

**PALM BEACH COUNTY  
BOARD OF COUNTY COMMISSIONERS**

**BOARD APPOINTMENT SUMMARY**

**Meeting Date:**        **November 15, 2022**

**Department:**        **Department of Public Safety**

**Advisory Board:**    **Emergency Medical Services Advisory Council**

**I. EXECUTIVE BRIEF**

**Motion & Title: Staff recommends motion to approve:**

**(A)** One (1) "At Large" Appointment of Dr. Adam Leisy to the Emergency Medical Services Advisory Council (EMS Council) for the term October 1, 2022 through September 30, 2025, including a **waiver** of the prohibition against a conflicting employment or contractual relationship pursuant to Sections 112.313(7)(a) and (12), Florida Statutes; a **waiver** of the prohibition against a conflicting contractual relationship pursuant to Sections 2-443(d) and (e), Palm Beach County Code; and a **waiver** of the Residency Requirement pursuant to County Resolution 2013-0193. **An affirmative vote of 5 is required.**

<u>Nominee</u>	<u>Seat</u>	<u>Designation</u>	<u>Nominated by</u>
Dr. Adam Leisy	16	PBC EMS Medical Directors Assoc.	PBC Medical Directors

**(B)** One (1) "At Large" Appointment of John Prince III to the EMS Council for the term October 1, 2022 through September 30, 2025, including a **waiver** of the prohibition against a conflicting employment or contractual relationship pursuant to Sections 112.313(7)(a) and (12), Florida Statutes; and a **waiver** of the prohibition against appointing County employees to advisory boards pursuant to County Resolution 2013-0193. **An affirmative vote of 5 is required.**

<u>Nominee</u>	<u>Seat</u>	<u>Designation</u>	<u>Nominated by</u>
John Prince III	17	Palm Beach County Council of Firefighters/Paramedics	Professional Firefighter/ Paramedics of PBC, Inc.

**(C)** One (1) "At Large" Appointment of James Ippolito to the EMS Council for the term October 1, 2022 through September 30, 2025, including a **waiver** of the prohibition against a conflicting employment or contractual relationship pursuant to Sections 112.313(7)(a) and (12), Florida Statutes. **An affirmative vote of 5 is required.**

<u>Nominee</u>	<u>Seat</u>	<u>Designation</u>	<u>Nominated by</u>
James Ippolito	1	Fire Chiefs Assoc. of PBC	Fire Chiefs Assoc. of PBC

**(D)** Two (2) "At Large" Appointments to the EMS Council for the term October 1, 2022 through September 30, 2025:

<u>Nominee</u>	<u>Seat</u>	<u>Designation</u>	<u>Nominated by</u>
Dr. Scott Alter	6	Economic Council of PBC	Economic Council of PBC

**and**

Matt Keeler	8	EMS Educator	Palm Beach State College
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**(E)** One (1) "At Large" Appointment to the EMS Council to complete the term of the current council member who resigned July 15, 2022. The new term will be November 15, 2022 to September 30, 2024.

<u>Nominee</u>	<u>Seat</u>	<u>Designation</u>	<u>Nominated by</u>
Madonna Stotsenburg	2	ER Nurses Forum	PBC ER Nurses Forum

**Summary:** Per Resolution R2014-0100, as amended by Resolution R2016-1824, the Board of County Commissioners approved a representative make-up of the EMS Council to include twenty (20) members. Thirteen (13) members are representatives of the various components of the Emergency Medical Services (EMS) system with specific requirements and seven (7) members are Commission District Consumer appointments. On September 30, 2022, these seats terms expire and one (1) seat resigned. Letters were sent to each affiliation requesting a new nominee.

James Ippolito is an employee of Palm Beach Gardens Fire Rescue, John Prince III is an employee of Palm Beach County Fire Rescue (PBCFR), and Dr. Adam Leisy is an Associate Medical Director for PBCFR, Town of Palm Beach Fire Rescue and Boynton Beach Fire Rescue. These relationships necessitate waivers approved by an affirmative two-thirds vote of the BCC (5 votes), pursuant to Sections 112.313(7)(a) and (12), Florida Statutes, because each of these entities are EMS providers subject to the regulatory authority of the EMS Council. In addition regarding Dr. Adam Leisy, he provides Associate Medical Director services to PBCFR as a subcontractor of PBCFR's contracted medical director. This indirect contractual relationship with the County requires a waiver approved by an affirmative vote of a majority plus one of the total BCC membership (5 votes), pursuant to Sections 2-443(d) and (e), Palm Beach County Code. Dr. Leisy resides in Broward County, however, there were no qualifying County residents willing to serve from the PBC EMS Medical Directors Association. The Residency Requirement set out in County Resolution 2013-0193 permits an exemption when circumstances warrant outside technical/professional representation. Public Safety is satisfied that a diligent effort was made to find a qualifying County resident. In addition regarding John Prince III, County Resolution 2013-0193 generally prohibits County employees from being appointed to advisory boards, but the provisions of this Resolution may be waived by the BCC. With these appointments, the EMS Council will have nineteen (20) seats filled, with a diversity count of Caucasian 19 (95%) and African American 1 (5%), and a gender ratio (male: female) of 16:4. **Countywide** (SB)

**Background and Justification:** The purpose of the EMS Council is to provide recommendations for improving and enhancing EMS in Palm Beach County.

**Attachments:**

1. Board/Committee Applications with Nomination letter from each affiliations
2. List of current members
3. Resolutions R2014-0100 & R2016-1824

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Recommended By: Sejmore \_\_\_\_\_ Date \_\_\_\_\_  
Department Director

Legal Sufficiency: [Signature] \_\_\_\_\_ 11/4/22 \_\_\_\_\_  
Assistant County Attorney Date

**II. REVIEW COMMENTS**

**A. Other Department Review:**

\_\_\_\_\_  
**Department Director**

**PALM BEACH COUNTY  
BOARD OF COUNTY COMMISSIONERS  
BOARDS/COMMITTEES APPLICATION**

The information provided on this form will be used in considering your nomination. Please **COMPLETE SECTION II IN FULL**. Answer "none" or "not applicable" where appropriate. **Please attach a biography or résumé to this form.**

**Section I (Department):** (Please Print)

Board Name: Emergency Medical Services Advisory council Advisory  Not Advisory

At Large Appointment or  District Appointment /District #: \_\_\_\_\_

Term of Appointment: 3 Years. From: \_\_\_\_\_ To: 09/30/25

Seat Requirement: Fire Chiefs Association of Palm Beach County Seat #: 1

\*Reappointment or  New Appointment

or  to complete the term of \_\_\_\_\_ Due to:  resignation  other

Completion of term to expire on: \_\_\_\_\_

\*When a person is being considered for reappointment, the number of previous disclosed voting conflicts during the previous term shall be considered by the Board of County Commissioners: \_\_\_\_\_

**Section II (Applicant):** (Please Print)

**APPLICANT, UNLESS EXEMPTED, MUST BE A COUNTY RESIDENT**

Name: Ippolito James  
Last First Middle

Occupation/Affiliation: Deputy Fire Chief  
Owner  Employee  Officer

Business Name: Palm Beach Gardens Fire Rescue

Business Address: 10500 N. Military Trail

City & State: Palm Beach Gardens, FL Zip Code: 33410

Residence Address: 6371 Shadow Tree Lane

City & State: Lake Worth, FL Zip Code: 33410

Home Phone: ( ) Business Phone: (561) 799-4316 Ext. \_\_\_\_\_

Cell Phone: (561) 756-0131 Fax: ( )

Email Address: jippolito@pbefl.com

Mailing Address Preference:  Business  Residence

Have you ever been convicted of a felony: Yes \_\_\_\_\_ No X

If Yes, state the court, nature of offense, disposition of case and date: \_\_\_\_\_

Minority Identification Code:  Male  Female  
 Native-American  Hispanic-American  Asian-American  African-American  Caucasian

**Section II Continued:**

**CONTRACTUAL RELATIONSHIPS:** Pursuant to Article XIII, Sec. 2-443 of the Palm Beach County Code of Ethics, advisory board members are prohibited from entering into any contract or other transaction for goods or services with Palm Beach County. Exceptions to this prohibition include awards made under sealed competitive bids, certain emergency and sole source purchases, and transactions that do not exceed \$500 per year in aggregate. These exemptions are described in the Code. This prohibition does not apply when the advisory board member's board provides no regulation, oversight, management, or policy-setting recommendations regarding the subject contract or transaction and the contract or transaction is disclosed at a public meeting of the Board of County Commissioners. To determine compliance with this provision, it is necessary that you, as a board member applicant, identify all contractual relationships between Palm Beach County government and you as an individual, directly or indirectly, or your employer or business. This information should be provided in the space below. If there are no contracts or transactions to report, please verify that none exist. Staff will review this information and determine if you are eligible to serve or if you may be eligible for an exception or waiver pursuant to the code.

<u>Contract/Transaction No.</u>	<u>Department/Division</u>	<u>Description of Services</u>	<u>Term</u>
<u>Example: (R#XX-XX/PO XX)</u>	<u>Parks &amp; Recreation</u>	<u>General Maintenance</u>	<u>10/01/00-09/30/2100</u>
_____	_____	_____	_____
_____	_____	_____	_____
(Attach Additional Sheet(s), if necessary)			
OR			
NONE <input checked="" type="checkbox"/>		NOT APPLICABLE/ (Governmental Entity) <input type="checkbox"/>	

**ETHICS TRAINING:** All board members are required to read and complete training on Article XIII, the Palm Beach County Code of Ethics, and read the State Guide to the Sunshine Amendment. **Article XIII, and the training requirement can be found on the web at: <http://www.palmbeachcountyethics.com/training.htm>.** Ethics training is on-going, and pursuant to PPM CW-P-79 is required before appointment, and upon reappointment.

By signing below I acknowledge that I have read, understand, and agree to abide by Article XIII, the Palm Beach County Code of Ethics, and I have received the required Ethics training (in the manner checked below):

- X By watching the training program on the Web, DVD or VHS on \_\_\_\_\_ July 25, \_\_\_\_\_ 2022 \_\_\_\_\_  
 \_\_\_\_\_ By attending a live presentation given on \_\_\_\_\_, 20 \_\_\_\_\_

**AND**

By signing below I acknowledge that I have read, understand and agree to abide by the Guide to the Sunshine Amendment & State of Florida Code of Ethics:

\*Applicant's Signature: \_\_\_\_\_ Printed Name: James Tippa Date: 7/22/22

Any questions and/or concerns regarding Article XIII, the Palm Beach County Code of Ethics, please visit the Commission on Ethics website [www.palmbeachcountyethics.com](http://www.palmbeachcountyethics.com) or contact us via email at [ethics@palmbeachcountyethics.com](mailto:ethics@palmbeachcountyethics.com) or (561) 355-1915.

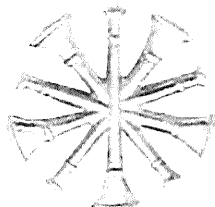
**Return this FORM to:**  
**Palm Beach County Emergency Management ATT: Lynette Schurter**  
**20 S. Military Trail, WPB, FL 33415**

**Section III (Commissioner, if applicable):**

Appointment to be made at BCC Meeting on: \_\_\_\_\_

Commissioner's Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Fire Chiefs Association of



Palm Beach County

August 8, 2022

Ms. Lynette Schurter  
Palm Beach County Office of Emergency Management  
20 South Military Trail  
West Palm Beach, FL 33415

Dear Ms. Schurter,

On behalf of the Fire Chiefs Association of Palm Beach County, we would like to appoint Deputy Fire Chief James Ippolito as our representative seat on the EMS Advisory Council.

Thank you for your consideration.

Sincerely,

A handwritten signature in black ink, appearing to read 'Diana Matty'. The signature is stylized and somewhat cursive, with a large loop at the end.

Diana Matty, President  
Fire Chiefs Association of Palm Beach County  
[dmatty@wpb.org](mailto:dmatty@wpb.org)  
561-804-4700

**James N. Ippolito, MPA, EFO**

6371 Shadow Tree Ln. | Lake Worth, FL 33463

jippolito19@gmail.com

561-756-0131

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## CAREER FIRE RESCUE PROFESSIONAL

Deputy Fire Chief | EMS Training Director | Technology Expert | Consultant

**Recognized for developing programs, empowering people, and leading projects**

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### *Key Leadership Skills*

Process Improvement | Strategic Planning | Data Compilation & Analysis | Labor Relations  
Change Management | Financial Oversight | Technology Planning

Highly motivated, innovative, and diversely qualified fire rescue chief officer eager to embrace challenges and rewards of leadership. A consummate relationship builder based on integrity and trust. A passion for excellence with a reputation for taking initiative to improve operations. Blends thorough understanding of fire and emergency medical services with business acumen to achieve organizational goals.

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### Career Chronology

PALM BEACH GARDENS FIRE RESCUE | Palm Beach Gardens, Florida (2004–Present)

Deputy Fire Chief (Current) | Deputy Chief of Operations | Deputy Chief of Administration | Division Chief of EMS | Division Chief of Administration | FireMedic

Oversees the management and administration of all emergency operations, administration, and community risk reduction divisions. Provides leadership and direction in the development of long-range plans. Advises the fire chief with personnel decisions including, but not limited to, hiring, promotions, discipline, grievances, and discharge of employees. Addresses day-to-day issues concerning labor relations. Participates in collective bargaining as a member of the city's negotiation team. Establishes rapport with community groups and other civic organizations through meetings, speeches, and presentation. Formulates and implements policies for efficient and effective operations.

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#### *Administrative Leadership*

- Led the department through its third consecutive accreditation through the Commission of Fire Accreditation International
- Led the EMS division in achieving accreditation from the Commission on Accreditation of Ambulance Services
- Led the department in earning an ISO Class 2 rating, for the first time in the department's history
- Spearheaded multiple technology initiatives to improve emergency response data integrity used for decision making and predictive analysis
- Executive Fire Officer Designation, National Fire Academy

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#### *Department Recognition*

- Florida Department of Health, 2019 State of Florida EMS Provider of the Year
- Only dually accredited fire rescue agency in Palm Beach County
- Achieved a 43% resuscitation rate of cardiac arrest patients, surpassing the national average of 17% (2019 statistic)

- Received the American Heart Association's Mission: Lifeline EMS Award – Gold Plus Award every year since 2015, scoring 90%+ on all measurements

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*External Affiliations*

- Represented the Florida Bureau of EMS at the Florida-rollout for the US DOT Traffic Incident Management (TIM) Train-the-Trainer course
- Appointed to Florida Bureau of EMS Paramedic Curriculum Rewrite committee.
- Serves as Secretary of the Fire Chief's Association of Palm Beach County
- Serves as Ex-Officio of the Palm Beach Gardens Police and Fire Rescue Foundation

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SOUTHEASTERN COLLEGE | Fort Lauderdale, Florida (2007–2013)

Regional EMS Program Director | Campus Program Director | Lead Instructor

Lead 7 distinct EMT/paramedic programs located in 2 states, serving 400+ students annually. Develop policies and best practices. Recruit and select qualified staff. Manage 7 direct and 120 indirect reports. Monitor budgets.

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*Program Management*

- Charged with refining curriculum and guiding program during time of rapid growth.
- Spearhead accreditation application, documentation, and site visit preparation.
- Direct adherence to local, state, and national regulations for EMS programs.
- Sustain record of zero findings during Florida Bureau of EMS biennial reaccreditation audits for each of 6 campuses.
- Consult with multidisciplinary advisory board to ensure preparedness of students to meet the needs of hiring organizations.

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*Selected Contributions*

- Orchestrated process to earn provisional CoAEMSP/CAAHEP accreditation on first attempt.
- Instituted enhanced in-class testing strategies which resulted in a first-time National Registry EMT test-taker pass rate of 88% (from a baseline of 64%).

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PALM BEACH STATE COLLEGE | Lake Worth, Florida (2005–2008)

EMS/Fire Instructor

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*Earlier experience as volunteer firefighter*

**Additional Experience**

Information Builders Inc. | New York, New York (2000–2002)

Account Executive (*Business intelligence, integration, and data integrity solutions*)

Kronos Systems, Inc. | Chelmsford, Massachusetts (1997–2000)

Project Manager (*Computerized workforce scheduling, HR/Payroll, and labor analytic solutions*)

James N. Ippolito, MPA, EFO

561-756-0131

jippolito19@gmail.com

### Education

Barry University | Miami Shores, FL  
Master of Public Administration  
Bachelor of Public Administration

National Fire Academy | Emmitsburg, MD  
Executive Fire Officer

Palm Beach State College | Lake Worth, FL  
Associate of Science – Emergency Medical Services

### Training & Certifications

#### *Emergency Medical Services Instructor & Provider*

- Florida EMS Instructor Level A
- Florida EMS Instructor Level B
- Florida State Paramedic
- Flight Physiology (Flight Medic)
- Basic Cardiac Life Support (BLS)
- Advanced Cardiac Life Support (ACLS)
- Pediatric Advanced Life Support (PALS)
- Pre-Hospital Trauma Life Support (PHTLS)

#### *Firefighting*

- Florida State Firefighter
- Florida State Fire Service Instructor
- Fire Apparatus and Hydraulics Operator
- Florida State Fire Service Live Fire Instructor

#### *Department of Homeland Security*

- Responding to Terrorist Bombings Instructor
- Technical Emergency Response Technician

#### *Specialized*

- Emergency Vehicles Operations
- Swiftwater Rescue Technician
- Hazardous Materials, Operations Level

### Recognition

- Fire Service Academic Achievement (2009)
- Chief's Award for Distinguished Service (2008)
- American Red Cross Heart Saver (2002)
- Volunteer Officer of the Year (2000)
- Firefighter of the Year (1998)



# FORM 4A DISCLOSURE OF BUSINESS TRANSACTION, RELATIONSHIP OR INTEREST

LAST NAME - FIRST NAME - MIDDLE INITIAL Ippolito, James N.			OFFICE / POSITION HELD EMS Advisory Council Member
MAILING ADDRESS 10500 N. Military Trail			AGENCY OR ADVISORY BOARD Palm Beach County EMS Advisory Council
CITY Palm Beach Gardens, 33410	ZIP 33410	COUNTY Palm Beach County	ADDRESS OF AGENCY 301 N. Olive Ave., West Palm Beach, FL 33401

## HOW TO COMPLETE AND FILE THIS FORM:

Parts A and B of this form serve two different purposes. Part A is for advisory board members who wish to use an exemption in the ethics laws that is applicable only to advisory board members. Part B is for public officers and employees who wish to use a separate exemption that is applicable when the business entity involved is the sole source of supply within the political subdivision. In order to complete and file this form:

- **Fill out** Part A or Part B, as applicable.
- **Sign** and date the form on the reverse side.
- **File Part A** with the appointing body or person that will be waiving the restrictions of 112.313(3) or (7), Fla. Stat., prior to the waiver.
- **File Part B** with the governing body of the political subdivision in which the reporting person is serving, prior to the transaction.

## PART A - DISCLOSURE OF TRANSACTION OR RELATIONSHIP CONCERNING ADVISORY BOARD MEMBER

### WHO MUST COMPLETE THIS PART:

Sections 112.313(3) and 112.313(7), Florida Statutes, prohibit certain business relationships on the part of public officers and employees, including persons serving on advisory boards. See Part III, Chapter 112, Florida Statutes, and/or the brochure entitled "A Guide to the Sunshine Amendment and Code of Ethics for Public Officers and Employees" for more details on these prohibitions. However, Section 112.313(12), Florida Statutes, permits the appointing official or body to waive these requirements in a *particular instance* provided: (a) waiver by the appointing body must be upon a two-thirds affirmative vote of that body; or (b) waiver by the appointing person must be effected after a public hearing; and (c) in either case the advisory board member must fully disclose the transaction or relationship which would otherwise be prohibited by Subsections (3) of (7) of Section 112.313, Florida Statutes. This Part of Form 4A has been prescribed by the Commission on Ethics for such disclosure, *if and when applicable* to an advisory board member.

### PLEASE COMPLETE THE FOLLOWING:

1. The partnership, directorship, proprietorship, ownership of a material interest, position of officer, employment, or contractual relationship which would otherwise violate Subsection (3) or (7) of Section 112.313, Florida Statutes, is held by [please check applicable space(s)]:
  - (x) The reporting person;
  - ( ) The spouse of the reporting person, whose name is \_\_\_\_\_; or
  - ( ) A child of the reporting person, whose name is \_\_\_\_\_.
2. The particular transaction or relationship for which this waiver is sought involves [check applicable space]:
  - ( ) Supplying the following realty, goods, and/or services: \_\_\_\_\_.
  - (x) Regulation of the business entity by the governmental agency served by the advisory board member.
3. The following business entity is doing business with or regulated by the governmental agency:
 

\_\_\_\_\_

City of Palm Beach Gardens Fire Rescue
4. The relationship of the undersigned advisory board member, or spouse or child of the advisory board member, to the business entity transacting this business is [check applicable spaces]:
  - ( ) Officer;  ( ) Partner;  ( ) Associate;  ( ) Sole proprietor;  ( ) Stockholder;  ( ) Director;  ( ) Owner of in excess of 5% of the assets of capital stock in such business entity;  (x) Employee;  ( ) Contractual relationship with the business entity;
  - ( ) Other, please describe:

**PART B - DISCLOSURE OF INTEREST IN SOLE SOURCE OF SUPPLY**

**WHO MUST COMPLETE THIS PART:**

Sections 112.313(3) and 112.313(7), Florida Statutes, prohibit certain employment and business relationships on the part of public officers and employees. See Part III, Chapter 112, Florida Statutes, and/or the brochure entitled "A Guide to the Sunshine Amendment and Code of Ethics for Public Officers and Employees" for more details on these prohibitions. However, Section 112.313(12)(e), Florida Statutes, provides an exemption from the above-mentioned restrictions in the event that the business entity involved is the only source of supply within the political subdivision of the officer or employee. In such cases the officer's or employee's interest in the business entity must be fully disclosed to the governing body of the political subdivision. This Part of Form 4A has been prescribed by the Commission on Ethics for such disclosure, *if and when applicable*.

**PLEASE COMPLETE THE FOLLOWING:**


1. The partnership, directorship, proprietorship, ownership of a material interest, position of officer, employment, or contractual relationship which would otherwise violate Subsection (3) or (7) of Section 112.313, Florida Statutes, is held by [please check applicable space(s)]:
  - ( ) The reporting person;
  - ( ) The spouse of the reporting person, whose name is \_\_\_\_\_; or
  - ( ) A child of the reporting person, whose name is \_\_\_\_\_.
  
2. The following are the goods, realty, or services being supplied by a business entity with which the public officer or employee, or spouse or child of such officer or employee, is involved is:
 

\_\_\_\_\_
  
3. The business entity which is the only source of supply of the goods, realty, or services within the political subdivision is:
 

\_\_\_\_\_

(NAME OF ENTITY) (ADDRESS OF ENTITY)
  
4. The relationship of the undersigned public officer or employee, or spouse or child of such officer or employee, to the business entity named in Item 3 above is [check applicable spaces]:
  - ( ) Officer; ( ) Partner; ( ) Associate; ( ) Sole proprietor; ( ) Stockholder; ( ) Director; ( ) Owner of in excess of 5% of the assets or capital stock in such business entity; ( ) Employee; ( ) Contractual relationship with the business entity;
  - ( ) Other, please describe:

**SIGNATURE**

SIGNATURE	DATE SIGNED	DATE FILED
	<p>11/14/02</p>	

**NOTICE: UNDER PROVISIONS OF FLORIDA STATUTES s. 112.317, A FAILURE TO MAKE ANY REQUIRED DISCLOSURE CONSTITUTES GROUNDS FOR AND MAY BE PUNISHED BY ONE OR MORE OF THE FOLLOWING: IMPEACHMENT, REMOVAL OR SUSPENSION FROM OFFICE OR EMPLOYMENT, DEMOTION, REDUCTION IN SALARY REPRIMAND, OR A CIVIL PENALTY NOT TO EXCEED \$10,000.**

**PALM BEACH COUNTY  
BOARD OF COUNTY COMMISSIONERS  
BOARDS/COMMITTEES APPLICATION**

The information provided on this form will be used in considering your nomination. Please **COMPLETE SECTION II IN FULL**. Answer "none" or "not applicable" where appropriate. **Please attach a biography or résumé to this form.**

**Section I (Department):** (Please Print)

Board Name: Emergency Medical Services Advisory council      Advisory       Not Advisory

At Large Appointment      or       District Appointment /District #:       

Term of Appointment:   3   Years.      From:             To:   9/30/25  

Seat Requirement: Economic Council of Palm Beach County      Seat #:   6  

\*Reappointment      or       New Appointment

or  to complete the term of             Due to:  resignation       other

Completion of term to expire on:       

**\*When a person is being considered for reappointment, the number of previous disclosed voting conflicts during the previous term shall be considered by the Board of County Commissioners:**

**Section II (Applicant):** (Please Print)

**APPLICANT, UNLESS EXEMPTED, MUST BE A COUNTY RESIDENT**

Name: Alter      Scott      M.  
Last      First      Middle

Occupation/Affiliation: Physician

Owner       Employee       Officer

**Business Name:** Florida Atlantic University

**Business Address:** 777 Glades Rd, BC-71

City & State Boca Raton, FL      Zip Code: 33431

**Residence Address:** 958 Eve St.

City & State Delray Beach, FL      Zip Code: 33483

Home Phone: ( )      Business Phone: (561)733-5933      Ext.       

Cell Phone: (201) 264-5241      Fax: ( )

Email Address: alters@health.fau.edu

Mailing Address Preference:  Business       Residence

Have you ever been convicted of a felony: Yes             No

If Yes, state the court, nature of offense, disposition of case and date:       

**Minority Identification Code:**       Male       Female  
 Native-American       Hispanic-American       Asian-American       African-American       Caucasian

**Section II Continued:**

**CONTRACTUAL RELATIONSHIPS:** Pursuant to Article XIII, Sec. 2-443 of the Palm Beach County Code of Ethics, advisory board members are prohibited from entering into any contract or other transaction for goods or services with Palm Beach County. Exceptions to this prohibition include awards made under sealed competitive bids, certain emergency and sole source purchases, and transactions that do not exceed \$500 per year in aggregate. These exemptions are described in the Code. This prohibition does not apply when the advisory board member's board provides no regulation, oversight, management, or policy-setting recommendations regarding the subject contract or transaction and the contract or transaction is disclosed at a public meeting of the Board of County Commissioners. **To determine compliance with this provision, it is necessary that you, as a board member applicant, identify all contractual relationships between Palm Beach County government and you as an individual, directly or indirectly, or your employer or business.** This information should be provided in the space below. If there are no contracts or transactions to report, please verify that none exist. Staff will review this information and determine if you are eligible to serve or if you may be eligible for an exception or waiver pursuant to the code.

<u>Contract/Transaction No.</u>	<u>Department/Division</u>	<u>Description of Services</u>	<u>Term</u>
Example: (R#XX-XX/PO XX)	Parks & Recreation	General Maintenance	10/01/00-09/30/2100
_____	_____	_____	_____
_____	_____	_____	_____

(Attach Additional Sheet(s), if necessary)  
OR

NONE

NOT APPLICABLE/  
(Governmental Entity)

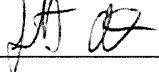
**ETHICS TRAINING:** All board members are required to read and complete training on Article XIII, the Palm Beach County Code of Ethics, and read the State Guide to the Sunshine Amendment, **Article XIII, and the training requirement can be found on the web at: <http://www.palmbeachcountyethics.com/training.htm>.** Ethics training is on-going, and pursuant to PPM CW-P-79 is required before appointment, and upon reappointment.

By signing below I acknowledge that I have read, understand, and agree to abide by Article XIII, the Palm Beach County Code of Ethics, and I have received the required Ethics training (in the manner checked below):

By watching the training program on the Web, DVD or VHS on \_\_\_\_\_ 20\_\_\_\_  
 By attending a live presentation given on \_\_\_\_\_, 20\_\_\_\_

**AND**

By signing below I acknowledge that I have read, understand and agree to abide by the Guide to the Sunshine Amendment & State of Florida Code of Ethics:

\*Applicant's Signature:  Printed Name: Scott Alter Date: 7/21/22

Any questions and/or concerns regarding Article XIII, the Palm Beach County Code of Ethics, please visit the Commission on Ethics website [www.palmbeachcountyethics.com](http://www.palmbeachcountyethics.com) or contact us via email at [ethics@palmbeachcountyethics.com](mailto:ethics@palmbeachcountyethics.com) or (561) 355-1915.

**Return this FORM to:**  
**Lynette Schurter, Palm Beach County Emergency Management**  
**20 S. Military Trail, WPB, FL 33415**

**Section III (Commissioner, if applicable):**

Appointment to be made at BCC Meeting on: \_\_\_\_\_

Commissioner's Signature: \_\_\_\_\_ Date: \_\_\_\_\_



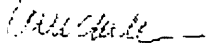
September 15, 2022

Lynette Schurter  
Palm Beach County Emergency Management  
20 S. Military Trail  
West Palm Beach, FL 33415

Dear Ms. Schurter,

Thank you for your ongoing partnership with the Economic Council of Palm Beach County. Please accept this letter as our official reappointment of Dr. Scott Alter on behalf of the Economic Council of Palm Beach County. Should you have any questions, please do not hesitate to contact Natalie Carron, Programs Director for the Economic Council at 561-628-3114.

Sincerely,



Michele Jacobs  
President & CEO  
Economic Council of Palm Beach County



**PALM BEACH COUNTY  
BOARD OF COUNTY COMMISSIONERS  
BOARDS/COMMITTEES APPLICATION**

The information provided on this form will be used in considering your nomination. Please **COMPLETE SECTION II IN FULL**. Answer "none" or "not applicable" where appropriate. Please attach a biography or résumé to this form.

**Section I (Department):** (Please Print)

Board Name: Emergency Medical Services Advisory council Advisory  Not Advisory

At Large Appointment or  District Appointment /District #:     

Term of Appointment: 3 Years. From:      To: 09/30/25

Seat Requirement: EMS Educator Seat #: 8

\*Reappointment or  New Appointment

or  to complete the term of      Due to:  resignation  other

Completion of term to expire on:     

\*When a person is being considered for reappointment, the number of previous disclosed voting conflicts during the previous term shall be considered by the Board of County Commissioners: WTE

**Section II (Applicant):** (Please Print)

**APPLICANT, UNLESS EXEMPTED, MUST BE A COUNTY RESIDENT**

Name: Keeler Matt  
Last First Middle

Occupation/Affiliation: Director of EMS, Palm Beach State College

Owner  Employee  Officer

Business Name: Palm Beach State College

Business Address: 4200 Congress Ave

City & State: Lake Worth, FL Zip Code: 33461

Residence Address: 6785 Columbia Ave

City & State: Lake Worth, FL Zip Code: 33467

Home Phone: ( ) Business Phone: (561) 868-3873 Ext.     

Cell Phone: (561) 523-7479 Fax: ( )

Email Address: Keelerm@Palmbeachstate.edu

Mailing Address Preference:  Business  Residence

Have you ever been convicted of a felony: Yes      No X

If Yes, state the court, nature of offense, disposition of case and date:     

Minority Identification Code:  Male  Female  
 Native-American  Hispanic-American  Asian-American  African-American  Caucasian

Section II Continued:

**CONTRACTUAL RELATIONSHIPS:** Pursuant to Article XIII, Sec. 2-443 of the Palm Beach County Code of Ethics, advisory board members are prohibited from entering into any contract or other transaction for goods or services with Palm Beach County. Exceptions to this prohibition include awards made under sealed competitive bids, certain emergency and sole source purchases, and transactions that do not exceed \$500 per year in aggregate. These exemptions are described in the Code. This prohibition does not apply when the advisory board member's board provides no regulation, oversight, management, or policy-setting recommendations regarding the subject contract or transaction and the contract or transaction is disclosed at a public meeting of the Board of County Commissioners. To determine compliance with this provision, it is necessary that you, as a board member applicant, identify all contractual relationships between Palm Beach County government and you as an individual, directly or indirectly, or your employer or business. This information should be provided in the space below. If there are no contracts or transactions to report, please verify that none exist. Staff will review this information and determine if you are eligible to serve or if you may be eligible for an exception or waiver pursuant to the code.

<u>Contract/Transaction No.</u>	<u>Department/Division</u>	<u>Description of Services</u>	<u>Term</u>
<u>Example: (R#XX-XX/PO XX)</u>	<u>Parks &amp; Recreation</u>	<u>General Maintenance</u>	<u>10/01/00-09/30/2100</u>
_____	_____	_____	_____
(Attach Additional Sheet(s), if necessary) OR			
NONE	<input checked="" type="checkbox"/>	NOT APPLICABLE/ (Governmental Entity)	<input type="checkbox"/>


**ETHICS TRAINING:** All board members are required to read and complete training on Article XIII, the Palm Beach County Code of Ethics, and read the State Guide to the Sunshine Amendment, Article XIII, and the training requirement can be found on the web at: <http://www.palmbeachcountyethics.com/training.htm>. Ethics training is on-going, and pursuant to PPM CW-P-79 is required before appointment, and upon reappointment.

By signing below I acknowledge that I have read, understand, and agree to abide by Article XIII, the Palm Beach County Code of Ethics, and I have received the required Ethics training (in the manner checked below):

By watching the training program on the Web, DVD or VHS on July 25 2022  
 By attending a live presentation given on \_\_\_\_\_, 20\_\_\_\_

**AND**

By signing below I acknowledge that I have read, understand and agree to abide by the Guide to the Sunshine Amendment & State of Florida Code of Ethics:

\*Applicant's Signature:  Printed Name: Matthew KESSLER Date: 7/25/22

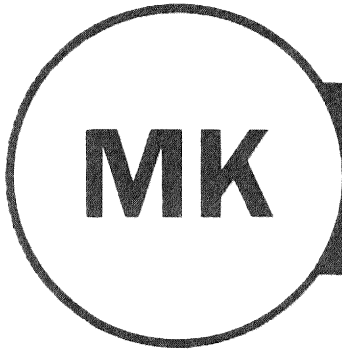
Any questions and/or concerns regarding Article XIII, the Palm Beach County Code of Ethics, please visit the Commission on Ethics website [www.palmbeachcountyethics.com](http://www.palmbeachcountyethics.com) or contact us via email at [ethics@palmbeachcountyethics.com](mailto:ethics@palmbeachcountyethics.com) or (561) 355-1915.

Return this FORM to:  
 Lynette Schurter, Palm Beach County Emergency Management  
 20 S. Military Trail, WPB, FL 33415

**Section III (Commissioner, if applicable):**

Appointment to be made at BCC Meeting on: \_\_\_\_\_

Commissioner's Signature: \_\_\_\_\_ Date: \_\_\_\_\_



**MATTHEW KEELER**

6785 COLUMBIA AVENUE LAKE WORTH, FL 33467

561 523 7479

KEELERM@PALMBEACHSTATE.EDU

## OBJECTIVE

Utilizing my knowledge, skills, and abilities to further enhance my career in prehospital Emergency Medical Services education as well as the Director of a cutting-edge EMS Program.

## EDUCATION & CERTIFICATIONS

Bachelor of Science in Education • 1994 • Florida Atlantic University

Advanced Cardiac Life Support Instructor

Basic Life Support Instructor

Pediatric Advanced Life Support Instructor

Pre-Hospital Trauma Life Support Instructor

NAEMT Pre Hospital Trauma Life Support Affiliate Faculty

## EXPERIENCE

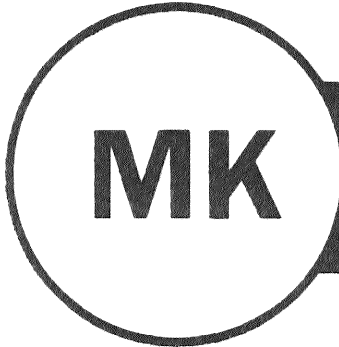
### DIRECTOR OF EMS • PALM BEACH STATE COLLEGE • MAY 2019 TO PRESENT

Responsible for the oversight and administration of the following programs: Emergency Medical Services, Emergency Medical Technician, and Paramedic. Administers and manages the Associate in Science degree in EMS, continuing education programs, and certifications. Guides, leads, reviews, verifies, observes, and manages the work of people under my direct supervision. Adheres to and monitors program accreditation requirements. Works with subject matter experts for curriculum development. Ensures research compliance and document implementation to support accreditation compliance. Identified by CoAEMSP (Committee on Accreditation of Educational Programs for the Emergency Medical Services Professions) as a “model program” during last accreditation process. Clarifies, monitors, and enforces program guidelines, policies, and procedures. Identifies, supervises staff and instructors. Manages departmental budget and transactions. Instrumental in development and implementation of Covid-19 response as well as reintegration of students back to campus.

#### Skilled in:

- Strong leadership
- Conflict resolution
- Good problem solving
- Excellent verbal and written communication
- Detail oriented





**MATTHEW KEELER**  
6785 COLUMBIA AVENUE, LAKE WORTH, FL 33467  
561 523 7479  
KEELER@PALMBEACHSTATE.EDU

**LIEUTENANT, RETIRED • BOYNTON BEACH FIRE RESCUE •  
AUG 1996 – OCTOBER 2021**

Commands fire and emergency medical apparatus, its equipment, and the personnel assigned to it. Responsibilities include, but are not limited to: apparatus and equipment, the morale, the conduct, performance, discipline, and efficiency of the members under my command, the accuracy and completeness of all company records and reports, keeping accurate station records and enforcing departmental and station policies, conducting company training and drills in conformance with departmental policies and procedures. Ensure that personnel assigned to their companies are familiar with all city and department rules and regulations, Standard Operating Guidelines, and ALS and BLS protocols.

**ASSOCIATE PROFESSOR • DEPARTMENT CHAIR OF EMS •  
PALM BEACH STATE COLLEGE • JUNE 2001 TO PRESENT**

Responsible for providing effective learning experiences in the classroom and laboratory for students with diverse interests, abilities, and expectations, within State, College, and program requirements. Adheres to and monitors accreditation requirements set forth by Program Director.



## A Message from the Associate Dean of Public Safety

June 22, 2021

Dear Lynette,

Please accept this nomination Matt Keeler for the EMS Educator seat. He has been an instructor with the College since 2001, leading the EMS faculty as Department Chair and now as the Director for all EMS programming. Matt is a graduate of PBSC Leadership Excellence, class of 2021. Matt's career spans over 26 years at Boynton Beach Fire Rescue where he was awarded Paramedic of the Year for 2004 and 2021. Matt is a member of the Florida Association of EMS Educators.

Matt is passionate about his role and continuously looks to advance the EMS profession and improve quality service in our community. Matt would make an excellent candidate for this position. He meets all criteria, attending 6 meetings annually, and can serve the 3-year term. Please let me know if you need any other documentation at this time.

Best,

Barbara Cipriano

[ciprianb@palmbeachstate.edu](mailto:ciprianb@palmbeachstate.edu)

**PALM BEACH COUNTY  
BOARD OF COUNTY COMMISSIONERS  
BOARDS/COMMITTEES APPLICATION**

The information provided on this form will be used in considering your nomination. Please **COMPLETE SECTION II IN FULL**. Answer "none" or "not applicable" where appropriate. **Please attach a biography or résumé to this form.**

**Section I (Department):** (Please Print)

Board Name: Emergency Medical Services Advisory Council      **Advisory**       **Not Advisory**

At Large Appointment      **or**       District Appointment /District #: \_\_\_\_\_

Term of Appointment: 3 Years.      From: \_\_\_\_\_ To: September 30, 2025

Seat Requirement: Palm Beach County Council of Firefighters/Paramedics      Seat #: 17

\*Reappointment      **or**       New Appointment

or  to complete the term of \_\_\_\_\_ Due to:  resignation       other

Completion of term to expire on: \_\_\_\_\_

**\*When a person is being considered for reappointment, the number of previous disclosed voting conflicts during the previous term shall be considered by the Board of County Commissioners: \_\_\_\_\_**

**Section II (Applicant):** (Please Print)

**APPLICANT, UNLESS EXEMPTED, MUST BE A COUNTY RESIDENT**

Name: Prince III      John      E.  
Last      First      Middle

Occupation/Affiliation: Firefighter/Paramedic and member of Local 2928 IAFF, Inc

Owner       Employee       Officer

**Business Name:** Palm Beach County Fire Rescue & Professional Firefighters/Paramedics of PBC, Local 2928

**Business Address:** 405 Pike Rd. & 2328 S. Congress Ave, Suite 2C

City & State: West Palm Beach, FL      Zip Code: 33411 & 33406

**Residence Address:** 12143 Regal Ct. N.

City & State: Wellington, FL      Zip Code: 33414

Home Phone: ( )      Business Phone: (561 )      Ext. \_\_\_\_\_

Cell Phone: (352) 514-1706      Fax: ( )

Email Address: jprinceiii@pbccgov.org

Mailing Address Preference:  Business       Residence

Have you ever been convicted of a felony: Yes \_\_\_\_\_ No

If Yes, state the court, nature of offense, disposition of case and date: \_\_\_\_\_

**Minority Identification Code:**       Male       Female  
 Native-American       Hispanic-American       Asian-American       African-American       Caucasian

**Section II Continued:**

**CONTRACTUAL RELATIONSHIPS:** Pursuant to Article XIII, Sec. 2-443 of the Palm Beach County Code of Ethics, advisory board members are prohibited from entering into any contract or other transaction for goods or services with Palm Beach County. Exceptions to this prohibition include awards made under sealed competitive bids, certain emergency and sole source purchases, and transactions that do not exceed \$500 per year in aggregate. These exemptions are described in the Code. This prohibition does not apply when the advisory board member's board provides no regulation, oversight, management, or policy-setting recommendations regarding the subject contract or transaction and the contract or transaction is disclosed at a public meeting of the Board of County Commissioners. **To determine compliance with this provision, it is necessary that you, as a board member applicant, identify all contractual relationships between Palm Beach County government and you as an individual, directly or indirectly, or your employer or business.** This information should be provided in the space below. If there are no contracts or transactions to report, please verify that none exist. Staff will review this information and determine if you are eligible to serve or if you may be eligible for an exception or waiver pursuant to the code.

<u>Contract/Transaction No.</u>	<u>Department/Division</u>	<u>Description of Services</u>	<u>Term</u>
Example: (R#XX-XX/PO XX)	Parks & Recreation	General Maintenance	10/01/00-09/30/2100

(Attach Additional Sheet(s), if necessary)  
OR

NONE

NOT APPLICABLE/  
(Governmental Entity)

**ETHICS TRAINING:** All board members are required to read and complete training on Article XIII, the Palm Beach County Code of Ethics, and read the State Guide to the Sunshine Amendment, **Article XIII, and the training requirement can be found on the web at: <http://www.palmbeachcountyethics.com/training.htm>.** Ethics training is on-going, and pursuant to PPM CW-P-79 is required before appointment, and upon reappointment.

By signing below I acknowledge that I have read, understand, and agree to abide by Article XIII, the Palm Beach County Code of Ethics, and I have received the required Ethics training (in the manner checked below):

By watching the training program on the Web, DVD or VHS on Jan 2<sup>nd</sup> 2011  
 By attending a live presentation given on \_\_\_\_\_, 20\_\_\_\_

**AND**

By signing below I acknowledge that I have read, understand and agree to abide by the Guide to the Sunshine Amendment & State of Florida Code of Ethics:

\*Applicant's Signature: \_\_\_\_\_ Printed Name: John Prince III Date: 7-8-2011

Any questions and/or concerns regarding Article XIII, the Palm Beach County Code of Ethics, please visit the Commission on Ethics website [www.palmbeachcountyethics.com](http://www.palmbeachcountyethics.com) or contact us via email at [ethics@palmbeachcountyethics.com](mailto:ethics@palmbeachcountyethics.com) or (561) 355-1915.

Return this FORM to:  
 {Insert Liaison Name Here}, {Insert Department/Division Here}  
 {Insert Address Here}

**Section III (Commissioner, if applicable):**

Appointment to be made at BCC Meeting on: \_\_\_\_\_

Commissioner's Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Pursuant to Florida's Public Records Law, this document may be reviewed and photocopied by members of the public.

Revised 02/01/2016



**PROFESSIONAL FIREFIGHTER/PARAMEDICS OF  
PALM BEACH COUNTY, LOCAL 2928, I.A.F.F., INC.**

2328 S. Congress Ave Ste 2c West Palm Beach, FL 33406 · 561.969.0729 · [www.IAFF2928.com](http://www.IAFF2928.com)



July 5, 2022

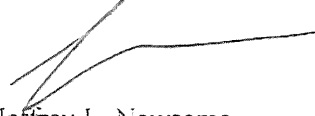
Department of Public Safety  
Division of Emergency Management  
ATT: Lynette Schurter  
20 S. Military Trail  
West Palm Beach, FL 33415

Ms. Schurter,

Our current representative, Drew Reyburn, has decided not to seek re-appointment to the EMS Advisory Council. As a replacement, we are excited to announce we have selected Captain John Prince. Captain Prince meets the requirements and has an extensive background in EMS. He should be a great fit for the Council.

Captain Prince can be reached at:  
Phone – 352-514-1706  
Email- [jprinceiii@pbccgov.org](mailto:jprinceiii@pbccgov.org)

Sincerely,



Jeffrey L. Newsome  
President

*"One Union One Family"*

---

Jeffrey Newsome President	Angelo D'Ariano Secretary/Treasurer	Craig Gerlach 1 <sup>st</sup> Executive Vice President	David Toohey 2 <sup>nd</sup> Executive Vice President	Rick Christmas 1 <sup>st</sup> Legislative Vice President	Drew Reyburn 2 <sup>nd</sup> Legislative Vice President
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**PALM BEACH COUNTY  
BOARD OF COUNTY COMMISSIONERS  
BOARDS/COMMITTEES APPLICATION**

The information provided on this form will be used in considering your nomination. Please **COMPLETE SECTION II IN FULL**. Answer "none" or "not applicable" where appropriate. **Please attach a biography or résumé to this form.**

**Section I (Department):** (Please Print)

Board Name: Emergency Medical Services Advisory council      Advisory       Not Advisory

At Large Appointment      or       District Appointment /District #: \_\_\_\_\_

Term of Appointment: 3 Years.      From: 10/1/22      To: 09/30/25

Seat Requirement: Palm Beach County EMS Medical Directors Association      Seat #: 16

\*Reappointment      or       New Appointment

or  to complete the term of \_\_\_\_\_ Due to:  resignation       other

Completion of term to expire on: \_\_\_\_\_

**\*When a person is being considered for reappointment, the number of previous disclosed voting conflicts during the previous term shall be considered by the Board of County Commissioners: \_\_\_\_\_**

**Section II (Applicant):** (Please Print)

**APPLICANT, UNLESS EXEMPTED, MUST BE A COUNTY RESIDENT**

Name: Leisy      Adam      Ethan  
Last      First      Middle

Occupation/Affiliation: Physician, Associate Medical Director for Palm Beach County Fire Rescue, Palm Beach Fire Rescue & Boynton Beach Fire Rescue. Chief of Emergency Medicine at Palmetto General Hospital

Owner       Employee       Officer

Business Name: Palmetto General Hospital

Business Address: 2001 68<sup>th</sup> St.

City & State: Hialeah, FL      Zip Code: 33016

Residence Address: 700 SE 6<sup>th</sup> Ct.

City & State: Ft. Lauderdale, FL      Zip Code: 33301

Home Phone: (954) 616-9763      Business Phone: ( )      Ext. \_\_\_\_\_

Cell Phone: (305)788-4467      Fax: ( )

Email Address: Adam.leisy@gmail.com

Mailing Address Preference:  Business       Residence

Have you ever been convicted of a felony: Yes \_\_\_\_\_ No X

If Yes, state the court, nature of offense, disposition of case and date: \_\_\_\_\_

Minority Identification Code:  Male       Female  
 Native-American       Hispanic-American       Asian-American       African-American       Caucasian

**Section II Continued:**

**CONTRACTUAL RELATIONSHIPS:** Pursuant to Article XIII, Sec. 2-443 of the Palm Beach County Code of Ethics, advisory board members are prohibited from entering into any contract or other transaction for goods or services with Palm Beach County. Exceptions to this prohibition include awards made under sealed competitive bids, certain emergency and sole source purchases, and transactions that do not exceed \$500 per year in aggregate. These exemptions are described in the Code. This prohibition does not apply when the advisory board member's board provides no regulation, oversight, management, or policy-setting recommendations regarding the subject contract or transaction and the contract or transaction is disclosed at a public meeting of the Board of County Commissioners. **To determine compliance with this provision, it is necessary that you, as a board member applicant, identify all contractual relationships between Palm Beach County government and you as an individual, directly or indirectly, or your employer or business.** This information should be provided in the space below. If there are no contracts or transactions to report, please verify that none exist. Staff will review this information and determine if you are eligible to serve or if you may be eligible for an exception or waiver pursuant to the code.

<u>Contract/Transaction No.</u>	<u>Department/Division</u>	<u>Description of Services</u>	<u>Term</u>
<u>Example: (R#XX-XX/PO XX)</u>	<u>Parks &amp; Recreation</u>	<u>General Maintenance</u>	<u>10/01/00-09/30/2100</u>

(Attach Additional Sheet(s), if necessary)  
OR

NONE

NOT APPLICABLE/  
(Governmental Entity)

**ETHICS TRAINING:** All board members are required to read and complete training on Article XIII, the Palm Beach County Code of Ethics, and read the State Guide to the Sunshine Amendment, Article XIII, and the training requirement can be found on the web at: <http://www.palmbeachcountyethics.com/training.htm>. Ethics training is on-going, and pursuant to PPM CW-P-79 is required before appointment, and upon reappointment.

By signing below I acknowledge that I have read, understand, and agree to abide by Article XIII, the Palm Beach County Code of Ethics, and I have received the required Ethics training (in the manner checked below):

By watching the training program on the Web, DVD or VHS on June 20<sup>th</sup> 2022

By attending a live presentation given on ~~June 20<sup>th</sup> 2022~~, 20 ~~22~~

**AND**

By signing below I acknowledge that I have read, understand and agree to abide by the Guide to the Sunshine Amendment & State of Florida Code of Ethics:

\*Applicant's Signature: \_\_\_\_\_

Printed Name: ADAM WEIS MB

Date: 6/28/2022

Any questions and/or concerns regarding Article XIII, the Palm Beach County Code of Ethics, please visit the Commission on Ethics website [www.palmbeachcountyethics.com](http://www.palmbeachcountyethics.com) or contact us via email at [ethics@palmbeachcountyethics.com](mailto:ethics@palmbeachcountyethics.com) or (561) 355-1915.

Return this FORM to:  
Lynette Schurter, Palm Beach County Emergency Management  
20 S. Military Trail, WPB, FL 33415

**Section III (Commissioner, if applicable):**

Appointment to be made at BCC Meeting on: \_\_\_\_\_

Commissioner's Signature: \_\_\_\_\_

Date: \_\_\_\_\_

Pursuant to Florida's Public Records Law, this document may be reviewed and photocopied by members of the public.

Revised 02/01/2016

# FORM 4A DISCLOSURE OF BUSINESS TRANSACTION, RELATIONSHIP OR INTEREST

LAST NAME - FIRST NAME - MIDDLE INITIAL <b>LEIST, ADAM E</b>		OFFICE / POSITION HELD <b>Associate Medical Director</b>	
MAILING ADDRESS <b>700 SE 6th COURT</b>		AGENCY OR ADVISORY BOARD <b>PBCFR</b>	
CITY <b>FORT LAUDERDALE, FL</b>	ZIP <b>33301</b>	COUNTY <b>BROWARD</b>	ADDRESS OF AGENCY <b>405 PIKE RD, WPB, FL 33411</b>

## HOW TO COMPLETE AND FILE THIS FORM:

Parts A and B of this form serve two different purposes. Part A is for advisory board members who wish to use an exemption in the ethics laws that is applicable only to advisory board members. Part B is for public officers and employees who wish to use a separate exemption that is applicable when the business entity involved is the sole source of supply within the political subdivision. In order to complete and file this form:

- **Fill out** Part A or Part B, as applicable.
- **Sign** and date the form on the reverse side.
- **File Part A** with the appointing body or person that will be waiving the restrictions of 112.313(3) or (7), Fla. Stat., prior to the waiver.
- **File Part B** with the governing body of the political subdivision in which the reporting person is serving, prior to the transaction.

## PART A - DISCLOSURE OF TRANSACTION OR RELATIONSHIP CONCERNING ADVISORY BOARD MEMBER

### WHO MUST COMPLETE THIS PART:

Sections 112.313(3) and 112.313(7), Florida Statutes, prohibit certain business relationships on the part of public officers and employees, including persons serving on advisory boards. See Part III, Chapter 112, Florida Statutes, and/or the brochure entitled "A Guide to the Sunshine Amendment and Code of Ethics for Public Officers and Employees" for more details on these prohibitions. However, Section 112.313(12), Florida Statutes, permits the appointing official or body to waive these requirements in a *particular instance* provided: (a) waiver by the appointing body must be upon a two-thirds affirmative vote of that body; or (b) waiver by the appointing person must be effected after a public hearing; and (c) in either case the advisory board member must fully disclose the transaction or relationship which would otherwise be prohibited by Subsections (3) of (7) of Section 112.313, Florida Statutes. This Part of Form 4A has been prescribed by the Commission on Ethics for such disclosure, *if and when applicable* to an advisory board member.

### PLEASE COMPLETE THE FOLLOWING:

1. The partnership, directorship, proprietorship, ownership of a material interest, position of officer, employment, or contractual relationship which would otherwise violate Subsection (3) or (7) of Section 112.313, Florida Statutes, is held by [please check applicable space(s)]:

The reporting person;

The spouse of the reporting person, whose name is \_\_\_\_\_; or

A child of the reporting person, whose name is \_\_\_\_\_.

2. The particular transaction or relationship for which this waiver is sought involves [check applicable space]:

Supplying the following realty, goods, and/or services: \_\_\_\_\_.

Regulation of the business entity by the governmental agency served by the advisory board member.

3. The following business entity is doing business with or regulated by the governmental agency:

Palm Beach Fire Rescue

4. The relationship of the undersigned advisory board member, or spouse or child of the advisory board member, to the business entity transacting this business is [check applicable spaces]:

Officer;  Partner;  Associate;  Sole proprietor;  Stockholder;  Director;  Owner of in excess of 5% of the assets of capital stock in such business entity;  Employee;  Contractual relationship with the business entity;  Other, please describe:



**PART B - DISCLOSURE OF INTEREST IN SOLE SOURCE OF SUPPLY**

**WHO MUST COMPLETE THIS PART:**

Sections 112.313(3) and 112.313(7), Florida Statutes, prohibit certain employment and business relationships on the part of public officers and employees. See Part III, Chapter 112, Florida Statutes, and/or the brochure entitled "A Guide to the Sunshine Amendment and Code of Ethics for Public Officers and Employees" for more details on these prohibitions. However, Section 112.313(12)(e), Florida Statutes, provides an exemption from the above-mentioned restrictions in the event that the business entity involved is the only source of supply within the political subdivision of the officer or employee. In such cases the officer's or employee's interest in the business entity must be fully disclosed to the governing body of the political subdivision. This Part of Form 4A has been prescribed by the Commission on Ethics for such disclosure, *if and when applicable*.

**PLEASE COMPLETE THE FOLLOWING:**


1. The partnership, directorship, proprietorship, ownership of a material interest, position of officer, employment, or contractual relationship which would otherwise violate Subsection (3) or (7) of Section 112.313, Florida Statutes, is held by [please check applicable space(s)]:
  - ( ) The reporting person;
  - ( ) The spouse of the reporting person, whose name is \_\_\_\_\_; or
  - ( ) A child of the reporting person, whose name is \_\_\_\_\_.
  
2. The following are the goods, realty, or services being supplied by a business entity with which the public officer or employee, or spouse or child of such officer or employee, is involved is:
 

\_\_\_\_\_
  
3. The business entity which is the only source of supply of the goods, realty, or services within the political subdivision is:
 

\_\_\_\_\_

(NAME OF ENTITY) (ADDRESS OF ENTITY)
  
4. The relationship of the undersigned public officer or employee, or spouse or child of such officer or employee, to the business entity named in Item 3 above is [check applicable spaces]:
  - ( ) Officer; ( ) Partner; ( ) Associate; ( ) Sole proprietor; ( ) Stockholder; ( ) Director; ( ) Owner of in excess of 5% of the assets or capital stock in such business entity; ( ) Employee; ( ) Contractual relationship with the business entity;
  - ( ) Other, please describe:

**SIGNATURE**

SIGNATURE	DATE SIGNED	DATE FILED
	11/14/2022	

NOTICE: UNDER PROVISIONS OF FLORIDA STATUTES s. 112.317, A FAILURE TO MAKE ANY REQUIRED DISCLOSURE CONSTITUTES GROUNDS FOR AND MAY BE PUNISHED BY ONE OR MORE OF THE FOLLOWING: IMPEACHMENT, REMOVAL OR SUSPENSION FROM OFFICE OR EMPLOYMENT, DEMOTION, REDUCTION IN SALARY REPRIMAND, OR A CIVIL PENALTY NOT TO EXCEED \$10,000.

**PALM BEACH COUNTY  
BOARD OF COUNTY COMMISSIONERS  
BOARDS/COMMITTEES APPLICATION**

*The information provided on this form will be used in considering your nomination. Please COMPLETE SECTION II IN FULL. Answer "none" or "not applicable" where appropriate. Please attach a biography or résumé to this form.*

**Section I (Department):** (Please Print)

Board Name: Emergency Medical Services Advisory Council      Advisory       Not Advisory

At Large Appointment      or       District Appointment /District #: \_\_\_\_\_

Term of Appointment: \_\_\_\_\_ Years.      From: \_\_\_\_\_ To: 9/30/24

Seat Requirement: ER Nurses Forum      Seat #: 2

\*Reappointment      or       New Appointment

or  to complete the term of Collette Cattafi      Due to:  resignation       other

Completion of term to expire on: \_\_\_\_\_

\*When a person is being considered for reappointment, the number of previous disclosed voting conflicts during the previous term shall be considered by the Board of County Commissioners: \_\_\_\_\_

**Section II (Applicant):** (Please Print)

**APPLICANT, UNLESS EXEMPTED, MUST BE A COUNTY RESIDENT**

Name: Stotsenburg      Madonna      Rae  
Last      First      Middle

Occupation/Affiliation: Administrative Director of Trauma Services and Emergency Management

Owner       Employee       Officer

**Business Name:** St. Mary's Medical Center

**Business Address:** 901 45<sup>th</sup> Street

City & State: West Palm Beach, FL      Zip Code: 33407

**Residence Address:** 17042 77<sup>th</sup> LN N

City & State: Loxahatchee, FL      Zip Code: 33470

Home Phone: 305-467-2552      Business Phone: 561-882-6353

Cell Phone: 305-467-2552      Fax: ( )

Email Address: Madonna.stotsenburg@tenethealth.com

Mailing Address Preference:  Business       Residence

Have you ever been convicted of a felony: Yes \_\_\_\_\_ No X

If Yes, state the court, nature of offense, disposition of case and date: \_\_\_\_\_

**Minority Identification Code:**       Male       Female  
 Native-American       Hispanic-American       Asian-American       African-American       Caucasian

**Section II Continued:**

**CONTRACTUAL RELATIONSHIPS:** Pursuant to Article XIII, Sec. 2-443 of the Palm Beach County Code of Ethics, advisory board members are prohibited from entering into any contract or other transaction for goods or services with Palm Beach County. Exceptions to this prohibition include awards made under sealed competitive bids, certain emergency and sole source purchases, and transactions that do not exceed \$500 per year in aggregate. These exemptions are described in the Code. This prohibition does not apply when the advisory board member's board provides no regulation, oversight, management, or policy-setting recommendations regarding the subject contract or transaction and the contract or transaction is disclosed at a public meeting of the Board of County Commissioners. **To determine compliance with this provision, it is necessary that you, as a board member applicant, identify all contractual relationships between Palm Beach County government and you as an individual, directly or indirectly, or your employer or business.** This information should be provided in the space below. If there are no contracts or transactions to report, please verify that none exist. Staff will review this information and determine if you are eligible to serve or if you may be eligible for an exception or waiver pursuant to the code.

<u>Contract/Transaction No.</u>	<u>Department/Division</u>	<u>Description of Services</u>	<u>Term</u>
<u>Example: (R#XX-XX/PO XX)</u>	<u>Parks &amp; Recreation</u>	<u>General Maintenance</u>	<u>10/01/00-09/30/2100</u>
_____	_____	_____	_____
_____	_____	_____	_____

(Attach Additional Sheet(s), if necessary)  
OR

NONE



NOT APPLICABLE/  
(Governmental Entity)



**ETHICS TRAINING:** All board members are required to read and complete training on Article XIII, the Palm Beach County Code of Ethics, and read the State Guide to the Sunshine Amendment, **Article XIII, and the training requirement can be found on the web at: <http://www.palmbeachcountvethics.com/training.htm>.** Ethics training is on-going, and pursuant to PPM CW-P-79 is required before appointment, and upon reappointment.

By signing below I acknowledge that I have read, understand, and agree to abide by Article XIII, the Palm Beach County Code of Ethics, and I have received the required Ethics training (in the manner checked below):

- \_\_\_ By watching the training program on the Web, DVD or VHS on September 6 20 22  
 \_\_\_ By attending a live presentation given on \_\_\_\_\_, 20\_\_

**AND**

By signing below I acknowledge that I have read, understand and agree to abide by the Guide to the Sunshine Amendment & State of Florida Code of Ethics:

\*Applicant's Signature: Madama Statsenburg Printed Name: Madama Statsenburg Date: 9/6/22

Any questions and/or concerns regarding Article XIII, the Palm Beach County Code of Ethics, please visit the Commission on Ethics website [www.palmbeachcountvethics.com](http://www.palmbeachcountvethics.com) or contact us via email at [ethics@palmbeachcountvethics.com](mailto:ethics@palmbeachcountvethics.com) or (561) 355-1915.

Return this FORM to:  
**Lynette Schurter, PBC Emergency Management**  
 20 S. Military Trail, West Palm Beach, FL 33415

**Section III (Commissioner, if applicable):**

Appointment to be made at BCC Meeting on: \_\_\_\_\_

Commissioner's Signature: \_\_\_\_\_ Date: \_\_\_\_\_



## **Palm Beach County ER Nurses Forum**

Palm Beach County EMS Office  
ATT: Lynette Schurter

On July 17, 2022, Collette Cattafi resigned as chairperson for the PBC ER Nurses Forum. This resignation also left the ER Nurses Forum seat on the PBC EMS Advisory Council vacant. The PBC ER Nurses Forum met on Tuesday, September 6, 2022 at the Emergency Operations Center and voted for Madonna Stotsenburg to complete Collette Cattafi's EMS Advisory Council term and chair the PBC ER Nurses Forum.

Sincerely,

David A. Summers RN, CFRN, EMT-P  
Trauma Nurse Outreach Coordinator  
Trauma Agency  
Health Care District Palm Beach County  
1515 N. Flagler Drive, Suite 101  
West Palm Beach, FL 33401-3429  
P: 561.804.5769  
C: 561.310.1035  
F: 561.804-5666  
[www.hcdpbc.org](http://www.hcdpbc.org) [[hcdpbc.org](http://hcdpbc.org)]  
[dsummers@hcdpbc.org](mailto:dsummers@hcdpbc.org)

RESOLUTION NO. 201 4 - 0100**RESOLUTION OF THE BOARD OF COUNTY COMMISSIONERS OF PALM BEACH COUNTY, FLORIDA, REPEALING RESOLUTION R73-162; AMENDED BY RESOLUTIONS R73-341; R75-814; R77-1093; R77-1133; R85-1073; R89-1086; R90-549; R93- 448 R93-876; R94-154; R99-1396; R2009-0248; R2012-0216; ESTABLISHING AND UPDATING THE UNIFORM POLICIES AND PROCEDURES FOR PALM BEACH COUNTY ADVISORY BOARDS, COMMITTEES, AND COMMISSIONS; PROVIDING FOR CREATION OF THE PALM BEACH COUNTY EMERGENCY MEDICAL SERVICES ADVISORY COUNCIL**

**WHEREAS** it is desirable to repeal Resolution R73-162; amended by Resolutions R73-341; R75-814; R77-1093; R77-1133; R85-1073; R89-1086; R90-549; R93-448; R93-876; R94-154; R99-1396; R2009-0248; R2012-0216; and reestablish up-to-date policies into one all encompassing document which includes specific procedures to ensure compliance with the Board of County Commissioners directives; and

**WHEREAS**, the Board of County Commissioners of Palm Beach County, Florida, established the Palm Beach County Emergency Medical Services Advisory Council ("Advisory Council") on March 27, 1973; and

**WHEREAS**, on February 5, 2013, the Board of County Commissioners ("Board") adopted Resolution 2013-0193, establishing uniform policies and procedures for Palm Beach County advisory boards, committees and commissions; and

**WHEREAS**, there is a need to bring Resolution R73-162, as amended into compliance with the Board of County Commissioners' uniform policies and procedures on advisory boards as provided in Resolution R2013-0193, as may be amended; and

**WHEREAS**, repealing and replacing Resolution R73-162; amended by Resolutions R73-341; R75-814; R77-1093; R77-1133; R85-1073; R89-1086; R90-549; R93-448; R93-876; R94-154; R99-1396; R2009-0248; R2012-0216, pertaining to the

PALM BEACH COUNTY

EMERGENCY MEDICAL SERVICES ADVISORY COUNCIL MEMBER INFORMATION

<b>SEAT#</b>	<b>NAME</b>	<b>TITLE/POSITION</b>	<b>REQUIREMENT</b>	<b>APPT DATE</b>	<b>EXP DATE</b>
1	Jamie Smith	Asst Chief of Admin - BRFR	Fire Chiefs Assoc	10/8/2019	9/30/2022
2	Collette Cattafi	Assoc. Director of Emergency Svc	ER Nurse's Forum	12/21/2021	9/30/2024
3	Bill Hall	Executive Senior Advisor (AMR)	Private Ambulance	12/21/2021	9/30/2024
4	Dr. Belma Andric	Medical Director/Physician	PBC Health District	10/20/2020	9/30/2023
5	Cory Bessette	EMS Chief	EMS Provider	6/7/2022	9/30/2023
6	Dr. Scott Alter	Physician/FAU	Economic Council	9/10/2019	9/30/2022
7	Dr. Richard Paley	ER Physican St. Mary's Medical	ER Physician	12/20/2020	9/30/2023
8	Tina Palermo	EMS Program Director - MCA	EMS Educator	10/8/2019	9/30/2022
9	William Quinn	Dir Southeast FL Funerals	Consumer Dist 1	9/30/2021	10/1/2024
10	Jim Kovalsky	Business Owner	Consumer Dist 2	10/4/2022	9/30/2025
11	Glenn Jordan	Retired	Consumer Dist 3	10/1/2020	9/30/2023
12	Dr. Ronald Giddens	Optometrist	Consumer Dist 4	10/1/2020	9/30/2023
13	Lance Berkowitz	Retired	Consumer Dist 5	10/1/2020	9/30/2023
14	Robert Bean	Retired	Consumer Dist 6	10/1/2020	9/30/2023
15	Keith Golden	Asst. Chief Riviera Bch Fire Rescue	Consumer Dist 7	10/1/2022	9/30/2025
16	Dr. Steven Keehn	Medical Director/Physician	PBC EMS Medical Dir	10/8/2019	9/30/2022
17	Drew Reyburn	Firefighter/Paramedic	Professional FF/Pmd	10/8/2019	9/30/2022
18	Pamela Tahan	CEO Wellington Regional	Independent Hosp. CEO	10/20/2020	9/30/2023
19	Gina Melby	CEO JFK Medical Center	HCA Hospital CEO	10/20/2020	9/30/2023
20	George Rizzuto	CEO West Boca Medical Center	Tenet Hospital CEO	5/5/2022	9/30/2023

Palm Beach County Emergency Medical Services Advisory Council ("Advisory Council"), will simplify future reference.

**NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF COUNTY COMMISSIONERS OF PALM BEACH COUNTY, FLORIDA, that:**

**Section 1. Repeal and Replacement of Prior Resolutions.** Resolutions R73-162, R73-341, R75-814, R77-1093, R77-1133, R85-1073, R89 1086, R90-549, R93-448, R93-876, R94-154, R99-1396, R2009-0248, and R2012-0216 are repealed and replaced in their entirety.

**Section 2. Creation of the Palm Beach County Emergency Medical Services Advisory Council.** There is hereby re-established the Palm Beach County Emergency Medical Services Advisory Council, an Advisory Board, to be known as the "EMS Advisory Council" herein referred to as the "Advisory Council."

**Section 3. Advisory Board Membership.** The Advisory Council shall be composed of twenty (20) members, seven (7) of whom shall be termed "District" members, thirteen (13) of whom shall be termed "At-Large" members. All members must be residents of Palm Beach County at the time of appointment and while serving on the Advisory Council and shall have such qualifications for office as are hereinafter enumerated. At-Large members shall be appointed by the Board, as a whole, from nominations provided by individual agencies that the members are associated with as well as the County Commissioners. At-Large members shall also possess qualifications for office as hereinafter enumerated. All District members shall serve at the pleasure of the District Commissioner appointing them and may be removed without cause. Similarly, all At-Large members shall serve at the pleasure of the Board and may be removed without cause.

**Section 4. Qualifications of Members.** Each person nominated for and appointed to the Advisory Council shall possess a favorable reputation within Palm Beach County for experience and expertise in at least one of the following professions or fields:

1. Fire Chief's Association of PBC-FL Inc.,

2. ER Nurse's Forum
3. Private Ambulance Provider, nominated by County Private Ambulance Services Providers.
4. PBC Health Care District - Trauma District
5. PBC Medical Society Inc.- Physician, Emergency Room experience
6. Economic Council of PBC Inc., not to include a hospital representative
7. Emergency Room Physician, open to all County Hospitals
8. EMS Educator from County EMS Training Facilities
9. Palm Beach County Medical Directors
10. Palm Beach County Council of Firefighters
11. Hospital CEO, to be selected by each Independent Hospital Representative and nominated by the BCC.
12. Hospital CEO, to be selected by HCA Hospitals Administrators
13. Hospital CEO, to be selected by TENET Hospitals Administrators
14. Seven (7) "District" members who receive direct services from the EMS Community.

**Section 5. Term of Office.** Terms of office for Advisory Council members shall be three (3) years. Terms shall begin on October 1st and end on September 30th. Existing member's terms shall end on September 30th of the year in which their term expires. Beginning on or after March 1, 2013, no member shall be appointed or reappointed to the Advisory Council for more than three (3) consecutive three (3) year terms.

**Section 6. Removal for lack of Attendance.** Members of boards shall be automatically removed for lack of attendance. Lack of attendance is defined as failure to attend three (3) consecutive meetings or a failure to attend more than one-half of the meetings scheduled during a calendar year. Participation for less than three-fourths of a meeting shall be the same as failure to attend a meeting. Members removed



pursuant to this paragraph shall not continue to serve on the board and such removal shall create a vacancy, unless otherwise provided by statute or other binding rule.

**Section 7. Vacancies.** Vacancies occurring during a term shall be filled for the unexpired term, and shall not count toward the member's term limits.

**Section 8. Conduct of Meeting.** A quorum must be present for the conduct of all Advisory Council meetings. A majority of the members appointed shall constitute a quorum. All meetings shall be governed by Robert's Rules of Order.

**Section 9. Officers.** Officers of the Advisory Council shall consist of a Chair and a Vice Chair who shall be elected by a majority vote of the membership and shall serve for terms of one (1) year. No officer shall serve for more than two (2) consecutive terms and any officer may be removed before the expiration of his term by a two-thirds (2/3) vote of the Advisory Council. The Chair shall preside over the meetings and the Vice Chair shall preside in the absence of the Chair.

**Section 10. Meetings.** The Advisory Council may meet in regular session once every two (2) months, with the annual meeting for the selection of officers to be in the month of May, or as required, at times and places set by the Advisory Council or as determined by the Chair. Regular meetings shall be set by the Advisory Council at least one (1) calendar month in advance of each meeting. Special meetings of the Advisory Council may be held at the call of the Chair or the Director of Public Safety, provided, however, that forty-eight (48) hours advance notice is given to both the members of the Advisory Council and the public in accordance with Florida Statutes, so that reasonable public notice is provided for all meetings, with same being open to the public at all times.

**Section 11. Duties and Responsibilities.** It shall be the duty of the Advisory Council to review and make recommendations to the Board or the Director of the Department of Public Safety. Such review and recommendations shall be performed

in a timely manner. Moreover, the Advisory Council may review and make recommendations to the Board on any and all emergency medical services matters coming within the authority and purview of the Board.

**Section 12. Staff Cooperation and Support.** The staff of the County, including but not limited to, the County Administrator or his designee, the County Attorney or his designee, and the Director of Public Safety, are hereby charged with the responsibility to furnish to the Advisory Council; such records, documents, plans, reports and financial data on emergency services matters which, in the opinion of the Advisory Council, may fulfill the duties required of it hereunder. Secretarial and recording support for the Advisory Council shall be made available by the Department of Public Safety.

**Section 13. Appointment of Advisors.** The Advisory Council is authorized to seek and secure advice from those who might be of assistance to the Advisory Council; provided, however, that such advice must be obtained without compensation to the advisor.

**Section 14. Travel Expenses, Reimbursement and Approval Authority.** Members of the Advisory Council shall serve without compensation but may be eligible for travel reimbursement for only those expenses which are incurred for travel outside Palm Beach County which is necessary to fulfill Advisory Council member responsibilities provided sufficient funds have been budgeted and are available as set forth in PPM CW-0-038. No other expenses are reimbursable except documented long distance phone calls to the liaison County department. Any approved travel reimbursement shall be subject to those actual expenses at the rate or rates established by State law and County travel policy. Approval authority for pre-authorized Council member travel is designated to the County Administrator and Deputy County Administrator and shall be in accordance with Countywide Policy and Procedures memoranda (PPM) CW-F-009.

**Section 15. Maximum Number of Boards.** The maximum number of Boards that an individual member appointed by the Board of County Commissioners may serve on at one time shall be three (3), except that no individual may serve on more than one (1) board, including if doing so would violate Article II, Section 5 (a) of the Florida Constitution which prohibits dual office holding.

**Section 16. Qualification as a Candidate.** Advisory Council members shall not be prohibited from qualifying as a candidate for elected office.

**Section 17. Sunshine Law and State Code of Ethics.** The Advisory Council shall comply with the Sunshine Law and State Code of Ethics. Reasonable public notice of all Advisory Council meetings shall be provided. All meetings of the Advisory Council shall be open to the public at all times and minutes shall be taken at each meeting.

**Section 18. Palm Beach County Code of Ethics.** Advisory Council members are to comply with the applicable provisions of the Palm Beach County Code of Ethics as codified in Section 2-254 through 2-260 of the Palm Beach County Code.

**Section 19. Annual Narrative Report.** The Advisory Council, and each board listed in PPM CW-O-60, may be amended from time to time and shall submit an annual narrative report to the Agenda Coordinator. The form, substance, and submittal dates for annual narrative reports are established by PPM CW-O-060. An Annual Narrative Report does not have to be submitted if the board is required to submit a report at least quarterly through ordinance, law, or some other legal document.

**Section 20. Compliance with Uniform Policy for Advisory Boards and Commissions.** This Resolution and the Advisory Council are expressly subject to all uniform policies for advisory boards and commissions as established by the Board pursuant to Resolution 2013-0193, as may be amended. In the event of any conflicts

between this Resolution and any amendments hereto, and the aforesaid Resolution 2013-0193, as may be amended, the latter shall prevail over the former.

**Section 21. Effective Date.** The provisions of this Resolution shall be effective immediately upon adoption.

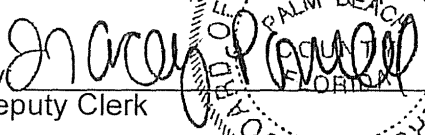
The foregoing Resolution was offered by Commissioner Abrams, who moved its adoption. The motion was seconded by Commissioner Vana, and upon being put to a vote, the vote was as follows:

Commissioner Priscilla A. Taylor, Mayor	-	<u>Aye</u>
Commissioner Paulette Burdick, Vice Mayor	-	<u>Aye</u>
Commissioner Hal R. Valeche	-	<u>Aye</u>
Commissioner Shelley Vana	-	<u>Aye</u>
Commissioner Stephen A. Abrams	-	<u>Aye</u>
Commissioner Mary Lou Berger	-	<u>Aye</u>
Commissioner Jess R. Santamaria	-	<u>Aye</u>

The Mayor thereupon declared the Resolution duly passed and adopted this 14th day of January 2014.

PALM BEACH COUNTY, FLORIDA, BY ITS  
BOARD OF COUNTY COMMISSIONERS

Sharon R. Bock, Clerk & Comptroller

By:   
Deputy Clerk

APPROVED AS TO FORM  
AND LEGAL SUFFICIENCY

By:   
Assistant County Attorney

RESOLUTION NO. R 2016- 1824

A RESOLUTION OF THE BOARD OF COUNTY COMMISSIONERS OF PALM BEACH COUNTY, FLORIDA, AMENDING RESOLUTION 2014-0100: ESTABLISHING A SEAT ON THE CHANGING A SEAT ON THE EMS ADVISORY COUNCIL FROM PALM BEACH COUNTY MEDICAL SOCIETY, INC. TO PALM BEACH COUNTY EMERGENCY MEDICAL SERVICES PROVIDERS ASSOCIATION.

WHEREAS, the Emergency Medical Services (EMS) Advisory Council was created in 1973 by the Board of County Commissioners to provide recommendations for improving emergency medical services in Palm Beach County; and

WHEREAS, over the years the EMS Advisory Council membership has been modified and today exists as a twenty (20) member body; and

WHEREAS, the EMS Advisory Council recommends that "At Large" Seat #5 Palm Beach County Medical Society, Inc be changed to Palm Beach County Emergency Medical Services Providers Association.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF COUNTY COMMISSIONERS OF PALM BEACH COUNTY, FLORIDA, THAT:

1. The Membership Section of R-2014-0100 is amended to read:

**MEMBERSHIP**

- 1 - Fire Chief's Association of PBC-FL Inc.
- 1 - Emergency Room Nurses Forum
- 1 - Private Ambulance Provider
- 1 - PBC Health Care District - Trauma District
- 1 - PBC Emergency Medical Services Providers ✓
- 1 - Economic Council of PBC Inc.
- 1 - Emergency Room Physician
- 1 - EMS Educator
- 7 - Consumers – District
- 1 - PBC EMS Medical Directors Association
- 1 - Palm Beach County Council of Firefighters/Paramedics
- 3 - Hospital CEO

2. All Appointments are "at large" with the exception of the seven (7) District "consumer" positions. The seven (7) District consumer appointments are defined as individuals who have received or may potentially receive the services from an Emergency Medical Services Provider and who are not associated with an Emergency Medical Services Provider and who do not receive any form of compensation or remuneration from an Emergency Medical Services Provider or agency associated with or a part of an Emergency Medical Services Provider.

3. Terms of Office for Advisory Council members shall be three (3) years. Terms shall begin on October 1st and end on September 30th. No member shall be appointed or reappointed to the Advisory Council for more than three (3) consecutive three (3) year terms. All members serve at the pleasure of the Commission and may be removed by the Commission at any time and without cause.

4. All members must be residents of Palm Beach County at the time of appointment and while serving on the Council. Ex-officio or alternatives may be appointed to the Council by the Commission.


The foregoing resolution was offered by Commissioner <sup>McKinlay</sup> ~~Kerner~~ who moved its adoption. The motion was seconded by Commissioner \_\_\_\_\_ and upon being put a vote. The vote was as follows:

District 1:	Hal Valeche	<u>Aye</u>
District 2:	Paulette Burdick	<u>Aye</u>
District 3:	Dave Kerner	<u>Aye</u>
District 4:	Steven L. Abrams	<u>Aye</u>
District 5:	Mary Lou Berger	<u>Aye</u>
District 6:	Melissa McKinlay	<u>Aye</u>
District 7:	Mack Bernard	<u>Aye</u>


The Mayor thereupon declared the resolution duly passed and adopted this 6th day of Dec, 2016.

PALM BEACH COUNTY, FLORIDA BY ITS  
BOARD OF COUNTY COMMISSIONERS

APPROVED AS TO FORM  
AND LEGAL SUFFICIENCY

By   
County Attorney

Sharon R. Bock, Clerk & Comptroller

By   
Deputy Clerk

