk to the
 Board of County Commissioners

**BOARD OF COUNTY COMMISSIONERS
PALM BEACH COUNTY, FLORIDA
BUDGET AMENDMENT**

FUND 1323 - Criminal Justice Trust Fund

BGEX 520-030512*1126
BGRV 520-030512*484

Use this form to provide budget for items not anticipated in the budget.

ACCOUNT NUMBER	ACCOUNT NAME	ORIGINAL BUDGET	CURRENT BUDGET	INCREASE	DECREASE	ADJUSTED BUDGET	EXPENDED/ ENCUMBERED as of 3/02/12	REMAINING BALANCE
REVENUES								
<u>Public Defender Re-entry Program</u>								
520-7674-8237	Transfer from LLEBG Grant Fund (1505)	58,000	58,000		58,000	0		
520-7674-8249	Transfer from CJC Grants Fund (1507)	200,500	200,500		64,495	136,005		
	TOTAL REVENUES	<u>815,027</u>	<u>815,027</u>	<u>0</u>	<u>122,495</u>	<u>692,532</u>		
EXPENDITURES								
<u>Public Defender Re-entry Program</u>								
520-7674-3401	Other Contractual Services	258,500	258,500	0	122,495	136,005	61,591	74,414
	TOTAL EXPENDITURES	<u>815,027</u>	<u>815,027</u>	<u>0</u>	<u>122,495</u>	<u>692,532</u>	<u>192,483</u>	<u>500,049</u>

Criminal Justice Commission
INITIATING DEPARTMENT/DIVISION
 Administration/Budget Department Approval
 OFMB Department - Posted

Signatures

Date

V. G. ... 3/8/12

**By Board of County Commissioners
At Meeting of 4/03/12**

**Deputy Clerk to the
Board of County Commissioners**