

PALM BEACH COUNTY
BOARD OF COUNTY COMMISSIONERS
AGENDA ITEM SUMMARY

Meeting Date: May 16, 2023

Consent Regular
 Workshop Public Hearing

Department: Facilities Development & Operations

I. EXECUTIVE BRIEF

Motion and Title: Staff recommends motion to receive and file: Consultant Services Authorization (CSA) No. 4 to the project specific contract (R2017-0594) with Leo A. Daly Company (Consultant) in the amount of \$60,845 for the Palm Beach Sheriff's Office (PBSO) Headquarters Renewal/Replacement/Renovation (R/R/R) project.

Summary: On May 2, 2017, the Board of County Commissioners (Board) approved the project specific contract (R2017-0594) with the Consultant to provide professional services for the PBSO Headquarters R/R/R project in the amount of \$1,149,931. CSA No. 4 authorized professional services for changes to the mechanical and associated electrical design in the amount of \$60,845. In accordance with Policy and Procedure Memorandum (PPM) CW-F-050, when the cumulative value of changes or additional work exceeds the greater of \$250,000 or 5% of the original contract value (Threshold Amount), then an agenda item notifying the Board of the item that puts the cumulative value in the excess category must be presented as a receive and file. The cumulative value of CSAs, including CSA No. 4, totals \$266,668. This agenda item is being submitted to notify the Board that CSA No. 4 puts the cumulative value of additional work in excess of the \$250,000 Threshold Amount established by PPM CW-F-050. The Consulting Services/Design Professional Services contract for the PBSO Headquarters R/R/R project was awarded under the Small Business Enterprise (SBE) Ordinance in place at the time with an SBE participation goal of 26.5%. The SBE participation on this CSA is 79.91%. Cumulative SBE participation on the contract is 27.37%. The Consultant is a Palm Beach County Business. **Funding for this project is from the Infrastructure Sales Tax Fund. (Capital Improvements Division) District 2 (MWJ)**

Background and Justification: The design professional was selected on May 18, 2016, pursuant to the Consultants Competitive Negotiation Act (CCNA), Florida Statute 287.055. CSA No. 4 authorized professional services for changes to the mechanical and associated electrical design in the amount of \$60,845. To date, the Threshold Amount for additional work totals \$266,668. This value exceeds the cumulative limits established in PPM CW-F-050, thus requiring a notification to the Board via a receive and file item.

Attachment:
CSA No. 4

Recommended by:  4/13/23
Department Director Date

Approved by:  5/3/23
County Administrator Date

II. FISCAL IMPACT ANALYSIS

Fiscal Years	2023	2024	2025	2026	2027
Capital Expenditures	\$60,845	\$ _____	_____	_____	_____
Operating Costs	_____	\$ _____	\$ _____	\$ _____	\$ _____
External Revenues	_____	_____	_____	_____	_____
Program Income (County)	_____	_____	_____	_____	_____
In-Kind Match (County)	_____	_____	_____	_____	_____
NET FISCAL IMPACT	\$60,845	\$ _____	\$ _____	\$ _____	\$ _____
# ADDITIONAL FTE POSITIONS (Cumulative)	_____	_____	_____	_____	_____

Is Item Included in Current Budget: Yes X No _____
 Does this item include the use of federal funds? Yes _____ No X

Budget Account No: **Fund 3950 Dept 411 Unit B545 Object 4907**

PROFESSIONAL SERVICES	\$60,845.00
STAFF COST	\$ 0.00
CONTINGENCY	\$ 0.00
TOTAL	\$60,845.00

B. Recommended Sources of Funds/Summary of Fiscal Impact:

Funding for this project is from Infrastructure Sales Tax Fund.

C. Departmental Fiscal Review: Robert Eric McEllan
 #33m

III. REVIEW COMMENTS:

A. OFMB Fiscal and/or Contract Development and Control Comments:

<p><u>Lee Mute</u> 4/24/2023 OFMB QA 4/24 ERW 4-24-23</p>	<p><u>Andrew J. [Signature]</u> 4/26/23 Contract Administrator TMH 4/26/23</p>
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B. Legal Sufficiency:

Anne Adelgent 5/1/23
 for Assistant County Attorney Mike Jones

C. Other Department Review:

 Department Director

This summary is not to be used as a basis for payment.

CONSULTANT SERVICES AUTHORIZATION #4

LEO A. DALY COMPANY

**PALM BEACH SHERIFF'S OFFICE (PBSO) HEADQUARTERS
RENEWAL/REPLACEMENT/RENOVATION
PROJECT NO. 11206
DISTRICT NO. 2**

THIS AUTHORIZATION NO. 4 to the Contract dated May 2, 2017 (R2017-0594) (the "Contract") between Palm Beach County and the Consultant identified herein is for the Consultant Services described in Item 4 of this Authorization.

1. CONSULTANT: LEO A. DALY COMPANY

2. History:	CSA #	Amount	Approval Date	Approved By
	Master Plan	\$135,000	11/23/16	AW
	Contract	\$1,149,931	05/02/17	BCC
	CSA No. 1	\$99,991.00	06/27/18	CRC
	CSA No. 2	\$44,577.00	03/24/20	AW
	CSA No. 3	\$61,255.00	Pending	CRC

3. Services completed to date: The Master Plan included architectural space planning and schematic design (Phase 1 only) and is 100% complete. The contract authorized architectural/engineering design services for renewal and replacement of HVAC components, lighting, roofing, interior finishes, and a new exterior envelop including window systems. CSA No. 1 authorized architectural and engineering design services for renovations of an additional 12,900 square feet of space vacated by District 1 and Evidence. CSA No. 2 authorized design, permitting and bid phase services for the renovation/remodeling of third floor space. This effort is 100% complete. CSA No. 3 authorized architectural, mechanical and fire protection design changes for demolition of the existing Halon and Inergen agent systems located at the areas for 911 dispatch, main UPS and the former fingerprinting areas on the second floor, architectural and electrical design changes for site cameras, architectural and structural design changes for removal of a portion of the existing northwest curved stair wall; and architectural and structural drawings for the modifications/design for five entrance ramps and stairs.

4. Description of Services to be provided by Consultant: Professional services shall include changes to the current heating, ventilating, and air conditioning (HVAC) design to replace any remaining pneumatically actuated variable air volume (VAV) boxes with direct digital controls (DDC) control type boxes including thermostats and integrate in existing DDC network, new HVAC design and electrical design to replace air handling units (AHU's) to meet new cooling capabilities, modify all remaining AHU's not currently on DDC network with new control devices, and revisions to the new and renovated telecom and data closets throughout the first, second and third floors, as detailed on the attached revised proposal dated November 10, 2020.

5. **Compensation:** The compensation to be paid to the Consultant for the requested services shall be: Lump Sum charge of **\$60,845.00**.
6. **This Authorization may be terminated by the County without cause or prior notice. In the event of termination not the fault of the Consultant, the Consultant shall be compensated for all services performed to termination date, together with reimbursable expenses (if applicable) then due.**

Consultant agrees to waive any and all claims for lost profits or anticipated future profits in the event of a termination with or without the cause under this Contract.

7. If not previously provided or for a new project, the Consultant shall provide County with an executed Conflict of Interest Disclosure Form, attached hereto and incorporated herein.
8. All terms, conditions, and obligations of the original Contract shall remain in full force and effect, unless specifically noted as follows:

E-VERIFY - EMPLOYMENT ELIGIBILITY

CONSULTANT warrants and represents that it is in compliance with section 448.095, Florida Statutes, as may be amended. No later than January 1, 2021, CONSULTANT shall: (1) register with and use the E-Verify System (E-Verify.gov), to electronically verify the employment eligibility of all newly hired workers; and (2) verify that all of the CONSULTANT's subconsultants performing any duties and obligations under this Contract are registered with and use the E-Verify System to electronically verify the employment eligibility of all newly hired workers.

CONSULTANT shall obtain from each of its subconsultants an affidavit stating that the subconsultant does not employ, contract with, or subcontract with an Unauthorized Alien, as that term is defined in section 448.095(1)(k), Florida Statutes, as may be amended. CONSULTANT shall maintain a copy of any such affidavit from a subconsultant for, at a minimum, the duration of the subcontract and any extension thereof. This provision shall not supersede any provision of this Contract which requires a longer retention period.

COUNTY shall terminate this Contract if it has a good faith belief that CONSULTANT has knowingly violated Section 448.09(1), Florida Statutes as may be amended.

If COUNTY has a good faith belief that CONSULTANT's subconsultant has knowingly violated Section 448.09(1), Florida Statutes, as may be amended, COUNTY shall notify CONSULTANT to terminate its contract with the subconsultant and CONSULTANT shall immediately terminate its contract with the subconsultant.

If COUNTY terminates this Contract pursuant to the above, CONSULTANT shall be barred from being awarded a future contract by COUNTY for a period of one (1) year from the date on which this Contract was terminated. In the event of such contract termination, CONSULTANT shall also be liable for any additional costs incurred by COUNTY as a result of the termination.

9. **Time of Commencement:** Consultant shall begin work promptly on the requested services upon receipt of this executed document which shall constitute official **"Notice to Proceed"**.
10. This contract was awarded under the County's prior SBE program. SBE participation for this Authorization is 79.91%. When added to the Consultant's participation to date, the resulting SBE participation is 27.37%. The Consultant's contract goal is 26.50%.

IN WITNESS WHEREOF, this Authorization is accepted, subject to the terms and conditions of the
aforementioned Contract.

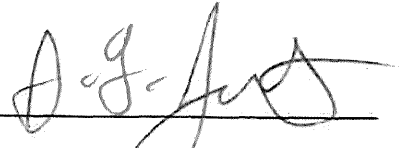
CONSULTANT
LEO A. DALY COMPANY

COUNTY
APPROVED BY THE CONTRACT REVIEW COMMITTEE

Signed: By: 

Name: Jaime E. Sobrino, FAIA, PMP, LEED AP
Title: Vice President, Director of Operations

Date: 11.16.20

Signed: By: 

Name: Irwin Jacobowitz
Title: Director, Contract Development & Control

Date: 2/1/21

Attest:

FDO Fiscal

PLANNING
ARCHITECTURE
ENGINEERING
INTERIORS



EST. 1915

ABU DHABI
ATLANTA
AUSTIN
CHICAGO
COLLEGE STATION
DALLAS
DENVER
DOHA
FORT WORTH
HONOLULU
HOUSTON
LAS VEGAS
LOS ANGELES
MIAMI
MINNEAPOLIS
OMAHA
RIYADH
SACRAMENTO
SAN ANTONIO
SAN MARCOS
WACO
WASHINGTON, DC
WEST PALM BEACH

FLORIDA LICENSE
No. AA-C000734

1400 CENTREPARK BOULEVARD
SUITE 500
WEST PALM BEACH, FL 33401
TEL 561.688.2111
FAX 561.697.8040
www.leoadaly.com

November 10, 2020 (Revised)

November 2, 2020
October 21, 2020

Mr. Fernando Del Dago
Director
Capital Improvements Division / P.P.I.G.
2633 Vista Parkway
West Palm Beach, FL 33411

**Re: Additional Services
PBSO Headquarters Remodeling
West Palm Beach, Florida
PBC Project #11206**

Dear Mr. Del Dago:

This proposal will be considered an Addendum to our original Contract Services Authorization, dated May 2, 2017.

As requested by Palm Beach County, this amendment reflects the additional project scope, associated services, and corresponding compensation pursuant to the increase in the amount of alteration renovation to the PBSO Headquarters building project and reflects expenses for these services requested by the Owner.

I. Scope of Engineering Services:

1. Modify the current HVAC design to replace any remaining pneumatically actuated VAV boxes with DDC control type boxes including thermostats and integrate into existing DDC network. Approximate quantity of 182 units at all three floors of the facility.
2. Provide a new HVAC design and electrical design to accommodate the replacement of the following air handlers:
 - i. -AHU-A7, AHU-A9, AHU-A11, AHU-A12, AHU-A14, AHU-A17, and AHU-A20
 - ii. replace with new units to meet the new cooling capacities required by the new design
 - iii. update the controls components from pneumatic to DDC as required
3. Modify all remaining AHUs, not currently on the DDC network, with new controls devices as required to upgrade from pneumatics to electronic controls devices and sequence of operations
4. Provide a revised electrical and HVAC design to accommodate new and renovated telecom and data closets throughout the first, second, and third floors totaling approximately 12 rooms.

LEO A DALY

Date: November 10, 2020

Project: PBSO HQ Renovation – Add Services

PBC Project #11206

Page | 2

This information is based on information obtained in as-built documentation and VAV and A/C replacement spread sheets provided by PBC. Basic Services shall include Architectural along with Mechanical, Electrical, and Fire Protection Engineering as outlined in the attached proposal (see Attachment E).

II. Compensation:

The fee for services, summarized in preceding paragraph(s), shall be a single stipulated sum of Sixty Thousand Eight Hundred Forty Five Dollars (\$ 60,845.00).

BASE FEE	
JLRD	\$ 48,224.00
<u>Leo A Daly</u>	<u>\$ 12,621.00</u>
Total Fee	\$ 60,845.00

Construction Administration and Commissioning scope of work are excluded and shall be negotiated under a separate cover.

III. Additional Terms and Conditions:

- a. All of the applicable terms and qualifications of our current professional services agreement dated May 2, 2017 shall apply.
- b. PURSUANT TO SECTION 558.0035 FLORIDA STATUTES, LEO A DALY IS THE RESPONSIBLE PARTY FOR THE PROFESSIONAL SERVICES IT AGREES TO PROVIDE UNDER THIS AGREEMENT. NO INDIVIDUAL PROFESSIONAL EMPLOYEE, AGENT, DIRECTOR, OFFICER OR PRINCIPAL MAY BE INDIVIDUALLY LIABLE FOR NEGLIGENCE ARISING OUT OF THIS CONTRACT.

Mr. Del Dago, we sincerely appreciate the opportunity to serve your needs in a professional manner and thank you for considering our organization. This proposal will constitute our contractual understanding for those services denoted herein.

If you are in agreement with the contents of this letter, please sign and return the enclosed copy.

Sincerely,
LEO A DALY

Jaime E. Sobrino, FAIA



Digitaly signed by Jaime E. Sobrino, FAIA
DN: cn=LEO A DALY, ou=West Palm Beach,
c=US, email=j.sobrino@leodaly.com,
o=Leo A Daly, ou=West Palm Beach,
cn=Jaime E. Sobrino, FAIA
Date: 2020.11.10 17:54:05-0500

Jaime E. Sobrino, FAIA, LEED AP, PMP
V.P Director of Operations

APPROVED AND ACCEPTED THIS _
DAY OF _____, 2020

BY: _____

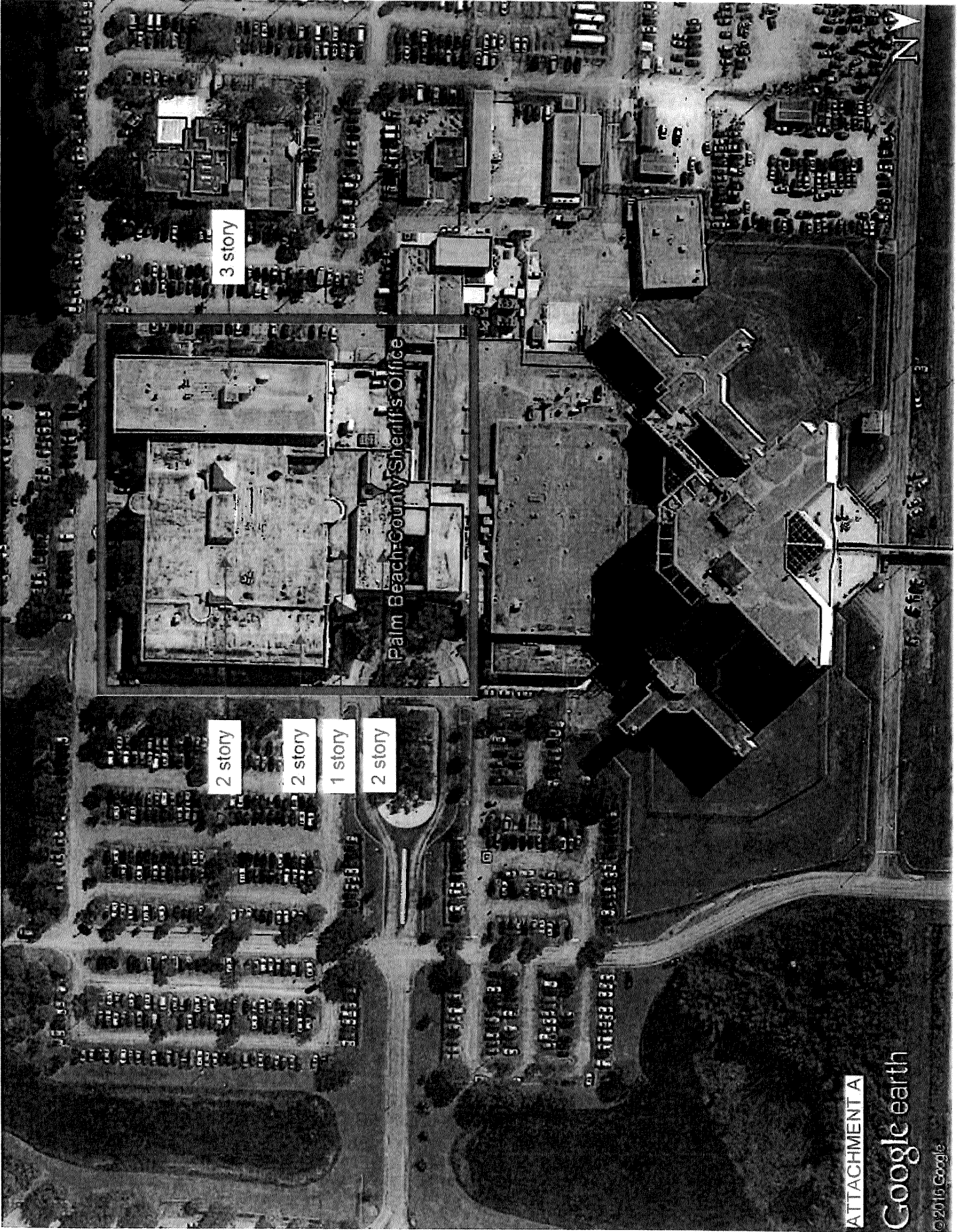
NAME: _____

TITLE: _____

JMS/wah
LAD Project No. 201-10017-000
P:\201\201-20017-000\2-0-Project-Admin\2-1-Client-Agreements\PBSOHQ 102020 ADD SERVICES.doc

Attachments:

- Attachment A – Site Aerial
- Attachment B – No document submitted
- Attachment C – Fee Schedule
- Attachment D - LEO A DALY Fee Tabulation Worksheet
- Attachment E – Sub-consultant Proposal & Scope of Work
- Schedule 1
- Schedule 2_JLRD
- Conflict of Interest Form_JLRD



ATTACHMENT A

Google earth

© 2016 Google

ATTACHMENT B

NO DOCUMENTS SUBMITTED

Attachment C
FEE SCHEDULE
 PBSO HQ Remodeling
 PBC Project #11206
 11/05/2020 Additional Services

	BASIC SERVICES				SUPPLEMENTAL SERVICES SUB-TOTAL	GRAND TOTAL
	Leo A Daly	JLRD	WGI	BASIC SERVICES SUB-TOTAL		
DISCIPLINE/DESIGN SERVICE	Architectural	Mechanical, Electrical, Plumbing & Fire Protection Engineering				
BASIC SERVICES						
Space Planning	\$0	\$0		\$0		
Schematic Design & Phasing	\$0	\$0		\$0		
Design Development	\$0	\$0		\$0		
Construction Documents	\$12,621	\$48,224		\$60,845		
Bidding/Permitting/Negotiation	\$0	\$0		\$0		
Construction Administration (1)	\$0	\$0		\$0		
SUB-TOTAL	\$12,621	\$48,224	\$0	\$60,845		
CHECK SUB-TOTAL				\$60,845		
SUPPLEMENTAL SERVICES						
					\$0	
					\$0	
Printing/Travel Reimbursables	\$0				\$0	
SUB-TOTAL	\$0	\$0			\$0	
CHECK SUB-TOTAL					\$0	
GRAND TOTAL	\$12,621	\$48,224	\$0			\$60,845
CHECK GRAND TOTAL						\$60,845

Notes:
 (1) Construction Administration and Commissioning Fees to be submitted under separate cover

ATTACHMENT E

CONSULTANT PROPOSAL & SCOPE OF WORK

- **JLRD (Mechanical, Electrical, & Fire Protection Engineering)**



JOHNSON, LEVINSON,
RAGAN, DAVILA, INC.
CONSULTING ENGINEERS

1450 Centrepark Boulevard, Suite 350
West Palm Beach, FL 33401
(561) 689-2303 • (561) 689-2302 Fax
www.jlrdinc.com

AUTHORIZATION FOR ADDITIONAL ENGINEERING SERVICES

DATE: October 13, 2020 (REV#1 10/20/2020) (REV#2 10/30/2020) (REV#3 11/06/2020)

CLIENT: Mr. Michael Schmidt, AIA
Leo A. Daly

PROJECT: PBSO HQ Renovations

JLRD PROJECT NO.: 116046

In accordance with the contract for the above referenced project, JLRD, Inc. is hereby authorized to perform the Additional Engineering Services on the above referenced project, as requested by the Client as outlined below:

SCOPE:

- ~~1. Modify the current HVAC design to include the demolition of all supply and return ducts up/downstream of the mechanical rooms at all floors within the current scope of work.~~
2. Modify the current HVAC design to replace any remaining pneumatically actuated VAV boxes with DDC control type boxes including thermostats and integrate into existing DDC network. Approximate quantity of 182 units at all three floors of the facility.
3. Provide a new HVAC design and electrical design to accommodate the replacement of the following air handlers:
-AHU-A7, AHU-A9, AHU-A11, AHU-A12, AHU-A14, AHU-A17, and AHU-A20
-replace with new units to meet the new cooling capacities required by the new design
-update the controls components from pneumatic to DDC as required
4. Modify all remaining AHUs, not currently on the DDC network, with new controls devices as required to upgrade from pneumatics to electronic controls devices and sequence of operations.
5. ~~Provide a new plumbing design to replace all cast iron roof drainage piping. It is assumed that the existing roof drainage design meets the current building code requirements and will not need to be upgraded. Only the piping shall be replaced within the building footprint. Underground piping shall remain as is.~~
6. ~~Project commissioning for newly installed and upgraded HVAC equipment such as VAV boxes and AHUs. This shall include planning, pre-functional and functional testing, reporting, and logging of the data.~~
7. Provide a revised electrical and HVAC design to accommodate new and renovated telecom and data closets throughout the first, second, and third floors totaling approximately 12 rooms.

EXCLUSIONS:

1. ~~Items #1, #5, #6, and construction administration for #2, 3, 4, and 7 is not included (items that remain in the description with a strikethrough are for reference only)~~

Re: PBSO HQ Renovations

FEES:

1. The contract price shall be adjusted upwards by a lump-sum amount as follows:
 - a. For Items 2, 3, 4 and 7 described above, our fee amounts to Fourty Eight Thousand Two Hundred Twenty-four Dollars (\$48,224.00).
 - b. A breakdown of the fees shall be:
 - ~~— Scope Item #1 — \$16,410.00~~
 - Scope Items #2, 3, and 4 - \$33,927.00
 - ~~— Scope Item #5 — \$7,440.00~~
 - Scope Item #7 - \$14,297.00

TIME OF PERFORMANCE:

1. Design modifications will be completed with due and reasonable diligence in a **period of eight (8) weeks after receipt of this executed authorization and approval from the owner**, along with the following information:

Except as modified herein, all other terms and conditions of the original agreement remain in force. Acceptance of this proposal for Additional Services shall be indicated by the signature of a duly authorized official of the Client in the space provided below. Where the Client requires Authorization from the Owner for approval of Additional Services, the Client hereby acknowledges that those approvals have been granted, or that the Client assumes full responsibility for obtaining same, the above stated fees being due to the Engineer regardless of approval of, or payment by, the Owner.

Accepted By:

Date:

BUDGET AVAILABILITY STATEMENT

REQUEST DATE: 11/17/20

REQUESTED BY: Jim Daley

PHONE: 233-4408

PROJECT TITLE: PBSO Headquarters Renovations
(Same as CIP or IST, if applicable)

ORIGINAL CONTRACT AMOUNT: \$1,149,931

IST PLANNING NO.:

REQUESTED AMOUNT: \$64,845.00

BCC RESOLUTION#: R2017-0594
DATE: 05/02/17

CSA or CHANGE ORDER NUMBER: CSA #4
EFDO #2013-071334

LOCATION:
DESCRIPTION OF WORK/SERVICE LOCATION:

BUILDING NUMBER:

PROJECT/WORK NUMBER: 11206

CONSULTANT/CONTRACTOR: Leo A. Daly Company

PROVIDE A BRIEF STATEMENT OF THE SCOPE OF SERVICES TO BE PROVIDED BY THE CONSULTANT/CONTRACTOR:

Professional services shall include changes to the current heating, ventilating, and air conditioning (HVAC) design to replace any remaining pneumatically actuated variable air volume (VAV) boxes with direct digital controls (DDC) control type boxes including thermostats and integrate in existing DDC network, new HVAC design and electrical design to replace air handling units (AHU's) to meet new cooling capabilities, modify all remaining AHU's not currently on DDC network with new control devices, and revisions to the new and renovated telecom and data closets throughout the first, second and third floors.

CONSTRUCTION	\$60,845.00
PROFESSIONAL SERVICES	\$
STAFF COSTS*	\$ 4,000.00 (Jacobs)
EQUIP. / SUPPLIES	\$
CONTINGENCY	\$
TOTAL	\$64,845.00

* By signing this BAS your department agrees to these CID staff charges and your account will be charged upon receipt of this BAS by FD&O. Unless there is a change in the scope of work, no additional staff charges will be billed. If this BAS is for construction costs of \$250,000 or greater, staff charges will be billed as actual and reconciled at the end of the project. If the project requires Facilities Management or ESS staff your department will be billed actual hours worked upon project completion.

BUDGET ACCOUNT NUMBER(S) (Specify distribution if more than one and order in which funds are to be used):

FUND: 3950 DEPT: 411 UNIT: B545 OBJ: 4907

IDENTIFY FUNDING SOURCE FOR EACH ACCOUNT: (check and provide detail for all that apply)

- Ad Valorem (Amount \$ _____) Infrastructure Sales Tax (Amount \$ 32,742,000)
- State (source/type: _____ Amount \$ _____) Federal (source/type: _____ Amount \$ _____)
- Grant (source/type: _____ Amount \$ _____) Impact Fees: (Amount \$ _____)
- Other (source/type: _____ Amount \$ _____)

Department: FD&O

BAS APPROVED BY: [Signature]

DATE 11/17/2020

ENCUMBRANCE NUMBER: KPO-061217-601

PBSO HQ Additional Interior Renovation

LABOR BREAKDOWN												
TASK	HOURS											
	Sr. Engr		Proj.Engr		Engineer		Sr. Dsgn		Dsgn		CAD	SEC
BASIC DESIGN	M	E	M	E	M	E	M	E	M	E		
General												
GENERAL ADMINISTRATION	4	3										8
COORD. WITH ARCHITECT							12	12				
FIELD SURVEY					16	8						
REVIEW OF EXIST DWGS					4	8						
DRAWINGS												
MECHANICAL (data rms)					12		24				12	
MECHANICAL (vav,ahu,control)			47				62				30	
ELECTRICAL (power and fire alarm)						8		10			16	
ELECTRICAL (data rms)						30		40			30	
PLUMBING (storm piping)							0				0	
FIRE PROTECTION												
LOAD EVALUATION					8	4						
COMISSIONING (plan, forms, testing)												
SPECIFICATIONS					12	6						10
QA/QC	2	1	8	6								
BASIC STUDY SUBTOTAL	6	4	55	6	52	64	98	62	0	0	88	18
CONSTRUCTION ADMIN												
RFI's												
SHOP DWG REVIEW												
SITE VISITS												
SUBTOTALS												
LABOR BASIC STUDY	6	4	55	6	52	64	98	62	0	0	88	18
LABOR CONSTRUCTION ADMIN	0	0	0	0	0	0	0	0	0	0	0	0
JLRD DIRECT LABOR	6	4	55	6	52	64	98	62	0	0	88	18

PBSO HQ Additional Interior Renovation

LABOR BREAKDOWN							
<i>TASK</i>	<i>HOURS</i>						
LABOR COST		HRS			RATE		COST
Sr. Mechanical Engineer (Principal)		6			\$ 200.00		\$ 1,200
Sr. Electrical Engineer (Principal)		4			\$ 200.00		\$ 800
Mechanical Project Engineer (P.E.)		55			\$ 160.00		\$ 8,800
Electrical Project Engineer (P.E.)		6			\$ 160.00		\$ 960
Mechanical Engineer		52			\$ 120.00		\$ 6,240
Electrical Engineer		64			\$ 120.00		\$ 7,680
Sr. Mechanical Designer		98			\$ 105.00		\$ 10,290
Sr. Electrical Designer		62			\$ 105.00		\$ 6,510
Mechanical Designer		0			\$ 90.00		\$ -
Electrical Designer		0			\$ 90.00		\$ -
Cadd Draftsman		88			\$ 75.00		\$ 6,600
Secretarial		18			\$ 65.00		\$ 1,170
JLRD LABOR COSTS							\$ 50,250
SUBCONTRACT							
NONE							\$ -
EXPENSES							
REPRODUCTION							\$ -
MILEAGE							\$ -
SUMMARY							
JLRD DIRECT LABOR							\$ 50,250
SUBCONTRACT							\$ -
FEE REDUCTION (4%)							\$ (2,026.00)
TOTAL PROPOSAL (ROUNDED)							\$ 48,224

OEBO SCHEDULE 1

LIST OF PROPOSED CONTRACTOR/CONSULTANT AND SUBCONTRACTOR/SUBCONSULTANT PARTICIPATION

SOLICITATION/PROJECT/BID NAME: _PBSO HQ Remodeling (Additional Services)_
NAME OF PRIME RESPONDENT/BIDDER: LEO A DALY
CONTACT PERSON: Michael Schmidt
SOLICITATION OPENING/SUBMITTAL DATE: SEPTEMBER 18, 2020

SOLICITATION/PROJECT/BID No.: 11206
ADDRESS: 1400 Centerpark Blvd; Suite 500, WPB, FL 33401
PHONE NO.: 561.530.6209 **E-MAIL:** jmschmidt@leoadaly.com
DEPARTMENT: _____

PLEASE LIST THE DOLLAR AMOUNT OR PERCENTAGE OF WORK TO BE COMPLETED BY THE PRIME CONTRACTOR/CONSULTANT ON THIS PROJECT. PLEASE ALSO LIST THE DOLLAR AMOUNT OR PERCENTAGE OF WORK TO BE COMPLETED BY ALL SUBCONTRACTORS/SUBCONSULTANTS ON THE PROJECT.

Name, Address and Phone Number	(Check all Applicable Categories)			DOLLAR AMOUNT OR PERCENTAGE OF WORK				
	Non-SBE	M/WBE	SBE	Black	Hispanic	Women	Caucasian	Other
		Minority/Women Business	Small Business					(Please Specify)
1. JLRD 1450 Centerpark Blvd. Suite 500 West Palm Beach, FL 33401	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	_____	_____	_____	_____	48,621.00
2.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	_____	_____	_____	_____	_____
3. LEO A DALY 1400 Centerpark Blvd; Suite 500 West Palm Beach, FL 33401	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	_____	_____	_____	12,621.00	_____
4.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	_____	_____	_____	_____	_____
5.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	_____	_____	_____	_____	_____

(Please use additional sheets if necessary)

Total Bid Price \$ 60,845

Total _____

Total SBE - M/WBE Participation 48,621

I hereby certify that the above information is accurate to the best of my knowledge:


Signature

VP, Director of Operations
Title

- Note:**
- The amount listed on this form for a Subcontractor/subconsultant must be supported by price or percentage listed on the properly executed Schedule 2 or attached signed proposal.
 - Firms may be certified by Palm Beach County as an SBE and/or an M/WBE. If firms are certified as both an SBE and/or M/WBE, please indicate the dollar amount under the appropriate category.
 - Modification of this form is not permitted and will be rejected upon submittal.

DBE LETTER OF INTENT - SCHEDULE 2

A completed Schedule 2 is a binding document between the Prime Contractor/consultant and a Subcontractor/subconsultant (for any tier) and should be treated as such. The Schedule 2 shall contain bolded language indicating that by signing the Schedule 2, both parties recognize this Schedule as a binding document. All Subcontractors/subconsultants, including any tiered Subcontractors/subconsultants, must properly execute this document. Each properly executed Schedule 2 must be submitted with the bid/proposal.

SOLICITATION/PROJECT NUMBER: 11206

SOLICITATION/PROJECT NAME: PBSO Headquarters Remodeling

Prime Contractor: LEO A DALY Subcontractor: _____

(Check box(s) that apply)

SBE WBE MBE M/WBE Non-S/M/WBE Date of Palm Beach County Certification (if applicable): _____

The undersigned affirms they are the following (select one from each column if applicable):

Column 1	Column 2	Column 3
<input checked="" type="checkbox"/> Male <input type="checkbox"/> Female	<input checked="" type="checkbox"/> African-American/Black <input checked="" type="checkbox"/> Asian American <input checked="" type="checkbox"/> Hispanic American <input type="checkbox"/> Native American	<input type="checkbox"/> Caucasian American <input type="checkbox"/> Supplier

S/M/WBE PARTICIPATION - S/M/WBE Primes must document all work to be performed by their own work force on this form. Failure to submit a properly executed Schedule 2 for any S/M/WBE participation may result in that participation not being counted. Specify in detail, the scope of work to be performed or items supplied with the dollar amount and/or percentage for each work item. S/M/WBE credit will only be given for the areas in which the S/M/WBE is certified. A detailed proposal may be attached to a properly executed Schedule 2.

Line Item	Item Description	Unit Price	Quantity/Units	Contingencies/Allowances	Total Price/Percentage
1	Architecture	12,621	1		12,621

The undersigned Subcontractor/subconsultant is prepared to self-perform the above-described work in conjunction with the aforementioned project at the following total price or percentage: 12,621


If the undersigned intends to subcontract any portion of this work to another Subcontractor/subconsultant, please list the business name and the amount below accompanied by a separate properly executed Schedule 2.

N/A Price or Percentage: _____

Name of 2nd/3rd tier Subcontractor/subconsultant

LEO A DALY

 Print Name of Prime

By: 

 Authorized Signature
 Jaime E. Sobrino, FAIA, LEED AP, PMP

 Print Name
VP, Director of Operations

 Title

Date: February 1, 2021

 Print Name of Subcontractor/subconsultant

By: _____

 Authorized Signature

 Print Name

 Title

Date: _____

OEBO LETTER OF INTENT – SCHEDULE 2

A completed Schedule 2 is a binding document between the Prime Contractor/consultant and a Subcontractor/subconsultant (for any tier) and should be treated as such. The Schedule 2 shall contain bolded language indicating that by signing the Schedule 2, both parties recognize this Schedule as a binding document. All Subcontractors/subconsultants, including any tiered Subcontractors/subconsultants, must properly execute this document. Each properly executed Schedule 2 must be submitted with the bid/proposal.

SOLICITATION/PROJECT NUMBER: 11206

SOLICITATION/PROJECT NAME: PBSO Headquarters Remodeling

Prime Contractor: LEO A DALY

Subcontractor: JLRD

(Check box(s) that apply)

SBE WBE MBE M/WBE Non-S/M/WBE Date of Palm Beach County Certification (if applicable): 6/26/2018

The undersigned affirms they are the following (select one from each column if applicable):

Column 1

Column 2

Column 3

Male Female

African-American/Black Asian American

Caucasian American

Supplier

Hispanic American Native American

S/M/WBE PARTICIPATION – S/M/WBE Primes must document all work to be performed by their own work force on this form. Failure to submit a properly executed Schedule 2 for any S/M/WBE participation may result in that participation not being counted. Specify in detail, the scope of work to be performed or items supplied with the dollar amount and/or percentage for each work item. S/M/WBE credit will only be given for the areas in which the S/M/WBE is certified. A detailed proposal may be attached to a properly executed Schedule 2.

Line Item	Item Description	Unit Price	Quantity/ Units	Contingences/ Allowances	Total Price/Percentage
1	MEP Engineering	48,621.00	1		48,621.00

The undersigned Subcontractor/subconsultant is prepared to self-perform the above-described work in conjunction with the aforementioned project at the following total price or percentage: 48,224.00

If the undersigned intends to subcontract any portion of this work to another Subcontractor/subconsultant, please list the business name and the amount below accompanied by a separate properly executed Schedule 2.

N/A

Name of 2nd/3rd tier Subcontractor/subconsultant

Price or Percentage: N/A

LEO A DALY

Print Name of Prime

By: Jaime E. Sobrino

Authorized Signature

Jaime E. Sobrino, FAIA, LEED AP, PMP

Print Name

VP, Director of Operations

Title

Date: February 1, 2021

JLRD Engineers

Print Name of Subcontractor/subconsultant

By: Michael P. Linden

Authorized Signature

Print Name

Vice President

Title

Date: 11/6/2020

Revised 09/17/2019

CSA History

Project Name:		Architectural/Engineering Services for PBSO Headquarters				Project Manager:		Jim Daley	
Project Number:		11206				Contract Amount:		\$135,000.00	
Consultant:		Leo A. Daly				SBE Goal:		26.50%	
Contract Date:		2-May-17							
Resolution Number:		R2017-0594							
		Total	\$135,000.00	376,047.00	27.37%				
CSA#	CSA Amount	SBE Amount	Requested By	Request Date	Services	Approved	Appr'd By	SBE %	
Orig.	\$135,000.00		John Chester	11/23/2016	ORIGINAL CONTRACT	23-Nov-16	AW	0.00%	
	\$1,149,931.00	\$304,915.00	Anil Patel	3/16/2017	(R2017-0594) Contract for Design, construction documents and permitting	2-May-17	BCC	26.52%	
1	\$99,991.00	\$37,332.00	Anil Patel	06/19/18	Architectural and Engineering design services for renovation of additional 12,900 square feet of space.	27-Jun-18	CRC	37.34%	
2	\$44,577.00	\$12,000.00	Jim Daley	30-Jan-2020	Design and bidding for third floor renovations	24-Mar-20	AW	26.92%	
3	\$61,255.00	\$21,800.00	Jim Daley	13-Nov-2020	Additional design changes	Pending CRC		35.59%	
4	\$60,845.00	\$48,621.00	Jim Daley	13-Nov-2020	Additional design changes	Pending CRC		79.91%	
Total	\$1,551,599.00	\$424,666.00						27.37%	

CONFLICT OF INTEREST DISCLOSURE FORM

PROJECT 11206 PBSO HQ Remodeling

CONSULTANT represents that it presently has no interest, either direct or indirect, which would or could conflict in any manner with the performance of services for the County, except as follows:

N/A

(Attach additional sheets as needed.)

CONSULTANT further represents that no person having any interest shall be employed for said performance. By signing below, CONSULTANT certifies that the information contained herein is true and correct and constitutes all current potential conflicts of interest which may influence or appear to influence CONSULTANT'S judgment or quality of services being provided to the County.

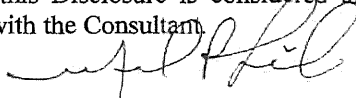
CONSULTANT shall promptly notify the COUNTY in writing by certified mail of all potential conflicts of interest that may arise in the future through any prospective business association, interest or other circumstance which may influence or appear to influence CONSULTANT'S judgment or quality of services being provided to the County. Such written notification shall identify the prospective business association, interest or circumstance, the nature of work that CONSULTANT may undertake and request an opinion of the COUNTY as to whether the association, interest or circumstance would, in the opinion of the COUNTY, constitute an unacceptable conflict of interest if entered into by the CONSULTANT.

If, in the sole opinion of the COUNTY, the prospective business association, interest or circumstance of CONSULTANT would constitute an unacceptable conflict of interest to the COUNTY, the COUNTY shall so state in the notification and the CONSULTANT shall not enter into said association, interest or circumstance.

THIS DISCLOSURE is submitted by Michael Linden, as
(Name of Individual)

Vice President/Director of Operations, of Johnson, Levinson, Ragan, Davila, Inc.
(Title/Position) (Firm Name of Consultant)

who hereby certifies that the information stated above is true and correct. Further, it is hereby acknowledged, that any misrepresentation by the Consultant on this Disclosure is considered an unethical business practice and is grounds for sanctions against future County business with the Consultant.


(Signature)

October 22, 2020
(Date)

EXHIBIT 'D'

CONFLICT OF INTEREST DISCLOSURE FORM

ENGINEER represents that it presently has no interest, either direct or indirect, which would or could conflict in any manner with the performance of services for the County, except as follows:

N/A

(Attach additional sheets as needed.)

ENGINEER further represents that no person having any interest shall be employed for said performance. By signing below, ENGINEER certifies that the information contained herein is true and correct and constitutes all current potential conflicts of interest which may influence or appear to influence ENGINEER'S judgment or quality of services being provided to the County.

ENGINEER shall promptly notify the COUNTY in writing by certified mail of all potential conflicts of interest that may arise in the future through any prospective business association, interest or other circumstance which may influence or appear to influence ENGINEER'S judgment or quality of services being provided to the County. Such written notification shall identify the prospective business association, interest or circumstance, the nature of work that ENGINEER may undertake and request an opinion of the COUNTY as to whether the association, interest or circumstance would, in the opinion of the COUNTY, constitute an unacceptable conflict of interest if entered into by the ENGINEER.

If, in the sole opinion of the COUNTY, the prospective business association, interest or circumstance of ENGINEER would constitute an unacceptable conflict of interest to the COUNTY, the COUNTY shall so state in the notification and the ENGINEER shall not enter into said association, interest or circumstance.

THIS DISCLOSURE is submitted by William A. Hanser, as
(Name of Individual)
Managing Principal, of LEO A DALY
(Title/Position) (Firm Name of ENGINEER)

who hereby certifies that the information stated above is true and correct. Further, it is hereby acknowledged that any misrepresentation by the Consultant on this Disclosure is considered an unethical business practice and is grounds for sanctions against future County business with the Consultant.

[Signature] 6/24/16
(Signature) (Date)



**Palm Beach County
Compliance Summary Report**

Vendor Number	Vendor Name	AM Best Rating	Insurance Carrier	Policy #	Eff. Date	Exp. Date	Coverage	Contract Number	Contract Name
DX00001043	Leo A. Daly Co		Compliant						
		A+g , XV	Zurich American Insurance Company	ZUP14N19818	1/1/2021	1/1/2022	Excess Liability		
		A+g , XV	Zurich American Insurance Company	GLO7463242	1/1/2021	1/1/2022	General Liability		
		A+g , XV	Zurich American Insurance Company	WC7463244	1/1/2021	1/1/2022	Workers Comp		

Risk Profile : Standard - Professional Services
Required Additional Insured : Palm Beach County Board of County Commissioners
Ownership Entity :