

PALM BEACH COUNTY
BOARD OF COUNTY COMMISSIONERS
AGENDA ITEM SUMMARY

Meeting Date: May 7, 2024

Consent Regular
 Ordinance Public Hearing

Department: Facilities Development & Operations

I. EXECUTIVE BRIEF

Motion and Title: Staff recommends motion to approve: Amendment No. 1 with two (2) firms extending the contract term for one (1) year to provide architectural services on a continuing contract basis for federally funded projects through May 16, 2025.

<u>Contractor</u>	<u>Resolution #</u>
A) Colomé & Associates, Inc.	R2022-0485
B) Williamson Dacar Associates Inc.	R2022-0486


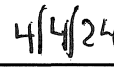
Summary: On May 17, 2022, the Board of County Commissioners (Board) approved the architectural services continuing contracts for projects funded in whole or in part from federal funds. Amendment No. 1 extends the term of these continuing contracts for architectural services for projects that are federally funded through May 16, 2025. To date, the firms have been awarded a cumulative value of \$951,304.67 in consultant services authorizations. The original contract provided for an initial term of two (2) years with three (3) renewal options each for a period of one (1) year. Additionally, Amendment No. 1 modifies the hourly rate schedule for Williamson Dacar Associates Inc. Work is authorized through individual task assignments when required during the term of these continuing contracts. Projects under these continuing contracts may be funded in whole or in part by federal grants from the United States (US) Department of Transportation, Federal Transit Administration, grants from the Housing and Urban Development (HUD) Community Development Block Grant Program or grants or reimbursements from Department of Homeland Security (DHS)/Federal Emergency Management Agency (FEMA). This contract is exempt from the Equal Business Opportunity (EBO) Ordinance pursuant to section 2-80.22 thereof. **(Capital Improvements) Countywide (MWJ)**

Background & Justification: On February 28, 2022, the selection of the consultants was performed under Board adopted procedures, pursuant to the Consultant Competitive Negotiations Act (CCNA) Florida Statute 287.055 and in accordance with the Federal Brooks Act. The amendments will renew the contracts for the first renewal year of the contract. It is the consensus of the Facilities Development & Operations Department that these firms have successfully provided the professional services required for this continuing contract. Both firms are in good standing and wish to continue to provide professional services.

Attachments:

1. Colomé & Associates, Inc. – Amendment No. 1
2. Williamson Dacar Associates Inc.- Amendment No. 1
3. Colomé & Associates, Inc. - Architectural Services – Federal: Control Sheet
4. Williamson Dacar Associates Inc. - Architectural Services – Federal: Control Sheet

Recommended by:  
Department Director Date

Approved by:  for 
County Administrator Date

II. FISCAL IMPACT ANALYSIS

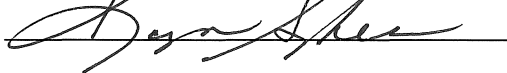
A. Five Year Summary of Fiscal Impact:

Fiscal Years	2024	2025	2026	2027	2028
Capital Expenditures	_____	_____	_____	_____	_____
Operating Costs	_____	_____	_____	_____	_____
External Revenues	_____	_____	_____	_____	_____
Program Income (County)	_____	_____	_____	_____	_____
In-Kind Match (County)	_____	_____	_____	_____	_____
NET FISCAL IMPACT	=====	=====	=====	=====	=====
# ADDITIONAL FTE	=====	=====	=====	=====	=====
POSITIONS (Cumulative)	=====	=====	=====	=====	=====
Is Item Included in Current Budget:			Yes	<u> X </u>	No
Does this item include use of federal funds?			Yes	<u> X </u>	No
Is this item using State Funds?			Yes	_____	No
					<u> X </u>

Budget Account No: Fund _____ **Dept** _____ **Unit** _____ **Object** _____

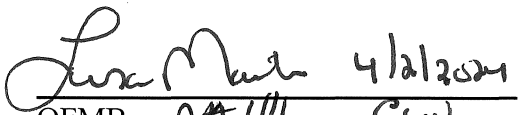

B. Recommended Sources of Funds/Summary of Fiscal Impact:

* There is no fiscal impact associated with this agenda item. Consultant Services Authorizations requiring Board of County Commissioners (Board) approval will be brought to the Board and fiscal impact will be addressed at that time; otherwise, funding will come from previously approved Board projects.

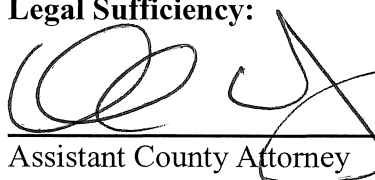
C. Departmental Fiscal Review: 

III. REVIEW COMMENTS

A. OFMB Fiscal and/or Contract Development Comments:

 OFMB <u>GA 4/1</u> <u>ESW</u> <u>1.4.24</u>	 Contract Development and Control <u>7/28 4/2/24</u>
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B. Legal Sufficiency:

 4/13/24
 Assistant County Attorney

C. Other Department Review:

 Department Director

This summary is not to be used as a basis for payment.

Project Name: Design Professional Continuing Contract- Federally Funded Projects
Project No.: 2021-047984

**AMENDMENT NO. 1 TO CONTINUING CONTRACT FOR
DESIGN SERVICES (FEDERAL FUNDS)**

This is Amendment No. 1 dated _____ to the Contract (R2022-0485) dated 05/17/2022, (collectively the "Contract") by and between Palm Beach County, a political subdivision of the State of Florida, by and through its Board of County Commissioners, hereinafter referred to as the COUNTY and Colomé & Associates, Inc., authorized to do business in the State of Florida whose federal ID# is 65-0993244, hereinafter referred to as the CONSULTANT.

W I T N E S S E T H

WHEREAS, the parties have entered into the Contract under which the CONSULTANT provided certain professional services to the COUNTY for various projects in accordance with the Brooks Act, the Consultants Competitive Negotiations Act (CCNA) FS 287.055 and County policies and procedures; and

WHEREAS, the parties hereto desire to amend the Contract to extend it for an additional period.

NOW, THEREFORE, in consideration of the premises and of the mutual covenants hereinafter set forth and for such other good and valuable consideration, the receipt of which the parties hereto expressly acknowledge, the parties covenant and agree to the following terms and conditions:

1. The term of this Contract is renewed for one (1) additional year to May 16, 2025.
2. CONSULTANT certifies that it is still in compliance with the requirements pertaining to scrutinized companies under Florida Statutes Section 287.135.
3. Except as specifically modified above, the terms and conditions of the Contract, including the Federal Requirements, are hereby confirmed and remain in full force and effect.

Project Name: Design Professional Continuing Contract- Federally Funded Projects
Project No.: 2021-047984

IN WITNESS WHEREOF, the Board of County Commissioners of Palm Beach County, Florida has made and executed this Amendment on behalf of the COUNTY; and an authorized official of the CONSULTANT has made and executed this Amendment on behalf of the CONSULTANT.

ATTEST:

JOSEPH ABRUZZO, Clerk & Comptroller

PALM BEACH COUNTY, a political subdivision of the State of Florida, BOARD OF COUNTY COMMISSIONERS

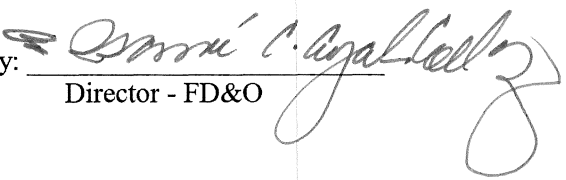
By: _____
Deputy Clerk

By: _____
Maria Sachs, Mayor

APPROVED AS TO LEGAL SUFFICIENCY

APPROVED AS TO TERMS AND CONDITIONS

By:  _____
County Attorney

By:  _____
Director - FD&O

Project Name: Design Professional Continuing Contract- Federally Funded Projects
Project No.: 2021-047984

WITNESS:

Celia Funk
Signature

Celia Funk
Name (type or print)

CONSULTANT:

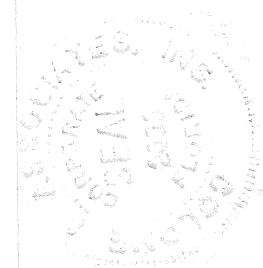
Colomé & Associates, Inc.

By: [Signature]
Signature

Elizabeth A. G. Colomé
Name (type or print)

President
Title

(Corporate Seal)



Project Name: Design Professional Continuing Contract- Federally Funded Projects
Project No.: 2021-047984

**AMENDMENT NO. 1 TO CONTINUING CONTRACT FOR
DESIGN SERVICES (FEDERAL FUNDS)**

This is Amendment No. 1 dated _____ to the Contract (R2022-0486) dated 05/17/2022, (collectively the "Contract") by and between Palm Beach County, a political subdivision of the State of Florida, by and through its Board of County Commissioners, hereinafter referred to as the COUNTY and Williamson Dacar Associates Inc., authorized to do business in the State of Florida whose federal ID# is 59-3231388, hereinafter referred to as the CONSULTANT.

W I T N E S S E T H

WHEREAS, the parties have entered into the Contract under which the CONSULTANT provided certain professional services to the COUNTY for various projects in accordance with the Brooks Act, the Consultants Competitive Negotiations Act (CCNA) FS 287.055 and County policies and procedures; and

WHEREAS, the parties hereto desire to amend the Contract to extend it for an additional period.

NOW, THEREFORE, in consideration of the premises and of the mutual covenants hereinafter set forth and for such other good and valuable consideration, the receipt of which the parties hereto expressly acknowledge, the parties covenant and agree to the following terms and conditions:

1. The term of this Contract is renewed for one (1) additional year to May 16, 2025.
2. CONSULTANT certifies that it is still in compliance with the requirements pertaining to scrutinized companies under Florida Statutes Section 287.135.
3. The Contract is modified as follows: Exhibit B is replaced in its entirety with revised Exhibit B attached hereto.
4. Except as specifically modified above, the terms and conditions of the Contract, including the Federal Requirements, are hereby confirmed and remain in full force and effect.

Project Name: Design Professional Continuing Contract- Federally Funded Projects
Project No.: 2021-047984

IN WITNESS WHEREOF, the Board of County Commissioners of Palm Beach County, Florida has made and executed this Amendment on behalf of the COUNTY; and an authorized official of the CONSULTANT has made and executed this Amendment on behalf of the CONSULTANT.

ATTEST:

**PALM BEACH COUNTY, a political
subdivision of the State of Florida,
BOARD OF COUNTY
COMMISSIONERS**

**JOSEPH ABRUZZO, Clerk &
Comptroller**

By: _____
Deputy Clerk

By: _____
Maria Sachs, Mayor

**APPROVED AS TO
LEGAL SUFFICIENCY**

**APPROVED AS TO TERMS
AND CONDITIONS**

By: _____
County Attorney

By: _____
Director - FD&O

Project Name: Design Professional Continuing Contract- Federally Funded Projects
Project No.: 2021-047984

WITNESS:

Monica Smith
Signature

MONICA SMITH
Name (type or print)

CONSULTANT:
Williamson Dacar Associates Inc.,

By: [Signature]
Signature

TED J. Williamson
Name (type or print)

President
Title

(Corporate Seal)

CONTRACT EXHIBIT "B" 2024 Hourly Rates

Williamson Design Associates
 2605 Enterprise Road, Suite 200 Clearwater, Fl. 33759
 851 Broken Sound Parkway, Suite 133, Boca Raton, Fl. 33487

Personnel Categories	Raw Rate	X	Multiplier	=	Hourly Rate
Principal Architect/Engineer	96.15	x	2.60	=	249.99
Senior Architect	76.92	x	2.60	=	199.99
Architect 1	62.50	x	2.60	=	162.50
Architect 2	48.00	x	2.60	=	124.80
Architect 3	46.88	x	2.60	=	121.89
Architect 4	39.50	x	2.60	=	102.70
Sr. Project Manager 1	48.08	x	2.60	=	125.01
Sr. Project Manager 2	40.87	x	2.60	=	106.26
Sr. Project Manager 3	39.66	x	2.60	=	103.12
Sr. Project Manager 4	38.21	x	2.60	=	99.35
Sr. Project Manager 5	37.26	x	2.60	=	96.88
Project Manager	37.00	x	2.60	=	96.20
Project Engineer	40.87	x	2.60	=	106.26
Interior Designer	31.25	x	2.60	=	81.25
Sr. CADD Operator	37.00	x	2.60	=	96.20
Level I CADD Operator	25.00	x	2.60	=	65.00
Clerical, Support Staff , Administration	28.51	x	2.60	=	74.13

Multiplier Calculations

Salary			1.00
Fringe Benefits			0.49
Overhead			1.26
Subtotal			2.75
Profit (10 %)			27.50%
Total Multiplier			3.03

Exceeds 3%
increase so use
2.60

Based on FAR Audit of 2022

PER CONTRACT 6.6.3 THE MAXIMUM INCREASE IS TO BE 3%

THEREFORE 2.53 X 1.03 = 2.60

2.6

ATTACHMENT #3

Consultant:	Colomé & Associates, Inc.	Total:	\$386,550.67	\$0.00	0.00%	0.00%
Contract Award Date:	17-May-22	DBE Goal:		TBD		
Resolution Number:	R2022-0485	Monitored By: Michael Tubiolo				
Annual Type:	Architectural Services - FEDERAL	Cummulative Limit \$2,000,000.00				
Expiration Date:	16-May-2027					
Renewal Options:	3 - 1 yr renewals					

Prefix	CSA#	Amount	SBE Amount	Requested By	Request Date	Project#	Project Name	Services	Approved	Appr'd By	DBE	SBE %	
<i>Original Contract</i>							<i>Architectural Service - Federal</i>		<i>17-May-22</i>				
	1	\$57,697.65		Michael Tubiolo	8-Sep-22	2022-045438	Infill Housing Prototype	Design, cost estimating, bidding, construction document preparation for two prototype design for single family homes	30-Nov-23	CRC	N/A	0.00%	
	2	\$71,238.11		Michael Tubiolo	28-Oct-22	2021-051653	Belle Glade Intake and Assessment Facility Renovations	Design, bidding, permitting and construction administration services	25-Jan-23	CRC		0.00%	
1	1	\$16,721.14		David Hawke	29-Mar-23	2022-045438	Infill Housing Prototype	Surveying and geotechnical investigate services	10-Jul-23	DIR		0.00%	
	3	\$117,563.18		Charlene LaMattino	17-Apr-23	2023-009436	Medical Records ^ Lewis Center Build Out Renovations	Design, bidding, permitting and construction administration services				0.00%	
	4	\$40,201.37		Marc Hartley	5-Jun-23	2023-025341	Palm Tran South Restroom Renovations & HVAC upgrade	Construction Document preparation, bidding & CA services	20-Sep-23	DIR		0.00%	
	5	\$7,182.96		Niri	21-Jun-23	2021-051654	Melissa's Place Playground	geotechnical soils testing	25-Jul-23	DIR		0.00%	
1	2	\$8,694.57		Niri	11-Aug-23	2021-051653	Belle Glade Intake and Assessment Facility Renovations	geotechnical soils testing	28-Sep-23	DIR		0.00%	
2	2	\$4,110.00		Niri	5-Sep-23	2021-051653	Belle Glade Intake and Assessment Facility Renovations	Revised electrical drawings per ESS/SS comments for data/voice cabling, aiphone installation, intrusion detection, CCTV, fire alarm, exterior lighting fixtures				0.00%	
	6	\$63,141.69		Rocky Roque	27-Sep-23	2023-021063	Duncan Padgett Park New Multi-Purpose Field	Design, bidding, permitting and construction administration services	20-Dec-23	CRC		0.00%	
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	Total:	\$386,550.67	\$0.00										0.00%

