

PALM BEACH COUNTY
BOARD OF COUNTY COMMISSIONERS
AGENDA ITEM SUMMARY

Meeting Date: August 20, 2024 [x] Consent [] Regular
[] Ordinance [] Public Hearing

Department:
Submitted By: Palm Beach County Sheriff's Office
Submitted For: Palm Beach County Sheriff's Office

I. EXECUTIVE BRIEF

Motion and Title: Staff recommends motion to Receive & File a Grant Adjustment Notice #1
from the Florida Department of Law Enforcement (FDLE), to extend the State Assistance for Fentanyl
Eradication (SAFE) grant agreement through June 30, 2025.

Summary: On January 25, 2024, the Palm Beach County Sheriff's Office was awarded a FY23-24
State Assistance for Fentanyl Eradication (SAFE) in Florida Program grant from the Florida Department
of Law Enforcement, to conduct joint operations, investigations and other activities as authorized
through FDLE's SAFE Program. The original period of performance was from July 1, 2023 through
June 30, 2024. This grant adjustment notice will extend the period of performance through June 30,
2025. There is no match requirement associated with this award. The Catalog of State Financial
Assistance (CSFA) number is 71.122 and the agreement number is 2023-SAFE-SF-046. Countywide
(RS)

Background and Justification: During the 2024-25 Legislative Session, the Florida Legislature
authorized funding for the State Assistance for Fentanyl Eradication in Florida Program to assist local
law enforcement agencies in the investigation of criminal activities related to the sale and distribution
of fentanyl.

Attachments:

- 1. FDLE SAFE Grant Adjustment Notice #1

RECOMMENDED BY: [Signature] 7/30/24
DEPARTMENT DIRECTOR DATE

APPROVED BY: N/A
COUNTY ADMINISTRATOR DATE

II. FISCAL IMPACT ANALYSIS

A. Five Year Summary of Fiscal Impact:

Fiscal Years	2024	2025	2026	2027	2028
Capital Expenditures	0				
Operating Costs	0				
External Revenues	0				
Program Income (County)					
In-Kind Match (County)	0				
Net Fiscal Impact	0				
# Additional FTE Positions (Cumulative)	0				

Is Item Included in Current Budget: YES _____ NO X

Budget Account No.: Fund 1152 Agency 160 Org 2467 Object 3429

Reporting Category _____

Does this item include the use of federal funds: Yes _____ No X

Does this item include the use of state funds: Yes X No _____

B. Recommended Sources of Funds / Summary of Fiscal Impact:

No Fiscal Impact-Time Extension Only

III REVIEW COMMENTS

A. OFMB Fiscal and/or Contract Administration Comments:

<p><u>ASDUCR 8/2/24</u> OFMB CB 8/1/24 V.S. 811</p>	<p><u>GA 811</u></p>	<p><u>Funds Match 8/5/24</u> Contract Administration Mtd 8/5/24</p>
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B. Legal Sufficiency:

 8/6/24
Assistant County Attorney

C. Other Department Review:

Department Director

This summary is not to be used as a basis for payment.

**Agreement for State Financial Assistance Between
Florida Department of Law Enforcement
And
Palm Beach County Sheriff's Office**

GRANT ADJUSTMENT NOTICE

RECIPIENT: Palm Beach County Sheriff's Office

PROJECT TITLE: FY23-24 State Assistance for Fentanyl Eradication (S.A.F.E.) in Florida Program

GRANT AGREEMENT NUMBER: 2023-SAFE-SF-046 **ADJUSTMENT NUMBER:** 1

NATURE OF ADJUSTMENT: Project Extension and Fringe Benefits Addition

TO RECIPIENT:

WHEREAS the Florida Department of Law Enforcement and the Palm Beach County Sheriff's Office entered into aforementioned Grant, dated January 24, 2024; and

WHEREAS the Parties to the aforementioned Grant agree that all provisions of that Grant and all Adjustments should remain in full force and effect except those amended hereby;

WHEREAS the State of Florida Governor signed the General Appropriations Act of 2024, which provides funding for the S.A.F.E. in Florida Program's continued operation into State Fiscal Year 2024-2025;

NOW, THEREFORE, in consideration of the mutual recognition of the Parties that the adjustments herein proposed will promote the efficient and effective performance of the contractual requirements, the aforementioned Grant is amended as follows:

1. Page 1, the **Project Period:** narrative is amended and now reads:

Project Period: 07/01/2023 – 06/30/2025

2. Page 2, the **OVERVIEW AND FUNDING's Project End Date** is amended and now reads:

Project End Date: 06/30/2025

3. Page 2, the **Deliverables, Performance and Reports** narrative is amended and now reads:

Recipient agencies will conduct operations during the 2023-2024 and 2024-2025 state fiscal years according to the signed initial and subsequent Mutual Aid Agreements (MAA). Activities shall be considered authorized only when approved by the S.A.F.E. Executive Board. The Recipient shall maintain activity logs that demonstrate the involvement of specific employees or agents provided by the parties to this agreement.

The deliverables for this agreement are the completion of one or more of the activities listed in the Scope of Work. The minimum performance for these activities will be determined based on the needs of each investigation.

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Documentation of performance and deliverables will consist of signature certification by the Regional Special Agent in Charge (SAC) on each payment invoice. FDLE will approve the specific required services and activities and associated costs based on the nature of each investigation. Active criminal intelligence information, active criminal investigative information, and information revealing surveillance techniques, procedures, or personnel are exempt from public records disclosures under section 119.071(2), F.S.; therefore, specific activities will not be detailed in this agreement or subsequent performance or expenditures reports.

4. Page 3, the **Overtime (Salaries and Benefits)**: narrative is amended and now reads:

Grant funds will be used to pay overtime or straight-time pay in excess of Recipient personnel's contracted regular pay hours for participating in the S.A.F.E. in Florida Program. Employer portion of FICA, retirement, worker's compensation, and other allowable benefits may be requested for reimbursement on overtime expenses. Other allowable benefits are at the sole discretion of FDLE.

In order to receive reimbursement, the Recipient will provide supporting backup documentation for all overtime costs, to consist of timesheets supporting time worked was in excess of the individual's regular pay and contracted hours, payroll records supporting the amount of personnel costs paid, and time/activity records supporting time worked were for approved S.A.F.E. in Florida Program activities.

5. Page 5, the **Fiscal Year 2023-2024 State Financial Assistance Standard Conditions** header is relabeled and now reads:

State Financial Assistance Standard Conditions

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GRANT ADJUSTMENT NOTICE SIGNATURES:

In witness whereof, the parties affirm they each have read and agree to the conditions set forth in this agreement, have read and understand the agreement in its entirety and have executed this agreement by their duly authorized officers on the date, month and year set out below.

Corrections on this page, including strikeouts, whiteout, etc. are not permitted.

**Florida Department of Law Enforcement
Business Support Program**

Bureau Chief Signature: *Jennifer Miller*
Printed Name and Title: Jennifer Miller, Bureau Chief
Date: 7/17/2024

**Recipient
Palm Beach County Sheriff's Office**

Agency Head/Chief Official Signature: *lh*
Printed Name and Title: Ric L. Bradshaw, Sheriff
Date: 7/2/24