

II. FISCAL IMPACT ANALYSIS

A. Five Year Summary of Fiscal Impact:

Fiscal Years	2020	2021	2022	2023
Capital Expenditures	_____	_____	_____	_____
Operating Costs	<u>288,800</u>	_____	_____	_____
External Revenues	<u>(288,800)</u>	_____	_____	_____
Program Income (County)	_____	_____	_____	_____
In-Kind Match (County)	_____	_____	_____	_____
NET FISCAL IMPACT	<u>0</u>	_____	_____	_____
# ADDITIONAL FTE				
POSITIONS (Cumulative)	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>

Is Item Included in Current Budget? Yes _____ No x_____

Does this item include the use of federal funds? Yes X_____ No _____

Budget Account No.:
 Revenues: Fund 0001 Agency 400 Org. 4132 Object 3169
 Expenses: Fund 0001 Agency 400 Org. 4132 Object 1201

B. Recommended Sources of Funds/Summary of Fiscal Impact:

These funds are to be paid to the County by the U.S. Department of Housing and Urban Development for Fair Housing activities. The funds being received are to reimburse for fiscal year 2020 expenses and they were budgeted in that year. The budget amendment will recognize the actual award in funding by increasing the budget by \$31,200. Because HUD appropriates funds annually, revenue for future years are indeterminable at this time.

C. Departmental Fiscal Review:

III. REVIEW COMMENTS

A. OFMB Fiscal and/or Contract Dev. and Control Comments:

[Signature] 10/6/2020
 10/5 OFMB 10/6

[Signature] 10/17/2020
 Contract Administration
 10-1-20 TW

B. Legal Sufficiency:

[Signature]
 Assistant County Attorney

C. Other Department Review:

 Department Director

THIS SUMMARY IS NOT TO BE USED AS A BASIS FOR PAYMENT

Assistance Award/Amendment

**U.S. Department of Housing and
Urban Development
Office of Administration**

1. Assistance Instrument <input checked="" type="checkbox"/> Cooperative Agreement <input type="checkbox"/> Grant		2. Type of Action <input type="checkbox"/> Award <input checked="" type="checkbox"/> Amendment	
3. Instrument Number FF204K204023	4. Amendment Number 2	5. Effective Date of this Action	6. Control Number TIN: 59-6000785
7. Name and Address of Recipient Palm Beach County Office of Equal Opportunity 301 N. Olive Avenue, 10 th Floor West Palm Beach, Florida 33401 DUNS# 078470481		8. HUD Administering Office U.S. Department of HUD/FHEO Five Points Plaza, 40 Marietta Street., NW Atlanta, GA 30303	
10. Recipient Project Manager Pamela Guerrier, Executive Director		8a. Name of Administrator Carlos Osegueda	8b. Telephone Number 678-732-2905
11. Assistance Arrangement <input type="checkbox"/> Cost Reimbursement <input type="checkbox"/> Cost Sharing <input checked="" type="checkbox"/> Fixed Price		9. HUD Government Technical Representative Aphrodite (Dita) McCarthy, (202) 236-7871	
12. Payment Method <input type="checkbox"/> Treasury Check Reimbursement <input type="checkbox"/> Advance Check <input checked="" type="checkbox"/> Automated Clearinghouse		13. HUD Payment Office Fort Worth Field Accounting P. O. Box 2905 Ft. Worth, TX 76113-2905	
14. Assistance Amount		15. HUD Accounting and Appropriation Data	
Previous HUD Amount	\$34,942.62	15a. Appropriation Number	15b. Reservation number
HUD Amount this action	\$288,800.00	8620/210144 (I, 20)	FHEO-04-20-03
Total HUD Amount	\$323,742.62	Amount Previously Obligated	\$34,942.62
Recipient Amount	\$0.00	Obligation by this action	\$288,800.00
Total Instrument Amount	\$323,742.62	Total Obligation	\$323,742.62


16. Description
This instrument authorizes the following funds to be obligated to the Agency.

Fund Code	Description	Amount Obligated in this Action
TIN	Case Processing (Carryover Funds)	\$0.00
TIN	Case Processing (Current Funds)	\$207,400.00
TIN	Post-Cause Supplement (Carryover)	\$0.00
TIN	Post-Cause Supplement (Current Funds)	\$0.00
ADC	Administrative Costs	\$55,000.00
TRG	Training	\$26,400.00
PA1	Partnership	\$0.00
SE3	Special Enforcement Effort	\$0.00
Total		\$288,800.00

The Cooperative Agreement/Amendment is comprised of the following documents:

1. Cover Page – HUD-1044
2. 2020 Contributions Agreement
3. Appendix A: FY2020 Statement of Work
4. Attachment A: FY2020 Criteria for Processing
5. Attachment B: FY2020 Standards for Timeliness
6. Attachment C: Payment Amounts for FHAP Case Processing
7. Attachment D: eLOCCS Security Procedures

The performance period for this Agreement begins October 1, 2019, and ends September 30, 2020. The funds obligated by this instrument expire five years from the date in block 20. The recipient must comply with all rules and regulations in accordance with the Fair Housing Assistance Program regulations (24 CFR § 115), the Memorandum of Understanding between the Recipient and HUD (including all subsequent addenda), and the FY2020 FHAP Guidance.

17. <input checked="" type="checkbox"/> Recipient is required to sign and return three (3) copies of this document to the HUD Administering Office		18. <input type="checkbox"/> Recipient is not required to sign this document.	
19. Recipient (By Name) Dave Kerner, Mayor Palm Beach County, Board of County Commissioners		20. HUD (By Name) Carlos Osegueda, Regional Director Region IV, Office of FHEO/CAO	
Signature & Title	Date (mm/dd/yyyy)	Signature & Title	Date (mm/dd/yyyy)
	9/15/20		

Approved as to terms and conditions: Pamela Guerrier
Pamela Guerrier, Director
Office of Equal Opportunity

Approved as to form and legal sufficiency: Carlos Osegueda
Assistant County Attorney

form HUD-1044 (8/90) ref. Handbook 2210.17

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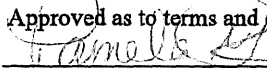
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Approved as to terms and conditions

Pamela Guerrier, Director
Office of Equal Opportunity

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Assistant County Attorney

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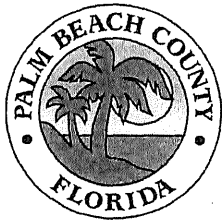
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Signature & Title	Date (mm/dd/yyyy)	Signature & Title	Date (mm/dd/yyyy)



MEMORANDUM

TO: Dave Kerner, Mayor
Board of County Commissioners

THRU: Verdenia C. Baker, County Administrator
Board of County Commissioners

FROM: Pamela Guerrier, Director
Office of Equal Opportunity

DATE: 4 September 2020

RE: HUD FY 2020 Cooperative Agreement

Office of Equal Opportunity
301 N. Olive Avenue, 10th Floor
West Palm Beach, FL 33401
(561) 355-4884
Fax: (561) 355-4932
www.pbcgov.com/equalopportunity

**Palm Beach County
Board of County
Commissioners**

- Dave Kerner, Mayor
- Robert S. Weinroth, Vice Mayor
- Hal R. Valeche
- Gregg K. Weiss
- Mary Lou Berger
- Melissa McKinlay
- Mack Bernard

County Administrator

Verdenia C. Baker

The U.S. Department of Housing and Urban Development (HUD), Office of Fair Housing and Equal Opportunity, has awarded the Office of Equal Opportunity (OEO) a total of \$288,800.00 for processing and resolving dual-filed housing discrimination complaints. This revenue is for cases processed during the period of July 1, 2019 through June 30, 2020.

In order for OEO to receive this revenue, the agreement requires approval by the Board of County Commissioners. To meet HUD's fiscal year end funding deadlines, these funds must be obligated immediately.

It is requested that the attached HUD cooperative agreement (HUD Form 1044) be signed by the Mayor of the Board of County Commissioners so that it can be forwarded to HUD. Enclosed for signature are two (2) 1044s.

Pursuant to Palm Beach County Administrative Code Section 309.00, your signature is requested on the attached HUD Form 1044 to forward to HUD. The emergency signature process is being utilized because there is not sufficient time to submit this funding request through the regular Board of County Commissioners' agenda process before the due date. OEO will prepare an agenda item to present this agreement to the Board for ratification of the Mayor's signature at the next available BCC Meeting.

Please contact me at pguerrie@pbcgov.org or 355-2558 if there are any questions concerning this request.

Approved by:

Nancy L. Bolton
Assistant County Administrator

OFMB

David R.F. Olney, Chief Assistant County Attorney

Attached: HUD Form 1044(2)

"An Equal Opportunity
Affirmative Action Employer"

20-1141

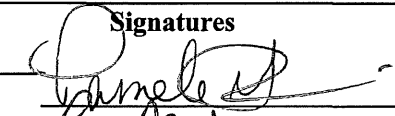
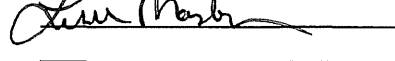
BOARD OF COUNTY COMMISSIONERS
PALM BEACH COUNTY, FLORIDA
BUDGET AMENDMENT

BGRV 092220*587
BGEX 092320*2030

0001 - General Fund - Office of Equal Opportunity

ACCT.NUMBER	ACCOUNT NAME	ORIGINAL BUDGET	CURRENT BUDGET	INCREASE	DECREASE	ADJUSTED BUDGET	EXPENDED/ ENCUMBERED AS OF 9/22/20	REMAINING BALANCE
<u>REVENUES</u>								
0001-400-4130-3169	Fed Grnt Other Human Services	257,600	257,600	31,200	0	288,800		
0001-400-4132-3169	Fed Grnt Other Human Services	0	0	34,943	0	34,943		
	Total	<u>1,494,902,035</u>	<u>1,535,334,948</u>	<u>66,143</u>	<u>0</u>	<u>1,535,401,091</u>		
<u>EXPENDITURES</u>								
0001-400-4130-1201	Sal & Wages Non-Frs Employees	444,923	444,923	31,200	0	476,123	326,516	149,607
0001-400-4132-4101	Communication Services	0	0	9,710	0	9,710		9,710
0001-400-4132-4945	Advertising	0	0	17,500	0	17,500		17,500
0001-400-4132-5111	Office Furniture and Equipment	0	0	6,389	0	6,389		6,389
0001-400-4132-5112	Telephone Equipment/Install	0	0	1,344	0	1,344		1,344
	Total	<u>1,494,902,035</u>	<u>1,535,334,948</u>	<u>66,143</u>	<u>0</u>	<u>1,535,401,091</u>	<u>1,325,148,441</u>	<u>210,252,650</u>

INITIATING DEPARTMENT/DIVISION
Administration/Budget Department Approval
OFMB Department - Posted

Signatures



Date
23 September 20 20
10/17/20

By Board of County Commissioners
At Meeting of 10/20/20
Deputy Clerk to the
Board of County Commissioners

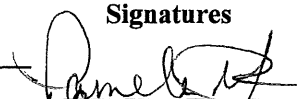
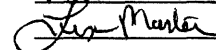
20-1142

BOARD OF COUNTY COMMISSIONERS
PALM BEACH COUNTY, FLORIDA
BUDGET AMENDMENT

BGRV 092320*597
BGEX 092320*2031

1160 - CARES Act Relief Fund

ACCT.NUMBER	ACCOUNT NAME	ORIGINAL BUDGET	CURRENT BUDGET	INCREASE	DECREASE	ADJUSTED BUDGET	EXPENDED/ ENCUMBERED AS OF 9/22/20	REMAINING BALANCE
<u>REVENUES</u>								
1160-400-4132-3169	Fed Grnt Other Human Services	0	34,943	0	34,943	0		
	Total	0	330,486,882	0	34,943	330,451,939		
<u>EXPENDITURES</u>								
1160-400-4132-4101	Communication Services	0	9,710	0	9,710	0		0
1160-400-4132-4945	Advertising	0	17,500	0	17,500	0		0
1160-400-4132-5111	Office Furniture and Equipment	0	6,389	0	6,389	0		0
1160-400-4132-5112	Telephone Equipment/Install	0	1,344	0	1,344	0	336	-336
	Total	0	330,486,882	0	34,943	330,451,939	155,413,993	175,037,946

<p>INITIATING DEPARTMENT/DIVISION Administration/Budget Department Approval OFMB Department - Posted</p>	<p>Signatures</p> <p> _____  _____</p>	<p>Date</p> <p>23 September 2020 10/2/20 _____</p>	<p>By Board of County Commissioners At Meeting of 10/20/20</p> <p>_____ Deputy Clerk to the Board of County Commissioners</p>
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