

PALM BEACH COUNTY
 BOARD OF COUNTY COMMISSIONERS
 AGENDA ITEM SUMMARY

6J-1

Meeting Date: July 11, 2023 Consent Regular
 Ordinance Public Hearing

Department: Administration

I. EXECUTIVE BRIEF

Motion and Title: Staff recommends motion to: Adopt a Resolution of the Board of County Commissioners of Palm Beach County, Florida approving the CareerSource Palm Beach County (CSPBC) Fiscal Year 2022-2023 Budget in the amount of \$14,329,014 for its programs under Public Law 113-128, enacted by Congress effective July 1, 2015 which Act is known as the Workforce Innovation and Opportunity Act (WIOA) of 2014.

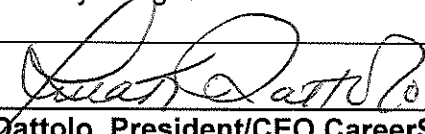
Summary: On December 16, 2014, the Board of County Commissioners (BCC) approved a contract to administer grant funds (R2014-1894) with CareerSource Palm Beach County (CSPBC) which services include the design, coordination, and implementation of the local workforce development system for Palm Beach County. CSPBC receives Federal funding through the State Department of Commerce, formerly the Department of Economic Opportunity. Funds are received by the Department of Commerce from the US Department of Labor, US Department of Health & Human Services, and the US Department of Agriculture. These are formula funds which are based on the Federal budget and the local population statistics.


The Fiscal Year 2023-2024 Budget, in the amount of \$14,329,014, includes the following revenue sources: \$11,394,666 from the US Department of Labor; \$2,484,348 from the US Department of Health and Human Services for Temporary Assistance for Needy Families; and \$450,000 from the US Department of Agriculture for the Supplemental Nutrition Assistance Program.(Countywide) HH

Background and Policy Issue: On May 2, 2004, the BCC approved the Local Elected Officials Agreement (LEO) (R2004-0838) with Workforce Alliance, Inc. (WA) to implement the provisions of the Workforce Investment Act of 1998 and the Workforce Innovation Act of 2002. On July 10, 2007, the BCC approved an Interlocal Agreement (R2007-1220) creating the Palm Beach Workforce Development Consortium one purpose of which was to employ the staff of WA. On September 11, 2007, the BCC approved the First Amendment (R2007-1446) clarifying responsibilities of the Consortium and the Independent Special District. On July 22, 2008, the BCC approved Amendment No. 2 to the Interlocal Agreement (R2008-1268) authorizing the designation of a Regional Workforce Board as a One Stop Operator and Direct Provider of certain services. On November 18, 2014, the BCC approved Amendment No. 3 (R2014-1650) establishing the County as the Chief Elected Official and adding the City of West Palm Beach as a Consortium member. The other members of the Consortium are the Cities of Palm Beach Gardens, Delray Beach, and South Bay.

Attachments:

1. Resolution of the Palm Beach County Board of County Commissioners approving the CareerSource Palm Beach County Fiscal Year 2023-2024 Budget
2. CareerSource Palm Beach County Budget

Recommended by:  6/21/23
 Julia Dattolo, President/CEO CareerSource PBC Date

Approved by:  6/29/2023
 Assistant County Administrator Date

II. FISCAL IMPACT ANALYSIS

A. Five Year Summary of Fiscal Impact:

Fiscal Years	2023	2024	2025	2026	2027
Capital Expenditures	\$0	\$0	\$0	\$0	\$0
Operating Costs	0	0	0	0	0
External Revenues	0	0	0	0	0
Program Income (County)	0	0	0	0	0
In-Kind Match (County)	0	0	0	0	0
NET FISCAL IMPACT	\$0	\$0	\$0	\$0	\$0
# Additional FTE Positions (Cumulative)	0	0	0	0	0
Is Item Included in Current Budget:	Yes	_____	No	<u>X</u>	_____

Does this item include the use of federal funds? Yes X No _____

Budget Account No: _____

Reporting Category _____

B. Recommended Sources of Funds/Summary of Fiscal Impact:

NO FISCAL IMPACT

Departmental Fiscal Review: _____

III. REVIEW COMMENTS

A. OFMB Fiscal and/or Contract Development & Control Comments:

AST De 6/22/23
OFMB AF 6122 APR 6122

Ann J. Auden 6/27/23
Contract Development & Control
7/6 6/27/23

A. Legal Sufficiency:

Helene Cottrill 6-28-23
Assistant County Attorney

A. Other Department Review:

Department Director

This summary is not to be used as a basis for payment.

RESOLUTION NO. _____

A RESOLUTION OF THE BOARD OF COUNTY COMMISSIONERS OF PALM BEACH COUNTY, FLORIDA APPROVING THE CAREERSOURCE PALM BEACH COUNTY FISCAL YEAR 2023-2024 BUDGET IN THE AMOUNT OF \$14,329,014 FOR ITS PROGRAMS UNDER PUBLIC LAW 113-128 ENACTED BY CONGRESS EFFECTIVE JULY 1, 2015, WHICH ACT IS KNOWN AS THE WORKFORCE INNOVATION AND OPPORTUNITY ACT OF 2014

WHEREAS, Public Law 113-128, the Workforce Innovation and Opportunity Act of 2014, Sec. 106., Workforce Development Areas, states the Governor of the State shall designate local workforce development areas within the State through consultation with the State board and after consultation with chief elected officials; and

WHEREAS, the State of Florida's Workforce Development Board, CareerSource Florida, created by the Legislature in 2000, has been designated by the Governor to take the lead in designing and directing Florida's workforce development strategy and to designate Workforce Development Areas; and

WHEREAS, the County of Palm Beach has been designated by the Governor of the State of Florida as a Local Workforce Development Board (LWDB 21); and

WHEREAS, the Palm Beach County Board of County Commissioners has designated CareerSource Palm Beach County as the fiscal agent, grant recipient and administrative entity to administer Workforce Innovation and Opportunity Act, Welfare Transition, Wagner-Peyser Act and such other funding sources as may be available to support workforce development activities for Palm Beach County, Florida; and

WHEREAS, the Workforce Boards Accountability Act, House Bill 7023, approved by the Florida Legislature effective July 1, 2012 requires that CareerSource Palm Beach County develop a budget for certain purposes, subject to the approval of Palm Beach County, Florida as Chief Elected Official; and

WHEREAS, the Board of CareerSource Palm Beach County approved its proposed Fiscal Year 2023-2024 budget on June 15, 2023; and

WHEREAS, CareerSource Palm Beach County has submitted the approved budget to the Board of County Commissioners for its review and approval.

NOW, THEREFORE, BE IT RESOLVED BY THE PALM BEACH COUNTY BOARD OF COUNTY COMMISSIONERS THAT:

1. CareerSource Palm Beach County has recommended to the Palm Beach County Board of County Commissioners that the proposed Budget for Fiscal Year 2023-2024 as submitted by CareerSource Palm Beach County be approved.
2. The Palm Beach County Board of Commissioners hereby approves the Budget as submitted.
3. This Resolution shall take effect immediately upon adoption.

The foregoing Resolution was offered by Commissioner _____, who moved its adoption. The motion was seconded by Commissioner _____ and being put to a vote, the vote was as follows:

GREGG K. WEISS , Mayor	-	_____
MARIA SACHS, Vice Mayor	-	_____
MARIA G. MARINO	-	_____
MICHAEL A. BARNETT	-	_____
MARCI WOODWARD	-	_____
SARA BAXTER	-	_____
MACK BERNARD	-	_____

The Mayor thereupon declared the Resolution duly passed and adopted this 11th day of July, 2023.

ATTEST:

**JOSEPH ABRUZZO, CLERK OF THE
CIRCUIT COURT & COMPTROLLER**

**PALM BEACH COUNTY
BOARD OF COUNTY COMMISSIONERS**

By: _____
Deputy Clerk

By: _____
Mayor

**Approved as to Form
and Legal Sufficiency:**

Approved as to Content:

By: *Helene C. Hryzd*
Assistant County Attorney

By: _____
Assistant County Administrator

CareerSource Palm Beach County, Inc.
Budget 2023/2024
for the year ended June 30th

DRAFT
2023/2024
BUDGET

Account Title	2021/2022 Actual	
REVENUE		
US DEPT OF LABOR	\$11,260,279	\$11,394,666
US DEPT OF HEALTH AND HUMAN SERVICES	2,706,268	2,484,348
US DEPARTMENT OF AGRICULTURE	175,020	450,000
State(SNAP)	245,836	0
TOTAL REVENUE	\$14,387,403	\$14,329,014
Expenses		
BANK SERVICE CHARGES	7,698	8,500
BOOKS - PUBS - SUBS	1,205	7,000
TELECOMMUNICATIONS	156,288	122,000
TEMPORARY STAFF	179,697	10,000
CONTRACTED SERVICES	61,628	50,000
OUTREACH EMPLOYER	109,415	141,375
EDUCATIONAL TRAINING MATERIALS	4,700	2,000
EMPLOYEE TUITION ASSISTANCE	17,502	13,300
EQUIPMENT AND BUILDING MAINTENANCE	452,530	638,300
INSURANCE - GENERAL	123,095	120,000
CONSULTANTS	9,899	20,000
LEGAL FEES	3,025	20,000
AUDIT AND MONITORING	103,175	117,500
LICENSES AND FEES	26,750	24,350
MEMBERSHIPS AND DUES	24,782	28,575
OFFICE RENTAL	604,518	620,000
POSTAGE	9,726	8,130
PRINTING	8,023	9,420
STAFF DEVELOPMENT	97,404	75,020
BOARD EVENTS	2,155	10,000
SUPPLIES	177,594	173,550
EQUIPMENT & FURNITURE	0	100,000
TRAVEL	72,024	125,450
UTILITIES	54,465	60,000
SUBTOTAL	2,307,298	2,504,470
PBWDC:Staffing Costs	8,989,291	9,568,920
SUBTOTAL	11,296,589	12,073,390
Other Direct Program Costs		
Individual Training Accounts	1,910,917	1,230,000
Lord's Place	159,279	0
ASSESSMENTS	8,870	2,515
OTHER DIRECT COSTS	699,369	748,109
CHILDCARE	130,668	55,000
SUPPORT SERVICES	181,711	220,000
TOTAL EXPENSES	\$14,387,403	\$14,329,014