

PALM BEACH COUNTY
BOARD OF COUNTY COMMISSIONERS

AGENDA ITEM SUMMARY

Meeting Date: February 1, 2022 Consent Regular
 Ordinance Public Hearing

Department: Parks and Recreation

Submitted By: Parks and Recreation Department

Submitted For: Parks and Recreation Department

I. EXECUTIVE BRIEF

Motion and Title: Staff recommends motion to receive and file: the following three (3) executed Entertainment Contractor Agreements:

- A) Mary Washington - Brooks in an amount not to exceed \$325 for the Mary Washington Brooks Trio at Canyon Amphitheater, on November 20, 2021;
- B) SRB Entertainment LLC in an amount not to exceed \$300 for the Samantha Russell Duo at Canyon Amphitheater, on December 18, 2021; and
- C) Valerie Hnasko in an amount not to exceed \$1,600 for the Simply Shania at Seabreeze Amphitheater, on December 11, 2021.

Summary: The Parks and Recreation Department produces cultural activities to promote the quality of life in the communities it serves. A sponsorship in the amount of \$1,500 from Nostalgic America offset the expenses of the events at the Canyon Amphitheater. These Entertainment Contractor Agreements have been fully executed on behalf of the Board of County Commissioners (BCC) by the Director of the Parks and Recreation Department in accordance with Resolution 2008-1109, amended by Resolutions 2010-0644, 2014-0168 and 2017-1367. The Department is now submitting these Agreements in accordance with County PPM CW-O-051, which requires all delegated agreements to be submitted by the initiating Department to the BCC as a Receive and File agenda item. Districts 1 and 5 (AH)

Background and Justification: These Entertainment Contractor Agreements, Resolution 2008-1109, amended by Resolutions 2010-0644, 2014-0168 and 2017-1367, was adopted by the BCC to streamline the process of hiring entertainment for County sponsored events. The BCC granted the Director of the Parks and Recreation Department authority to execute Entertainment Contractor Agreements for entertainment up to \$10,000, with contracts between \$10,000 and \$50,000 requiring the County Administrator's approval and contracts over \$50,000 requiring BCC approval.

The Agreements attached have been executed on behalf of the BCC by the Director of the Parks and Recreation Department in accordance with the authority delegated by the BCC, and are now being submitted to the BCC to receive and file.

Attachments: Entertainment Contractor Agreements (3)

Recommended by:  1-5-22
Department Director Date

Approved by:  1/12/2022
Assistant County Administrator Date

II. FISCAL IMPACT ANALYSIS

A. Five Year Summary of Fiscal Impact:


Fiscal Years	2022	2023	2024	2025	2026
Capital Expenditures	_____	_____	_____	_____	_____
Operating Costs	<u>2,225</u>	_____	_____	_____	_____
External Revenues	_____	_____	_____	_____	_____
Program Income (County)	_____	_____	_____	_____	_____
In-Kind Match (County)	_____	_____	_____	_____	_____
NET FISCAL IMPACT	<u>2,225</u>	<u>-0-</u>	<u>-0-</u>	<u>-0-</u>	<u>-0-</u>
# ADDITIONAL FTE POSITIONS (Cumulative)	_____	_____	_____	_____	_____
Is Item Included in Current Budget:		Yes	<u>X</u>	No	_____
Does this item include use of federal funds?		Yes	_____	No	<u>X</u>

Budget Account No.: Fund 0001 Department 580 Unit 5206
 Revenue Source _____ Object 3401 Program _____

B. Recommended Sources of Funds/Summary of Fiscal Impact:

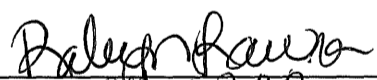
Entertainment Contractor		Revenue	Expense
A	Mary Washington - Brooks	*\$500	\$325
B	SRB Entertainment LLC	*\$500	\$300
C	Valerie Hnasko	0	\$1,600
Totals		\$1,000	\$2,225

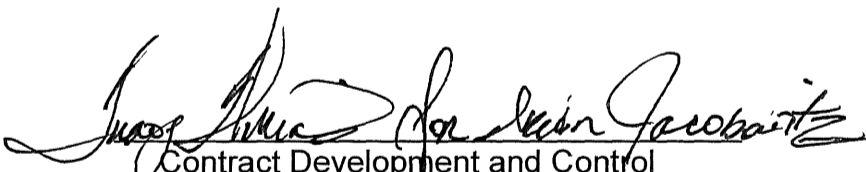
*A sponsorship from Nostalgic America offset the expenses of the concert at the Canyon Amphitheater. The revenue was recorded in FY2021. The total net expense was \$1,225.

C. Departmental Fiscal Review: 

III. REVIEW COMMENTS

A. OFMB Fiscal and/or Contract Development and Control Comments:

 1/10/22
 OFMB 1-7-22
 AP 1/7/22


 Contract Development and Control
 1-10-22 TW

B. Legal Sufficiency:

Anne Helgenst 1-12-22
 Assistant County Attorney

C. Other Department Review:

 Department Director

This summary is not to be used as a basis for payment