

**PALM BEACH COUNTY
BOARD OF COUNTY COMMISSIONERS**

AGENDA ITEM SUMMARY

Meeting Date:	July 2, 2024	<input checked="" type="checkbox"/> Consent	<input type="checkbox"/> Regular
		<input type="checkbox"/> Ordinance	<input type="checkbox"/> Public Hearing
Submitted By:	Department of Housing and Economic Development		
Submitted For:	Housing Finance Authority of Palm Beach County		

I. EXECUTIVE BRIEF




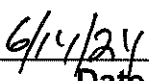
Motion and Title: Staff recommends motion to approve: the nomination of Ms. Tracy L. Caruso as Chairperson of the Housing Finance Authority of Palm Beach County, Florida (Authority), for the term of July 2, 2024 to July 1, 2025.

Summary: Staff recommends Board of County Commissioners' (BCC) approval of the nomination of Ms. Tracy L. Caruso as Chairperson of the Authority. At their regular meeting of May 10, 2024, the Authority Board nominated Ms. Caruso as its Chairperson to serve a second and final term of one (1) year in accordance with Ordinance No. 2002-022, as amended. This Ordinance requires the nomination of the Chairperson to be submitted to the BCC for approval. Countywide (HJF)

Background and Justification: Section 4 of Ordinance No. 2002-022, as amended, provides in part: "In June of every year, commencing in 2002, the members of the Housing Finance Authority shall nominate a Chairperson, and submit such nomination to the Board of County Commissioners for approval. No member may serve more than two (2) consecutive complete one (1) year terms as Chairperson after the effective date of the Ordinance. The Board of County Commissioners retains the ultimate authority to designate a Chairperson of the Housing Finance Authority."

Attachment:

1. Letter Requesting Approval of Chairperson
2. Résumé for Ms. Tracy L. Caruso

Recommended By:	 Department Director	 Date
Approved By:	 Assistant County Administrator	 Date

II. FISCAL IMPACT ANALYSIS

A. Five Year Summary of Fiscal Impact:

Fiscal Years	2024	2025	2026	2027	2028
Capital Expenditures					
Operating Costs					
External Revenues					
Program Income					
In-Kind Match (County)					
NET FISCAL IMPACT					

# ADDITIONAL FTE POSITIONS (Cumulative)					
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Is Item Included In Current Budget? Yes _____ No X
 Does this item include the use of Federal funds? Yes _____ No X
 Does this item include the use of State funds? Yes _____ No X

Budget Account No.: N/A

B. Recommended Sources of Funds/Summary of Fiscal Impact: N/A

No fiscal impact to Palm Beach County.

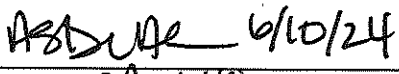
C. Departmental Fiscal Review:




 Valerie Alleyne, Division Director II
 Finance and Administrative Services, DHED

III. REVIEW COMMENTS

A. OFMB Fiscal and/or Contract Development and Control Comments:

 6/10/24
 OFMB GA 6/10 DA 6/10

 6/13/24
 Contract Development and Control
 7/6/24

B. Legal Sufficiency:

 6/14/24
 Assistant County Attorney

C. Other Department Review:

 Department Director



**Housing Finance Authority
of Palm Beach County**

100 Australian Avenue, Suite 410
West Palm Beach, FL 33406
(561) 233-3656
www.pbchfa.org



Chairperson

Robin B. Henderson

Vice Chair

Tracy L. Caruso

Secretary

Chricht B. Mixon

Clark D. Bennett

Laurie S. Dubow

Gary P. Eliopoulos

Bobby "Tony" Smith

Executive Director

David M. Brandt
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(561) 233-3652

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Official Electronic Letterhead

May 14, 2024

Verdenia C. Baker
County Administrator
Palm Beach County
301 N. Olive Avenue
West Palm Beach, FL 33401

RE: Nomination of Chairperson for 2024/25 term

Dear Ms. Baker:

Please be advised that the board of the Authority at their regular meeting of May 10, 2024 nominated Tracy L. Caruso as Chairperson for an initial one-year term. In accordance with Section 2-184 of the Palm Beach County Code, Chapter 2, Article V., Division 3 – Housing Finance Authority, please accept this letter as submission of said nomination for approval by the Board of County Commissioners.

Sincerely,

David M. Brandt
Executive Director

CC: Patty Hindle

— ATTACHMENT 1 —

Tracy Caruso

Contact

301 W. Atlantic Avenue
Delray Beach, FL 33444
(561) 819-5456

Tracy Caruso is a community minded civic leader. In December of 2022, she was appointed as a Commissioner of the Health Care District of Palm Beach County by Governor Ron DeSantis. She is the President/Owner of Delray Beach Executive Suites, an executive office suite business on Atlantic Avenue in The Set area of Delray Beach, leasing to over 100 different businesses. Tracy is a former mayoral candidate for Delray Beach who was appointed by then County Mayor David Kerner to the Palm Beach County Housing and Finance Authority. This board is taxed with approving and financing affordable projects throughout all of Palm Beach County. Tracy is a certified rape crisis counselor and trained literacy advocate who has worked with adults to teach them how to read and write. She ran a reading and mentoring group for high school girls to help them discover their career goals and guide them through the college admissions process. She is the former chair of the Delray Beach Historic Preservation Board, she's worked on the joint Holocaust task force, and she was a committee chair for Palm Beach County Cares. Tracy is married to State Representative Mike Caruso. She's a stepmother of 7 and a mother of 2 toy poodles.

Commissioner of Health Care District of Palm Beach County
(Governor DeSantis appointment)

Owner/President of Delray Beach Executive Suites

Editor at Large for Florida Jolt

Vice Chair Housing and Finance Authority for PBC

President Republican Federated Women of South Florida

Board member of Jewish Family Services

Board member of Propel Your Future

Roots & Wings Committee member

Go Pink Committee member

Former Board Vice President FFRW

Former Chair Delray Beach Historic Preservation Board

ATTACHMENT 2