

PALM BEACH COUNTY  
BOARD OF COUNTY COMMISSIONERS

AGENDA ITEM SUMMARY

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**Meeting Date:** August 22, 2023                     Consent     Regular  
     Ordinance     Public Hearing  
**Department**  
**Submitted By:**            Community Services  
**Submitted For:**        Division of Senior and Veteran Services (DSVS)  
 =====

I. EXECUTIVE BRIEF

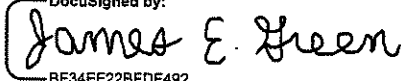
**Motion and Title:** Staff recommends motion to approve: Contract for Provision of Services with Feeding South Florida, Inc. (FSF), for the period July 1, 2023 through September 30, 2024, in an amount not-to-exceed \$1,236,816, to provide prepared meals and grocery boxes to seniors age 60 and older.

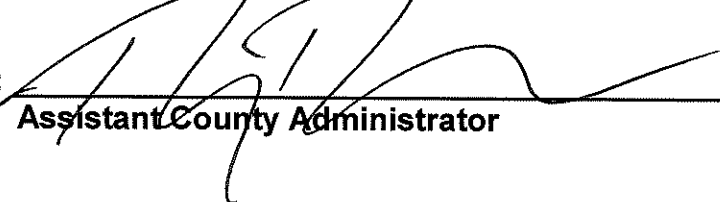
**Summary:** FSF is a new agency working with Community Services Department (CSD) that has the space and resources to provide prepared meals and grocery boxes to seniors residing in Palm Beach County. Funding is provided by the American Rescue Plan Act (ARPA) with the Area Agency on Aging of Palm Beach/Treasure Coast, Inc. (AAA). Grocery boxes are a new service targeting seniors who can prepare meals. Services are provided to eligible Palm Beach County seniors age 60 and older and their caregivers to provide in-home and community-based services. Under this contract, approximately 600 seniors will receive four (4) meals per week. The areas of service include all of the districts, excluding Districts 2, 4, 5 and 7 south of Hypoluxo Road. The Mae Volen Center, Inc. is responsible for providing services in the areas south of Hypoluxo Road. (DSVS) Countywide except for portions of Districts 2, 4, 5, and 7 south of Hypoluxo Road. (HH)

**Background and Justification:** DSVS is responsible for the programmatic, fiscal, and operational management of ARPA within its designated service area. The remaining ARPA funds will be used for senior prepared meals and grocery boxes to vulnerable seniors age 60 and older. ARPA supportive services include nutrition services, preventive health, and support services for family caregivers. ARPA services are provided in a manner consistent with the current Department of Elder Affairs (DOEA) Programs and Services Handbook. ARPA gives preference to individuals with the greatest economic need and older individuals with the greatest social need (with particular attention to low-income older individuals, including low-income minority individuals, older individuals with limited English proficiency, and older individuals residing in rural areas), and clients who are still practicing social distancing due to the COVID-19.

**Attachments:** Contract for Provision of Services with FSF

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DocuSigned by:  
  
 Recommended By: \_\_\_\_\_ Date: 7/24/2023  
BE34EE22BEDF492  
 Department Director

Approved By:  Date: 8/1/2023  
 Assistant County Administrator

**II. FISCAL IMPACT ANALYSIS**

**A. Five Year Summary of Fiscal Impact:**

Fiscal Years	2023	2024	2025	2026	2027
Capital Expenditures					
Operating Costs	247,363	989,453			
External Revenue	(247,363)	(989,453)			
Program Income					
In-Kind Match (County)					
<b>NET FISCAL IMPACT</b>	<b>-0-</b>	<b>-0-</b>			

# ADDITIONAL FTE POSITIONS (Cumulative)					
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Is Item Included in Current Budget? Yes X No      
 Does this item include the use of federal funds Yes X No    

Budget Account No.:  
 Fund 1006 Dept. 144 Unit 1458/1459 Object Var. Program Code Var. Program Period Var.

**B. Recommended Sources of Funds/Summary of Fiscal Impact:**  
 Funding source is Federal.

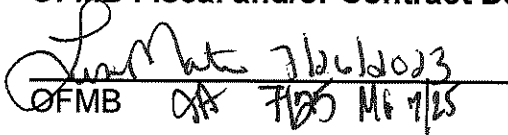
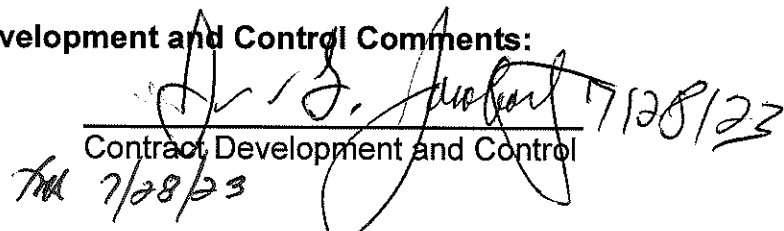
Total Funding	1458	1459	1459	Total
Funds	C1	C2	RP3C2	Funds
Grant	650,000	156,816	430,000	1,236,816
Match (10%)	0	0	0	0
NSIP	0	0	0	0
Program Income	0	0	0	0
Addnl. County Funds	0	0	0	0
<b>Total</b>	<b>650,000</b>	<b>156,816</b>	<b>430,000</b>	<b>1,236,816</b>

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 05AC0C7CC659C4A4  
 Julie Dowe, Director, Financial & Support Services

**C. Departmental Fiscal Review:**

**III. REVIEW COMMENTS**

**A. OFMB Fiscal and/or Contract Development and Control Comments:**

 7/26/23  
 OFMB DA 7/25/23  
 7/28/23  
 Contract Development and Control  
 TM 7/28/23

**B. Legal Sufficiency:**

 7/31/23  
 Senior Assistant County Attorney

**C. Other Department Review:**

\_\_\_\_\_  
 Department Director

**This summary is not to be used as a basis for payment.**