

PALM BEACH COUNTY  
BOARD OF COUNTY COMMISSIONERS

AGENDA ITEM SUMMARY

Meeting Date: June 7, 2022 Consent [X] Regular [ ]  
Public Hearing [ ]

Department: Water Utilities Department

I. EXECUTIVE BRIEF

**Motion and Title:** Staff recommends motion to approve: a Continuing Contract for Wastewater Gravity Lines & Manhole Rehabilitation (Contract) with Hinterland Group Inc. (Contractor) for a three (3) year term in the amount of \$19,603,692.00.

**Summary:** On January 11, 2022, the Palm Beach County Water Utilities Department (PBCWUD) received one (1) bid for the Contract. The Contractor was determined to be the lowest responsive and responsible bidder. The Contract will be used to expedite utility capital improvement projects and any emergency projects for repairs and rehabilitation of manholes and wastewater gravity lines throughout PBCWUD’s service area where timing is critical. The Contract award is for the unit bid prices received and the overall bid dollar amount of \$19,603,692.00, which was utilized to establish the unit prices for work to be undertaken under the Contract. The Contract does not guarantee nor authorize Contractor to perform any work. Work will be assigned during the three (3) year Contract period by Work Authorizations drawn against the Contract, subject to approval pursuant to the requirements of PPM CW-F-050. The unit prices contained in the Contract will be used to determine the amount of each Work Authorization.

This Contract was procured under the requirements of the Equal Business Opportunity Ordinance. On August 18, 2021, the Goal Setting Committee applied an Affirmative Procurement Initiative (API) of a minimum mandatory 5% Small Business Enterprise (SBE) subcontracting goal. The Contractor has met the established API for this Contract. The Contract provides for 5.13% SBE participation which includes 0.79% MBE participation, 0.79% (H). The Contractor is a Palm Beach County company. The planned projects will encumber the budget/amounts as show in II. A. Five Year Summary of Fiscal Impact. The planned projects are included in the PBCWUD FY22 and FY 23 budgets. (PBCWUD Project No. 21-060) Countywide (MWJ)

**Background and Justification:** There is a need to reduce inflow and infiltration to PBCWUD’s wastewater gravity system and rehabilitate existing aging wastewater collection system infrastructure. The Contract will reduce the time needed to undertake the rehabilitation of infrastructure necessary to complete required utility repairs and improvements. This rehabilitation of the existing wastewater gravity collection system infrastructure will improve the service level and extend the wastewater gravity system reliability while reducing the operations and maintenance workload.

**Attachments:**

1. Four (4) Originals of Contract for Hinterland Group Inc.
2. Location Map
3. Bid Tabulation Sheet
4. Compliance Review Memo from OEBO
5. Certificate of Liability Insurance

Recommended By: for  5-3-2022  
Department Director Date

Approved By:  5/18/2022  
Assistant County Administrator Date

**II. FISCAL IMPACT ANALYSIS**

**A. Five Year Summary of Fiscal Impact:**

<b>Fiscal Years</b>	<b>2022</b>	<b>2023</b>	<b>2024</b>	<b>2025</b>	<b>2026</b>
Capital Expenditures	<u>\$2,000,000</u>	<u>\$8,000,000</u>	<u>\$5,000,000</u>	<u>\$4,603,692</u>	<u>0</u>
Operating Costs	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
External Revenues	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
Program Income (County)	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
In-Kind Match County	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
<b>NET FISCAL IMPACT</b>	<u>\$2,000,000</u>	<u>\$8,000,000</u>	<u>\$5,000,000</u>	<u>\$4,603,692</u>	<u>0</u>
<b># ADDITIONAL FTE POSITIONS (Cumulative)</b>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>

**Budget Account No.:** Fund 4011 Dept 721 Unit W031 Object 6547  
4011 721 W026 6547

Is Item Included in Current Budget? Yes X(\*) No     

Does this item include the use of federal funds? Yes      No X

Reporting Category N/A

**B. Recommended Sources of Funds/Summary of Fiscal Impact:**

(\*) There is no fiscal impact at the time the Continuing Contract is awarded. Amounts are not encumbered until Work Authorizations are issued.

**C. Department Fiscal Review:** Joony Park GE

**III. REVIEW COMMENTS**

**A. OFMB Fiscal and/or Contract Development and Control Comments:**

<p><u>Shirley Lee</u> 5/18/22 OFMB 5/14/22</p>	<p><u>Ar. J. ...</u> 5/18/22 Contract Development and Control 5-18-22 TW</p>
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**B. Legal Sufficiency:**

[Signature] 5/17/22  
Assistant County Attorney

**C. Other Department Review:**

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Department Director

This summary is not to be used as a basis for payment.