

**PALM BEACH COUNTY
BOARD OF COUNTY COMMISSIONERS
AGENDA ITEM SUMMARY**

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Meeting Date: November 15, 2022	<input checked="checked" type="checkbox"/> [X]	Consent	<input type="checkbox"/> []	Regular
	<input type="checkbox"/> []	Ordinance	<input type="checkbox"/> []	Public Hearing

Department
Submitted By: Community Services
Submitted For: Community Action Program

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I. EXECUTIVE BRIEF

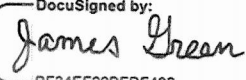
Motion and Title: Staff recommends motion to approve:

- A) the Contract for Provision of Services with Credit Card Management Services, Inc. (CCMS), for the period October 1, 2022 through September 30, 2025, in an amount totaling \$72,000, of which \$24,000 is budgeted in FY 2023 with an anticipated annual allocation of \$24,000 in each subsequent fiscal year, contingent upon a budgetary appropriation by the Board of County Commissioners (BCC), for the term of the contract, to provide financial literacy and management training services to low-income participants;
- B) an Interlocal Subrecipient Agreement with the District Board of Trustees of Palm Beach State College (PBSC), for the period October 1, 2022 through September 30, 2025, in an amount totaling \$90,000, of which \$30,000 is budgeted in FY 2023 with an anticipated annual allocation of \$30,000 in each subsequent fiscal year, contingent upon a budgetary appropriation by the BCC, for the term of the contract, to provide vocational training to low-income participants;
- C) Amendment No. 1 to Interlocal Agreement with the School Board of Palm Beach County (SBPBC)(R2021-0231), for the period of October 1, 2020 through September 30, 2023, to revise portions of the contract and to increase the overall funding by \$45,000, for a new total agreement amount not-to-exceed \$90,000, of which \$15,000 was budgeted in FY 2021 and FY 2022, with an anticipated allocation of \$60,000 in FY 2023, contingent upon a budgetary appropriation by the BCC for the term of the contract, to provide vocational training to low-income participants; and
- D) the Contract for Provision of Services with Christians Reaching Out to Society, Inc. (CROS), for the period October 1, 2022 through September 30, 2025, in an amount totaling \$225,000, of which \$75,000 is budgeted in FY 2023 with an anticipated annual allocation of \$75,000 in each subsequent fiscal year, contingent upon a budgetary appropriation by the BCC, for the term of the contract, to provide gleaning services to low-income participants.

Summary: The skill set building and vocational/employment training funds are provided by the Community Services Block Grant (CSBG), and are allocated according to the amount of funding received every grant year. The agencies selected will provide skill set building and vocational/employment training to low-income individuals who reside within Palm Beach County. CCMS will provide financial literacy training, PBSC and SBPBC will provide vocational training, which will allow the agencies to assist low-income individuals move toward self-sufficiency. During FY 2021, 22 individuals obtained a credential or certificate, and 17 became employed. An estimated 39 individuals are expected to complete vocational training during FY 2022. CROS recruits and coordinates gleaning opportunities through the local church, civic and non-profit agencies within the County. CROS is the only agency (sole source) that provides gleaning services for food pantries in Palm Beach County. In FY 2021, CROS gleaned 200,000 pounds of food for the County's food pantries. Under this new contract, CROS is expected to glean 200,000 pounds of food in 2022. **No County funds are required.** (Community Action Program) Countywide (HH)

Background and Justification: Continued on Page 3

- Attachments:**
- Contract for Provision of Services with CCMS
 - Interlocal Agreement with PBSC
 - Amendment No. 1 with SBPBC
 - Contract for Provision of Services with CROS

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10/26/2022

Recommended By: _____
Department Director **Date**

Approved By:  _____
Assistant County Administrator **Date**

II. FISCAL IMPACT ANALYSIS

A. Five Year Summary of Fiscal Impact:

Fiscal Years	2023	2024	2025	2026	2027
Capital Expenditures					
Operating Costs	189,000	129,000	129,000		
External Revenue	(189,000)	(129,000)	(129,000)		
Program Income (County)					
In-Kind Match (County)					
NET FISCAL IMPACT	0	0	0		

No. ADDITIONAL FTE POSITIONS (Cumulative)	0	0	0		
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Is Item Included In Current Budget? Yes X No
 Does this item include the use of federal funds? Yes X No

Budget Account No.:
 Fund 1003 Dept 145 Unit 1455 Object VAR Program Code VAR Program Period VAR

B. Recommended Sources of Funds/Summary of Fiscal Impact:

Funding source is Community Services Block Grant from the Florida Department of Economic Opportunity.

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C. Departmental Fiscal Review: _____
 Julie Dowe, Director of Finance & Support Services

I. REVIEW COMMENTS

A. OFMB Fiscal and/or Contract Development and Control Comments:

Lucy Monte 10/24/2022
 OFMB MG 10/24

Julie Dowe 10/25/22
 Contract Development and Control

B. Legal Sufficiency:

Delene C. Stripling 10-28-22
 Assistant County Attorney

C. Other Department Review:

 Department Director

This summary is not to be used as a bases for payment.

Background and Justification: The Community Action Program, through its Community Services Block Grant (CSBG), provides skill set building and vocational/employment training through non-profit entities throughout Palm Beach County for low-income residents. Non-profit entities that provide skill set building and vocational/employment training are exempt from the purchasing code. Since 1999, the County has partnered with CROS to serve economically disadvantaged residents of Palm Beach County. The 2004 Countywide Food Security Survey identified a need for nutritional food resources in low-income neighborhoods and households. Gleaning is the gathering of excess produce after the fields have been harvested. The produce is distributed to homeless shelters, day care centers, senior centers, and emergency food pantries.