

**PALM BEACH COUNTY
BOARD OF COUNTY COMMISSIONERS**

BOARD APPOINTMENT SUMMARY

Meeting Date: May 7, 2024
Department: CareerSource Palm Beach County, Inc.

I. EXECUTIVE BRIEF

Motion & Title: Staff recommends motion to approve: one (1) appointment to the CareerSource Palm Beach County, Inc. Board of Directors (Board) for the seat and term indicated below.


Appointment	Seat No.	Term	Area of Representation	Nominated By
Andrea Augst	8	05/07/24-05/06/31	Private Sector	HCA Florida JFK North Hospital

Summary: The Board is to develop a more efficient system to prepare Floridians for high skill and high wage jobs, and to oversee Welfare Reform, School-to-Work, and Adult/Literacy educational training. On October 5, 2021, the Board of County Commissioners (BCC) approved the Interlocal Agreement Palm Beach Workforce Development Consortium R2021-1457, which replaced prior agreements. The Agreement states the BCC will appoint private sector board members to assure a minimum 51% private sector majority. The federal Workforce Innovation and Opportunity Act requests that an emphasis be placed on Chief Executive Officers or highest level of management positions for both community and business sector appointments. Andrea Augst is the Vice President of Human Resources at HCA Florida JFK North, West Palm Beach. The CareerSource Palm Beach County, Inc. Board of Directors is comprised of a minimum of 19 members with representation established in Attachment 4. The Board has a maximum of 33 seats, 23 currently filled and a diversity count of Caucasian: 19 (83%), African-American: 2 (9%) and Hispanic: 2 (9%). The gender ratio (female:male) is: 8:15. The nominee is Caucasian female. Staff is addressing the need to increase diversity within our boards and will continue to encourage this to expand this Board's diversity. Countywide (HH)

Background and Justification: On May 2, 2004, the BCC approved the Local Elected Officials Agreement (LEO) (R2004-0838) with Workforce Alliance, Inc. (WA) to implement the provisions of the Workforce Investment Act of 1998 and the Workforce Innovation Act of 2002. On July 10, 2007, the BCC approved an Interlocal Agreement (R2007-1220) creating the Palm Beach Workforce Development Consortium, one purpose of which was to employ the staff of WA. On September 11, 2007, the BCC approved the First Amendment (R2007-1446) clarifying responsibilities of the Consortium and the Independent Special District. On July 22, 2008, the BCC approved Amendment No. 2 to the Interlocal Agreement (R2008-1268) authorizing the designation of a Regional Workforce Board as a One Stop Operator and Direct Provider of certain services. On November 18, 2014, the BCC approved Amendment No. 3 (R2014-1650) establishing the County as the Chief Elected Official and adding the City of West Palm Beach as a Consortium member. On October 5, 2021, the BCC approved the Interlocal Agreement Palm Beach Workforce Development Consortium, which replaced Interlocal Agreement R2007-1220; First Amendment to the Interlocal Agreement R2007-1446; Amendment No. 2 to the Interlocal Agreement R2008-1268; and Third Amendment to the Interlocal Agreement R2014-1650. In December of 2014, the County and CareerSource Palm Beach County, Inc. entered into a Contract to Administer Grant Funds (R2014-1894).

Attachments:

1. Palm Beach County Board of County Commissioners Boards/Committees Application
2. Resume: Andrea Augst
3. Letter of Nomination: Andrea Augst
4. CareerSource Palm Beach County, Inc. Board Membership Roster

Recommended by:  4/10/24
Department Director **Date**
 Julia, Dattolo, President/CEO CareerSource Palm Beach County, Inc.

Legal Sufficiency:  4/12/24
Assistant County Attorney **Date**

II. REVIEW COMMENTS

A. Other Department Review:

County Administrator,
Verdenia C. Baker

**PALM BEACH COUNTY
BOARD OF COUNTY COMMISSIONERS
BOARDS/COMMITTEES APPLICATION**

The information provided on this form will be used in considering your nomination. Please **COMPLETE SECTION II IN FULL**. Answer "none" or "not applicable" where appropriate. Please attach a biography or résumé to this form.

Section I (Department): (Please Print)

Board Name: CAREERSOURCE PALM BEACH COUNTY, INC. Advisory Not Advisory

At Large Appointment or District Appointment /District #: _____

Term of Appointment: _____ Years. From: _____ To: _____

Seat Requirement: PRIVATE SECTOR Seat #: _____

*Reappointment or New Appointment

or to complete the term of _____ Due to: resignation other

Completion of term to expire on: _____

*When a person is being considered for reappointment, the number of previous disclosed voting conflicts during the previous term shall be considered by the Board of County Commissioners: N/A

Section II (Applicant): (Please Print)

APPLICANT, UNLESS EXEMPTED, MUST BE A COUNTY RESIDENT

Name: Augst Andrea M
Last First Middle

Occupation/Affiliation: Vice President of Human Resources
Owner Employee Officer

Business Name: HCA Florida JFK North Hospital

Business Address: 2201 45th St

City & State: West Palm Beach, FL Zip Code: 33407

Residence Address: 168 SE Kitching Circle

City & State: Stuart, FL Zip Code: 34994

Home Phone: _____ Business Phone: 561-989-4713

Cell Phone: 607-280-0994 Fax: _____

Email Address: Andrea.augst@gmail.com

Mailing Address Preference: Business Residence

Have you ever been convicted of a felony: Yes _____ No

If Yes, state the court, nature of offense, disposition of case and date: _____

Minority Identification Code: Male Female
 Native-American Hispanic-American Asian-American African-American Caucasian

CONTRACTUAL RELATIONSHIPS: Pursuant to Article XIII, Sec. 2-443 of the Palm Beach County Code of Ethics, advisory board members are prohibited from entering into any contract or other transaction for goods or services with Palm Beach County. Exceptions to this prohibition include awards made under sealed competitive bids, certain emergency and sole source purchases, and transactions that do not exceed \$500 per year in aggregate. These exemptions are described in the Code. This prohibition does not apply when the advisory board member's board provides no regulation, oversight, management, or policy-setting recommendations regarding the subject contract or transaction and the contract or transaction is disclosed at a public meeting of the Board of County Commissioners. To determine compliance with this provision, it is necessary that you, as a board member applicant, identify all contractual relationships between Palm Beach County government and you as an individual, directly or indirectly, or your employer or business. This information should be provided in the space below. If there are no contracts or transactions to report, please verify that none exist. Staff will review this information and determine if you are eligible to serve or if you may be eligible for an exception or waiver pursuant to the code.

<u>Contract/Transaction No.</u>	<u>Department/Division</u>	<u>Description of Services</u>	<u>Term</u>
<u>Example: (R#XX-XX/PO XX)</u>	<u>Parks & Recreation</u>	<u>General Maintenance</u>	<u>10/01/00-09/30/2100</u>
_____	_____	_____	_____
_____	_____	_____	_____

(Attach Additional Sheet(s), if necessary)
OR

NONE

NOT APPLICABLE/
(Governmental Entity)

ETHICS TRAINING: All board members are required to read and complete training on Article XIII, the Palm Beach County Code of Ethics, and read the State Guide to the Sunshine Amendment, Article XIII, and the training requirement can be found on the web at: <http://www.palmbeachcountyethics.com/training.htm>. Ethics training is on-going, and pursuant to PPM CW-P-80 is required before appointment, and upon reappointment.

By signing below I acknowledge that I have read, understand the Sunshine Law Overview for Advisory Board Members and agree to abide by the Florida Sunshine Law and the Florida and Palm Beach County Code of Ethics, and I have received the required Ethics training (in the manner checked below):

- By watching the training program on the Web, DVD or VHS on March 29 2024
- By attending a live presentation given on _____, 2024

AND

By signing below I acknowledge that I have read, understand and agree to abide by the Guide to the Sunshine Amendment & State of Florida Code of Ethics:

*Applicant's Signature: Andrea Agost Printed Name: Andrea Agost Date: 4/1/2024

Any questions and/or concerns regarding Article XIII, the Palm Beach County Code of Ethics, please visit the Commission on Ethics website www.palmbeachcountyethics.com or contact us via email at ethics@palmbeachcountyethics.com or (561) 233-0724.

Return this FORM to:
ATTN: Sharon Brea, Contracts & Administrative Attorney
CareerSource Palm Beach County, Inc.
3400 Belvedere Road, West Palm Beach, Florida 33406

Section III (Commissioner, if applicable):

Appointment to be made at BCC Meeting on: _____

Commissioner's Signature: _____ Date: _____

Andrea M. Augst, SHRM-CP
607-280-0994
andrea.augst@gmail.com

Work Experience:

- VICE PRESIDENT OF HUMAN RESOURCES, HCA FLORIDA JFK NORTH WEST PALM BEACH, FL FEB 2023 – PRESENT**
- Comprehensive knowledge of HCA company policies, procedures & benefits for union & non-union colleagues
 - Works with the Regional VP of HR (or HWS & ILOB VP of HR) and the labor relations center of excellence to develop and implement employee relations strategies, grievance investigation, etc.
 - Proactively gather, interpret, and present metrics and analysis to business leader to assist in making informed decisions (performance, hiring, vacancy, turnover, employee engagement)
 - Collaborate with the executive leadership team to support desired workplace culture and facility initiatives
 - Coordinate & facilitate colleague recognition events, service awards celebrations & bi-weekly orientation
- HUMAN RESOURCES BUSINESS PARTNER, HCA FLORIDA ST LUCIE HOSPITAL PORT ST LUCIE, FL NOV 2015 – FEB 2023**
- Support HRVP in employee relations, ethics & compliance investigations
 - Maintain tracking for issues/concerns & handle inquiries from colleagues and managers
 - Facilitate & support activities - ensuring the timely hiring & onboarding of new employees
 - Partner with HRVP and Labor Relations Center of Excellence for employee relation issues
 - Coordinate & facilitate colleague recognition events, service awards celebrations & bi-weekly orientation
 - Collect and measure results for employee morale and engagement through bi-annual surveys
 - Implement efforts to improve overall employee satisfaction
 - Assist leaders on situational issues, performance management issues and discipline concerns
 - On-site facility Hope Fund Coordinator, plan annual fundraising events
- SPECIAL EVENTS MANAGER/RESTAURANT MANAGER, STEAK 954 FT LAUDERDALE, FL JULY 2012 – NOV 2015**
- Maintained compliance with company policies, federal/state/local laws, & ordinances
 - Managed & oversaw biweekly payroll processing, weekly, overtime & scheduling
 - Oversaw daily operations of a daily 3-meal period restaurant with yearly revenue of \$9 million
 - Ensured operational standards were met by providing direction & guidance to employees
- ASSISTANT FOOD & BEVERAGE MANAGER, ATLANTIC RESORT & SPA FT LAUDERDALE, FL AUG 2011 – JUL 2012**
- Designed, developed and orchestrated all standard operating procedures and training materials
 - Hired and trained an opening team of 35 employees in service standards and guest relations
 - Instrumental in reducing labor and beverage costs
-

Education

Capella University	Jan 2023 – present
Master's of Business Administration	(2024 graduation)
University of Central Florida, Rosen College of Hospitality Management	
Bachelor of Science in Hospitality Management (2006)	Orlando, FL
Tompkins Cortland Community College	
Associates Degree in Liberal Arts (2004)	Dryden, NY

Certification

SHRM-CP Certified Professional in Human Resources



March 29, 2024

ATTN: Ms. Julia Dattolo, President & Chief Executive Officer
CareerSource Palm Beach County, Inc.
3400 Belvedere Road
West Palm Beach, Florida 33406

RE: Appointment Andrea M. Augst CareerSource Palm Beach County, Inc. Board

Dear Ms. Dattolo:

On behalf of HCA Florida JFK North Hospital, it is my pleasure to recommend the appointment of Andrea M. Augst to serve on the CareerSource Palm Beach County, Inc. board of directors. She will make an outstanding addition to the CareerSource Palm Beach County, Inc. board of directors and embody its mission to provide workforce development, job training and employment services for the businesses and citizens of Palm Beach County.

She is extremely knowledgeable of the issues and concerns of Palm Beach County and we feel she will be an asset to your organization. It is our belief CareerSource Palm Beach County, Inc. will benefit greatly from her knowledge and experience. We believe she is qualified to serve in this important role.

Sincerely,

A handwritten signature in black ink, appearing to read "Ashley Vertuno".

Ashley Vertuno, FACHE
Chief Executive Officer

2201 45th Street
West Palm Beach, FL 33407
HCAFloridaHealthcare.com

**CAREERSOURCE PALM BEACH COUNTY, INC.
BOARD MEMBERSHIP ROSTER**

1. Alex Dobin
2. Alyssa Freeman
3. Ava Parker
4. Christopher Cothran
5. Connor Lynch
6. David M. Gobeo
7. David Talley
8. David Markarian
9. Deana Pizzo
10. Elizabeth Rochaine
11. George Elmore
12. John Boggess
13. Kris Hopkins
14. Laurie George
15. Libbey Webb
16. Commissioner Marci Woodward
17. Mel Coleman
18. Michael J. Burke
19. Richard Radcliffe
20. Ricky Wade
21. Tatiana Messerole
22. Timothy Dougher
23. Zachary Cassidy