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Agenda Item: 3AA-2

**PALM BEACH COUNTY
BOARD OF COUNTY COMMISSIONERS**

AGENDA ITEM SUMMARY

Meeting Date: August 22, 2023

Consent

Regular

Ordinance

Public Hearing

Department: Palm Tran

I. EXECUTIVE BRIEF

Motion and Title: Staff recommends motion to:

Adopt a Resolution of the Board of County Commissioners of Palm Beach County, Florida, approving the Federal Transit Administration (FTA) mandated Annual Update of the Public Transit Agency Safety Plan (PTASP) for Palm Tran, Inc.

Summary: Pursuant to FTA’s Final Rule on the Public Transportation Safety Program, as published in the Federal Register on August 11, 2016, operators of public transportation systems that receive Federal financial assistance must establish a safety program that meets the requirements detailed in 49 CFR Part 673. The plan has been updated following the established processes and procedures to support the implementation of Safety Management Systems (SMS), a comprehensive, collaborative approach to managing safety. This revision encompasses updates for FY 2021 and 2022.

The document outlines the programs, policies, and/or procedures as it relates to the overall safe operation of Palm Tran, Inc.:

- A) Implementing a realistic and effective Safety Communication Plan (trainings, committees, reporting protocols, electronic messaging etc.).
- B) Developing and implementing a program that communicates the outcomes of our Key Performance Indicators. (Palm Tran PTSTAT program meets this requirement.)
- C) Palm Tran, Inc. has the commitment from its Executive Director that safety is the cornerstone of the organization. This is achieved by Palm Tran initiating programs that include: 1) Safety Promotion; 2) Safety Risk Management (Safety Risk Identification, Assessment, Mitigation); and Safety Assurance. (Countywide) (MM)

Background and Justification: FTA is committed to helping the transit industry comply with this rule and will continue its extensive outreach, including providing webinars, guidance and technical assistance. Transit operators must certify compliance with the PTASP rule requirements to be eligible to receive federal transit funds. Failure to comply with a requirement of the rule subjects a grantee to a range of FTA enforcement options depending upon the circumstances, including a transit operator being ineligible to receive FTA grant funds until the operator satisfies the requirements of the rule.

Attachments: 1. Resolution (2)
2. Public Transit Agency Safety Plan (PTASP) Update

Recommended By:  7/21/2023
Executive Director Date

Approved By:  8/3/23
Assistant County Administrator Date

II. FISCAL IMPACT ANALYSIS

A. Five Year Summary of Fiscal Impact:

Fiscal Years	2023	2024	2025	2026	2027
Capital Expenditures					
Operating Costs					
External Revenues					
Program Income(County)					
In-Kind Match(County)					
NET FISCAL IMPACT					
#ADDITIONAL FTE					
POSITIONS (CUMULATIVE)					


Is Item Included in Proposed Budget? Yes No
 Does this item include the use of federal funds? Yes No

Budget Account No: N/A

Fund Dept. Unit Object


B. Recommended Sources of Funds/Summary of Fiscal Impact:

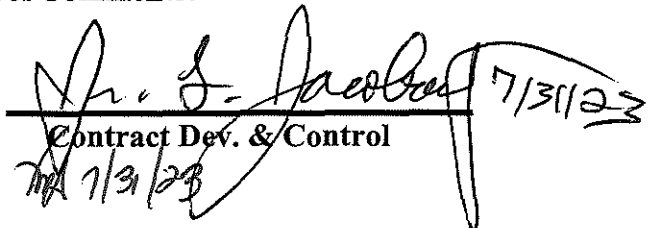
*There is no fiscal impact associated with this item.

C. Departmental Fiscal Review: 
 Lyne Johnson, Director Administrative Services

III. REVIEW COMMENTS:

A. OFMB Fiscal and/or Contract Dev. and Control Comments:

 7/26/23
 OFMB 9A 7/26/23
 AMF 7/23

 7/31/23
 Contract Dev. & Control
 7/31/23

B. Legal Sufficiency

 8/2/23
 Assistant County Attorney

C. Other Department Review

 Department Director

(THIS SUMMARY IS NOT TO BE USED AS A BASIS FOR PAYMENT.)