

PALM BEACH COUNTY
BOARD OF COUNTY COMMISSIONERS

AGENDA ITEM SUMMARY

Meeting Date: May 3, 2022

Consent
 Ordinance

Regular
 Public Hearing

Department: Parks and Recreation

Submitted By: Parks and Recreation Department

Submitted For: Parks and Recreation Department

I. EXECUTIVE BRIEF

Motion and Title: Staff recommends motion to:

A) ratify the signature of the Mayor on a Waterways Assistance Program (WAP) grant application submitted to the Florida Inland Navigation District (FIND) on March 15, 2022, requesting \$175,000 to fund 50% of the expected planning, design, and permitting costs associated with the Peanut Island Park Dock Renovation Project;

B) adopt Resolution for Assistance under the FIND WAP for grant funding for the planning, design and permitting of Peanut Island Park Dock Renovation Project in the amount of \$175,000;

C) authorize the County Administrator or designee to execute the Grant Project Agreement, as well as task assignments, certifications, standard forms, or amendments to the Agreement that do not change the scope of work or terms and conditions of the Agreement, if the grant is approved;

D) authorize the Director of the Parks and Recreation Department to serve as the Project Director; and

E) authorize the Director of the Parks and Recreation Department to serve as Liaison Agent and the County Administrator's designee with FIND for this project.

Summary: The total cost of the project identified in the FIND WAP grant application is \$350,000. This grant application requests \$175,000 to fund up to (50%) of the planning, design and permitting costs associated with the renovation and replacement the Coast Guard Facility docks. If the FIND grant is approved, the County will provide matching funds from the Florida Boating Improvement Program. Due to grant-related items requiring timely execution by the County, staff is requesting Board approval for the County Administrator or designee to approve grant documents and for the Parks and Recreation Director to act as the County Administrator's designee and Liaison Agent for this project, if funding is approved. The State's time frame for this application did not allow for prior approval by the Board. To meet the grant application deadline, Mayor Weinroth signed the application on behalf of the Board as authorized by the Palm Beach County Administrative Code, Section 309.00. This Code requires that the grant be presented to the Board for ratification at the next available Board meeting after signature by the Mayor. Districts 1 and 7 (AH)

Background and Justification: On January 4, 2022, the County entered into an agreement (R2022-0034) with the Port of Palm Beach to lease the Peanut Island U.S. Coast Guard Facility. The Facility includes the Kennedy Bunker, Boat House, Coast Guard Station and docks. The County plans on renovating the property in phases, starting with the Coast Guard docks. If funding is approved, the two year grant contract will run from October 1, 2022 until September 30, 2024 with a one year time extension possible.

FIND offers grants to local governments through its WAP for public recreation projects directly related to its waterways. The County is requesting WAP funding to cover 50% of the planning, design and permitting costs associated with the renovation and replacement of the Peanut Island U.S. Coast Guard Facility dock.

Attachment: Grant Application with Resolution

Recommended by: 
Department Director

4-11-22
Date

Approved by: 
Assistant County Administrator

4/13/2022
Date

II. FISCAL IMPACT ANALYSIS

A. Five Year Summary of Fiscal Impact:

Fiscal Years	2022	2023	2024	2025	2026
Capital Expenditures	_____	_____	_____	_____	_____
Operating Costs	_____	_____	_____	_____	_____
External Revenues	_____	_____	_____	_____	_____
Program Income (County)	_____	_____	_____	_____	_____
In-Kind Match (County)	_____	_____	_____	_____	_____
NET FISCAL IMPACT	<u>-0-</u>	<u>-0-</u>	<u>-0-</u>	<u>-0-</u>	<u>-0-</u>
# ADDITIONAL FTE POSITIONS (Cumulative)	_____	_____	_____	_____	_____
Is Item Included in Current Budget:		Yes	_____	No	<u>X</u>
Does this item include use of federal funds?		Yes	_____	No	<u>X</u>

Budget Account No.: Fund _____ Department _____ Unit _____
 Object _____ Program _____

B. Recommended Sources of Funds/Summary of Fiscal Impact:


There is no fiscal impact at this time. Should the grant be awarded, a budget amendment will be presented to the Board for approval. The additional funding sources for this project are identified as follows:


FIND WAP Grant	3600-582-TBD	\$175,000
Florida Boating Improvement Program	3604-584-P 876	\$175,000
Total Grant Project Cost		\$350,000

C. Departmental Fiscal Review: 

III. REVIEW COMMENTS

A. OFMB Fiscal and/or Contract Development and Control Comments:

 4/7/22
 OFMB 4/4/22
 MG 4/6/22 UM 4/7

 4/13/22
 Contract Development and Control
 4-13-22 TD

B. Legal Sufficiency:

 4/13/22
 Assistant County Attorney

C. Other Department Review:

 Department Director