Agenda Item: 5A:2

PALM BEACH COUNTY BOARD OF COUNTY COMMISSIONERS AGENDA ITEM SUMMARY

meeting Date: November 15, 2022	[] []	Consent Workshop	======================================
Submitted By: Department of Airports			

I. EXECUTIVE BRIEF

Motion and Title: Staff recommends motion to approve: the renewal of a Term Contract for Maintenance of Airport Facilities and Systems (Contract) with ERMC Aviation LLC (ERMC) at the Palm Beach International Airport (PBI) per Master Agreement #21-070/CC, commencing on December 6, 2022, and expiring on December 5, 2023, with the option to renew for three additional 12-month periods, with a total not to exceed amount of \$1,225,205.00 for the renewal period.

Summary: The Contract provides for the maintenance, repair, and modification of all passenger boarding bridges, 400 Hertz ground power, cabin air systems, and facility systems at PBI. The current contract expires on December 6, 2022, with four renewal options. ERMC Aviation LLC is located in Atlanta, Georgia. The Contract was advertised by the Purchasing Department using the County's competitive bid process. ERMC was the lowest responsive, responsible bidder. The passenger loading bridges, ancillary equipment, and facilities are critical to on-going airport operations and require specialized technical knowledge for their maintenance, modification, and repair. The Contract provides for 12 months of service with the option to renew for three additional 12-month periods. Following Board approval of the Contract, the Purchasing Department will issue an award notice to ERMC. Due to lack of availability of qualified Small/Minority/Women Owned Business Enterprises providing the services required by this Contract, the Office of Equal Business Opportunity issued a waiver of Affirmative Procurement Initiatives on July 14, 2021. Pursuant to changes to Chapter 332, Florida Statutes, effective October 1, 2020, a governing body of a commercial service airport may not approve purchases of contractual services in excess of the Category Five threshold amount of \$325,000 provided in Section 287.017, Florida Statutes, on a consent agenda. This Contract exceeds the threshold amount and must be approved on the regular agenda. Countywide (AH)

Background and Policy Issues: The passenger boarding bridges provide direct all-weather dry access for passengers to board and deplane aircraft quickly and safely from the terminal. Aircraft cannot use the domestic 50 or 60 Hertz power to operate when parked at the passenger boarding bridges; therefore, 400-Hertz frequency converters are required to provide power to the aircraft. The cabin air system provides air and cooling for parked aircraft and passenger loading bridges. The facility system is comprised of two grinders, which reduce wastewater solids from the aircraft lavatory to allow the aircraft waste to enter the sewer system.

Attachments: I	None	
		=========
Recommended		10/26/22
	Department Director	* Date
Approved By: _	The Jen	11/4/22
	County Administrator	Date

II. FISCAL IMPACT ANALYSIS

A. Five Year Summary of Fisc Fiscal Years	cal Impact: 2023	2024	2025	2026	2027				
Capital Expenditures Operating Costs	\$1,106,810	\$118,395							
External Revenues (Grants) Program Income (County) In-Kind Match (County) NET FISCAL IMPACT	\$1,106,810	<u>\$118,395</u>							
# ADDITIONAL FTE POSITIONS (Cumulative)									
Is Item Included in the Current Does this item include the use	t Budget? e of federal fu	Yes _ nds? Yes _	X No _X						
Budget Account No: Fund 4100 Department 120 Unit 2540/2541/2542 Object 4620 Reporting Category									
B. Recommended Sources of	Funds/Sumn	nary of Fisca	l Impact:						
The fiscal impact analysis above assumes payment of the fixed monthly maintenance fee for 10 months in FY2023 (\$591,973.50) and that all variable costs (\$514,836.80) are incurred in FY2023. For FY2024, the fiscal impact analysis assumes payment of the fixed annual maintenance fee for 2 months (\$118,394.70). C. Departmental Fiscal Review:									
A OFME Final and Man Outleton	-	COMMENTS		4					
A. OFMB Fiscal and/or Contra Model 10/28 OFMB	_		tract Dev. an	Jawlet!	114122				
B. Legal Sufficiency:									
Assistant County Attorney	1_11/4/22								
C. Other Department Review:									
Department Director	_								

REVISED 11/17 (THIS SUMMARY IS NOT TO BE USED AS A BASIS FOR PAYMENT)