Agenda Item #: 31-4

# PALM BEACH COUNTY BOARD OF COUNTY COMMISSIONERS AGENDA ITEM SUMMARY

Meeting Date: May 16, 2023 [X] Consent

[X] Consent [ ] Regular [ ] Ordinance [ ] Public Hearing

Department: Housing and Economic Development

#### I. EXECUTIVE BRIEF

#### Motion and Title: Staff recommends motion to receive and file:

- A) Amendment 002 to the agreement with Town of Lantana, dated November 2, 2021 (R2021-1612) (the "2021 Agreement"), reducing funding from \$133,000 to \$67,210 to reflect the actual contract award for playground improvements within Maddock Park; and
- **B)** Amendment 002 to the agreement with Town of Lantana, dated October 18, 2022 (R2022-1212) (the "2022 Agreement") to increase funding from \$55,740 to \$121,530 for improvements to the dog park within Maddock Park.

Summary: The 2021 Agreement provided \$133,000 in funding for playground improvements in Maddock Park, located at 1200 W. Drew Street, within the Town of Lantana. Amendment 002 to the 2021 Agreement reduces the funding amount (by \$65,790) from \$133,000 to \$67,210, which reflects the actual construction contract amount awarded. The reduction of \$65,790 in CDBG funds will be reallocated to the 2022 Agreement for improvements to the dog park within Maddock Park. This activity occurred via an Action Plan Amendment to FY2021-2022 by the Department of Housing and Economic Development (DHED). Amendment 002 to the 2021 Agreement has been executed on behalf of the Board of County Commissioners (BCC) by the Director of DHED, in accordance with R2021-0948; dated July 13, 2021 that delegated authority to the County Administrator or designee.

The 2022 Agreement provided \$55,740 in funding for improvements to the dog park in Maddock Park. Amendment 001 to the 2022 Agreement provided for an extension of the contract award date, and this Amendment 002 to the 2022 Agreement increases the funding amount (by \$65,790) from \$55,740 to \$121,530. This activity occurred via an Action Plan Amendment to FY2021-2022 by the DHED, as approved on April 22, 2023. Amendment 002 to the 2022 Agreement has been executed on behalf of the BCC by the Director of DHED, in accordance with R2022-0746; dated July 12, 2022, that delegated authority to the County Administrator or designee.

County PPM CW-O-051 provides that all delegated contracts, agreements and grants must be submitted by the initiating Department as a receive and file agenda item. **These are Federal CDBG funds which require no local match.** District 7 (HJF)

**Background and Justification: (Continued on Page 3)** 

#### Attachment(s):

- 1 Amendment 002 to the Agreement with the Town of Lantana (R2021-1612)
- 2 Request Letter form the Town of Lantana for Amendment 002 to Agreement (R2021-1612)

3 Agreement R2021-1612 with the Town of Lantana

- 4 Amendment 002 to the Agreement with the Town of Lantana (R2022-1212)
- 5 Request Letter form the Town of Lantana for Amendment 002 to Agreement (R2022-1212)

6 Agreement R2022-1212 with the Town of Lantana

| Recommended By: Department Director | Snorthan Brown | April 19, 2023 |
|-------------------------------------|----------------|----------------|
|                                     | Date           |                |
|                                     |                | A              |

#### II. FISCAL IMPACT ANALYSIS

#### A. Five Year Summary of Fiscal Impact:

| Fiscal Years            | 2023        | 2024 | 2025 | 2026 | 2027 |
|-------------------------|-------------|------|------|------|------|
| Grant Expenditures      | \$188,740   |      |      |      |      |
| Operating Costs         |             |      |      |      |      |
| External Revenues       | (\$188,740) |      |      |      |      |
| Program Income (County) |             |      |      |      |      |
| In-Kind Match (County)  |             |      |      |      |      |
| NET FISCAL IMPACT       | -0-         | -0-  | -0-  |      |      |
|                         |             |      |      |      |      |

| # ADDITIONAL FTE       |  |  |  |
|------------------------|--|--|--|
| POSITIONS (Cumulative) |  |  |  |

| Is Item Included In Current Budget?              | Yes _ | _X | No |  |
|--|-------|----|----|--|
| Does this Item include the use of Federal funds? | Yes   | Χ  | No |  |

**Budget Account No.:** 

Fund <u>1101</u> Dept. <u>143</u> Unit <u>1431</u> Object <u>8101</u> Program Code/Period <u>BG186G1 GY21/GY22</u>

B. Recommended Sources of Funds/Summary of Fiscal Impact:

**No Fiscal Impact** 

C. Departmental Fiscal Review:

Valerie Alleyne, Division Director II

Finance and Administrative Services, DHED

## III. REVIEW COMMENTS

A. OFMB Fiscal and/or Contract Development and Control Comments:

OFMB OF YALL 4/21/2003

ontract Development and Control

B. Legal Sufficiency:

Assistant County Attorney

C. Other Department Review:

Department Director

### **Background and Justification: (Continued from Page 1)**

**Background and Justification:** The Town of Lantana has executed an Agreement with Palm Beach County to participate in the CDBG Program as funded by the United States Department of Housing and Urban Development. The Park projects are CDBG eligible under 24 CFR 570.201(c) — Public Facilities and Improvements and will meet the National Objective of benefiting low-and-moderate income persons on an area-wide basis per 24 CFR 570.208(a)(1).