

**PALM BEACH COUNTY  
BOARD OF COUNTY COMMISSIONERS  
AGENDA ITEM SUMMARY**

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Meeting Date: May 7, 2024       Consent       Regular  
 Ordinance       Public Hearing

Department:  
Submitted By: Palm Beach County Sheriff's Office  
Submitted For: Palm Beach County Sheriff's Office

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**I. EXECUTIVE BRIEF**

**Motion and Title:** Staff recommends motion to: A) Receive and File a Modification #1 to the Sub-Grant Agreement between the State of Florida, Division of Emergency Management and the Palm Beach County Sheriff's Office, to extend the period of performance of the FY22 State Homeland Security Grant Program (SHSGP) from March 31, 2024 to September 30, 2024.

**Summary:** On March 14, 2023, the Board of County Commissioners (BCC) accepted a FY22 State Homeland Security Grant Program award in the amount of \$916,000 from the State of Florida, Division of Emergency Management for the period February 1, 2023 through March 31, 2024 (R-2023-0349).

This agenda item will extend the period of performance through September 30, 2024 to allow more time to complete our domestic and regional homeland security projects. There is no match associated with this award. The Catalog of Federal Domestic Assistance (CFDA) Number for this program is 97.067 and the contract number is R0569. Countywide (RS)

**Background and Justification:** The State Homeland Security Grant Program (SHSGP) supports the implementation of the State Homeland Security Strategy to address the identified planning, equipment, training, and exercise needs for acts of terrorism. In addition, SHSGP supports the implementation of the National Preparedness Goal, the National Incident Management System, and the National Response Plan.

**Attachments:**

- 1. Modification #1 to Sub-Grant Agreement
- 2. R-2023-0349

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RECOMMENDED BY:       4/9/24  
DEPARTMENT DIRECTOR      DATE

APPROVED BY: N/A      \_\_\_\_\_  
COUNTY ADMINISTRATOR      DATE

**II. FISCAL IMPACT ANALYSIS**

**A. Five Year Summary of Fiscal Impact:**

Fiscal Years	2024	2025	2026	2027	2028		
Capital Expenditures							
Operating Costs							
External Revenues							
Program Income (County)							
In-Kind Match (County)							
 Net Fiscal Impact							
 # Additional FTE Positions (Cumulative)							
Is Item Included in Current Budget:	YES _____	NO _____	NO _____	X _____			
Does this item include the use of federal funds:	Yes _____	X _____	No _____	No _____			
Does this item include the use of state funds:	Yes _____	Yes _____	No _____	No _____	X _____		
Budget Account No.: Fund	1152	Agency	160	Org	2438	Object	3129
Reporting Category	_____						

**B. Recommended Sources of Funds / Summary of Fiscal Impact:**

No Additional Fiscal Impact. Time Extension Only

**III REVIEW COMMENTS**

**A. OFMB Fiscal and/or Contract Administration Comments:**

Lisa M. [Signature] 4/15/2024  
 Q5 4/11 OFMB  
 CB 4/15  
 V.S. 4/15

Brenda [Signature] 4/16/24  
 Contract Administration  
 [Signature] 4/16/24

**B. Legal Sufficiency:**

[Signature] 4/16/24  
 Assistant County Attorney

**C. Other Department Review:**

\_\_\_\_\_  
 Department Director

**This summary is not to be used as a basis for payment.**

**MODIFICATION #1 TO SUBGRANT AGREEMENT BETWEEN  
THE DIVISION OF EMERGENCY MANAGEMENT AND  
PALM BEACH COUNTY SHERIFF'S OFFICE**

This Modification is made and entered into by and between the State of Florida, Division of Emergency Management ("the Division"), and Palm Beach County Sheriff's Office ("Recipient"), to modify Contract Number **R0569**, which began on February 1, 2023 ("the Agreement").

WHEREAS, the Division and the Recipient have entered into the Agreement, pursuant to which the Division has provided a subgrant to Recipient under the State Homeland Security Grant Program in the amount of **\$916,000.00**.

WHEREAS, the Agreement expires on March 31, 2024; and,

WHEREAS, the Division and the Recipient desire to extend the terms of the Agreement; and,

WHEREAS, the Division and the Recipient desire to modify the Agreement; and,

WHEREFORE, in consideration of the mutual promises of the parties contained herein, the parties agree as follows:

1. Paragraph 8 of the Agreement is hereby amended to read as follows:

This Agreement shall begin upon execution by both parties and shall end on September 30, 2024, unless terminated earlier in accordance with the provisions of Paragraph (17) of this Agreement. Consistent with the definition of "period of performance" contained in 2 C.F.R. §200.77, the term "period of agreement" refers to the time during which the Sub-Recipient "may incur new obligations to carry out the work authorized under" this Agreement. In accordance with 2 C.F.R. §200.309, the Sub-Recipient may receive reimbursement under this Agreement only for "allowable costs incurred during the period of performance." In accordance with section 215.971(1)(d), Florida Statutes, the Sub-Recipient may expend funds authorized by this Agreement "only for allowable costs resulting from obligations incurred during" the period of agreement.

2. All provisions not in conflict with this Modification remain in full force and effect and are to be performed at the level specified in the Agreement.

IN WITNESS WHEREOF, the parties hereto have executed this Modification as of the dates set out below.

**RECIPIENT: PALM BEACH COUNTY SHERIFF'S OFFICE**

By: 

Name and Title: Ric L. Bradshaw

Date: 3/22/2024

**DIVISION OF EMERGENCY MANAGEMENT**

By: *Linda McWhorter Preparedness BC*

for: Name and Title: **Kevin Guthrie, Director**

Date: 1 April 2024

Agenda Item No. **3CC-3**

**MS/5B 7-0**

**PALM BEACH COUNTY  
BOARD OF COUNTY COMMISSIONERS  
AGENDA ITEM SUMMARY**

**R-2023-0349**

Meeting Date: March 14, 2023

Consent

Regular

Ordinance

Public Hearing

Department:

Submitted By: Palm Beach County Sheriff's Office

Submitted For: Palm Beach County Sheriff's Office

**I. EXECUTIVE BRIEF**

**Motion and Title:** Staff recommends motion to: A) Accept on behalf of the Palm Beach County Sheriff's Office, a Federally Funded Sub-Award & Grant Agreement for a FY22 State Homeland Security Grant in the amount of \$916,000, for the period of February 1, 2023 through March 31, 2024; and B) Approve a budget amendment in the amount of \$916,000 in the Sheriff's Grant Fund.

**Summary:** On February 1, 2023, the Palm Beach County Sheriff's Office (PBSO) received a FY22 State Homeland Security Grant Program (SHSGP) award from the State of Florida, Division of Emergency Management. These funds will be used for specialty team equipment, training and intelligence and information sharing initiatives. There is no match associated with this award. The Catalog of Federal Domestic Assistance (CFDA) Number for this program is 97.067 and the contract number is R0569. Countywide (RS)

**Background and Justification:** The State Homeland Security Grant Program (SHSGP) supports the implementation of the State Homeland Security Strategy to address the identified planning, equipment, training, and exercise needs for acts of terrorism. In addition, SHSGP supports the implementation of the National Preparedness Goal, the National Incident Management System, and the National Response Plan.

**Attachments:**

1. Budget Amendment
2. Federally-Funded Sub-Award & Grant Agreement

RECOMMENDED BY:

[Signature]  
DEPARTMENT DIRECTOR

DATE

2/21/2023

APPROVED BY:

\_\_\_\_\_  
COUNTY ADMINISTRATOR

DATE

**II. FISCAL IMPACT ANALYSIS**

**A. Five Year Summary of Fiscal Impact:**

Fiscal Years	2023	2024	2025	2026	2027
Capital Expenditures	\$350,000				
Operating Costs	\$566,000				
External Revenues	(\$916,000)				
Program Income (County)					
In-Kind Match (County)	0				
Net Fiscal Impact	0				
# Additional FTE Positions (Cumulative)	0				

Is Item Included in Current Budget: YES \_\_\_\_\_ NO X  
 Does this item include the use of federal funds: Yes X No \_\_\_\_\_

Budget Account No.: Fund 1152 Agency 160 Org 2438 Object 3129

Reporting Category \_\_\_\_\_

**B. Recommended Sources of Funds / Summary of Fiscal Impact:**

The FY22 State Homeland Security Grant Program is funded by the State of Florida, Department of Emergency Management. There is no match associated with this award.

FY22 State Homeland Security Grant	<u>\$916,000</u>
Total Program Budget	\$916,000

**III. REVIEW COMMENTS**

**A. OFMB Fiscal and/or Contract Administration Comments:**

*Luz Mota* 2/24/23  
 OFMB LM  
2/23

*J. G. Jacobson* 3/1/23  
 Contract Administration  
ms 2/28/23

**B. Legal Sufficiency:**

*[Signature]* 3/3/2023  
 Assistant County Attorney

**C. Other Department Review:**

\_\_\_\_\_  
 Department Director

**This summary is not to be used as a basis for payment.**