

Agenda Item #:

3H-6

**PALM BEACH COUNTY
BOARD OF COUNTY COMMISSIONERS
AGENDA ITEM SUMMARY**

Meeting Date: June 7, 2022

Consent

Regular

Ordinance

Public Hearing

Department: Facilities Development & Operations

I. EXECUTIVE BRIEF

Motion and Title: Staff recommends motion to receive and file:

- A) Standard License Agreement for Use of County-Owned Property for a period of May 3, 2022 through May 2, 2023, with the TDM Technologies International LLC., (North County Senior Center) ;
- B) Standard License Agreement for Use of County-Owned Property for a period of March 31, 2022 through March 30, 2023, with Kerry Barnes, (North County Senior Center) ;
- C) Standard License Agreement for Use of County-Owned Property for a period of April 18, 2022 through April 17, 2023, with Wanda I. Serbia, (North County Senior Center); and
- D) Standard License Agreement for Use of County-Owned Property for a period of April 28, 2022 through May 1, 2022, with Sunfest of Palm Beach County, Inc., (Judicial Center Parking Garage and surface lot, Governmental Center Parking Garage and 4th Street Parking lot).

Summary: In accordance with County PPM CW-O-051, all delegated contracts, agreements and grants must be submitted by the initiating Department as a receive and file agenda item. The attached standard Agreements have been fully executed on behalf of the Board of County Commissioners (Board) by the County Administrator or designee, which in these instances was the Director of Facilities Development and Operations Department. The Standard License Agreements were approved in accordance with R2010-0333, as amended and approved by the Board on October 1, 2013. These executed documents are now being submitted to the Board to receive and file. **(FDO Admin) Countywide (DB)**

Background & Justification: The delegation of authority which provided authority for the County Administrator or designee to execute standard license agreements was designed to expedite and streamline the process for commercial use of county owned property after submission of an application for use and after determination of whether a license fee should be charged for the use. There is no license fee if the applicant demonstrates that (i) the activity is for the purpose of promoting community interest and welfare and (ii) the applicant will not realize a profit based on the use.

Attachments:

- 1. Standard License Agreement (North County Senior Center)
- 2. Standard License Agreement (North County Senior Center)
- 3. Standard License Agreement (North County Senior Center)
- 4. Standard License Agreement (Judicial Center Parking Garage and surface lot, Governmental Center Parking Garage and 4th Street parking lot).

Recommended By: Miranda I. Espinosa 5/24/22
 Department Director Date

Approved By: [Signature] 5/17/22
 County Administrator Date

II. FISCAL IMPACT ANALYSIS

A. Five Year Summary of Fiscal Impact:

Fiscal Years	2022	2023	2023	2024	2025
Capital Expenditures	_____	_____	_____	_____	_____
Operating Costs	_____	_____	_____	_____	_____
External Revenues	(\$27,000.00)	_____	_____	_____	_____
Program Income (County)	_____	_____	_____	_____	_____
In-Kind Match (County)	(\$27,000.00)	_____	_____	_____	_____
NET FISCAL IMPACT	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
# ADDITIONAL FTE POSITIONS (Cumulative)	_____	_____	_____	_____	_____

Is Item Included in Current Budget: Yes _____ No X
Does this item include the use of federal funds? Yes _____ No X

Budget Account No:
 Fund 0001 Dept 410 Unit 5250 Revenue Source 6999 \$27,000.00
 Fund _____ Dept _____ Unit _____ Revenue Source _____ _____

B. Recommended Sources of Funds/Summary of Fiscal Impact:

C. Departmental Fiscal Review: Robert Eric Muller 5/5/2022

III. REVIEW COMMENTS

A. OFMB Fiscal and/or Contract Development Comments:

ASDell 5/9/22
 OFMB CA 5-9-22 UM
5/9

[Signature] 5/12/22
 Contract Development and Control

B. Legal Sufficiency:

[Signature] 5/10/22
 Assistant County Attorney

C. Other Department Review:

 Department Director

This summary is not to be used as a basis for payment.