

PALM BEACH COUNTY
BOARD OF COUNTY COMMISSIONERS

AGENDA ITEM SUMMARY

Meeting Date: November 15, 2022 [X] Consent [] Regular
[] Ordinance [] Public Hearing

Department

Submitted By: Community Services

Submitted For: Financially Assisted Agencies

I. EXECUTIVE BRIEF

Motion and Title: Staff recommends motion to approve: Amendment No. 1 to Agreement for Provision of Financial Assistance (R2021-1690) with Gulfstream Goodwill Industries, Inc. (GGI), for the period October 1, 2021 through September 30, 2024, to amend, revise and replace portions of the agreement, with no change to the overall total contract amount of \$970,386, for the provision of rapid re-housing for youth, senior homeless prevention and employment focused case management services, to residents in Palm Beach County.

Summary: This amendment is necessary to update and replace Exhibit B, with Exhibit B1 to reflect actual cost reimbursement up to the contractual amount in accordance with the approved programmatic budgets. The amendment will allow GGI to continue rapid re-housing and other supportive services by helping clients increase their income through employment and increase their self-sufficiency. In FY 2021, GGI provided rapid re-housing services to 18 youth, and will serve approximately 12 youth with rapid re-housing services in FY 2023. In FY 2021, GGI provided homeless prevention services to 36 seniors, and will serve approximately 55 seniors with homeless prevention services in FY 2023. In FY 2021, GGI provided 36 individuals with employment focused case management, and will serve approximately 30 individuals with employment focused case management in FY 2023. (Financially Assisted Agencies). Countywide (HH)

Background and Justification: In providing for human service needs, Palm Beach County augments its own service mix through the provision of funding for programming and services delivered by community-based agencies. The FAA Program was established in the early 1980s to overcome the adverse impact of reduced federal funding. It is now an important component of the federal, state, and local funding sources that support the County's system of care. The Board of County Commissioners has directed staff to pursue data-driven, evidence-based programming and outcome measures that ensure effective changes in the lives of those in our community. Funded organizations are monitored by the Community Services Department to maintain programmatic and fiscal accountability. Contracts include the following safeguards to protect the County: insurance coverage is mandatory, funds are paid out on a unit cost basis, and funds cannot be used to initiate or to pursue litigation against the County.

Attachments: Amendment No. 1 to Agreement for the Provision of Financial Assistance with GGI

DocuSigned by: James Green
BF34EF22BFDF492

10/25/22

Recommended By: Department Director Date

Approved By: Assistant County Administrator Date

II. FISCAL IMPACT ANALYSIS

A. Five Year Summary of Fiscal Impact:

Fiscal Years	2022	2023	2024	2025	2026
Capital Expenditures					
Operating Costs	323,462	323,462	323,462		
External Revenue					
Program Income					
In-Kind Match (County)					
NET FISCAL IMPACT	323,462	323,462	323,462		
# ADDITIONAL FTE POSITIONS (Cumulative)					

Is Item Included In Current Budget? Yes X No
Does this item include the use of federal funds? Yes No X

Budget Account No.:
 Fund 0001 Dept. 740 Unit 2074 Object 8201 Program Code Program Period

B. Recommended Sources of Funds/Summary of Fiscal Impact:

Funding Source is Palm Beach County ad valorem dollars.

C. Departmental Fiscal Review: Julie Dowe
DocuSigned by:
Julie Dowe
 Julie Dowe, Director, Financial & Support Services

II. REVIEW COMMENTS

A. OFMB Fiscal and/or Contract Development and Control Comments:

Lucie Mante 10/26/2022
 OFMB
 MG 10/26

John S. Jaudon 10/31/22
 Contract Development and Control

B. Legal Sufficiency:

Helene C. Szijel 11-3-22
 Assistant County Attorney

C. Other Department Review:

 Department Director

This summary is not to be used as a basis for payment.

AMENDMENT 1

**FIRST AMENDMENT TO AGREEMENT FOR PROVISION OF
FINANCIAL ASSISTANCE**

THIS FIRST AMENDMENT TO SUBRECIPIENT AGREEMENT dated November 16, 2021, (R2021-1690), is made on this _____ day of _____, 2022, by and between Palm Beach County, a Political Subdivision of the State of Florida, by and through its Board of Commissioners, hereinafter referred to as the COUNTY, and **Gulfstream Goodwill Industries, Inc.**, hereinafter referred to as the AGENCY, a not-for-profit corporation authorized to do business in the State of Florida, whose Federal Tax I.D. is **59-1197040**.

In consideration of the mutual promises contained herein, the COUNTY and the AGENCY agree as follows:

WHEREAS, on November 16, 2021, the above named parties entered into an Agreement, (R2021-1690) (the Agreement), in an amount not to exceed \$970,386, to provide homeless and employment services to persons experiencing homelessness in Palm Beach County; and

WHEREAS, the need exists to amend the Agreement, to update and replacing **EXHIBIT B – FY2022-2024 AGREEMENT FOR THE PROVISION OF FINANCIAL ASSISTANCE UNITS OF SERVICES AND BUDGET ALLOCATION**, with **EXHIBIT B1 – AGREEMENT FOR THE PROVISION OF FINANCIAL ASSISTANCE UNITS OF SERVICES AND BUDGET ALLOCATION**.

NOW THEREFORE, the COUNTY and the AGENCY mutually agree that the Agreement entered into on November 16, 2021 is hereby amended as follows:

- I. The foregoing recitals are true and correct and incorporated herein by reference and made a part of the parties' Agreement.
- II. A new **EXHIBIT B1 – UNIT OF SERVICE RATE AND DEFINITION**, attached hereto, shall replace **EXHIBIT B – FY2022-2024 AGREEMENT FOR THE PROVISION OF FINANCIAL ASSISTANCE UNITS OF SERVICES AND BUDGET ALLOCATION** in its entirety.
- III. All other provisions of the Agreement not modified in this First Amendment remain in full force and effect.

REMAINDER OF PAGE LEFT BLANK INTENTIONALLY

IN WITNESS WHEREOF, the Board of County Commissioners of Palm Beach County, Florida has made and executed this First Amendment on behalf of the COUNTY and AGENCY has hereunto set his/her hand the day and year above written.

ATTEST:

Joseph Abruzzo, Clerk of the Circuit Court
and Comptroller
Palm Beach County

PALM BEACH COUNTY, FLORIDA,
A Political Subdivision of the State of Florida
BOARD OF COUNTY COMMISSIONERS

BY _____
Deputy Clerk

BY _____
Robert S. Weinroth, Mayor

AGENCY:

Gulfstream Goodwill Industries, Inc.
AGENCY'S Name Typed

DocuSigned by:
Keith Kennedy
7E2810BDC1EE4C5

AGENCY'S Signatory Name

Keith Kennedy
AGENCY'S Signatory Name Typed

APPROVED AS TO FORM AND
LEGAL SUFFICIENCY

APPROVED AS TO TERMS
AND CONDITIONS

DocuSigned by:
Helene C. Hvizd
BE3DE20B2223413

Assistant County Attorney

DocuSigned by:
Taruna Malhotra
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Taruna Malhotra, Assistant Director
Community Services Department

**FY2022 – FY2024 AGREEMENT FOR THE PROVISION OF FINANCIAL ASSISTANCE
UNITS OF SERVICES AND BUDGET ALLOCATION**

Agency Name: Gulfstream Goodwill Industries, Inc.

Definition of a Unit of Service for Senior Homeless Prevention Refer to EXHIBIT A, SOW for complete list of services	Number of Units of Service	Cost Per Unit of Service	Total FY 2022	Total FY 2023	Total FY 2024	Total 3 Year
Homeless Youth Rapid Re-Housing Service: Case Management A unit of service is defined as one hour of staff time in direct client services.	N/A	\$71.50				
Service: Client Assistance <ul style="list-style-type: none"> Client Assistance will be reimbursed based on actual costs of expenses incurred for services that can include: Rental/Security Deposit Assistance Utility Assistance Other expenses related to housing clients 	N/A	Actual Costs	\$178,022	\$178,022	\$178,022	\$534,066
Senior Homeless Prevention Service: Case Management A unit of service is defined as one hour of staff time in direct client services.	1204	\$52.58				
Service: Client Assistance Client Assistance will be reimbursed based on actual costs of expenses incurred for services that can include: <ul style="list-style-type: none"> Housing Services (Rent/mortgage/HOA /Utilities, etc.) Payment for medical, car repairs, home 	N/A	Actual Costs	\$100,000	\$100,000	\$100,000	\$300,000

Definition of a Unit of Service for Senior Homeless Prevention Refer to EXHIBIT A, SOW for complete list of services	Number of Units of Service	Cost Per Unit of Service	Total FY 2022	Total FY 2023	Total FY 2024	Total 3 Year
modification etc. • Other expenses related to housing clients						

Employment Focused Case Management (EFCM) A unit of service is defined as one hour of direct services. Services includes but is not limited to: Serve 30 homeless individuals and/or youth who are concurrently receiving services from Goodwill's Homeless Residential Permanent Supportive Housing Programs in Palm Beach County.	1424	\$31.92	\$45,440	\$45,440	\$45,440	\$136,320
Total			\$323,462	\$323,462	\$323,462	\$970,386

*FY2022 Homeless Youth Rapid Rehousing will be paid entirely based on actual costs incurred for both Case Management and Client Assistance. This will be one combined budget for this year only.

BUDGET ALLOCATIONS:

	Cost	Total
Youth Program Expenses	\$534,066	
Youth Total Authorized		\$534,066
Senior Program Expenses	\$300,000	
Senior Total Authorized		\$300,000
Employment Focused Case Management (EFCM)	\$136,320	
EFCM Total Authorized		\$136,320
TOTAL AGREEMENT AMOUNT		\$970,386

Unit Cost expenses shall mean the actual expenses as authorized by the COUNTY pursuant to this Agreement, and reasonably incurred by AGENCY directly in connection with AGENCY'S performance of its duties and Scope of Work pursuant to this Agreement. AGENCY will sustain the program for the full Agreement period regardless of the rate of expenditure of above funds. Reimbursement for leasing costs will be based on actual costs not to exceed current Fair Market Rent (FMR). Reimbursement for security and utility deposits will be based on actual costs. Back-up documentation for actual expenditures will be reviewed during desk audits and on-site monitoring.



**Palm Beach County
Compliance Summary Report**

Vendor Number	Vendor Name	AM Best Rating	Insurance Carrier	Policy #	Eff. Date	Exp. Date	Coverage	Contract Number	Contract Name
DX00001875	Gulfstream Goodwill Industries, Inc.	Modified	Compliant					R2022-XX16	Gulfstream Goodwill Industries, Inc.
		A-p , X	Ameritrust Insurance Corporation	FITAU339302022	6/1/2022	6/1/2023	Auto Liability		
		A-p , X	Ameritrust Insurance Corporation	FITXS339302022	6/1/2022	6/1/2023	Excess Liability		
		A-p , X	Ameritrust Insurance Corporation	FITGL339302022	6/1/2022	6/1/2023	General Liability		
		A-p , X	Ameritrust Insurance Corporation	FITGL339302022	6/1/2022	6/1/2023	Sexual Molestation		
		A-p , X	Star Insurance Company	FITWC339302022	6/1/2022	6/1/2023	Workers Comp		

Risk Profile : Standard - General Services
Required Additional Insured : Palm Beach County Board of County Commissioners
Ownership Entity :