

II. FISCAL IMPACT ANALYSIS

A. Five Year Summary of Fiscal Impact:

Fiscal Years	2024	2025	2026	2027	2028
Capital Expenditures					
Operating Costs	\$267,000	\$40,000			
External Revenue					
Program Income (County)					
In-Kind Match (County)					
NET FISCAL IMPACT	\$267,000	\$40,000			
No. ADDITIONAL FTE POSITIONS (Cumulative)					

Is Item Included in Current Budget? Yes x No
 Does this item include the use of federal funds? Yes No x
 Is this item using State Funds Yes No x

Budget Account **Exp No:** _____
 Fund 0001 **Dept** 154 **Unit** Varies **Obj** 8201
 Rev No: _____
 Fund _____ **Dept** _____ **Unit** _____ **Obj** _____

Agency	Dept	Unit	Obj	Funding
Grandma's Place, Inc.	154	2064	8201	\$46,000
AACY	154	2069	8201	\$35,000

B. Recommended Sources of Funds/Summary of Fiscal Impact:

The fiscal impact associated with the additional funding provided through these contract Amendments shall be funded by existing FY2024 ad valorem available in the Evidence Based Programming Unit (Unit 1451).

Departmental Fiscal Review: Michelle Tesje

III. REVIEW COMMENTS

A. OFMB Fiscal and/or Contract Dev. and Control Comments:

Lisa M... 5/30/24 Kendra... 6/7/24
 OFMB MD 5/30 Contract Development & Control
 6/6/24

B. Legal Sufficiency:

Delene C. ... 6-10-24
 Assistant County Attorney

C. Other Department Review:

 Department Director

This summary is not to be used as a basis for payment.

Continued from Page 1

Summary (cont'd): In September 2021, the BCC approved a Community Based Agency Contract with Grandma's Place, Inc. to provide a comprehensive array of services to parents and guardians of children with special needs through its Parent Support Program. This First Amendment with Grandma's will allow Grandma's to provide additional respite care services during the summer of 2024, when the need for respite increases as the level of supports offered during the school year decreases. In 2023, Grandma's served 201 parents/caregivers, exceeding the 180 projected number of parents/caregivers to be served. Countywide (HH)

Background and Justification: On October 4, 2022, the Board of County Commissioners (BCC) approved a Community Based Agency Contract with American Association of Caregiving Youth, Inc. (AACY) to provide services for the Caregiving Youth Project (CYP), and on July 1, 2023, the BCC approved a First Amendment with AACY to serve additional youth during the summer of 2023. This Second Amendment with AACY will allow AACY to provide activities, such as Florida Atlantic University Camp day, field trips, educational and recreational adventures, and transportation options. In September 2021, the BCC approved a Community Based Agency Contract with Grandma's to provide a comprehensive array of services to parents and guardians of children with special needs through its Parent Support Program of respite services, parent training, and one-on-one informational supports.

**SECOND AMENDMENT TO
COMMUNITY BASED AGENCY CONTRACT**

This Second Amendment is made as of the July 2, 2024, by and between Palm Beach County, a Political Subdivision of the State of Florida, by and through its Board of Commissioners, hereinafter referred to as the COUNTY, and American Association of Caregiving Youth, Inc., a not-for-profit corporation authorized to do business in the State of Florida, hereinafter referred to as the AGENCY, whose Federal I.D. is 65-0866677.

WITNESSETH:

WHEREAS, the parties entered into a Community Based Agency Contract (Contract) dated October 4, 2022, (R2022-1150) in the amount of \$120,000, to fund the Caregiving Youth Project, from October 1, 2022, through September 30, 2025; and

WHEREAS, the parties entered into a First Amendment to Contract dated July 11, 2023, (R2023-0963), increasing the Contract by \$30,000, for a new total not to exceed amount of \$150,000.

WHEREAS, the parties desire to increase the Contract by \$35,000, for a new total not to exceed amount of \$185,000.

NOW, THEREFORE, in consideration of the mutual promises contained herein, the COUNTY and the AGENCY agree as follows:

1. The foregoing recitals are true and correct and incorporated herein by reference.
2. **ARTICLE 1 – SERVICES**, Paragraph 3 is hereby replaced in its entirety with the following:

The COUNTY'S representative/liasion during the performance of this Contract shall be Ike Powell, Director of Outreach & Community Programming (telephone no. 561-242-5704).

3. **ARTICLE 3 – PAYMENTS TO THE AGENCY**, Paragraph A is hereby replaced with the following:
 - A. The COUNTY shall pay to the AGENCY for services rendered under this Contract not to exceed a total amount of ONE HUNDRED AND EIGHTY-FIVE THOUSAND DOLLARS (\$185,000) over a three (3) year period of which SEVENTY THOUSAND DOLLARS (\$70,000) is budgeted in FY2023, SEVENTY-FIVE THOUSAND DOLLARS (\$75,000) is budgeted in FY2024 with an anticipated allocation of FORTY THOUSAND DOLLARS (\$40,000) in FY2025. The AGENCY will bill the COUNTY on a monthly basis, or as otherwise provided, at the amounts set forth in the attached **Exhibit B-2** (Unit Cost of Service Rate and Definition) for services rendered toward the completion of the attached Scope of Work. Where incremental billings for partially completed items are permitted, the total billings shall not exceed the estimated percentage of completion

as of the billing date.

4. **ARTICLE 22 – ARTICLE 22 EXCUSABLE DELAYS**, is hereby replaced in its entirety with the following:

The AGENCY shall not be considered in default by reason of any failure in performance if such failure arises out of causes reasonably beyond the control of the AGENCY or its subcontractors and without their fault or negligence. Such causes include, but are not limited to, acts of God, force majeure, natural or public health emergencies, labor disputes, freight embargoes, and abnormally severe and unusual weather conditions.

Upon the AGENCY'S request, the COUNTY shall consider the facts and extent of any failure to perform the work and, if the AGENCY'S failure to perform was without it or its subcontractors fault or negligence, the contract schedule and/or any other affected provision of this Contract shall be revised accordingly, subject to the COUNTY'S rights to change, terminate, or stop any or all of the work at any time.

5. **ARTICLE 34 – COUNTERPARTS**, is hereby replaced in its entirety with the following:

This Contract, including the exhibits referenced herein, may be executed in one or more counterparts all of which shall constitute collectively but one and the same Contract. The COUNTY may execute the Contract through electronic or manual means.

6. **Exhibit A-1** is hereby replaced in its entirety with **Exhibit A-2**, attached hereto and incorporated herein by reference.
7. **Exhibit B-1** is hereby replaced in its entirety with **Exhibit B-2**, attached hereto and incorporated herein by reference.
8. All other provisions of the Contract not modified in this Second Amendment remain in full force and effect.

{Remainder of page left blank intentionally}

IN WITNESS WHEREOF, the Board of County Commissioners of Palm Beach County, Florida has made and executed this Second Amendment on behalf of the COUNTY and the AGENCY has hereunto set its hand the day and year above written.

AGENCY:

American Association of Caregiving Youth, Inc.
Company Name

DocuSigned by:
Connie Siskowski
B432A18C3ADB484...
Signature

Connie Siskowski
Typed Name

Founder & President
Title

ATTEST:

**JOSEPH ABRUZZO, CLERK OF THE
CIRCUIT COURT & COMPTROLLER**

By: _____
Deputy Clerk

APPROVED AS TO FORM
AND LEGAL SUFFICIENCY

By: HCH [Signature]
County Attorney

COUNTY:

**PALM BEACH COUNTY
BOARD OF COUNTY COMMISSIONERS**

By: _____
Maria Sachs, Mayor

APPROVED AS TO TERMS
AND CONDITIONS

By: [Signature]
A10B0A435355425...
Youth Services Department

EXHIBIT A-2 SCOPE OF WORK

Contract Period:	October 01, 2022 - September 30, 2025
Agency Name:	American Association of Caregiving Youth, Inc.
Program Name:	Caregiving Youth Project (CYP)
Target Population:	Middle School Age Youth, High School Age Youth
Geographic area(s) served:	Countywide
Commission District(s):	District 1, District 2, District 3, District 4, District 5, District 6, District 7

Overview:

Caregiving youth sacrifice their education, health, well-being, and childhood to provide care for family members who are ill, injured, elderly, or disabled. In partnership with schools, the CYP model is already successful in Palm Beach County middle schools and high schools, as demonstrated by reducing the external barriers to learning incurred by children, through no fault of their own, and as a result of the health conditions of a family member(s). By identifying youth caregivers in sixth grade, followed by parental consent, CYP participants receive ongoing support in school, out of school, and at home. As a result, they have remained in school, progressed to the next grade level, improved grades, demonstrated social skills, and have learned they are no longer alone in their caregiving role.

Evidence-based model or promising practice:

Promising Practice - Caregiving Youth Project Model

Observed Need/Risk Factor(s) that will be addressed:

According to the What Works Survey, more than 10,000 middle and high school students in Palm Beach County have a dual caregiving role. They assist in many levels of care for loved ones; however, with limited resources, the CYP focuses on those in the most intensive situations, who provide at least 20 hours a week of assistance. They are otherwise a hidden, vulnerable, and at-risk population. These forgotten youth often sacrifice their education, health, well-being, and childhood to perform adult-sized responsibilities of providing care for chronically ill, injured, elderly, or disabled family members who are of any age.

Services:

The AGENCY will provide the following services:

- Camp Treasure is a time for students to spend the night away from their caregiving duties and be with others who are also caregivers. They get a chance to make friends, communicate with those who are going through the same things, get a night to relax knowing that their care receiver is being taken care of, and more. (Outcome #2)
- Events – in person and virtual – allow the students time to engage conversations with others who are also caregivers, a time to enjoy and just be a teenager for a day. That may sound like a small thing, but for our Caregiving Youth, it rejuvenates them and makes them feel less alone. Most are also educational. (Outcome

- #2) Family outings provide time for the entire family to be with others who are also struggling with being caregivers. Parents can talk about the difficulties of knowing their children are carrying a heavy burden. The toll it takes on a parent is emotionally draining. (Outcomes #1&2) Mentorship – MACY (Mentor a Caregiving Youth) gives the youth one-on-one attention from someone who is there because they care and want to provide them with a fun activity, like a movie or lunch at a restaurant. (Outcome#1)
- Family assessments from our Family Specialist with follow up by our Care Manager Lunch and Learn sessions - once or twice/month for in school. (Outcome #1)
 - Family Help - special projects – many collaborating partners assist and AACY works to secure special funding for non-budgeted needs. Examples include ramps for wheelchairs, mold removal, supplies for equipment, and more. (Outcome #1)
 - Respite Care – temporary relief from responsibilities of caregiving or cleaning to be a teenager, time to catch up on fun with friends and/or schoolwork. (Outcome #2)
 - Skills Building sessions – a 6-week foundation course in 6th grade followed by three times/year for 7th and 8th graders; monthly in high school – using a copyrighted age and graduated information through high school. (Outcome #1)
 - Transportation options for youth activities – aligned with scope of work (FY24 July – September).

Outcomes:

The following outcomes will be tracked:

- 203 of 225 (90%) Youth will increase feeling socially supported within their environment as evidenced by pre-post assessment for FY24.
- 203 of 225 (90%) Youth will increase engagement in out-of-school time activities as evidenced by programmatic attendance records for FY24.
- 180 to 200 (90%) Youth will increase feeling socially supported within their environment as evidenced by pre-post assessment for FY25.
- 180 to 200 (90%) Youth will increase engagement in out-of-school time activities as evidenced by programmatic attendance records for FY25.

Reports Submission:

The Agency shall provide monthly, quarterly and annual data for all program participants funded in this Contract. The reports shall be presented in a format acceptable to COUNTY.

- Monthly Report format, Exhibit A-2, Form 1
- Quarterly Report format, Exhibit A-2, Form 2
- Logic Model, Exhibit A-2, Form 3
- Annual Report format, Exhibit A-2, Form 4

Projected number of Clients Served:

225 Youth Unduplicated (FY24)

200 Youth Unduplicated (FY25)

EXHIBIT A-2, FORM 1

Monthly Reports Format

The AGENCY will submit monthly reports by entering program specific data into the CBA Portal.



MONTHLY COMPLIANCE REPORT
COMMUNITY BASED AGENCY CONTRACT



Contract Period: 10/01/2023- 09/30/2024

American Association of Caregiving Youth, Inc.

Month: Choose an item.

Services	Current Status	Explanation
Home visits/ special projects – Family Specialist meet with the family in the home for assessment; many collaborating partners assist and AACY works to secure special funding for non-budgeted needs. Examples include ramps for wheelchairs, mold removal, supplies for equipment, and more.	Choose an item.	Please report actual # of clients served through this activity or # of event occurrences. If none, or if service is delayed, provide a brief explanation.
Lunch and Learn sessions – twice/month in middle school and once/month in high school	Choose an item.	Please report actual # of clients served through this activity or # of event occurrences. If none, or if service is delayed, provide a brief explanation.
Camp Treasure is a time for students to spend the night away from their caregiving duties and be with others who are also caregivers. They get a chance to make friends, communicate with those who are going through the same things, get a night to relax knowing that they care receiver is being taken care of, and more.	Choose an item.	Please report actual # of clients served through this activity or # of event occurrences. If none, or if service is delayed, provide a brief explanation.
Events – in person and virtual allow the students time to engage conversations with others who are also caregivers, a time to enjoy and just be a teenager for a day. That may sound like a small thing, but for our Caregiving Youth it rejuvenates them and makes them feel less alone. Most are also educational.	Choose an item.	Please report actual # of clients served through this activity or # of event occurrences. If none, or if service is delayed, provide a brief explanation.

<p>Family outings provide time for the entire family to be with others who are also struggling with being caregivers. Parents who can talk about the difficulties of knowing you children are carrying a heavy burden. The toll it takes on a parent is emotionally draining.</p>	<p>Choose an item.</p>	<p>Please report actual # of clients served through this activity or # of event occurrences. If none, or if service is delayed, provide a brief explanation.</p>
<p>Mentorship – MACY (Mentor a Caregiving Youth) gives the youth one on one attention from someone who is there because they care and want to provide them with a fun activity, like a movie or lunch at a restaurant.</p>	<p>Choose an item.</p>	<p>Please report actual # of clients served through this activity or # of event occurrences. If none, or if service is delayed, provide a brief explanation.</p>
<p>Skills Building sessions – a 6-week foundation course in 6th grade followed by three times/year for 7th and 8th graders; monthly in high school – using a copyrighted age and graduated information through high school.</p>	<p>Choose an item.</p>	<p>Please report actual # of clients served through this activity or # of event occurrences. If none, or if service is delayed, provide a brief explanation.</p>
<p>Transportation options for youth activities – aligned with the scope of work (FY24 July – September_</p>	<p>Choose an item.</p>	<p>Please report actual # of clients served through this activity or # of event occurrences. If none, or if service is delayed, provide a brief explanation.</p>

Please list any program specific challenges your agency experienced during this reporting period:

[Click here to list any program specific challenges your agency experienced during this reporting period.](#)

Please list any program specific accomplishments your agency experienced during this reporting period:

[Click here to list any program specific accomplishments your agency experienced during this reporting period.](#)

Please report your outcomes achieved for this month.

Target: 203 of 225 (90%) Youth will increase feeling socially supported within their environment as evidenced by pre-post assessment for FY24.

Actual for the month: ___ of ___ (___%)

Total number served this month:

Target: 203 of 225 (90%) Youth will benefit from positive social interactions as evidenced by tracking log for FY24.

Actual for the month: ___ of ___ (___%)

Total number served this month:

Target: 180 to 200 (90%) Youth will increase feeling socially supported within their environment as evidenced by pre-post assessment for FY25.

Actual for the month: ___ of ___ (___%)

Total number served this month:

Target: 180 to 200 (90%) Youth will benefit from positive social interactions as evidenced by tracking log for FY25.

Actual for the month: ___ of ___ (___%)

Total number served this month:

Unit Cost of Service Rate Definition

A unit of service is defined as one hour of direct or indirect staff time and related work that may include the identification, assessment and support by professional staff of one student in the Caregiving Youth Project who will receive services among which will include life skills development, home assessment, group trips and activities, mentoring, tutoring, respite hours, data-entry and reporting.

Unit Cost of Service Rate is \$40.00

Total Cost of Service \$40,000.00

[Click here to report on number of units being claimed for this reporting period.](#)

Unit Cost of Service Rate Definition

A unit of service during out of school time programming is defined as one hour of direct or indirect staff time and related work that may include the identification, assessment and support by professional staff of one student in the Caregiving Youth Project who will receive services among which will include life skills development, home assessment, group trips and activities, mentoring, tutoring, respite hours, data-entry and reporting, and additional resources such as transportation (single or shared rides), admission to summer events, and food.

***This increased Unit Cost of Service Rate is limited to the term beginning May 1, 2024 through September 30, 2024 to support the Out of School Time programming for the summer in Year 2 of this agreement only.**

Unit Cost of Service Rate is \$50.00*

Total Cost of Service \$35,000.00

[Click here to report on number of units being claimed for this reporting period.](#)

Report approved and submitted by: *Click or tap here to enter text.*

Title of signatory: *Click or tap here to enter text.*

Caregiving Youth Project (CYP)

EXHIBIT A-2, FORM 2
Quarterly Reports Format

The AGENCY will submit quarterly reports by entering program specific data into the CBA Portal.



CBA Quarterly Outcomes Report

Outcome	Validator	Projected # to be Served	Actual Outcome	Projected # to be Served	Actual # Served	Projected # to Attain Outcome	For GCS Review	Comments
Mentors are successfully matched with mentees.	Mentor/Mentee Matching Log	80%	101%	100	156	80	Y	
Mentors complete training and effective interactions, and trauma-informed care.	Attendance logs and training records for mentors	90%	76%	100		90	N	
Youth achieve and/or maintain academic achievements.	Student progress and report cards	95%	75%	100		95	Y	

EXHIBIT A-2, FORM 3

Logic Model

American Association of Caregiving Youth, Inc.

LOGIC MODEL

 Family

 Agency

 Community

Column 1	Column 2	Column 3	Column 4	Column 5	Column 6	Column 7	Column 8
Problem/Situation	Service/Activity	Outcome	Indicator	Results	Measurement Tool	Data Source	Frequency
Instruction: Need/ Problem/ Situation	Instruction: What your Agency is doing, such as meetings, trainings, and events in order to achieve outcomes; include # of Clients Served, Timeframe & # of Units	Instruction: Statement of Results Expected, such as change in knowledge, attitudes, skills, behaviors, conditions	Instruction: Number (#) and Percent (%) of Clients Expected to Achieve Outcome (# of Clients ÷ by # Served)	Instruction: Actual Number (#) and Percent (%) of Clients who Achieve the Outcome (# of Clients who achieved the outcome ÷ # Served)	Instruction: Evidence Collected (provide specific name of tool; examples of tools include: pre/post surveys or assessments, progress reports	Instruction: Collection Procedure & Personnel Responsible	Instruction: Time & Frequency of Evaluation/Outcome Measurement
Caregiving Youth needs time with others who can show them support and understanding.	Camp Treasure, Activities, and Mentorship will allow participants to be engaged in social activities. Transportation options for youth activities.	Youth will increase feeling socially supported within their environment as evidenced by pre-post assessment.	203 of 225 (90%) Youth will increase feeling socially supported within their environment as evidenced by pre-post assessment for FY24.		Pre and Post assessment.	Director of the Caregiving Youth Project	Beginning and end of the school year.
Participants in high school need social interactions with other caregiving youth and families	Events – Camp Treasure, events, (movies, trips, zoo, etc.) mentorship, holiday parties, and reunion t allow time to interact with peers. Transportation options for youth activities.	Youth will increase engagement in out of school time activities as evidenced by programmatic attendance records.	203 of 225 (90%) Youth will increase engagement in out of school time activities as evidenced by programmatic attendance records for FY24.		Activity attendance records	Director of the Caregiving Youth Project	Sign-in sheet before each activity
Caregiving Youth needs time with others who can show them support and understanding.	Camp Treasure, Activities, and Mentorship will allow participants to be engaged in social activities. Transportation options for youth activities.	Youth will increase feeling socially supported within their environment as evidenced by pre-post assessment.	180 to 200 (90%) Youth will increase feeling socially supported within their environment as evidenced by pre-post assessment for FY25.		Pre and Post assessment.	Director of the Caregiving Youth Project	Beginning and end of the school year.
Participants in high school need social interactions with other caregiving youth and families	Events – Camp Treasure, events, (movies, trips, zoo, etc.) mentorship, holiday parties, and reunion t allow time to interact with peers. Transportation options for youth activities.	Youth will increase engagement in out of school time activities as evidenced by programmatic attendance records.	180 to 200 (90%) Youth will increase engagement in out of school time activities as evidenced by programmatic attendance records for FY25.		Activity attendance records	Director of the Caregiving Youth Project	Sign-in sheet before each activity
Mission Statement		We champion youth who care for chronically ill, injured, elderly or disabled family members, support their role as caregivers, safeguard and celebrate their success in school and life.					

EXHIBIT A-2, FORM 4

Annual Report Format

The AGENCY will submit an annual report by entering program specific data into the CBA Portal.



ANNUAL REPORT COMMUNITY BASED AGENCY CONTRACT

Contract Period: 10/01/2022 - 09/30/2025

Executive Summary

Agency Name:	American Association of Caregiving Youth, Inc.
Program Name:	Caregiving Youth Project (CYP)
Reporting Period:	10/01/2022 - 09/30/2023
Prepared By:	<i>Click here to enter name and contact information of the person preparing this report.</i>
Methods:	<i>Click here to enter a short statement of the evaluation methodology.</i>
Outcomes:	<i>Click here to enter a short statement about the program's outcomes.</i>
Conclusion:	<i>Click here to enter a short statement that indicates if the program achieved its stated outcomes.</i>
Recommendations:	<i>Click here to enter a short statement that include recommendations to address challenges and improve this program.</i>
Report approved and submitted by:	<i>Click or tap here to enter text.</i>
Title of signatory:	<i>Click or tap here to enter text.</i>
Date:	<i>Click or tap here to enter date.</i>

Annual Report

Introduction:

Provide a brief description about your agency and the funded program.

Click here to enter text.

Scope of Work:

Describe the program's scope of work.

Click here to enter text.

Services:

- Home visits/special projects – Family Specialist meet with the family in the home for assessment; many collaborating partners assist and AACY works to secure special funding for non-budgeted needs. Examples include ramps for wheelchairs, mold removal, supplies for equipment, and more
- Lunch and Learn sessions – Once or twice a month in school.
- Camp Treasure is a time for students to spend the night away from their caregiving duties and be with others who are also caregivers. They get a chance to make friends, communicate with those who are going through the same things, get a night to relax knowing that they care receiver is being taken care of, and more.
- Events – in person and virtual allow the students time to engage conversations with others who are also caregivers, a time to enjoy and just be a teenager for a day. That may sound like a small thing, but for our Caregiving Youth it rejuvenates them and makes them feel less alone. Most are also educational.
- Family outings provide time for the entire family to be with others who are also struggling with being caregivers. Parents who can talk about the difficulties of knowing you children are carrying a heavy burden. The toll it takes on a parent is emotionally draining.
- Mentorship – MACY (Mentor a Caregiving Youth) gives the youth one on one attention from someone who is there because they care and want to provide them with a fun activity, like a movie or lunch at a restaurant.
- Skills Building sessions – a 6-week foundation course in 6th grade followed by three times/year for 7th and 8th graders; monthly in high school – using a copyrighted age and graduated information through high school.
- Transportation options for youth activities -aligned with the scope of work (FY23 May - September).

Demographics:

Describe and provide totals for the population you served. Highlight any demographic information that is program specific, specify 'other' categories, and provide a summary of challenges and accomplishments serving this population.

Click here to enter text.

Gender	(#)	(%)
Female		

Male		
FTM		
MTF		
Other		
Non-binary		
Not Applicable		
Unknown		
Age	(#)	(%)
0-4		
5-10		
11-13		
14-18		
19-22		
>22		
Unknown		
Not Applicable		
Race	(#)	(%)
Asian/Pacific Islander		
Black or African American		
Hispanic or Latino/a		
Native American or American Indian		
White		
Other		
Multiracial		
Not Applicable		
Unknown		
Family Type	(#)	(%)
Two Parent Household		
Single Parent Female Head of Household		
Single Parent Male Head of Household		
Grandparents		
Other		
Unknown		
Not Applicable		
Household Income	(#)	(%)
\$0.00		
<\$19,999		

\$20-29,999	
\$30-39,999	
\$40-49,999	
\$50-59,999	
>\$60,000	
Unknown	
Not Applicable	

Methodology:

Describe your process of data collection and data analysis. Include any statistical techniques and particular calculations you employed, and explain the rationale for your process.

Click here to enter text.

Outcomes:

Provide a narrative of your findings as supported by your data analysis. List and summarize outcome results as indicated below:

Target: 243 of 270 (90%) Youth will increase feeling socially supported within their environment as evidenced by pre-post assessment for FY23.

Actual for the grant year: ___ of ___ (___%) achieved outcome, as evidence by [click here to enter Data Validator](#).

Target: 243 of 270 (90%) Youth will increase engagement in out of school time activities as evidenced by programmatic attendance records for FY23.

Actual for the grant year: ___ of ___ (___%) achieved outcome, as evidence by [click here to enter Data Validator](#).

Target: 180 of 200 (90%) Youth will increase feeling socially supported within their environment as evidenced by pre-post assessment for FY24-25.

Actual for the grant year: ___ of ___ (___%) achieved outcome, as evidence by [click here to enter Data Validator](#).

Target: 180 of 200 (90%) Youth will increase engagement in out of school time activities as evidenced by programmatic attendance records for FY24-25.

Actual for the grant year: ___ of ___ (___%) achieved outcome, as evidence by [click here to enter Data Validator](#).

Charts:

Additional charts, graphs, descriptive statistics, and statistical outputs may also be included in this section.

Click here to enter text, charts, or graphs.

Conclusions:

Conclude your report by summarizing your findings. Explain the impact of the outcomes above with program-related quantitative and qualitative data as applicable. Discuss any challenges and limitations of your program as well as your successes. Explain recommended changes to the programs based on your findings.

Click here to enter text.

EXHIBIT B-2**UNIT COST OF SERVICE RATE AND DEFINITION**

The Scope of Work to be completed by the AGENCY as defined in **Exhibit A-2**, consist of submission to the COUNTY of certain "deliverables" as expressly indicated below. Compensation for the work tasks stated herein shall be in accordance with the following Unit Cost of Service Rate and Definition:

Program Name: Caregiving Youth Project (CYP)	Community Based Agency: American Association of Caregiving Youth, Inc.	
Contract Period: October 01, 2023 - September 30, 2025		
Unit Cost of Service Rate Definition	Unit Cost of Service Rate	Total Cost of Service
A unit of service is defined as one hour of direct or indirect staff time and related work that may include the identification, assessment and support by professional staff of one student in the Caregiving Youth Project who will receive services among which will include life skills development, home assessment, group trips and activities, mentoring, tutoring, respite hours, data-entry and reporting.	\$40.00	\$40,000 annually
A unit of service is defined as one hour of direct or indirect staff time and related work that may include planning, traveling to, and participating in group trips, events, family outings, camp treasure, and activities defined within the scope, data entry and reporting, and additional resources such as transportation (single or shared rides), admission to summer events, and food. *This increased Unit Cost of Service Rate is limited to the term beginning May 1, 2023 through September 30, 2023 to support the Out of School Time programming for the summer in Year 1 of this agreement only.	\$50.00*	\$30,000 FY23 (May through September only)
A unit of service is defined as one hour of direct or indirect staff time and related work that may include planning, traveling to, and participating in group trips, events, family outings, camp treasure, and activities defined within the scope, data entry and reporting, and additional resources such as transportation (single or shared rides), admission to summer events, and food. *This increased Unit Cost of Service Rate is limited to the term beginning July 1, 2024 through September 30, 2024 to support the Out of School Time programming for the summer in Year 2 of this agreement only.	\$50.00*	\$35,000 FY24 (July through September only)
TOTAL CONTRACT		\$185,000

Deliverables Description:

If Unit Cost is based on Hours of Staff Time

- Timesheet (examples include time attendance records, activity log)
- Proof of Payroll Expense (examples include copies of paystubs, automated payroll reports)
- Cover Memo/Invoice (signed by authorized representative, including statement as to all units being claimed were 100% allocated to the Scope of Work)

**FIRST AMENDMENT TO
COMMUNITY BASED AGENCY CONTRACT**

This First Amendment is made as of the July 2, 2024, by and between Palm Beach County, a Political Subdivision of the State of Florida, by and through its Board of Commissioners, hereinafter referred to as the COUNTY, and Grandma's Place, Inc., a not-for-profit corporation authorized to do business in the State of Florida, hereinafter referred to as the AGENCY, whose Federal I.D. is 65-0821321.

WITNESSETH:

WHEREAS, the parties entered into a Community Based Agency Contract (Contract) dated September 14, 2021, (R2021-1293) in the amount of \$438,000, to fund the Parent Support Project, from, October 1, 2021 through September 30, 2024; and

WHEREAS, the parties desire to increase the Contract by \$46,000, for a new total not to exceed amount of \$484,000.

NOW, THEREFORE, in consideration of the mutual promises contained herein, the COUNTY and the AGENCY agree as follows:

1. The foregoing recitals are true and correct and incorporated herein by reference.
2. **ARTICLE 1 – SERVICES**, Paragraphs 3 & 4 are hereby replaced in their entirety with the following:

The COUNTY'S representative/liaison during the performance of this Contract shall be Ike Powell, Director of Outreach & Community Programming (telephone no. 561-242-5704).

The AGENCY'S representative/liaison during the performance of this Contract shall be Roxanne Jacobs, Executive Director (telephone no. 561-753-2226).

3. **ARTICLE 3 – PAYMENTS TO THE AGENCY**, Paragraph A is hereby replaced with the following:
 - A. The COUNTY shall pay to the AGENCY for services rendered under this Contract not to exceed a total amount of FOUR HUNDRED EIGHTY-FOUR THOUSAND DOLLARS (\$484,000) over a three (3) year period. The AGENCY will bill the COUNTY on a monthly basis, or as otherwise provided, at the amounts set forth in the attached **Exhibit B-1** (Unit Cost of Service Rate and Definition) for services rendered toward the completion of the attached Scope of Work. Where incremental billings for partially completed items are permitted, the total billings shall not exceed the estimated percentage of completion as of the billing date.

4. **ARTICLE 3 – PAYMENTS TO THE AGENCY**, Paragraph F is hereby replaced with the following:

F. Final Invoice: In order for both parties herein to close their books and records, the AGENCY will clearly state "final invoice" on the AGENCY'S final/last billing to the COUNTY pursuant to this amendment. This shall constitute the AGENCY'S certification that all services have been properly performed and all charges and costs have been invoiced to Palm Beach County. Any other charges not properly included on this final invoice are waived by the AGENCY.

5. **ARTICLE 14 – ACCESS AND AUDITS**, Paragraph C is hereby replaced in its entirety with the following:

- C. Two (2) bound originals of the audit are due thirty (30) days after receipt of the financial audit report by the Independent Certified Public Accountant or a Public Accountant licensed under Chapter 473, Florida Statutes, or nine (9) months after the close of the fiscal year. The complete financial audit report, including all items specified herein, shall be sent directly to:

Palm Beach County Youth Services Department
Attn: Ike Powell, Director of Outreach & Community Programming
50 S. Military Trail, Suite 203
West Palm Beach, FL 33415

6. **ARTICLE 22 - EXCUSABLE DELAYS**, is hereby replaced in its entirety with the following:

The AGENCY shall not be considered in default by reason of any failure in performance if such failure arises out of causes reasonably beyond the control of the AGENCY or its subcontractors and without their fault or negligence. Such causes include, but are not limited to, acts of God, force majeure, natural or public health emergencies, labor disputes, freight embargoes, and abnormally severe and unusual weather conditions.

Upon the AGENCY'S request, the COUNTY shall consider the facts and extent of any failure to perform the work and, if the AGENCY'S failure to perform was without it or its subcontractors fault or negligence, the contract schedule and/or any other affected provision of this Contract shall be revised accordingly, subject to the COUNTY'S rights to change, terminate, or stop any or all of the work at any time.

7. **ARTICLE 28 - NOTICES**, is hereby replaced in its entirety with the following:

All notices required in this Contract shall be sent by certified mail, return receipt requested, hand delivery or other delivery service requiring signed acceptance. If sent to the COUNTY, notices shall be addressed to:

Palm Beach County Youth Services Department
Attn: Director
50 S. Military Trail, Suite 203
West Palm Beach, FL 33415

With copy to:

Palm Beach County Attorney's Office
301 North Olive Ave., Sixth Floor
West Palm Beach, FL 33401

If sent to the AGENCY, notices shall be addressed to:

Grandma's Place, Inc.
Attn: Kim Jackson, Family Support Coordinator
184 Sparrow Drive
Royal Palm Beach, FL 33411

8. **ARTICLE 34 - COUNTERPARTS**, is hereby replaced in its entirety with the following:

This Contract, including the exhibits referenced herein, may be executed in one or more counterparts all of which shall constitute collectively but one and the same Contract. The COUNTY may execute the Contract through electronic or manual means.

9. **Exhibit A** is hereby replaced in its entirety with **Exhibit A-1**, attached hereto and incorporated herein by reference.
10. **Exhibit B** is hereby replaced in its entirety with **Exhibit B-1**, attached hereto and incorporated herein by reference.
11. All other provisions of the Contract not modified in this First Amendment remain in full force and effect.

{Remainder of page left blank intentionally}

IN WITNESS WHEREOF, the Board of County Commissioners of Palm Beach County, Florida has made and executed this First Amendment on behalf of the COUNTY and the AGENCY has hereunto set its hand the day and year above written.

AGENCY:

Grandma's Place, Inc.
Company Name

DocuSigned by:
Roxanne Jacobs
6EBBCA4A7B0F468...
Signature

Roxanne Jacobs
Typed Name

Executive Director
Title

ATTEST:

**JOSEPH ABRUZZO, CLERK OF THE
CIRCUIT COURT & COMPTROLLER**

By: _____
Deputy Clerk

APPROVED AS TO FORM
AND LEGAL SUFFICIENCY

By: *Delene C. Strzid*
County Attorney

COUNTY:

**PALM BEACH COUNTY
BOARD OF COUNTY COMMISSIONERS**

By: _____
Maria Sachs, Mayor

APPROVED AS TO TERMS
AND CONDITIONS

By: *Ike Powell*
A40B0A435355425...
Youth Services Department

EXHIBIT A-1
SCOPE OF WORK

Contract Period: October 01, 2021 September 30, 2024

Agency Name: Grandma's Place, Inc.

Program Name: Parent Support

Target Population: Parents

Geographic area(s) served: Countywide

Commission District(s): Countywide

Overview:

The Parent Support Program will provide a comprehensive array of services to parents and guardians of children with special needs. The services of The Parent Support Program will be available to parents and guardians of children with special needs residing in Palm Beach County. There are three components to the programming for the Parent Support Program. The first component is respite services for parents of children with special needs. Respite services will be provided to give parents much needed relief from the rigors of caring for a child or children with special needs. The second component is Parent Training. This training is essential to supporting parents by educating them about the condition specific to their child's disability. The third component is Information and Supports provided one-on-one through phone calls or in person, and through social media where caregivers are enabled to provide mutual support, share information and offer relief services to each other.

Evidence-based model or promising practice:

The Parent training is an EVIDENCE-BASED program modeled after Project Impact (Improving Parents as Communication Teachers), In a study of Project Impact (Ingersoll and Wainer, 2013), an evidence-based program that teaches parents of children with autism how to promote their children's social-communication skills during daily routines and activities, Stadnick and colleagues (2015) found that parents could implement the intervention with fidelity, and the program produced positive child outcomes.

Observed Need/Risk Factor(s) that will be addressed:

Caregivers of children with disabilities suffer from stress and stress-related illness due to their 24-7 caregiving responsibilities; family relationships suffer; children do not experience an ideal environment in the absence of services.

Services:

The AGENCY will provide the following services:

- Provide Educational Training for parents & guardians in caring for children who have special needs.

- Provide information to parents who call in for resources and provide resources on social media for our target population.
- Offer center-based respite care for children age birth through 12 with special needs evenings, weekends, overnight, and on an emergency basis

Outcomes:

The following outcomes will be tracked:

- 38 of 40 (95%) Parents acquire coping skills and enhance their ability to engage in positive relationships with their children as evidenced by pre-post assessments (for FY2022-FY2024)
- 38 of 40 (95%) Parents gain awareness of how to seek relevant community resources as evidenced by pre-post tests (for FY2022-FY2024)
- 170 of 180 (94%) Parents of children with disabilities have access to respite care as evidenced by placement records (for FY2022 and FY2023)
- 188 of 200 (94%) Parents of children with disabilities have access to respite care as evidenced by placement records (for FY2024)

Reports Submission:

The AGENCY shall provide monthly, quarterly and annual data for all program participants funded in this Third Amendment. The reports shall be presented in a format acceptable to COUNTY.

- Monthly Report format, Exhibit A-1, Form 1
- Quarterly Report format, Exhibit A-1, Form 2
- Logic Model, Exhibit A-1, Form 3
- Annual Report format, Exhibit A-1, Form 4

Projected number of clients served:

180 Parents/Caregivers Duplicated (for FY2022 and FY2023)

200 Parents/Caregivers Duplicated (for FY2024)

EXHIBIT A-1, FORM 1

Monthly Reports Format

*The AGENCY will submit monthly reports by entering program specific data into the
CBA Portal.*



MONTHLY COMPLIANCE REPORT

COMMUNITY BASED AGENCY

CONTRACT PERIOD: October 01, 2021 September 30, 2024

Agency Name:		Month: Choose an item.
Services	Current Status	Explanation
Provide Educational Training for parents & guardians in caring for children who have special needs.	Choose an item.	<i>Please report actual # of clients served through this activity or # of event occurrences. If none, or if service is delayed, provide a brief explanation.</i>
Provide information to parents who call in for resources and provide resources on social media for our target population.	Choose an item.	<i>Please report actual # of clients served through this activity or # of event occurrences. If none, or if service is delayed, provide a brief explanation.</i>
Offer center-based respite care for children age birth through 12 with special needs evenings, weekends, overnight, and on an emergency basis.	Choose an item.	<i>Please report actual # of clients served through this activity or # of event occurrences. If none, or if service is delayed, provide a brief explanation.</i>
	Choose an item.	<i>Please report actual # of clients served through this activity or # of event occurrences. If none, or if service is delayed, provide a brief explanation.</i>
	Choose an item.	<i>Please report actual # of clients served through this activity or # of event occurrences. If none, or if service is delayed, provide a brief explanation.</i>

Please list any program specific challenges your agency experienced during this reporting period.

Click here to list any program specific challenges your agency experienced during this reporting period.

Please list any program specific accomplishments your agency experienced during this reporting period.

Click here to list any program specific accomplishments your agency experienced during this reporting period.

Please report your outcomes achieved for this month.

Target: 38 of 40 (95%) Parents acquire coping skills and enhance their ability to engage in positive relationships with their children as evidenced by pre-post assessments. (for FY2022-FY2024)

Actual for the month: of (%) **Total number served this month:**

Target: 38 of 40 (95%) Parents gain awareness of how to seek relevant community resources as evidenced by pre-post tests. (for FY2022-FY2024)

Actual for the month: of (%) **Total number served this month:**

Target: 170 of 180 (94%) Parents of children with disabilities have access to respite care as evidenced by placement records. (for FY2022 and FY2023)

Actual for the month: of (%) **Total number served this month:**

Target: 188 of 200 (94%) Parents of children with disabilities have access to respite care as evidenced by placement records. (for FY2024)

Actual for the month: of (%) **Total number served this month:**

Units for the month

A unit of services is defined as one hour of direct or indirect client service that may include respite care, parent trainings, education and information services, recruitment activities, screening and intake.

Unit cost rate is \$44.50

Total Cost of Service \$146,000.00

Click here to report on number of units being claimed for this reporting period.

Report approved and submitted by:

Click or tap here to enter text.

Title of signatory

Click or tap to enter a date.

EXHIBIT A-1, FORM 2
Quarterly Reports Format

The AGENCY will submit quarterly reports by entering program specific data into the CBA Portal.



CBA Quarterly Outcomes Report

Outcome	Validator	Projected # to be Served	Actual Outcome	Projected # to be Served	Actual # Served	Projected # to Attain Outcome	For GCS Review	Comments
Mentors are successfully matched with mentees.	Mentor/Mentee Matching Log	80%	101%	100	156	80	Y	
Mentors complete training and effective interactions with mentees and trauma-informed care.	Attendance logs and training records for mentors	90%	76%	100		90	N	
Youth achieve and/or maintain academic achievements.	Student progress and report cards	95%	75%	100		95	Y	

EXHIBIT A-1, FORM 3

Logic Model

Grandma's Place, Inc.

LOGIC MODEL

Family

Agency

Community

Column 1	Column 2	Column 3	Column 4	Column 5	Column 6	Column 7	Column 8
Problem/Situation	Service/Activity	Outcome	Indicator	Results	Measurement Tool	Data Source	Frequency
<u>Instruction:</u> Need/ Problem/ Situation	<u>Instruction:</u> What your Agency is doing, such as meetings, trainings, and events in order to achieve outcomes; include # of Clients Served, Timeframe & # of Units	<u>Instruction:</u> Statement of Results Expected, such as change in knowledge, attitudes, skills, behaviors, conditions	<u>Instruction:</u> Number (#) and Percent (%) of Clients Expected to Achieve Outcome (# of Clients ÷ by # Served)	<u>Instruction:</u> Actual Number (#) and Percent (%) of Clients who Achieve the Outcome (# of Clients who achieved the outcome ÷ # Served)	<u>Instruction:</u> Evidence Collected (provide specific name of tool; examples of tools include: pre/post surveys or assessments, progress reports	<u>Instruction:</u> Collection Procedure & Personnel Responsible	<u>Instruction:</u> Time & Frequency of Evaluation/Outcome Measurement
Parents of children with disabilities can encounter barriers to communication stemming from lack of knowledge on how to effectively interact with the symptoms of their child's disability. This can be exasperated by exhaustion and frustration.	Provide Educational Training for parents & guardians in caring for children who have special needs.	Parents acquire coping skills and enhance their ability to engage in positive relationships with their children as evidenced by pre-post assessments	38 of 40 (95%) Parents acquire coping skills and enhance their ability to engage in positive relationships with their children as evidenced by pre-post assessments. (for FY2022-FY2024)		Pre-post assessments	Family Support Coordinator will create, distribute, and collect an assessment for caregivers. Record data for each participant in the database.	Once before the training to establish a baseline; once after the training.
Parents need a variety of resources to help with caring for their child with disabilities.	Provide one-on-one information to parents who call in for resources and provide resources on social media for our target population. Connect with families to provide resources at least one hour per quarter.	Parents gain awareness of how to seek relevant community resources as evidenced by pre and post tests.	38 of 40 (95%) Parents gain awareness of how to seek relevant community resources as evidenced by pre-post tests. (for FY2022-FY2024)		Pre-post tests	Family Support Coordinator will create, distribute, and collect an assessment for caregivers. Record data for each participant in the database.	Monthly
Parents need respite from 24/7 caregiving.	Offer center-based respite care for children ages birth through 12 with special needs on evenings, weekends, overnight, and on an emergency basis.	Parents of children with disabilities have access to respite care as evidenced by placement records.	170 of 180 (94%) Parents of children with disabilities have access to respite care as evidenced by placement records. (for FY2022 and FY2023)		Placement Records	Parent Support Coordinator will coordinate collection of placement records and enter into database.	Upon conclusion of caregivers accessing respite care
Parents need respite from 24/7 caregiving.	Offer center-based respite care for children ages birth through 12 with special needs on evenings, weekends, overnight, and on an emergency basis.	Parents of children with disabilities have access to respite care as evidenced by placement records.	188 of 200 (94%) Parents of children with disabilities have access to respite care as evidenced by placement records. (for FY2022-FY 2024)		Placement Records	Parent Support Coordinator will coordinate collection of placement records and enter into database.	Upon conclusion of caregivers accessing respite care
Mission Statement		To provide shelter and loving care to children who have suffered abuse or neglect and have been removed from their homes; and to provide supports to parents/caregivers of children with special needs to maximize each child's safety and success.					

EXHIBIT A-1, FORM 4

Annual Report Format

The AGENCY will submit quarterly reports by entering program specific data into the CBA Portal.



ANNUAL REPORT

COMMUNITY BASED AGENCY

CONTRACT PERIOD: October 01, 2021 September 30, 2024

EXECUTIVE SUMMARY

Agency Name: Grandma's Place, Inc.

Program Name: Parent Support

Reporting Period: October 1, 2021 – September 30, 2024

Prepared by:
Name and contact information of the person preparing this report.

Methods:
Short statement of the evaluation methodology.

Outcomes:
Short statement about the program's outcomes.

Conclusion:
Short statement that indicates if the program achieved its stated outcomes.

Recommendations:
Short statement that include recommendations to address challenges and improve this program.

Report approved and submitted by:
Click or tap here to enter text.

Title of signatory

Date

ANNUAL REPORT

Introduction:

Provide a brief description about your agency and the funded program.

Click or tap here to enter text.

Scope of Work:

Describe the program's scope of work.

Services:

- Provide Educational Training for parents & guardians in caring for children who have special needs.
- Provide information to parents who call in for resources and provide resources on social media for our target population.
- Offer center-based respite care for children age birth through 12 with special needs evenings, weekends, overnight, and on an emergency basis.

Demographics:

Describe and provide totals for the population you served. Highlight any demographic information that is program specific, specify 'other' categories, and provide a summary of challenges and accomplishments serving this population.

Click here to enter text.

YOUTH			
Gender: (%)	(#)	Age:	(#) (%)
Female		0-4	
Male		5-10	
FTM		11-13	
MTF		14-18	
Other		19-22	
Race:			
Asian/Pacific Islander			
Black or African American			
Hispanic or Latino/a			
Native American or American Indian			
White			
Other			

HOUSEHOLD

Family Type:		Family Income:	
Two Parent Household		<\$19,999	
Single Parent Female Head of Household		\$20-29,999	
Single Parent Male Head of Household		\$30-39,999	
Grandparents		\$40-49,999	
Other		\$50-59,999	
Unknown		>\$60,000	

Methodology

Describe your process of data collection and data analysis. Include any statistical techniques and particular calculations you employed, and explain the rationale for your process.

Click here to enter text.

Outcomes:

Provide a narrative of your findings as supported by your data analysis. List and summarize outcome results as indicated below:

Target: 38 of 40 (95%) Parents acquire coping skills and enhance their ability to engage in positive relationships with their children as evidenced by pre-post assessments. (for FY2022-FY2024)

Actual for the grant year: ____ of ____ (____ %) achieved outcome, as evidenced by Click or tap here to enter text. ***(Enter Data Validator)***.

Target: 38 of 40 (95%) Parents gain awareness of how to seek relevant community resources as evidenced by pre-post tests. (for FY2022-FY2024)

Actual for the grant year: ____ of ____ (____ %) achieved outcome, as evidenced by Click or tap here to enter text. ***(Enter Data Validator)***.

Target: 170 of 180 (94%) Parents of children with disabilities have access to respite care as evidenced by placement records. (for FY2022 and FY2023)

Actual for the grant year: ____ of ____ (____ %) achieved outcome, as evidenced by Click or tap here to enter text. ***(Enter Data Validator)***.

Target: 188 of 200 (94%) Parents of children with disabilities have access to respite care as evidenced by placement records. (for FY2024)

Additional charts, graphs, descriptive statistics, and statistical outputs may also be included in this section.

Conclusions:

Conclude your report by summarizing your findings. Explain the impact of the outcomes above with program-related quantitative and qualitative data as applicable. Discuss any challenges and limitations of your program as well as your successes. Explain recommended changes to the programs based on your findings.

Click or tap here to enter text.

EXHIBIT B-1
UNIT COST OF SERVICE RATE AND DEFINITION

The Scope of Work to be completed by the AGENCY, as defined in **Exhibit A-1**, consist of submission to the COUNTY of certain “deliverables” as expressly indicated below. Compensation for the work tasks stated herein shall be in accordance with the following Unit Cost of Service Rate and Definition:

Program: Parent Support	Community Based Agency: Grandma’s Place, Inc.	
Contract Period: October 01, 2021 – September 30, 2024		
Unit Cost of Service Rate Definition	Unit Cost of Service Rate	Total Cost of Service
A unit of services is defined as one hour of direct or indirect client service that may include respite care, parent trainings, education and information services, recruitment activities, screening and intake.	\$44.50	\$146,000 Annually
A unit of services is defined as one hour of direct or indirect client service that may include respite care, parent trainings, education and information services, recruitment activities, screening and intake. *The additional funds related to the Unit Cost of Service Rate is limited to the term beginning July 1, 2024 through September 30, 2024 to support the Parent Support programming for the summer in Year 3 of this agreement only.	\$44.50*	\$46,000 FY24 (July through September only)
TOTAL CONTRACT		\$484,000
Deliverables Description:		
If Unit Cost is based on Hours of Service		
<ul style="list-style-type: none"> • Proof of Service (examples include client sign in sheets, attendance records, schedule) • Cover Memo/Invoice (signed by authorized representative, including statement as to all units being claimed were 100% allocated to the Scope of Work) 		

2024-0767

BGEX 154 0528240000000001449

BOARD OF COUNTY COMMISSIONERS
PALM BEACH COUNTY, FLORIDA

BUDGET TRANSFER
FUND 0001 General Fund

ACCOUNT NAME AND NUMBER	ORIGINAL BUDGET	CURRENT BUDGET	INCREASE	DECREASE	ADJUSTED BUDGET	EXPENDED/ ENCUMBERED AS OF 05/28/2024	REMAINING BALANCE
<u>EXPENDITURES</u>							
0001-154-1451-8201 Contributions-Non-Govts Agncs	302,747	295,176	0	81,000	214,176	0	214,176
0001-154-2064-8201 Contributions-Non-Govts Agncs	146,000	146,000	46,000	0	192,000	0	192,000
0001-154-2069-8201 Contributions-Non-Govts Agncs	40,000	40,000	35,000	0	75,000	0	75,000
TOTALS			81,000	81,000			

YOUTH SERVICES DEPARTMENT
INITIATING DEPARTMENT/DIVISION
Administration/Budget Department Approval
OFMB Department - Posted

Signatures & Dates

Michelle Davis
Jessica... 5/30/2024

BY BOARD OF COUNTY COMMISSIONERS
AT MEETING OF ~~06/11/2024~~ 7/2/24

Deputy Clerk to the
Board of County Commissioners