

PALM BEACH COUNTY
BOARD OF COUNTY COMMISSIONERS

BOARD APPOINTMENT SUMMARY

Meeting Date: September 1, 2020
Department: Equal Opportunity
Submitted By: Office of Equal Opportunity
Advisory Board Name: Advisory Commission on Women

I. EXECUTIVE BRIEF

Motion and Title: Staff recommends motion to approve: A Youth Representative (15-18 years of age) appointment of Victoria Mittner to serve as the ex-officio youth member to the Advisory Commission on Women for a term beginning on September 1, 2020 through September 30, 2021.

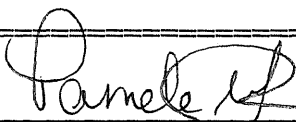
<u>Appoint</u>	<u>Seat No.</u>	<u>Requirement</u>	<u>Nominated By</u>	<u>Term</u>
Victoria Mittner	16	PBC Resident 15-18 years of age	Commissioner Bernard Commissioner McKinlay	9/1/20-9/30/21

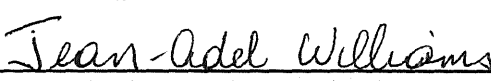
Summary: Per Resolution R2018-0188, the Board of County Commissioners (BCC) established the Advisory Commission on Women (ACW). The ACW is comprised of fifteen (15) members, two (2) appointed by each County Commissioner and one (1) at-large appointed by majority vote of the BCC. The BCC may also appoint a youth representative (15-18 years of age) to serve as an ex-officio member. Victoria Mittner has expressed an interest in appointment. The Commission serves as an advisory body to focus on matters pertaining specifically to women. There are four (4) vacancies. Eleven (11) seats are currently filled. The current diversity count is Caucasian: 5 (45%), African-American: 3 (27%) and Hispanic: 3 (27%). The gender ratio (female: male) is 11:0. This nominee is a Caucasian female. Countywide (JW)

Background and Justification: The BCC adopted Resolution R2018-0188 establishing the Commission as an advisory body to focus on matters pertaining specifically to women. The Resolution requires that the appointees should be a Palm Beach County resident and reflect, to the greatest extent possible, the demographic and geographic diversity in the County. The youth member must be 15-18 years of age. Pursuant to the PPM regarding board appointments, staff requested the Mayor and members of the BCC submit nominees to fill this youth representative vacancy. The ACW meets quarterly.

Attachments:

1. Memoranda dated August 4, 2020 Requesting Nominations
2. Board/Committee Application
3. Current List of Board Members

Recommended by:  Department Director 7 August 2020 Date

Legal Sufficiency:  Assistant County Attorney 8/24/2020 Date

II. REVIEW COMMENTS

A. Other Department Review:

Department Director



Office of Equal Opportunity
301 N. Olive Avenue, 10th Floor
West Palm Beach, FL 33401
(561) 355-4884
Fax: (561) 355-4932
www.pbcgov.com/equalopportunity

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**Palm Beach County
Board of County
Commissioners**

Dave Kerner, Mayor

Robert S. Weinroth, Vice Mayor

Hal R. Valeche

Gregg K. Weiss

Mary Lou Berger

Melissa McKinlay

Mack Bernard


County Administrator

Verdenia C. Baker

"An Equal Opportunity
Affirmative Action Employer"

Official Electronic Letterhead

MEMORANDUM

DATE: 4 August 2020
TO: David Kerner, Mayor and Members of the
Board of County Commissioners
FROM: Pamela Guerrier, Director 
Office of Equal Opportunity
RE: Advisory Commission on Women-
Youth Representative

Per Resolution R2018-0188, the Board of County Commissioners established the ACW. The ACW is comprised of fifteen (15) members, two (2) appointed by each County Commissioner and one (1) at-large appointed by majority vote of the BCC. The Board may also appoint a youth representative (15-18 years of age) to serve as an ex-officio member. If the Board appoints a youth member, the term is for one year.

Members must be residents of Palm Beach County and should reflect, to the greatest extent possible, the demographic and geographic diversity in the County, represent the specific ACW's focus, as well as experts in the field. All members shall serve at the pleasure of the Board.

The ACW serves as an advisory body to focus on matters pertaining specifically to women. The board meets at least quarterly. There are four (4) vacancies. Eleven (11) seats are currently filled. The current diversity count is Caucasian: 5 (45%), African- American: 3 (27%) and Hispanic: 3 (27%). The gender ratio (female: male) is 11:0. This nominee is a Caucasian female.

We received an application from a student for the youth representative position. If you approve of this appointment, it is requested that the form be signed and returned to this office by August 18, 2020. It is our intention to have this matter submitted for consideration at the September 1, 2020 meeting of the Board of County Commissioners. Alternatively, please suggest other nominees. The roster of the current members of the Advisory Commission on Women is attached for your information.

If there are any questions concerning this request, or if additional information is needed, please contact me at 355-2558 or pguerrie@pbcgov.org

cc: Nancy L. Bolton, Assistant County Administrator
Jean Williams, Assistant County Attorney

**PALM BEACH COUNTY
BOARD OF COUNTY COMMISSIONERS
BOARDS/COMMITTEES APPLICATION**

The information provided on this form will be used in considering your nomination. Please **COMPLETE SECTION II IN FULL**. Answer "none" or "not applicable" where appropriate. Please attach a biography or resumé to this form.

Section I (Department): (Please Print)

Board Name: PBC Commission on Women Advisory Not Advisory

At Large Appointment or District Appointment / District #:

Term of Appointment: 1 Years. From: _____ To: 9/30/2021

Seat Requirement: Youth Representative Seat #: _____

*Reappointment or New Appointment

or to complete the term of _____ Due to: resignation other

Completion of term to expire on: _____

*When a person is being considered for reappointment, the number of previous disclosed voting conflicts during the previous term shall be considered by the Board of County Commissioners: _____

Section II (Applicant): (Please Print)

APPLICANT, UNLESS EXEMPTED, MUST BE A COUNTY RESIDENT

Name: Mittner Victoria Katherine Anne
Last First Middle

Occupation/Affiliation: Student - American Heritage High School

Owner Employee Officer

Business Name: N/A

Business Address: _____

City & State: _____ Zip Code: _____

Residence Address: 909 South Palmway

City & State: Lake Worth, FL Zip Code: 33460

Home Phone: () Business Phone: () Ext. _____

Cell Phone: (609) 358-1233 Fax: ()

Email Address: mittner.vka@yahoo.com

Mailing Address Preference: Business Residence

Have you ever been convicted of a felony: Yes _____ No X

If Yes, state the court, nature of offense, disposition of case and date: _____

Minority Identification Code: Male Female
 Native-American Hispanic-American Asian-American African-American Caucasian

Section II Continued:

CONTRACTUAL RELATIONSHIPS: Pursuant to Article XIII, Sec. 2-443 of the Palm Beach County Code of Ethics, advisory board members are prohibited from entering into any contract or other transaction for goods or services with Palm Beach County. Exceptions to this prohibition include awards made under sealed competitive bids, certain emergency and sole source purchases, and transactions that do not exceed \$500 per year in aggregate. These exemptions are described in the Code. This prohibition does not apply when the advisory board member's board provides no regulation, oversight, management, or policy-setting recommendations regarding the subject contract or transaction and the contract or transaction is disclosed at a public meeting of the Board of County Commissioners. To determine compliance with this provision, it is necessary that you, as a board member applicant, identify all contractual relationships between Palm Beach County government and you as an individual, directly or indirectly, or your employer or business. This information should be provided in the space below. If there are no contracts or transactions to report, please verify that none exist. Staff will review this information and determine if you are eligible to serve or if you may be eligible for an exception or waiver pursuant to the code.

<u>Contract/Transaction No.</u>	<u>Department/Division</u>	<u>Description of Services</u>	<u>Term</u>
<u>Example: (R#XX-XX/PO XX)</u>	<u>Parks & Recreation</u>	<u>General Maintenance</u>	<u>10/01/00-09/30/2100</u>
_____	_____	_____	_____
_____	_____	_____	_____
(Attach Additional Sheet(s), if necessary) OR			
NONE	<input checked="" type="checkbox"/>	NOT APPLICABLE/ (Governmental Entity)	<input type="checkbox"/>

ETHICS TRAINING: All board members are required to read and complete training on Article XIII, the Palm Beach County Code of Ethics, and read the State Guide to the Sunshine Amendment, Article XIII, and the training requirement can be found on the web at: <http://www.palmbeachcountyethics.com/training.htm>. Ethics training is on-going, and pursuant to PPM CW-P-79 is required before appointment, and upon reappointment.

By signing below I acknowledge that I have read, understand, and agree to abide by Article XIII, the Palm Beach County Code of Ethics, and I have received the required Ethics training (in the manner checked below):

By watching the training program on the (Web) DVD or VHS on Oct. 24 20 18
 By attending a live presentation given on _____, 20____

AND

By signing below I acknowledge that I have read, understand and agree to abide by the Guide to the Sunshine Amendment & State of Florida Code of Ethics:

*Applicant's Signature: *Victoria Mittner* Printed Name: Victoria Mittner Date: 10/24/18

Any questions and/or concerns regarding Article XIII, the Palm Beach County Code of Ethics, please visit the Commission on Ethics website www.palmbeachcountyethics.com or contact us via email at ethics@palmbeachcountyethics.com or (561) 355-1915.

Return this FORM to:
 {Insert Liaison Name Here}, {Insert Department/Division Here}
 {Insert Address Here}

Section III (Commissioner, if applicable):

Appointment to be made at BCC Meeting on:

Commissioner's Signature: *Madeline B...* Date: 8/5/2018

Pursuant to Florida's Public Records Law, this document may be reviewed and photocopied by members of the public.

Revised 02/01/2016

**PALM BEACH COUNTY
BOARD OF COUNTY COMMISSIONERS
BOARDS/COMMITTEES APPLICATION**

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Term of Appointment: 1 Years. From: _____ To: 9/30/2021

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or to complete the term of _____ Due to: resignation other

Completion of term to expire on: _____

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APPLICANT, UNLESS EXEMPTED, MUST BE A COUNTY RESIDENT

Name: Mittner Victoria Katherine Anne
Last First Middle

Occupation/Affiliation: Student - American Heritage High School

Owner Employee Officer

Business Name: N/A

Business Address: _____

City & State _____ Zip Code: _____

Residence Address: 909 South Palmway

City & State Lake Worth, FL Zip Code: 33460

Home Phone: () Business Phone: () Ext. _____

Cell Phone: (609) 358-1233 Fax: ()

Email Address: mittnervka@yahoo.com

Mailing Address Preference: Business Residence

Have you ever been convicted of a felony: Yes _____ No X

If Yes, state the court, nature of offense, disposition of case and date: _____

Minority Identification Code: Male Female
 Native-American Hispanic-American Asian-American African-American Caucasian

Section II Continued:

CONTRACTUAL RELATIONSHIPS: Pursuant to Article XIII, Sec. 2-443 of the Palm Beach County Code of Ethics, advisory board members are prohibited from entering into any contract or other transaction for goods or services with Palm Beach County. Exceptions to this prohibition include awards made under sealed competitive bids, certain emergency and sole source purchases, and transactions that do not exceed \$500 per year in aggregate. These exemptions are described in the Code. This prohibition does not apply when the advisory board member's board provides no regulation, oversight, management, or policy-setting recommendations regarding the subject contract or transaction and the contract or transaction is disclosed at a public meeting of the Board of County Commissioners. To determine compliance with this provision, it is necessary that you, as a board member applicant, identify all contractual relationships between Palm Beach County government and you as an individual, directly or indirectly, or your employer or business. This information should be provided in the space below. If there are no contracts or transactions to report, please verify that none exist. Staff will review this information and determine if you are eligible to serve or if you may be eligible for an exception or waiver pursuant to the code.

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_____	_____	_____	_____
_____	_____	_____	_____

(Attach Additional Sheet(s), if necessary)
OR

NONE

 NOT APPLICABLE/
 (Governmental Entity)

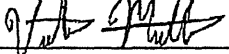
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 X By watching the training program on the (Web) DVD or VHS on Oct. 24 20 18
 By attending a live presentation given on _____, 20____

AND

By signing below I acknowledge that I have read, understand and agree to abide by the Guide to the Sunshine Amendment & State of Florida Code of Ethics:

*Applicant's Signature:  Printed Name: Victoria Mittner Date: 10/24/18

Any questions and/or concerns regarding Article XIII, the Palm Beach County Code of Ethics, please visit the Commission on Ethics website www.palmbeachcountyethics.com or contact us via email at ethics@palmbeachcountyethics.com or (561) 355-1915.

Return this FORM to:
 {Insert Liaison Name Here}, {Insert Department/Division Here}
 {Insert Address Here}

Section III (Commissioner, if applicable):

Appointment to be made at BCC Meeting on: _____

Commissioner's Signature:  Date: 8/20/2020

Pursuant to Florida's Public Records Law, this document may be reviewed and photocopied by members of the public.

Revised 02/01/2016

Victoria Mittner

309 South Parkway
 Lake Wales,
 FL 33460
 66331221@schools.com

Education

Aug 2017 - Present
 American Heritage School
 Boca-Raton
 Grade 9

Volunteer Service

Aug 2016 - Aug 2016
 Studying Intern
 Germany
 ELAERTS/AT
 Grade 10
 20 hrs/Week
 Total Hours: 16
For 4 days I went to ELAERTS/AT (satellite company working for ESA - European Space Agency - and volunteered to see how it worked) it was 4 hours a day a boat.

Jul 2017 - Present
 CIT
 Hillsboro Community Sailing Camp
 Grade 9
 12 Hrs/Week
 Total Hours: 36
I was a CIT at a Sailing Camp in New Hampshire over the summer where I helped kids learn how to sail in the beginner course.

Apr 2017 - Apr 2017
 Volunteer
 West Palm Beach
 Habitat for Humanity
 Grade 9
 Total Hours: 4

Jul 2016 - Present
 CIT
 Hillsboro Community Sailing Camp
 Grade 8
 12 Hrs/Week
 Total Hours: 36
I was a CIT at a Sailing Camp in New Hampshire over the summer where I helped kids learn how to sail in the beginner course.

Extracurricular Activities

Aug 2016 - Oct 2016
 Cross Country
 Grade 10
 5 Hrs/Week

Aug 2017 - Present
 Mock Trial
 Grade 9, 10
 8 Hrs/Week

Aug 2017 - Present
 Pre-law
 Grade 9, 10, 11, 12
 1 Hrs/Week

Aug 2017 - Oct 2017
 Swim Team
 Grade 9
 6 Hrs/Week

Awards

Sep 2016
 4th place at Yale mock trial competition
 Grade 10

On the team that placed 6 out of 24

Aug 2016
 Sophomore class representative of pre-law
 Grade 10

Throughout the year

May 2016
 Girls Lacrosse State Championship
 Grade 9

May 2016
 Mock Trial Award
 Grade 9

First Freshmen to have 2 wins on the State team

Mar 2016
 Mock Trial State
 Grade 9

I was a witness on both plaintiff and defense for the A team at the state competition in 2016. We got 4th place

Feb 2016
 Mock Trial District
 Grade 9

I was a witness on both plaintiff and defense for the A team which won 1st place at mock trial district.

Nov 2017
 PSU mock trial competition
 Grade 9

Oct 2017
 Denver Mock Trial Competition
 Grade 9, 10

Music/Artistic Achievement

Apr 2016 - Present
 All-County
 Grade 9
 Total Hours: 12

I tried out for and made, all-county orchestra where I received 4th chair All 4 High school grades audition for the same orchestra.

Present - Present
 All-County
 Grade 7, 8

Athletic Achievement

Nov 2017 - May 2018
 Lacrosse
 Grade 9
 10 Hrs/Week



PALM BEACH COUNTY
BOARD OF COUNTY COMMISSIONERS
SPECIFIC BOARD MEMBERS
ADVISORY COMMISSION ON WOMEN

SEAT ID	CURRENT MEMBER	ROLE TYPE	RACE COD	GENDER	BUSINESS / HOME	SEAT REQUIREMENT	APPOINTED DATE	REAPPOINTED DATE	EXPIRATION DATE
Appointed By : District 1									
1	Vacant	Member					10/01/2019		09/30/2022

NOMINATED BY :

2	Vacant	Member							09/30/2020
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NOMINATED BY :

Appointed By : District 2									
3	Jana Panarites jana.panarites@gmail.com	Member	CA	F	323-627-8205		02/04/2020		09/30/2022

155 Auburn Dr
Lake Worth FL 33460

NOMINATED BY :

* indicates a member having an action pending



PALM BEACH COUNTY
 BOARD OF COUNTY COMMISSIONERS
 SPECIFIC BOARD MEMBERS
 ADVISORY COMMISSION ON WOMEN

SEAT ID	CURRENT MEMBER	ROLE TYPE	RACE COD	GENDER	BUSINESS / HOME	SEAT REQUIREMENT	APPOINTED DATE	REAPPOINTED DATE	EXPIRATION DATE
Appointed By : District 2									
4	Vacant	Member							09/30/2020

NOMINATED BY :

Appointed By : District 3

5	Aimee Kelley aimeek223@gmail.com	Member	CA	F	--		12/17/2019	10/01/2020	09/30/2022
	7853 Manor Forest Ln Boynton Beach FL 33436								

NOMINATED BY :

6	Alexandria Ayala alexandria.ayala11@gmail.com	Member	HA	F	--		10/08/2019		09/30/2022
	3303 Waterview Cir Palm Springs FL 33461								

NOMINATED BY :

* indicates a member having an action pending



**PALM BEACH COUNTY
BOARD OF COUNTY COMMISSIONERS
SPECIFIC BOARD MEMBERS
ADVISORY COMMISSION ON WOMEN**

SEAT ID	CURRENT MEMBER	ROLE TYPE	RACE COD	GENDER	BUSINESS / HOME	SEAT REQUIREMENT	APPOINTE D DATE	REAPPOINTED DATE	EXPIRATION DATE
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Appointed By : District 4

7	Tracey Labgold traceylabgold@gmail.com	Member	CA	F	617-510-6022		10/08/2019		09/30/2022
	2701 Timbercreek Cir Boca Raton FL 33431								

NOMINATED BY :

8	Lisa Marie Macci lisamariemacci@gmail.com	Member	CA	F	--		03/13/2018		09/30/2020
	8791 Sonoma Lake Blvd Boca Raton FL 33434								

NOMINATED BY :

Appointed By : District 5

9	Samantha Schosberg Feuer sfeuer@pbcgov.org	Member	CA	F	--		06/05/2018	10/01/2019	09/30/2022
	15th Judicial Circuit/Juvenile Division 205 N Dixie Hwy Rm West Palm Beach FL 33401								

NOMINATED BY :

* indicates a member having an action pending



**PALM BEACH COUNTY
BOARD OF COUNTY COMMISSIONERS
SPECIFIC BOARD MEMBERS
ADVISORY COMMISSION ON WOMEN**

SEAT ID	CURRENT MEMBER	ROLE TYPE	RACE COD	GENDER	BUSINESS / HOME	SEAT REQUIREMENT	APPOINTED DATE	REAPPOINTED DATE	EXPIRATION DATE
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Appointed By : District 5

10	Michelle McGovern michellemc@baptisthealth.net	Member	HA	F	561-242-9030		09/10/2019		09/30/2020
	11758 Osprey Pointe Cir Wellington FL 33449								

NOMINATED BY :

Appointed By : District 6

11	Shelly Albright salbright@stpeters-umc.org	Member	HA	F	--		05/01/2018	10/01/2019	09/30/2022
	St. Peter's United Methodist Church 12200 W Forest Hill Blvd Wellington FL 33414								

NOMINATED BY :

12	Tammy Jackson-Moore	Member	AA	F	--		03/13/2018		09/30/2020
	P.O. Box 761 South Bay FL 33493								

NOMINATED BY :

* indicates a member having an action pending



**PALM BEACH COUNTY
BOARD OF COUNTY COMMISSIONERS
SPECIFIC BOARD MEMBERS
ADVISORY COMMISSION ON WOMEN**

SEAT ID	CURRENT MEMBER	ROLE TYPE	RACE COD	GENDER	BUSINESS / HOME	SEAT REQUIREMENT	APPOINTED DATE	REAPPOINTED DATE	EXPIRATION DATE
Appointed By : District 7									
13	Leontyne Brown leontynesaidwhat@yahoo.com	Member	AA	F	--		02/04/2020		09/30/2022
	401 S Mangonia Cir West Palm Beach FL 33401								
	NOMINATED BY :								
14	Annette Gray annette@globalbusinessdevelopmentcenter.com	Member	AA	F	561-441-4145		05/15/2018		09/30/2020
	3624 Ave De Gien Delray Beach FL 33445								
	NOMINATED BY :								
Appointed By : At-Large/Palm Beach County Board of County Commissioners									
15	Vacant	Member							09/30/2020

NOMINATED BY :

* indicates a member having an action pending