

PALM BEACH COUNTY  
BOARD OF COUNTY COMMISSIONERS  
BOARD APPOINTMENT SUMMARY

Meeting Date: August 20<sup>th</sup> 2024

Department:  
Submitted by: Community Services  
Advisory Board: Palm Beach County HIV CARE Council

I. EXECUTIVE BRIEF

**Motion and Title:** Staff recommends motion to approve: the reappointment of three (3) members to the Palm Beach County HIV Comprehensive AIDS Resources Emergency Act Council (HIVCC), for the term August 20, 2024 to August 19, 2027:

<u>Seat No</u>	<u>Appointment</u>	<u>Recommended By</u>
11	Ashaki Sypher	HIV CARE Council
12	Lysette Perez	HIV CARE Council
22	Mary Jane Reynolds	HIV CARE Council

**Summary:** HIVCC shall establish priorities for the allocation of Ryan White (RW) HIV/AIDS Program funds within Palm Beach County; and develop a comprehensive plan for the organization and delivery of health services described in 42 U.S.C. that is compatible with any existing state or local plan regarding the provision of health services to individuals with HIV disease. The U.S. Department of Health and Human Services, Health Resources and Services Administration (HRSA) requires Palm Beach County to maintain a planning council tasked with establishing priorities and allocations for the RW grant funding. The HIVCC is that Council. Federal law requires that the planning council composition reflect the demographics of the population of individuals with HIV/AIDS in the eligible area, and at least 33% of planning council members be consumers of RW services who are unaffiliated with subrecipient service providers. The law further requires that members of the planning council represent designated categories including: health care providers; social service providers; community-based organizations; local public health agencies; non-elected community leaders; and grantees of Federal HIV programs. Per Resolution No. 2011-1560, the total membership for the HIVCC shall be no more than 33 at-large members. The HIVCC recommends the reappointment of Ms. Ashaki Sypher, Ms. Lysette Perez and Ms. Mary Jane Reynolds. Ms. Sypher is employed by Families First of Palm Beach County and Ms. Perez is employed with Compass Inc. Both agencies contract with Palm Beach County for services; however HIVCC provides no regulation, oversight, management, or policy setting recommendations regarding the contracts or transactions with Families First of Palm Beach County or Compass Inc. Disclosure of this contractual relationship at a duly noticed public meeting is provided in accordance with the provisions of Section 2-443 of the Palm Beach County Code of Ethics. The diversity count for the 25 seats that are currently filled is African-American: nine (9) (36%), Caucasian: eight (8) (32%), Hispanic-American: six (6) (24%) and Asian-American: two (2) (8%). The gender ratio (male: female) is 10:15. Ms. Perez is Hispanic and Ms. Sypher and Ms. Reynolds are African American. Staff is addressing the need to increase diversity within our boards and will continue to encourage this to expand this Board's diversity.

Countywide (HH)

**Background and Justification:** In accordance with the RW Comprehensive AIDS Resources Emergency Act of 1990 (RW Care Act) (P.L.101-381), Palm Beach County was designated an eligible metropolitan area disproportionately affected by the HIV epidemic and having a demand for services exceeding the capacity of local resources. The Federal Government, through HRSA, has made funds available to Palm Beach County. In order to access these funds, it is mandated by Title I (Part A) of the RW Care Act that Palm Beach County designate a Title I (Part A) HIV Services Planning Council. To that end, the Board of County Commissioners (BCC) established the HIVCC, per Resolution No. R2011-1560 dated October 18, 2011 and amended on January 23, 2018. The RW CARE Act Amendments of 1996 mandate a nomination process for appointments to Title I (Part A) Planning Councils. As vacancies occur on the HIVCC, replacements are selected in accordance with the nominations process that was adopted and approved by the HIVCC on June 25, 2012.

**Attachments:**

1. Boards/Committees Application and Resume
2. Inventory of Seats
3. Resolution 2011-1560

Recommended By: J. Faruna Malhotra 7/22  
Department Director Date

Legal Sufficiency: Helene C. Steingard 7/23/24  
Assistant County Attorney Date

## II. REVIEW COMMENTS

A. Other Department Review:

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Department Director

**PALM BEACH COUNTY  
BOARD OF COUNTY COMMISSIONERS  
BOARDS/COMMITTEES APPLICATION**

*The information provided on this form will be used in considering your nomination. Please COMPLETE SECTION II IN FULL. Answer "none" or "not applicable" where appropriate. Please attach a biography or résumé to this form.*

**Section I (Department):** (Please Print)

Board Name: PBC HIV CARE COUNCIL Advisory  Not Advisory

At Large Appointment or  District Appointment / District #: \_\_\_\_\_

Term of Appointment: 3 Years. From: 8/20/2024 To: 8/19/2027.

Seat Requirement: \_\_\_\_\_ Seat #: 11

Reappointment or  New Appointment

or  to complete the term of \_\_\_\_\_ Due to:  resignation  other

Completion of term to expire on: \_\_\_\_\_

\*When a person is being considered for reappointment, the number of previous disclosed voting conflicts during the previous term shall be considered by the Board of County Commissioners: \_\_\_\_\_

**Section II (Applicant):** (Please Print)

**APPLICANT, UNLESS EXEMPTED, MUST BE A COUNTY RESIDENT**

Name: Sypher Ashaki  
Last First Middle

Occupation/Affiliation: TOPWA Program Manager

Owner  Employee  Officer

Business Name: Families First PBC

Business Address: 3333 Forest Hill Dr

City & State West Palm Beach Zip Code: 33406

Residence Address: 10912 Ibis Reserve Circle

City & State West palm Beach Zip Code: 33412

Home Phone: ( 561 ) 268-7046 Business Phone: ( ) Ext. \_\_\_\_\_

Cell Phone: ( ) Fax: ( )

Email Address: Ashaki03@hotmail.com

Mailing Address Preference:  Business  Residence

Have you ever been convicted of a felony: Yes \_\_\_\_\_ No x

If Yes, state the court, nature of offense, disposition of case and date: \_\_\_\_\_

Minority Identification Code:  Male  Female  
 Native-American  Hispanic-American  Asian-American  African-American  Caucasian

**Section II Continued:**

**CONTRACTUAL RELATIONSHIPS:** Pursuant to Article XIII, Sec. 2-443 of the Palm Beach County Code of Ethics, advisory board members are prohibited from entering into any contract or other transaction for goods or services with Palm Beach County. Exceptions to this prohibition include awards made under sealed competitive bids, certain emergency and sole source purchases, and transactions that do not exceed \$500 per year in aggregate. These exemptions are described in the Code. This prohibition does not apply when the advisory board member's board provides no regulation, oversight, management, or policy-setting recommendations regarding the subject contract or transaction and the contract or transaction is disclosed at a public meeting of the Board of County Commissioners. To determine compliance with this provision, it is necessary that you, as a board member applicant, identify all contractual relationships between Palm Beach County government and you as an individual, directly or indirectly, or your employer or business. This information should be provided in the space below. If there are no contracts or transactions to report, please verify that none exist. Staff will review this information and determine if you are eligible to serve or if you may be eligible for an exception or waiver pursuant to the code.

<u>Contract/Transaction No.</u>	<u>Department/Division</u>	<u>Description of Services</u>	<u>Term</u>
<u>Example: (R#XX-XX/PO XX)</u>	<u>Parks &amp; Recreation</u>	<u>General Maintenance</u>	<u>10/01/00-09/30/2100</u>
_____	_____	_____	_____
_____	_____	_____	_____

(Attach Additional Sheet(s), if necessary)  
OR

NONE



NOT APPLICABLE/  
(Governmental Entity)



**ETHICS TRAINING:** All board members are required to read and complete training on Article XIII, the Palm Beach County Code of Ethics, and read the State Guide to the Sunshine Amendment, Article XIII, and the training requirement can be found on the web at: <http://www.palmbeachcountyethics.com/training.htm>. Ethics training is on-going, and pursuant to PPM CW-P-80 is required before appointment, and upon reappointment.

By signing below I acknowledge that I have read, understand the Sunshine Law Overview for Advisory Board Members and agree to abide by the Florida Sunshine Law and the Florida and Palm Beach County Code of Ethics, and I have received the required Ethics training (in the manner checked below):

By watching the training program on the Web, DVD or VHS on 6/07 2024  
 By attending a live presentation given on \_\_\_\_\_, 20\_\_\_\_

**AND**

By signing below I acknowledge that I have read, understand and agree to abide by the Guide to the Sunshine Amendment & State of Florida Code of Ethics:

\*Applicant's Signature: [Signature] Printed Name: A. S. K. S. P. H. Date: 6/3/24

Any questions and/or concerns regarding Article XIII, the Palm Beach County Code of Ethics, please visit the Commission on Ethics website [www.palmbeachcountyethics.com](http://www.palmbeachcountyethics.com) or contact us via email at [ethics@palmbeachcountyethics.com](mailto:ethics@palmbeachcountyethics.com) or (561) 233-0724.

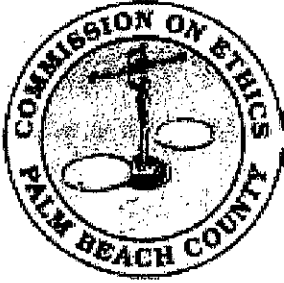
Return this FORM to:  
{Insert Liaison Name Here}, {Insert Department/Division Here}  
{Insert Address Here}

**Section III (Commissioner, if applicable):**

Appointment to be made at BCC Meeting on: \_\_\_\_\_

Commissioner's Signature: \_\_\_\_\_

Date: \_\_\_\_\_



**ACKNOWLEDGEMENT OF RECEIPT  
PALM BEACH COUNTY  
CODE OF ETHICS TRAINING**

Legal Name: Ashak Sybher (Please print clearly)

Employee Identification Number: \_\_\_\_\_

Department/Board: \_\_\_\_\_

By signing this acknowledgement, I am attesting that I have done the following:

Read the Palm Beach County Code of Ethics Ordinance. (Click to open)

**AND**

Have completed additional training by viewing one of the following:

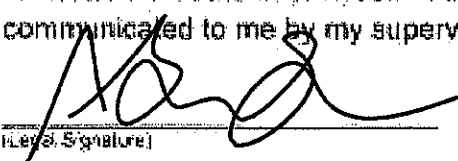
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(Legal Signature)

06/07/2024  
(Date)

**Advisory Board Members: Submit signed forms to Appropriate Advisory Board Representative**

**PLEASE SUBMIT THIS FORM TO APROPRIATE PARTY AS HIGHLIGHTED ABOVE  
PLEASE DO NOT SUBMIT THIS FORM TO THE COMMISSION ON ETHICS**

300 North Dixie Highway, Suite 450, West Palm Beach, FL 33401

PHONE: 561.355-1915 FAX: 561.355-1904

Hotline: 877.766.5920 Website: [www.palmbeachcountyethics.com](http://www.palmbeachcountyethics.com)

REV. 06/2011

**Ashaki Sypher, MSW**  
(561) 319-4394 West Palm Beach, FL asypher@familiesfirstpbc.org

Individual/Family Service Program Professional

### Qualifications

- Overseeing Social Service Programs
- Program Development & Planning
- Evaluating Programs
- Grant Writing and Procurement
- Supervision of Employees
- HUD funded Housing Program Requirements
- Facilitation of Individual and family Therapy
- Treatment Plans/ Reviews
- Psychosocial Assessments
- Case Management
- Medicaid Requirements and Eligibility
- Facilitating and Co-Facilitating Group
- Proficiency MS Office
- ASAM/ CBT/ Trauma Informed Care

### Professional Experiences

3/2020- Present **Families First of Palm Beach, *TOPWA Program Supervisor***

- Provide feedback to the Chief Executive Officer, Deputy Director and/or Program Director regarding client, program and agency challenges and needs.
- Teach, coach, direct, supervise and evaluate direct service staff consistently documenting individual and clinical work
- Determine when it is appropriate to utilize client distribution monies as service for clients
- Respond to client, program and employee related crisis following Agency policy, procedure and utilizing professional judgment
- Work on interagency collaborations when appropriate for resource development
- Complete manual and electronic chart reviews for all program staff at the minimum rate required by funders
- Participate in program staff meetings, participate in program planning and development of policy and procedure, Oversee data reporting requirements for program staff and ensure that data is submitted accurately and on time

04/18-3/2020 **Adopt-A-Family, *Permanent Supportive Housing Program Manager***

- Provide Clinical and administrative supervision to SAFE staff
- Provide case consultation to staff working with families impacted by substance abuse and mental health. Rental lease agreements, Rent Calculations, Income Certifications and Terminations
- Collaborate with the mental health treatment providers servicing the families.
- Review and approve Family Action Plans. Review case files and provide feedback to staff
- Assure ongoing QA/QI in Project SAFE.
- Review and update Policy and Procedures and Client Handbook as needed.

10/16- 06/2018 **Chrysalis Health, *Redirection Therapist***

- Responsible for providing mental health/substance abuse services with CBT/MI Modalities To youth who are on probation/ conditional release, referred by Department of Juvenile Justice.
- Collaborates with the Department of Juvenile Justice to formulate the individualized treatment plan and discharge planning.
- Provides individual and family therapy services in least restrictive setting, therapeutic support and 24 hour crisis support when needed.

01/15-7/16 **Children's Home Society. *Program Manager for Safe Harbor***

- Liaison to community agencies such as Dept. Of Children and Families, Department of Juvenile Justice, etc. and attend closure or conference staffing.
- Supervise program and Supervisory staff including regular individual and group staff meetings and case consultation; oversee proper client to staff ratio
- Approve admission of clients into the program; assign cases to program staff and oversee service delivery
- Review and monitor case files for both internal and external quality assurance standards
- Assists the Program Director in developing core competencies, coaching plans, and orientation of program staff

07/15-12/15 **Mental Health Association. *Peer Place Programs Associate***

- Provide support to Peer Place by facilitating groups, and providing support to the daily functions
- Assure compliance with contractual requirements and good program practices
- Assist with compiling, tracking, and monitoring program data as required by funders
- Provide referrals to community providers for integrated behavioral and primary care
- Supervise volunteers, interns and Peer Place staff

01/14-Present **Barry University. *Field Advisor/ Adjunct Instructor***

- Attend and actively participate in all Field Advisor Orientations and seminars.
- Meet with Field students twice a semester as well as through written and telecommunication.
- Review student process recordings, learning plans, and Field Assessments
- Build a supportive relationship with the MSW field students.
- Instructor of Intro to Social Work; Compile, administer, and grade instruments that evaluate student progress.

10/10- 02/15 **The Salvation Army. Center Of Hope Campus, Program Manager/Compliance Mgr**

- Provide direct supervision for Program Staff, Including interviewing, training, technical assistance, and Employee consultations related to job performance.
- Review and revise Program Manuals and materials at least annually and train staff on new protocols.
- Coordinate Substance Abuse and mental health Treatment Programs.
- Completes all Clinical intake Assessments for homeless Veterans in the Grant Per Diem and Contract Residential Treatment Program
- Chair and coordinate interdisciplinary team meetings, participate on committees, and meet with outside community organizations.
- Makes Eligibility determination, planning, and problem solving for all Veterans in the Grant Per Diem and Contract Residential program.

### **Education**

04/06 Florida Agricultural and Mechanical University

**Master of Social Work - Emphasis in Community Development and Administration**

08/01 Bachelor of Science in Social Work

### **Training and Certifications**

- Advanced Family Assessment Training
- HIPPA – SOAR – IRB Certified
- Parent Child Interaction Training
- Family Mental Health Training
- Suicide & Boundaries Training
- Child Abuse/Neglect Training
- Cultural competency Training
- PREA Training
- CBT/Motivational Interviewing
- Trauma Informed Care
- SPDAT
- Cultural Sensativity



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or  to complete the term of \_\_\_\_\_ Due to:  resignation  other  
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**APPLICANT, UNLESS EXEMPTED, MUST BE A COUNTY RESIDENT**

Name: Perez Lysette

Occupation/Affiliation: Health Programs Officer / Compass LGBTQ Comm. Center  
Owner  Employee  Officer

Business Name: 201 N. Dixie Highway Compass, Inc.

Business Address: 201 N. Dixie Hwy

City & State: Lake Worth, FL Zip Code: 33460

Residence Address: 721 N A Street

City & State: Lake Worth, FL Zip Code: 33460

Home Phone: (561) 583-8130 Business Phone: (561) 583-9699 Ext. 4007

Cell Phone: (561) 583-8130 Fax: ( )

Email Address: lysette@compasslgbtq.com

Mailing Address Preference:  Business  Residence

Have you ever been convicted of a felony: Yes \_\_\_\_\_ No   
If Yes, state the court, nature of offense, disposition of case and date: \_\_\_\_\_

Minority Identification Code:  Male  Female  
 Native-American  Hispanic-American  Asian-American  African-American  Caucasian

Section II Continued:

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_____	_____	_____	_____
_____	_____	_____	_____

(Attach Additional Sheet(s), if necessary)  
OR

NONE

NOT APPLICABLE/  
(Governmental Entity)

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By watching the training program on the Web, DVD or VHS on 5/30 2024  
 By attending a live presentation given on \_\_\_\_\_, 20\_\_\_\_

AND

By signing below I acknowledge that I have read, understand and agree to abide by the Guide to the Sunshine Amendment & State of Florida Code of Ethics:

\*Applicant's Signature: Lyselle Perce Printed Name: Lyselle Perce Date: 5/30/24

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Return this FORM to:  
{Insert Liaison Name Here}, {Insert Department/Division Here}  
{Insert Address Here}

**Section III (Commissioner, if applicable):**

Appointment to be made at BCC Meeting on: \_\_\_\_\_

Commissioner's Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Pursuant to Florida's Public Records Law, this document may be reviewed and photocopied by members of the public.

Revised 01/09/2023



**ACKNOWLEDGEMENT OF RECEIPT  
PALM BEACH COUNTY  
CODE OF ETHICS TRAINING**

Legal Name: Luzette Perez (Please print clearly)

Employee Identification Number: \_\_\_\_\_

Department/Board: PBC HIV Care Council

By signing this acknowledgement, I am attesting that I have done the following:

Read the Palm Beach County Code of Ethics Ordinance. (Click to open)

**AND**

Have completed additional training by viewing one of the following:

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Luzette Perez  
(Legal Signature)

5/30/24  
(Date)

[REDACTED]

[REDACTED]

**Advisory Board Members:** *Submit signed forms to Appropriate Advisory Board Representative*

**PLEASE SUBMIT THIS FORM TO APROPRIATE PARTY AS HIGHLIGHTED ABOVE  
PLEASE DO NOT SUBMIT THIS FORM TO THE COMMISSION ON ETHICS**

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PHONE: 561.355-1915 FAX: 561.355-1904

Hotline: 877.766.5920 Website: [www.palmbeachcountyethics.com](http://www.palmbeachcountyethics.com)

**Lysette Pérez**

561-533-9699

Lysette@CompassLGTBQ.com

*June 2016-Present*

Compass Inc.

*Lake Worth Beach*

**Health Programs Officer**

- Provide oversight of HIV Programs including Prevention, Ryan White Case Management, Mental Health Services, Coordinate with CAN Community Health Clinic, and represent Agency as needed.

*December 2015-Present*

Spotlight Billing

*West Palm Beach*

**Billing/Collections Specialist**

- Claim submission, Verification of insurance, Contact insurance for clarification of denials, Enter patient information into clearinghouse system

*February 2014-Present*

The Counseling Center

*Palm Beach Gardens*

**Receptionist/Part-time**

- Answer phones, take messages, typing, filing, greet patients, schedule appointments, check in/out patients, submit electronic insurance claims using Office Ally/Practice Mate, track patient payments, completely weekly deposits, maintain patient confidentiality

*June 2008-July 2013*

FAU

*Boca Raton*

**House Manager**

- Managing Ushers, Assuring audience comfort, Deliver curtain speech prior to each performance, Working in conjunction with Stage Manager and Box Office to insure prompt start times, Provide a house management report

*October 2007- Feb. 2013*

Center for Family Services Lake Worth

**Family Resource Specialist**

- Initial visitor to new clients, assist in data collection for measures and outcome requirements, planning and executing yearly community events for program participants, logging all contact with program participants in a web based system.

**Education:** August 2002 **BA in Theatre General** Florida Atlantic University

Dec. 2005 **MA Liberal Arts** Florida Atlantic University

**Languages:** English/Spanish

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**APPLICANT, UNLESS EXEMPTED, MUST BE A COUNTY RESIDENT**

Name: Reynolds Mary Jane  
Last First Middle

Occupation/Affiliation: \_\_\_\_\_

Owner  Employee  Officer

Business Name: Retired

Business Address: \_\_\_\_\_

City & State \_\_\_\_\_ Zip Code: \_\_\_\_\_

Residence Address: 1665 NW 11<sup>th</sup> Street

City & State Belle Glade, FL Zip Code: 33430

Home Phone: (561) 985-8989 Business Phone: ( ) Ext. \_\_\_\_\_

Cell Phone: ( ) Fax: ( )

Email Address: Bryant57@gmail.com

Mailing Address Preference:  Business  Residence

Have you ever been convicted of a felony: Yes \_\_\_\_\_ No   
If Yes, state the court, nature of offense, disposition of case and date: \_\_\_\_\_

Minority Identification Code:  Male  Female  
 Native-American  Hispanic-American  Asian-American  African-American  Caucasian

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**AND**

By signing below I acknowledge that I have read, understand and agree to abide by the Guide to the Sunshine Amendment & State of Florida Code of Ethics:

\*Applicant's Signature: Mary Jane Reynolds Printed Name: Mary Jane Reynolds Date: 06/16/2024

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Return this FORM to:  
{Insert Liaison Name Here}, {Insert Department/Division Here}  
{Insert Address Here}

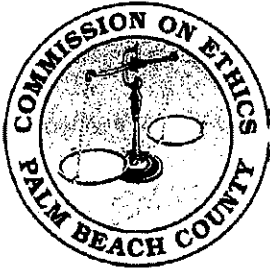
**Section III (Commissioner, if applicable):**

Appointment to be made at BCC Meeting on: \_\_\_\_\_

Commissioner's Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Pursuant to Florida's Public Records Law, this document may be reviewed and photocopied by members of the public.

Revised 01/09/2023



**ACKNOWLEDGEMENT OF RECEIPT  
PALM BEACH COUNTY  
CODE OF ETHICS TRAINING**

Legal Name: May Jane Reynolds (Please print clearly)

Employee Identification Number: \_\_\_\_\_

Department/Board: \_\_\_\_\_

By signing this acknowledgement, I am attesting that I have done the following:

Read the Palm Beach County Code of Ethics Ordinance. (Click to open)

**AND**

Have completed additional training by viewing one of the following:

The Code of Ethics Training Program on the Intranet/Internet. (Click to view)

The Code of Ethics Training Program on YouTube. (Click to view)

The Code of Ethics Training Program on DVD.

A live presentation given on the following date \_\_\_\_\_.

I understand that I am responsible for understanding and abiding by the Palm Beach County Code of Ethics as I conduct my assigned duties during my term of employment. I also understand that the information in this policy is subject to change. Policy changes will be communicated to me by my supervisor or through official notices.

May Jane Reynolds  
(Legal Signature)

06/16/2024  
(Date)

[Redacted Signature]

**Advisory Board Members:** Submit signed forms to Appropriate Advisory Board Representative

**PLEASE SUBMIT THIS FORM TO APROPRIATE PARTY AS HIGHLIGHTED ABOVE  
PLEASE DO NOT SUBMIT THIS FORM TO THE COMMISSION ON ETHICS**

300 North Dixie Highway, Suite 450, West Palm Beach, FL 33401  
PHONE: 561.355-1915 FAX: 561.355-1904  
Hotline: 877.766.5920 Website: [www.palmbeachcountyethics.com](http://www.palmbeachcountyethics.com)

Mary Jane Reynolds is from the Belle Glade, FL and has been a member of the Palm Beach County HIV CARE Council for approximately 23 years. She currently serves as the chair of the Community Awareness Committee and has been active in many other committees such as the Planning committee and Priorities and Allocations committee. She is determined to continue her active membership with the CARE Council and the Community Awareness Committee because she has a passion for getting out into the community and educating others, as well as navigating others through the process of receiving and staying in care. In addition to the CARE Council, she is requested on a regular basis to speak about HIV/AIDS at various local events. At these events, she always promotes the importance of the CARE Council and ways to become involved.



Palm Beach County HIV CARE Council  
**CARE Council Policy**

Policy Number: 10  
Amended: June 25, 2018

Issue: Nominations Process for CARE Council Membership

This policy is adopted by the CARE Council (CARE Council), for the purpose of ensuring there is an open and fair nomination process which will provide for a CARE Council membership which is reflective of the AIDS epidemic in Palm Beach County, Florida. In addition, it is the intention of the CARE Council to maintain a nomination policy which complies with directives of the Division of HIV Services (DHS) and HRSA as those directives relate to the Ryan White Act.

**I. Legislative Background**

Section 2602(b) of the reauthorized Ryan White Act states: "Nominations to the planning council (CARE Council) shall be identified through an open process and candidates shall be selected based upon locally delineated and published criteria. Such criteria shall include a conflict of interest standard for each nominee."

**II. Expectations**

An open nominations process, in combination with other legislative requirements and existing DHS policy on PLWH participation, shall result in broad and diverse community inclusion and culturally competent deliberations in CARE Council processes. The CARE Council will only approve and/or appoint members who have gone through the nominations process and shall appoint members on a timely basis to ensure minimum disruption to CARE Council activities.

Nominations to the CARE Council shall be sought from a wide spectrum of potential members. Recruitment shall be made through existing CARE Council committees and through ongoing solicitation through existing CARE Council members, service providers, outreach through advertising, and staff working with consumers of HIV/AIDS services. Particular consideration shall be given to disproportionately affected and historically underserved groups and sub-populations.

Every member of the CARE Council is encouraged to actively recruit members to fill gaps in CARE Council membership. Recruitment is not just the Membership Committee's responsibility. CARE Council members should use their own network and seek key contacts in other communities to help identify potential members to fill gaps and to provide individuals to participate in CARE Council committee activities.

**III. Steps in the Nominations Process:**

1. When necessary advertising may be placed in various publications countywide notifying the public of the need for participation through membership on the CARE Council. Included in the advertising shall be notification of the need to fill membership positions based upon the demographics of the epidemic in Palm Beach County, and to ensure legislatively mandated positions are filled. A time limit for return of applications shall be included in the notification.
2. Potential applicants shall be invited to attend membership orientation offered quarterly and provided a nominations packet containing a letter describing roles and responsibilities of the CARE Council, duties of membership, time expectations, gaps in representations, conflict of interest standards, HIV disclosure requirements, and an overview of the selection process and timeline; within three (3) business days of request. There shall also be an application form used to gather information about relevant experience, expertise, skills, the person's interest in serving, the perspective he or she might bring to the CARE Council, how his or her peer group might relate to groups affected by HIV, and other related information.
3. Each returned application will be issued a document number, and receipt shall be logged in for tracking purposes.
4. CARE Council staff will review all application forms and will recommend a list of persons for the Membership Committee to interview per "Procedure for Applicant Interviews". When two or more persons apply for the same slot, the committee will interview at least two applicants for the slot. Interviews shall be conducted by at least two committee members—one of which must be the Chair or Vice Chair and a staff member, according to a structured interview format. Open ended questions about past experience on boards, ideas about significant HIV/AIDS issues and professional or affected community linkages shall be incorporated into the interview.
5. After the interviews are completed, the results of each interview are discussed at the next regularly scheduled Membership Committee meeting. When reviewing candidates for membership the committee will consider the following factors: attendance at CARE Council meetings, involvement at Membership Development Sessions and involvement on committees. The Membership Committee may also consider activities as involvement in Membership Development Sessions. In addition, seat availability, the demographics of the

# Palm Beach County HIV CARE Council BOARD ROSTER

**Seat Updated 07-17-2024**

**CC B Laws Page 6 Article III – SECTION 7:** The CARE Council member term of office shall be three years. There shall be a limit of three (3) Consecutive three-year terms that a member can serve. This provision is effective as of March 1, 2013, and applies to any member who is appointed or reappointed subsequent to that date.

{ Please check all members have a files and have a sticky with required documents}

SEAT	OCCUPANT	PROVIDERS SEATS 1-6	ORGANIZATION	CURRENT TERM EXPIRES	TERM LEFT AFTER CURRENT TERM EXPIRES	DEMOGRAPHIC INFO.
1	Lilia Perez	Health care provider, including federally qualified health centers	Found Care, Inc.	11/04/2026	0	HW
2	Kristen Harrington	Community-Based Organizations serving affected populations/AIDS Service Organizations	AHF	10/04/2026	1	WF
3	Damion Baker	Community-Based Organization serving affected populations/AIDS Service Organizations	Monarch Inc.	08/21/2026	1	BM
4	Dr Youssef Motii	Social Service Providers, including housing and homeless service providers	Oceana Healthcare	04/17/2026	2	BM
5	Kim Rommel Enright	Social Service Providers, including housing and homeless service providers	Legal Aid	03/21/2025	3	WF
6	Nancy McConnell	Substance Abuse and/or Mental Health Providers	Rebel Recovery	10/18/2024	3	WF

# Palm Beach County HIV CARE Council BOARD ROSTER

SEAT	OCCUPANT	NON-ELECTED COMMUNITY LEADERS – SEATS 7-10	ORGANIZATION	CURRENT TERM EXPIRES	TERM LEFT AFTER CURRENT TERM EXPIRES	DEMOGRAPHIC INFO.
7	Dr Jyothi Gunta	Local Public Health Agencies	PBC Health Department	Appointed 07/02/2024 Term Expired 05/16/2025	3	Asian
8	Denise Grigoriou	State Medicaid Agency	Planned Parenthood	05/16/2025	3	HW
9	Christian Johnston	Local Public Health Agencies	Florida Department of Health	Appointed 07/0/2024 Term Expired 05/16/2025	3	WM
10	Ashnika Ali	Hospital Planning Agencies or other health care planning agencies	Health Council of South East Florida	10/18/2024	2	APIF

# Palm Beach County HIV CARE Council BOARD ROSTER

SEAT	OCCUPANT	NON-ELECTED COMMUNITY LEADERS – SEATS 11-14	ORGANIZATION	CURRENT TERM EXPIRES	TERM LEFT AFTER CURRENT TERM EXPIRES	DEMOGRAPHIC INFO.
11	Ashaki Sypher'	Part D, or if none present, representatives of organizations addressing the needs of children, youth, and families with HIV	Families first of PBC	08/16/2024	2	BF
12	Lysette Perez	Other federal HIV Programs: HIV Prevention Program	Compass	08/16/2024	2	HF
13	Miguel Velazquez	Other federal HIV Programs: HOPWA	Housing Authority of PBC	05/16/2025	1	HM
14	Brittany Henry	Other federal HIV Programs: Other	FOUNDCARE,INC	02/07/2025	3	BW

# Palm Beach County HIV CARE Council BOARD ROSTER

SEAT	OCCUPANT	NON-ELECTED COMMUNITY LEADERS – SEATS 15-18	ORGANIZATION	CURRENT TERM EXPIRES	TERM LEFT AFTER CURRENT TERM EXPIRES	DEMOGRAPHIC INFO.
15	Tyrina Pinkney	Representative of/or formerly incarcerated People Living with HIV/AIDS	The Lords Place	05/16/2025	2	BF
16	Angelie Diya	Non-Elected Community Leader	Community Member	06/13/2025	0	BW
17	Hector Bernardino	Non-Elected Community Leader	Midway Health Inc.	09/13/2024	0	HM
18	Thomas McKissack	Non-Elected Community Leader	Ret. Jerome Golden	12/19/2025	1	BM

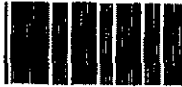
# Palm Beach County HIV CARE Council BOARD ROSTER

<b>People Living with HIV &amp; Community (continued)</b>						
SEAT	OCCUPANT	AFFECTED COMMUNITIES, INCLUDING PLWH AND HISTORICALLY UNDER-SERVED SUBPOPULATIONS AND/OR INDIVIDUALS CO-INFECTED WITH HEPATITIS B/C – SEATS 19-27	POSITION/ ORGANIZATION	CURRENT TERM EXPIRES	TERM LEFT AFTER CURRENT TERM EXPIRES	DEMOGRAPHIC INFO.
19	Vacant	Affected communities, including PLWH and historically under-served subpopulations and/or individuals co-infected with Hepatitis B/C		08/21/2026	3	
20	Vacant	Affected communities, including PLWH and historically under-served subpopulations and/or individuals co-infected with Hepatitis B/C		08/21/2026	3	
21	Cecil Smith	Affected communities, including PLWH and historically under-served subpopulations and/or individuals co-infected with Hepatitis B/C	Community Member	10/02/2026	3	
22	Mary Jane Reynolds	Affected communities, including PLWH and historically under-served subpopulations and/or individuals co-infected with Hepatitis B/C	Community Member	07/12/2024	3	BF
23	Dominique Lane	Affected communities, including PLWH and historically under-served subpopulations and/or individuals co-infected with Hepatitis B/C	Community Member	11/15/2024 05/16/2025	3	BF
24	Cynthia Walker	Affected communities, including PLWH and historically under-served subpopulations and/or individuals co-infected with Hepatitis B/C	Community Member	6/13/2025	3	BW
25	Tad Fuller	Affected communities, including PLWH and historically under-served subpopulations and/or individuals co-infected with Hepatitis B/C	Community Member	03/11/2025		WM
26	Richardo Jackson	Affected communities, including PLWH and historically under-served subpopulations and/or individuals co-infected with Hepatitis B/C	Community Member	05/16/2025	2	BM
27	Kenny Talbot	Affected communities, including PLWH and historically under-served subpopulations and/or individuals co-infected with Hepatitis B/C	Community Member	10/02/2026	1	WM

*Demographic info key: BF= Black Female, BM= Black Male, HAIF= Haitian Female, HAIM= Haitian Male, WF= White Female, WM= White Male, HISF= Hispanic Female, HISM= Hispanic Male, M= Multi-Race, APIF= Asian Pacific Islander Fem*


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RESOLUTION NO. R-2011-1560

**RESOLUTION OF THE BOARD OF COUNTY COMMISSIONERS OF PALM BEACH COUNTY, FLORIDA, DESIGNATING THE PALM BEACH COUNTY HIV COMPREHENSIVE AIDS RESOURCES EMERGENCY COUNCIL, HEREAFTER REFERRED TO AS "CARE COUNCIL", AS THE HIV SERVICES PLANNING COUNCIL REQUIRED UNDER PART A OF THE RYAN WHITE ACT: REPEALING RESOLUTION NO. R97-1067; AND UPDATING GRANT TITLE TO RYAN WHITE PART A AND PART B.**

WHEREAS, Palm Beach County has been identified as a locality which is disproportionately affected by the HIV epidemic and which has a substantial need for service; and

WHEREAS, the local demand for services far exceeds the capacity of local resources to meet that demand; and

WHEREAS, Congress has enacted the Ryan White Comprehensive AIDS Resources Emergency Act of 1990, P.L. 101-381, as amended, for the purpose of providing emergency financial support services to persons affected by the AIDS epidemic; and

WHEREAS, the Ryan White Act requires a grantee to establish or designate a HIV Services planning Council; and

WHEREAS, the current HIV Services Planning Association has worked with the grantees for Ryan White Part B and Housing Opportunities for Persons With AIDS (HOPWA) funds to establish a coordinated planning and advisory body to enhance the delivery of services to HIV-infected persons in Palm Beach County, and has created the CARE Council; and

WHEREAS, the Palm Beach County Board of County Commissioners wishes to designate the CARE Council as the HIV Services Planning Council.

**NOW, THEREFORE BE IT RESOLVED BY THE BOARD OF COUNTY COMMISSIONERS OF PALM BEACH COUNTY, FLORIDA, that:**

- I. Designation of the CARE Council. The Board of County Commissioners hereby concurs with the establishment of a Board to be known as the Palm Beach County HIV Comprehensive AIDS Resources Emergency Council (CARE Council), and designates the CARE Council to serve as the Ryan White Part A HIV Services Planning Council as mandated under Part A of the Ryan White Act.
- II. Membership. The initial membership of the CARE Council shall consist of all members in good standing of the Palm Beach HIV Services Planning Council as constituted pursuant to Resolution R97-1067, on the day this resolution is enacted. Subsequently, the total membership shall be reduced to no more than 33 members through a process of attrition. As vacancies occur on the CARE Council, replacements shall be selected in accordance with the required "Nominations Process" which shall be adopted by the CARE Council. The nomination process must be in compliance with Article II of the CARE Council By-Laws and the requirements of Part A of the Ryan White Act, as amended.
- III. Meeting of the CARE Council: The Council may adopt such rules of procedure as it deems necessary. All meeting of the Council shall be open to the public and shall be subject to the requirement of Section 286.11, Florida Statutes. Palm Beach County will be provided copies of all agendas in advance of meetings and copies of all minutes of meetings.

IV. Duties and Responsibilities. The CARE Council shall:

- a) Develop a comprehensive plan for the organization and delivery of health services described in the Ryan White Act, as amended, that is compatible with any existing state or local plan regarding the provision of health services to individuals with HIV disease;
- b) Establish priorities and allocations of funds within the eligible area, including how to best to meet each such priority and additional factors that the grantee should consider, based on:
  1. Documented need of the HIV-infected population;
  2. Cost and outcome effectiveness of proposed service strategies and interventions, to the extent that such data are reasonably available (either demonstrated or probable);
  3. Priorities of the HIV-infected communities for whom the services are intended and;
  4. Availability of other governmental and non-governmental resources;
- c) Assess the efficiency of the administrative mechanism in rapidly allocating funds to the areas of greatest need within the eligible area and assess the effectiveness, either directly or through contractual arrangements, of the services offered in meeting the identified needs.
- d) Establish a grievance procedure to address grievances filed against the council.
- e) Participate in the development of a Statewide Coordinate Statement of Need initiated by the state public health agency responsible for administering grants under Part B of the Ryan White Act.
- f) Establish methods for obtaining input on community needs and priorities, which may include public meetings, conducting focus groups, and convening ad-hoc panels.
- g) Coordinate and monitor service provision and planning outcomes with a designated Lead Agency for the administration of Ryan White Part B funds.
- h) Provide a written report to the Board of County Commissioners by January 15<sup>th</sup> of each year on the membership, attendance records and activities and accomplishments of the CARE Council.

V. Grantee. Palm Beach County is the grantee for Part A Ryan White Act funds. The Board of County Commissions of Palm Beach County shall serve as the chief elected official for the purpose of applying for, receiving and distributing federal Part A Ryan White Act funds. The Department of Community Services shall provide administrative support, prepare grant applications and agreements and monitor funds necessary to comply with Part A requirements. Distribution of grant funds to Palm Beach County Providers shall be through agreements between the County and each provider. The application for and use of grant funds shall be in accordance with Ryan White Act.

VI. Repeal of Resolution R97-1067. Resolution R97-1067 which created the HIV Services Planning Council is hereby repealed in its entirety.

VII. Effective date. This resolution shall become effective upon adoption. The foregoing Resolution was offered by Commissioner Aaronson, who moved its adoption. The motion was seconded by Commissioner Vana, and upon being put to a vote, the vote was as follows:

Commissioner Karen T. Marcus, Chair	-	Aye
Commissioner Shelley Vana, Vice-Chair	-	Aye
Commissioner Paulette Burdick	-	Aye
Commissioner Steven L. Abrams	-	Aye
Commissioner Burt Aaronson	-	Aye
Commissioner Jess R. Santamaria	-	Aye
Commissioner Priscilla A. Taylor	-	Aye

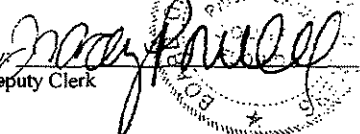
The Chair thereupon declared the resolution duly passed and adopted this 18th day of October, 2011.

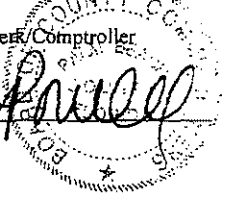
APPROVED AS TO FORM AND  
LEGAL SUFFICIENCY

By:   
Assistant County Attorney

PALM BEACH COUNTY, FLORIDA BY ITS  
BOARD OF COUNTY COMMISSIONERS


Sharon R. Bock, Clerk/Comptroller

By:   
Deputy Clerk




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II. FISCAL IMPACT ANALYSIS

A. Five Year Summary of Fiscal Impact:

Fiscal Years	19__	19__	19__	19__	19__
Capital Expenditures	_____	_____	_____	_____	_____
Operating Costs	_____	_____	_____	_____	_____
External Revenues	_____	_____	_____	_____	_____
Program Income (County)	_____	_____	_____	_____	_____
In-Kind Match (County)	_____	_____	_____	_____	_____
<b>NET FISCAL IMPACT</b>	_____	_____	_____	_____	_____
<b># ADDITIONAL FTE POSITIONS (Cumulative)</b>	_____	_____	_____	_____	_____

Is Item Included in Current Budget? Yes \_\_\_\_\_ No \_\_\_\_\_  
 Budget Account No.: Fund \_\_\_\_\_ Agency \_\_\_\_\_ Org. \_\_\_\_\_ Object \_\_\_\_\_  
 Reporting Category \_\_\_\_\_

B. Recommended Sources of Funds/Summary of Fiscal Impact:

C. Departmental Fiscal Review: \_\_\_\_\_

III. REVIEW COMMENTS

A. OMB Fiscal and/or Contract Administration Comments:

*Elizabeth Blawie*  
 OMB Contract, Dev. and Control

B. Legal Sufficiency:

*James D. [Signature]*  
 Assistant County Attorney

C. Other Department Review:

\_\_\_\_\_  
 Department Director

This summary is not to be used as a basis for payment.

R97 1067

RESOLUTION NO. R97- 1067

RESOLUTION OF THE BOARD OF COUNTY COMMISSIONERS OF PALM BEACH COUNTY, FLORIDA, DESIGNATING THE PALM BEACH COUNTY HIV COMPREHENSIVE AIDS RESOURCES EMERGENCY COUNCIL, HEREAFTER REFERRED TO AS "CARE COUNCIL", AS THE HIV SERVICES PLANNING COUNCIL REQUIRED UNDER TITLE I OF THE RYAN WHITE CARE ACT; REPEALING RESOLUTION NO. 93-1182; AND PROVIDING FOR EFFECTIVE DATE.

WHEREAS, Palm Beach County has been identified as a locality which is disproportionately affected by the HIV epidemic, and which has a substantial need for service; and

WHEREAS, the local demand for services far exceeds the capacity of local resources to meet that demand; and

WHEREAS, Congress has enacted the Ryan White Comprehensive AIDS Resources Emergency Act of 1990, P.L. 101-381, as amended, for the purpose of providing emergency financial support services to persons affected by the AIDS epidemic; and

WHEREAS, the Ryan White Care Act requires a grantee to establish or designate a HIV Services Planning Council; and

WHEREAS, the current HIV Services Planning Association has worked with the grantees for Ryan White Title II and HOPWA funds to establish a coordinated planning and advisory body to enhance the delivery of services to HIV-infected persons in Palm Beach County, and has created the CARE Council; and

WHEREAS, the Palm Beach County Board of County Commissioners wishes to designate the CARE Council as the HIV Services Planning Council.

NOW, THEREFORE BE IT RESOLVED BY THE BOARD OF COUNTY COMMISSIONERS OF PALM BEACH COUNTY, FLORIDA, that:

I. Designation of the Care Council. The Board of County Commissioners hereby concurs with the establishment of a Board to be known as the Palm Beach County HIV Comprehensive AIDS Resources Emergency Council (CARE Council), and designates the CARE Council to serve as the Ryan White Title I HIV Services Planning Council as mandated under Title I of the Ryan White Care Act.

R97 1067

II. Membership. The initial membership of the CARE Council shall consist of all members in good standing of the Palm Beach HIV Services Planning Council and the Palm Beach County AIDS Consortium, the Board formerly constituted to administer Title II funds, on the day a resolution is enacted. Subsequently, the total membership shall be reduced to no more than (45) but not less than (21) members through a process of attrition. As vacancies occur on the CARE Council, replacements shall be selected in accordance with the required "Nomination Process" which shall be adopted by the CARE Council. The nomination process must be in compliance with Article II of the CARE Council By-Laws and the requirements of Title I of the Ryan White Care Act, as amended.

III. Meetings of the Care Council. The Council may adopt such rules of procedure as it deems necessary. All meetings of the Council shall be open to the public and shall be subject to the requirements of Section 286.011, Florida Statutes. Palm Beach County will be provided copies of all agendas in advance of meetings and copies of all minutes of meetings.

IV. Duties and responsibilities. The CARE Council shall:

(a) Develop a comprehensive plan for the organization and delivery of health services described in the Ryan White CARE Act, as amended, that is compatible with any existing state or local plan regarding the provision of health services to individuals with HIV disease;

(b) Establish priorities for the allocation of funds within the eligible area, including how best to meet each such priority and additional factors that the grantee should consider, based on:

1. documented needs of the HIV-infected population;
2. cost and outcome effectiveness of proposed service strategies and interventions, to the extent that such data are reasonably available (either demonstrated or probable);
3. priorities of the HIV-infected communities for whom the services are intended and;
4. availability of other governmental and non-governmental resources;

(c) Assess the efficiency of the administrative mechanism in rapidly allocating funds to the areas of greatest need within the eligible area and assess

0300

R97 1067



the effectiveness, either directly or through contractual arrangements, of the services offered in meeting the identified needs.

(d) Establish a grievance procedure to address grievances filed against the council.

(e) participate in the development of a Statewide Coordinated Statement of Need initiated by the state public health agency responsible for administering grants under Title II of the CARE Act.

(f) establish methods for obtaining input on community needs and priorities which may include public meetings, conducting focus groups, and convening ad-hoc panels.

(g) coordinate and monitor service provision and planning outcomes with a designated Lead Agency for the administration of Ryan White Title II funds.

(h) provide a written report to the Board of County Commissioners by January 15th of each year on the membership, attendance records and activities and accomplishments of the CARE Council.

IV. Grantee. Palm Beach County is the grantee for Title I Ryan White Care Act funds. The Board of County Commissioners of Palm Beach County shall serve as the chief elected official for the purpose of applying for, receiving and distributing federal Title I Ryan White Care Act funds. The Department of Community Services shall provide administrative support, prepare grant applications and agreements and monitor funds necessary to comply with Title I requirements. Distribution of grant funds to Palm Beach County providers shall be through agreements between the County and each provider. The application for and use of grant funds shall be in accordance with the Ryan White Comprehensive AIDS Resources Emergency Act.

V. Repeal of Resolution R97-1182. Resolution R97-1183 which created the HIV Services Planning Council is hereby repealed in its entirety.

VI. Effective date. This resolution shall become effective upon adoption.

The foregoing Resolution was offered by Commissioner Marcus who moved its adoption.

The motion was seconded by Commissioner McCarthy, and upon being put to a vote, the vote was as follows:

0301

R97 1067

KAREN T. MARCUS - Aye  
CAROL A. ROBERTS - Aye  
WARREN H. NEWELL - Aye  
MARY MCCARTY - Aye  
BURT AARONSON - Aye  
KEN L. ROSTER - Absent  
MAULE FORD LEE - Aye

The Chairman thereupon declared the Resolution duly passed and adopted this

12th day of August, 1997.

APPROVED AS TO FORM AND  
LEGAL SUFFICIENCY

PALM BEACH COUNTY, FLORIDA BY ITS  
BOARD OF COUNTY COMMISSIONERS

DOROTHY H. WILKEN, Clerk

By:   
Assistant County Attorney

By:   
Clerk



R97 1067

0302

Attachment 1 B

RESOLUTION NO. 93-11-1182

RESOLUTION OF THE BOARD OF COUNTY COMMISSIONERS OF PALM BEACH COUNTY, FLORIDA, CREATING THE PALM BEACH COUNTY HEALTH SERVICES PLANNING COUNCIL, PROVIDING FOR FUNDING AND THE APPOINTMENT OF MEMBERS; PROVIDING FOR OFFICE AND CONVENING OF MEMBERS; PROVIDING ORGANIZATION, DUTIES AND METINGS; PROVIDING FOR DUTIES AND RESPONSIBILITIES OF MEMBERS; PROVIDING FOR ADMINISTRATIVE CODE; AND PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, Palm Beach County has been identified as a locality which is disproportionately affected by the HIV epidemic, and which has a substantial need for services; and

WHEREAS, the local demand for services far exceeds the capacity of local resources to meet that demand; and

WHEREAS, Congress has enacted the Ryan White Comprehensive AIDS Resources Emergency Act of 1989, P.L. 101-111, for the purpose of providing emergency financial support services for persons affected by the AIDS epidemic; and

WHEREAS, The Palm Beach County Board of County Commissioners and County staff members wish to increase the availability of services to Palm Beach County by increasing the Federal funding available to Palm Beach County, Florida, that:

1. Purpose: The Palm Beach County Board of County Commissioners hereby resolves to create the Health Services Planning Council, a non-profit, non-stock corporation, organized under the Federal Ryan White Comprehensive AIDS Resources Emergency Act.

2. Creation of HIV Health Services Planning Council: The Board of County Commissioners hereby creates and establishes a Board of County Commissioners hereby creates and establishes a Health Services Planning Council, a non-profit, non-stock corporation, organized under the Federal Ryan White Comprehensive AIDS Resources Emergency Act.

3. Appointment of Members: The Board of County Commissioners shall appoint the members of the Health Services Planning Council, to be appointed by the Board of County Commissioners. The Board of County Commissioners are requested to amend the Administrative Code of Palm Beach County, Florida, to read:

- (a) Health care providers;
- (b) community-based and AIDS service organizations;
- (c) social service providers;
- (d) mental health care providers;
- (e) health care providers;
- (f) hospital planning agencies or health care planning agencies;
- (g) committee, including individuals with HIV disease;
- (h) non-elected community leaders;
- (i) state government.

Coding: words in ~~UPPERCASE~~ type are deletions from existing text. Words in UPPERCASE type are additions.

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BOARD MEMO: Legible

Writing, Typing or Printing

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when received.

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R97 1067



(a) establish priorities for the allocation of funds within Palm Beach County. (Pursuant to 42 U.S.C. § 2664, any funds received pursuant to Title I of the Act shall be allocated in accordance with these priorities.)

(b) develop a comprehensive plan for the organization and delivery of health services described in 42 U.S.C. § 2664 that is compatible with any existing state or local plan regarding the provision of health services to individuals with HIV-AIDS. The comprehensive plan shall be presented to the Board of County Commissioners within one hundred and twenty (120) days from the establishment of the Council or to meet any time frame necessary to capture available federal dollars;

(c) assess the deficiencies of the administrative mechanism to rapidly allocate funds to the areas of greatest need within Palm Beach County;

(d) assist the County in applying for grants pursuant to the Ryan White Comprehensive AIDS Resources Emergency Act;

(e) perform such other functions as required of the Council by the Ryan White Comprehensive AIDS Resources Emergency Act.

**Section 2. ADMINISTRATION.** The Department of Community Services shall provide administrative support to the Council, prepare grant applications and agreements, and monitor any funds received under such grants. Distribution of grant funds to Palm Beach County providers shall be through agreements between the County and each provider. The application for and use of grant funds shall be in accordance with the Ryan White Comprehensive AIDS Resources Emergency Act.

**Section 3. ENFORCEMENT.**

If any section, sentence, clause or phrase of this Resolution is held to be invalid or unconstitutional by any court of competent

jurisdiction, the provisions of this Resolution shall nevertheless remain in full force and effect.

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specification, then said holding shall in no way affect the validity of the remaining portions of this Resolution.

Section 3. INCORPORATION IN ADMINISTRATIVE CODE.

It is the intention of the Board of County Commissioners that the provision of this resolution shall become and be made a part of the Palm Beach County Administrative Code; and that the sections of this Resolution may be renumbered or retitled and the word "resolution" may be changed to "section," "article," or such other appropriate word or phrase in order to accomplish such intentions.

Section 4. EFFEKTIVE DATE.

This Resolution shall become effective upon adoption.

The foregoing Resolution was offered by Commissioner

By Commissioner who moved its adoption. The motion was seconded

and the vote was as follows:

BARNEY T. MARCUS	-	AYE
WALTER H. WOOD	-	AYE
WALTER H. WOOD	-	AYE
HARRY MCGRATH	-	AYE
JOHN ALDRIDGE	-	AYE
PAULINE FORD LEE	-	AYE

The Chair thereupon declared the Resolution duly passed and adopted

May 21 1973.

PALM BEACH COUNTY, FLORIDA BY ITS

BOARD OF COUNTY COMMISSIONERS

DOONNY H. WILKER, Clerk.

*John Aldridge*  
COUNTY CLERK



APPROVED AS TO FORM AND  
CORRECTNESS OF THE  
*John Aldridge*  
COUNTY CLERK

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