

**PALM BEACH COUNTY
BOARD OF COUNTY COMMISSIONERS**

AGENDA ITEM SUMMARY

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Meeting Date: August 22, 2023	<input checked="" type="checkbox"/> Consent	<input type="checkbox"/> Regular
	<input type="checkbox"/> Ordinance	<input type="checkbox"/> Public Hearing

Department: Department of Public Safety
Submitted By: Department of Public Safety
Submitted For: Division of Animal Care and Control

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I. EXECUTIVE BRIEF

Motion and Title: **Staff recommends motion to approve:** First amendment to the Contract for Professional Consultation and Emergency Services in the areas of veterinary medicine with Veterinary Emergency Group, LLC for relief veterinary services at their facility (R2022-1383) increasing the contract by \$60,000 for a not to exceed amount of \$120,000 for the period November 15, 2022 through November 14, 2023.

Summary: The Animal Care and Control Division (ACC) is required to provide appropriate and necessary veterinary services for sheltered animals. The contract with Veterinary Emergency Group, LLC enables ACC to provide overnight, after hours emergency veterinary response. The demand for veterinary staff to work after-hours is already high and this contract minimizes overnight after-hour response, which is frequent. The contract amendment does not change the scope of work; however, is necessary to cover the increased activity as staffing shortages continue. Countywide (SF)

Background and Justification: The Division's veterinary staff provides intake medical exams to more than 15,000 animals annually, gives medical treatments to approximately 200 animals daily, and services approximately 10,000 animals each year. The initial cost for this contract was estimated. It is now evident that the need for service is twice what was initially thought and the increase from \$60,000 to \$120,000 is in light of continuing staffing shortages.

- Attachments:**
- 1) First Amendment to the Contract for Professional Consultation and Emergency Services in the Areas of Veterinary/Medical Services with Veterinary Emergency Group, LLC

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Recommended By: <u><i>[Signature]</i></u> Department Director	<u>7/24/23</u> Date
Approved By: <u><i>[Signature]</i></u> Assistant County Administrator	<u>8/3/23</u> Date

II. FISCAL IMPACT ANALYSIS

A. Five Year Summary of Fiscal Impact

Fiscal Years	<u>2023</u>	<u>2024</u>	<u>2025</u>	<u>2026</u>	<u>2027</u>
Capital Expenditures					
Operating Costs	15,000	45,000			
External Revenues					
Program Income (County)					
In-Kind Match (County)					
Net Fiscal Impact	<u>15,000</u>	<u>45,000</u>			

ADDITIONAL FTE POSITIONS (Cumulative) _____

Is Item Included In Current Budget? Yes X No _____
 Does this item include the use of federal funds? Yes _____ No X

Budget Account Exp No: Fund 0001 Department 660 Unit 2230 Object 3101
 Rev No: Fund _____ Dept. _____ Unit _____ Rev. _____

B. Recommended Sources of Funds/Summary of Fiscal Impact:

Fund: 0001- General Fund
 Unit: 2230 – Animal Care-Clinic Operations

Departmental Fiscal Review: *Ngoc Chau* 7/5/23

III. REVIEW COMMENTS

A. OFMB Fiscal and/or Contract Dev. and Control Comments:

Jan Math 7/26/2023
 OFMB 4H 7/25 8/12/25

Ar. J. Javob 8/2/23
 Contract Administration
 7/28/23

B. Legal Sufficiency:

[Signature]
 Assistant County Attorney

C. Other Department Review:

 Department Director
 This summary is not to be used as a basis for payment.

**FIRST AMENDMENT TO THE CONTRACT FOR PROFESSIONAL CONSULTATION
AND EMERGENCY SERVICES IN THE AREAS OF VETERINARY/MEDICAL
SERVICES**

This First Amendment to the Contract is made as of the 22 day of August, 2023, by and between Palm Beach County, a Political Subdivision of the State of Florida, by and through its Board of Commissioners, hereinafter referred to as the COUNTY, and Veterinary Emergency Group, LLC., a Foreign Limited Liability Company authorized to do business in the State of Florida, hereinafter referred to as the ENTITY, whose Federal I.D. is 82-2020171.

WITNESSETH

WHEREAS, on November 15, 2022, the parties entered into a Contract for Professional Consultation and Emergency Services (R 2022-1383); and

WHEREAS, the Contract provides that ENTITY is entitled to payment for overnight emergency veterinary services in an up to an amount not to exceed \$60,000; and

WHEREAS, the parties wish to increase the amount paid to ENTITY for overnight emergency veterinary services to an amount not to exceed \$120,000.

NOW THEREFORE, in consideration of the mutual promises contained herein, the above named parties hereby mutually agree to amend the Contract and enter this Amendment as follows:

1. The whereas clauses provided above are true and correct and incorporated herein.
2. ARTICLE 3 – PAYMENTS TO ENTITY, paragraph A is replaced with the following:

The total amount to be paid by the COUNTY under this Contract for all services and materials including, if applicable, "out of pocket" expenses (specified in paragraph C below) shall not exceed a total contract amount of One Hundred and Twenty Thousand Dollars (\$120,000). The ENTITY shall notify the COUNTY's representative in writing when 90% of the "not to exceed amount" has been reached. The ENTITY will bill the COUNTY on a monthly basis, or as otherwise provided, at the amounts set forth in Exhibit "B" for services rendered toward the completion of the Scope of Work. Where incremental billings for partially completed items are permitted, the total billings shall not exceed the estimated percentage of completion as of the billing date.

3. All other provisions of the Contract shall remain in full force and effect.

(The remainder of this page shall remain blank).

IN WITNESS WHEREOF, the Board of County Commissioners of Palm Beach County, Florida has made and executed this Contract on behalf of the COUNTY and ENTITY has hereunto set its hand the day and year above written.

ATTEST:
JOSEPH ABRUZZO
CLERK AND COMPTROLLER

PALM BEACH COUNTY
BOARD OF COUNTY COMMISSIONERS:

By: _____
Deputy Clerk

By: _____
Gregg K. Weiss, Mayor

WITNESS:

VETERINARY EMERGENCY
GROUP, LLC:



Signature

veterinary emergency group
Company Name

Melinda Becker

Name (type or print)



Signature



Signature

Typed Name

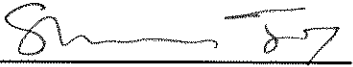
David Sanchez

Name (type or print)

Maria Lopez, DVM Medical Director
Title Veterenarian

APPROVED AS TO FORM
AND LEGAL SUFFICIENCY

(corp. seal)

By 

County Attorney

APPROVED AS TO TERMS
AND CONDITIONS

By 

Department Director