

Agenda Item is over 50 pages; may be viewed in the Minutes Department

Agenda Item #: 3-C-6

**PALM BEACH COUNTY  
BOARD OF COUNTY COMMISSIONERS  
AGENDA ITEM SUMMARY**

---

<b>Meeting Date:</b>	<b>August 22, 2023</b>	<input checked="" type="checkbox"/>	<b>Consent</b>	<input type="checkbox"/>	<b>Regular</b>
		<input type="checkbox"/>	<b>Workshop</b>	<input type="checkbox"/>	<b>Public Hearing</b>

---

<b>Department:</b>	<b>Engineering &amp; Public Works Department</b>
<b>Submitted By:</b>	<b>Engineering &amp; Public Works Department</b>
<b>Submitted For:</b>	<b>Roadway Production Division</b>

---

**I. EXECUTIVE BRIEF**

**Motion and Title: Staff recommends motion to approve:**

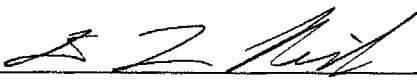
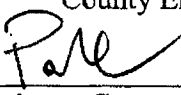
- A) the Engineering Services and Grant Support Professional Continuing Services Contract with Kimley-Horn and Associates, Inc. (KHA) to be in effect for 36 months from the date of approval by the Board of County Commissioners (BCC);
- B) the Engineering Services and Grant Support Professional Continuing Services Contract with CORE Engineering Group, LLC (CEG) to be in effect for 36 months from the date of approval by the BCC; and
- C) the Engineering Services and Grant Support Professional Continuing Services Contract with Calvin, Giordano & Associates, Inc. (CGA) to be in effect for 36 months from the date of approval by the BCC.

**SUMMARY:** Approval of these contracts will provide the professional services necessary for preliminary engineering, grant research and writing throughout Palm Beach County (County) on a consultant services authorization basis. The contract period for these contracts is 36 months from the date of approval by the BCC. On June 15, 2022, the Goal Setting Committee applied Affirmative Procurement Initiatives of a 20% minimum mandatory Small Business Enterprise (SBE) participation and a Minority Business Enterprise evaluation preference for African American owned firms. KHA agreed to 32% SBE participation for the contract. CEG agreed to 80% SBE participation for the contract. CGA agreed to 20% SBE participation for the contract. On January 18, 2023, the Consultant's Competitive Negotiations Act Selection Committee selected KHA, CEG and CGA and, in accordance with PPM No. CW-O-048, the BCC was notified of the selection on January 20, 2023. KHA, CEG and CGA have offices located in the County and CEG is a certified SBE company. Countywide (YBH)

**Background and Justification:** After reviewing the attached contracts and finding them in proper order, the Engineering and Public Works Department recommends BCC approval. Approval of these contracts will ensure the continued process of professional services required by the County.

**Attachments:**

- 1. KHA Contract with Exhibits A, B, C, D & Ebix Insurance Compliance (2)
  - 2. CEG Contract with Exhibits A, B, C, D & Ebix Insurance Compliance (2)
  - 3. CGA Contract with Exhibits A, B, C, D & Ebix Insurance Compliance (2)
- 

Recommended by:		7/25/2023
	County Engineer	Date
Approved By:		8/17/23
	Assistant County Administrator	Date

**II. FISCAL IMPACT ANALYSIS**

**A. Five Year Summary of Fiscal Impact:**

Fiscal Years	2023	2024	2025	2026	2027
Capital Expenditures	-0-	-0-	-0-	-0-	-0-
Operating Costs	-0-	-0-	-0-	-0-	-0-
External Revenues	-0-	-0-	-0-	-0-	-0-
Program Income (County)	-0-	-0-	-0-	-0-	-0-
In-Kind Match (County)	-0-	-0-	-0-	-0-	-0-
NET FISCAL IMPACT	-0-	-0-	-0-	-0-	-0-
# ADDITIONAL FTE POSITIONS (Cumulative)	-0-	-0-	-0-	-0-	-0-

Is Item Included in Current Budget? Yes  No   
 Does this item include the use of federal funds? Yes  No

Budget Account No:

Fund                      Dept                      Unit                      Object


Recommended Sources of Funds/Summary of Fiscal Impact:

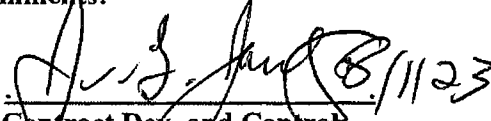
\*\* Fiscal impact is indeterminable at this time. These contractors are authorized to provide services on a task order basis. Funding will be established by project as necessary.

C. Departmental Fiscal Review: 


**III. REVIEW COMMENTS**

**A. OFMB Fiscal and/or Contract Dev. and Control Comments:**

 7/26/2023  
 OFMB    JA 7/26  
 MD 7/26

 8/11/23  
 Contract Dev. and Control  
 Task 8/11/23

**B. Approved as to Form and Legal Sufficiency:**

 8/4/2023  
 Assistant County Attorney

C. Other Department Review:  
 \_\_\_\_\_  
 Department Director

This summary is not to be used as a basis for payment.