PALM BEACH COUNTY BOARD OF COUNTY COMMISSIONERS

BOARD APPOINTMENT SUMMARY

Meeting Date:

August 20, 2024

Department:

CareerSource Palm Beach County, Inc.

I. EXECUTIVE BRIEF

Motion & Title: Staff recommends motion to approve: two (2) appointments to the CareerSource Palm Beach County, Inc. Board of Directors (Board) for the seat and term indicated below.

Appointment	Seat No.	Term	Area of Representation	Nominated By
Carla Leaty	14	08/20/24-08/19/30	GRVRD – Government Representative – Vocational Rehabilitation	Division of Vocational Rehabilitation of the Florida Department of Education
Vivian Demille	8	08/20/24-08/19/30	BU-Business Consortium City of Delray Beach Appointment And Representing Private Sector Businesses, Henderson Behavioral Health	Henderson Behavioral Health

Summary: The Board's mission is to develop a more efficient system to prepare Floridians for high skill and high wage jobs, and to oversee Welfare Reform, School-to-Work, and Adult/Literacy educational training. On October 5, 2021, the Board of County Commissioners (BCC) approved the Interlocal Agreement Palm Beach Workforce Development Consortium R2021-1457, which replaced prior agreements. The Agreement states the BCC will appoint private sector board members to assure a minimum 51% private sector majority. The federal Workforce Innovation and Opportunity Act requests that an emphasis be placed on Chief Executive Officers or highest level of management positions for both community and business sector appointments. Carla Leaty is the Supervisor at the Division of Vocational Rehabilitation. Vivian Demille is the Chief Operating Officer at Henderson Behavioral Health. The Board is comprised of a minimum of 19 members with representation established as noted in Attachment 4. The Board has a maximum of 33 seats, 20 currently filled and a diversity count of Caucasian: 16 (80%), African-American: 2 (10%) and Hispanic: 2 (10%). The gender ratio (female:male) is: 7:13. (Ms. Leaty is a Caucasian female and Ms. Demille is a Hispanic female). Staff is addressing the need to increase diversity within our boards and will continue to encourage this to expand this Board's diversity. Countywide (HH)

Background and Justification: On May 2, 2004, the BCC approved the Local Elected Officials Agreement (LEO) (R2004-0838) with Workforce Alliance, Inc. (WA) to implement the provisions of the Workforce Investment Act of 1998 and the Workforce Innovation Act of 2002. On July 10, 2007, the BCC approved an Interlocal Agreement (R2007-1220) creating the Palm Beach Workforce Development Consortium, one purpose of which was to employ the staff of WA. On September 11, 2007, the BCC approved the First Amendment (R2007-1446) clarifying responsibilities of the Consortium and the Independent Special District. On July 22, 2008, the BCC approved Amendment No. 2 to the Interlocal Agreement (R2008-1268) authorizing the designation of a Regional Workforce Board as a One Stop Operator and Direct Provider of certain services. On November 18, 2014, the BCC approved Amendment No. 3 (R2014-1650) establishing the County as the Chief Elected Official and adding the City of West Palm Beach as a Consortium member. On October 5, 2021, the BCC approved the Interlocal Agreement Palm Beach Workforce Development Consortium, which replaced Interlocal Agreement R2007-1220; First Amendment to the Interlocal Agreement R2007-1446; Amendment No. 2 to the Interlocal Agreement R2008-1268; and Third Amendment to the Interlocal Agreement R2014-1650. In December of 2014, the County and CareerSource Palm Beach County, Inc. entered into a Contract to Administer Grant Funds (R2014-1894).

Attachments:

1. Palm Beach County Board of County Commissioners Boards/Committees Application

2. Resumes: Carla Leaty and Vivian Demille

Letters of Nomination: Carla Leaty and Vivian Demille

CareerSource Palm Beach County, Inc. Board Membership Roster

Recommended by:

Department Director

//11/00

Départment Director Date Julia Dattolo, President/CEO CareerSource Palm Beach County, Inc.

Legal Sufficiency:

Assistant County Attorney

Obleve Caldind

Date

II. REVIEW COMMENTS

Other Departmer		

PALM BEACH COUNTY BOARD OF COUNTY COMMISSIONERS BOARDS/COMMITTEES APPLICATION

The information provided on this form will be used in considering your nomination. Please COMPLETE SECTION II IN FULL. Answer "none" or "not applicable" where appropriate. Please attach a biography or résumé to this form.

Section I (Department): (Please Print) Board Name: CAREERSOURCE PALM BEACH COUNTY, INC. Advisory [] Not Advisory [X] [X] At Large Appointment [] District Appointment /District #: _ From: <u>08/20/2024</u> To: 08/19/2030 Term of Appointment: 6 Years. PRIVATE SECTOR Seat #: Seat Requirement: []*Reappointment [X] New Appointment or other to complete the term of Due to: resignation [] Completion of term to expire on: *When a person is being considered for reappointment, the number of previous disclosed voting conflicts during the previous term shall be considered by the Board of County Commissioners: N/A Section II (Applicant): (Please Print)

APPLICANT, UNLESS EXEMPTED, MUST BE A COUNTY RESIDENT Carla Leaty Name: Middle Last First Occupation/Affiliation: Owner [] Employee [X] Officer [] Division of Vocational Rehabilitation of FL DOE Business Name: 400 N. Congress Avenue, Suite 300 **Business Address:** West Palm Beach FL 33401 City & State Zip Code: 1708 12th Court N Residence Address: 33460 Lake Worth Beach, FL Zip Code: City & State n/a 561-530-5629 Home Phone: Business Phone: 561-254-3387 Cell Phone: Fax: Carla.leaty@vr.fldoe.org Email Address: Mailing Address Preference: [X] Business [] Residence Have you ever been convicted of a felony: Yes No If Yes, state the court, nature of offense, disposition of case and date: [X] Female Minority Identification Code: [] Male [] Asian-American [] African-American [X] Caucasian [] Hispanic-American [] Native-American Page 1 of 2

CONTRACTUAL RELATIONSHIPS: Pursuant to Article XIII, Sec. 2-443 of the Palm Beach County Code of Ethics, advisory board members are prohibited from entering into any contract or other transaction for goods or services with Palm Beach County. Exceptions to this prohibition include awards made under sealed competitive bids, certain emergency and sole source purchases, and transactions that do not exceed \$500 per year in aggregate. These exemptions are described in the Code. This prohibition does not apply when the advisory board member's board provides no regulation, oversight, management, or policy-setting recommendations regarding the subject contract or transaction and the contract or transaction is disclosed at a public meeting of the Board of County Commissioners. To determine compliance with this provision, it is necessary that you, as a board member applicant, identify all contractual relationships between Palm Beach County government and you as an individual, directly or indirectly, or your employer or business. This information should be provided in the space below. If there are no contracts or transactions to report, please verify that none exist. Staff will review this information and determine if you are eligible to serve or if you may be eligible for an exception or waiver pursuant to the code.

Contract/Transaction No.	Department/Division	Description of Services	<u>Term</u>
Example: (R#XX-XX/PO XX)	Parks & Recreation	General Maintenance	10/01/00-09/30/2100
	(Attach Additiona	al Sheet(s), if necessary) OR	
NONE		NOT APPLICABLE/ (Governmental Entity)	x
Ethics, and read the State Guide at: http://www.palmbeachcourrequired before appointment, a By signing below	to the Sunshine Amendment. Antyethics.com/training.htm. End upon reappointment. I acknowledge that I have re	and complete training on Article XI rticle XIII, and the training requithics training is on-going, and ad, understand the Sunshine Law	irement can be found on the we pursuant to PPM CW-P-80 i w Overview for Advisory Boar
have received the require	ed Ethics training (in the man	Law and the Florida and Palm Benerichecked below): the Web, DVD or VHS on 6/13/20	
	ending a live presentation giver		<u></u>
	AND		
		Carla Leaty Date:6 Beach County Code of Ethics, pleas	
website www.palmbeachcountye	ethics.com or contact us via ema	il at ethics@palmbeachcountyethic	s.com or (561) 233-0724.
	ATTN: Ma CareerSource Pa	this FORM to: ary Mullen-Butler alm Beach County, Inc. cest Palm Beach, Florida 33406	
Section III (Commissioner, if a Appointment to be made	<u> </u>		
Commissioner's Signature:_		Date:	
Pursuant to Florida's Public Records Lav	w, this document may be reviewed and p	photocopied by members of the public.	Revised 01/09/2023
Page 2 of 2			
		and the second seco	

Carla Leaty

Lake Worth Beach | Florida 33460 | 561-254-3387 | cleaty2005@yahoo.com

Reliable, organized professional with 22.5+ years of experience and knowledge of conflict resolution, executive support, and productivity and performance management.

Experience:

Vocational Rehabilitation Supervisor, West Palm Beach, FL. September 2012 - Present

- 2 years' experience working from home (Remote)75% of the time. Provide Supervision Remotely to 11 staff.
- Communicate with, motivate, provide or coordinate training, and direct the work to staff as needed.
- Access client information, maintain case records, produce correspondence and perform other automated functions within the position's responsibilities.
- Evaluates the work and quality of casework to ensure that team members work in partnership with eligible individuals to attain a quality employment outcome.
- Communicates, plans and prioritizes strategies using community resources and comparable benefits to achieve employment outcomes.
- Complete timely performance appraisals, develop timely and accurate work plans, and approve
 monthly attendance and leave for each position supervised.
- Assist other unit supervisors in person or remotely with employee recruitment and interviews.
- Coordinate employee schedules according to availability and approved shift changes.
- Set performance goals for staff members and help teams meet important deadlines.
- Organize workflow tasks to prevent downtime and production gaps.
- Notify employees of policy and procedure changes to promote overall compliance.
- · Hold team meetings monthly.
- Answer customer and provider questions and address all concerns.
- All customer personal information is kept confidential.

Vocational Rehabilitation Consultant, West Palm Beach, FL. February 2012 - September 2012

- Developed and maintained external strategic partnerships to advance engagement and outreach efforts.
- Informed customers of key initiatives, meeting expectations and requirements in becoming successfully employed
- Acting Supervisor when Supervisor was on leave.
- Mentored new counselors and provided guidance as the subject expert.
- Provided Guidance and Counseling to all customers with a documented disability who wanted to work.
- Kept all customer personal information confidential

Vocational Rehabilitation Sr. Counselor, Palm Beach Gardens, FL. November 2011 - January 2012

- Evaluated customer's physical or mental condition through interviews, observation or assessments.
- Maintained confidentiality of records relating to customers' cases.
- Referred clients to community resources or specialists.
- Conducted team meetings with staff on a frequent basis to discuss caseloads and goals.
- Explored and discussed progress toward goals to assist clients.
- Assisted customers obtain and maintain successful employment.

Vocational Rehabilitation Counselor, Palm Beach Gardens, FL May 2008 - May 2011

- Maintained confidentiality of records relating to customer's personal information and treatment.
- Referred customers to community resources or specialists.
- Counseled customers or patients to adjust to life and make positive changes.
- Explored and discussed progress toward goals to assist clients.
- Assisted customers obtain and maintain successful employment.
- Evaluated customer's physical or mental condition through interviews, observation or assessments.

Searcy Denney Scarola Barnhart & Shipley, P.A. Administrative Assistant, West Palm Beach, FL July 1999 - April 2008

- Located and attached appropriate files to incoming correspondence requiring replies.
- Created, maintained and entered information into databases.
- Searched to find needed information, using such sources as the Internet.
- Operated office equipment, such as fax machines, copiers and phone systems and arranged for repairs when equipment malfunctioned.
- Typed and distributed meeting notes and routine correspondences.
- Ordered and dispensed supplies to maintain office inventory.

EDUCATION

Florida Atlantic University
Boca Raton, FL
Bachelor of Arts (B.A.) Psychology (May 2006)

Palm Beach Community College Lake Worth, FL Associate in Arts (A.A.) General (May 2003)

ADDITIONAL SKILLS

- Self Motivated, Disciplined, Adaptability, and Flexible
 Customer service skills
- Active listening skills
 Fluent in Portuguese, Intermediate fluency in Spanish



Manny Diaz, Jr.

Commissioner of Education

State Board of Education

Ben Gibson, Chair Ryan Petty, Vice Chair Members Esther Byrd Grazie Pozo Christie Kelly Garcia Marylynn Magar

June 4, 2024

MaryLynn Magar

Ms. Julia Dattolo, President & Chief Executive Officer Career Source Palm Beach County, Inc. 3400 Belvedere Road West Palm Beach, FL 33406

RE: Appointment Carla Leaty, CareerSource Palm Beach County, Inc. Board of Directors

Dear Ms. Dattolo:

On behalf of the Division of Vocational Rehabilitation, it is our pleasure to recommend the appointment of Carla Leaty to serve on the CareerSource Palm Beach County, Inc. Board of Directors. Carla will make an outstanding addition to the Board and is willing and ready to embody its mission to provide workforce development, job training, and employment services for the businesses and citizens of Palm Beach County.

Carla is truly a valuable asset to any team. She demonstrates dedication, creativity, innovation and excellent interpersonal skills. Her knowledge of the issues and concerns of Palm Beach County and its citizens, along with her expertise, determination, passion, and results-driven mindset will allow her to quickly and effortlessly resolve issues and make impactful decisions to benefit the citizens and businesses in our community.

I am certain that the CareerSource Palm Beach County, Inc. Board of Directors will benefit significantly with a person of Carla's professional caliber, sound ideas and positive character. We believe she is qualified to serve in this important role, and I would be happy to answer any questions you may have about her qualifications. I can be reached at (850) 245-3283 or via email at armando.oliva@vr.fldoe.org.

Sincerely,

Armando Oliva, B.P.A.

/s/ Armando Oliva

Chief - Bureau of Field Services

Division of Vocational Rehabilitation

Victoria Gaitanis
Acting Director, Division of Vocational Rehabilitation

www.RehabWorks.org

325 W. Gaines Street, Suite 1144 | Tallahassee, FL 32399-0400 | 850-245-3399 | TTY Users Dial 711 | VP Users Connect via VRS

CAREERSOURCE PALM BEACH COUNTY, INC. BOARD MEMBERSHIP ROSTER

- 1. Alex Dobin
- 2. Alyssa Freeman
- 3. Ava Parker
- 4. Christopher Cothran
- 5. David M. Gobeo
- 6. David Talley
- 7. David Markarian
- 8. Deana Pizzo
- 9. Elizabeth Rochaine
- 10. George Elmore
- 11. John Boggess
- 12. Libbey Webb
- 13. Commissioner Marci Woodward
- 14. Mel Coleman
- 15. Michael J. Burke
- 16. Richard Radcliffe
- 17. Ricky Wade
- 18. Tatiana Messerole
- 19. Timothy Dougher
- 20. Zachary Cassidy

PALM BEACH COUNTY BOARD OF COUNTY COMMISSIONERS BOARDS/COMMITTEES APPLICATION

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	(Attach Additiona	al Sheet(s), if necessary) OR	
NONE	х	NOT APPLICABLE/ (Governmental Entity)	
Ethics, and read the State Guide at: http://www.palmbeachcourequired before appointment, By signing below I ackn and agree to abide by t	to the Sunshine Amendment, A ntyethics.com/training.htm. E and upon reappointment. owledge that I have read, unde he Florida Sunshine Law and	and complete training on Article XIII, rticle XIII, and the training require thics training is on-going, and perstand the Sunshine Law Overview the Florida and Palm Beach Cour	ement can be found on the wel ursuant to PPM CW-P-80 i for Advisory Board Member
X_ By w	thics training (in the manner cl atching the training program on tending a live presentation given	the Web, DVD or VHS on 6/14/2024	i
	AND		
& State of Florida Code	of Ethics;	rstand and agree to abide by the Gui	
*Applicant's Signature:	Printed	Name:A. Vivian Demille	Date: <u>(0 17/2</u>
Any questions and/or concerns r website www.palmbeachcounty	egarding Article XIII, the Palm lethics.com or contact us via ema	Beach County Code of Ethics, please il at ethics@palmbeachcountyethics.c	visit the Commission on Ethics om or (561) 233-0724.
AT	TN: Mary Mullen-Butler, Exe CareerSource Pa	his FORM to: ecutive Assistant to the President/C Im Beach County, Inc. est Palm Beach, Florida 33406	ЕО
Section III (Commissioner, if a Appointment to be mad	applicable): le at BCC Meeting on:		
Commissioner's Signature:		Date:	
Pursuant to Florida's Public Records La			Revised 01/09/2023
Page 2 of 2			

A. VIVIAN DEMILLE, ESQ.

♦ 954-801-3303 ♦ vivian_demille@yahoo.com

Professional Summary

Visionary leader and entrepreneur with a proven record of accomplishment in a 30+ year behavioral health career, both in the non-profit and for-profit environment. Forward-thinking and proactive with a solid understanding of all industry facets. Known for strong leadership, excellent business and financial acumen, innovation and dedication to clinical and business quality and mission, with an ability to build and maintain profitable relationships/companies and drive top and bottom-line growth, year after year.

SKILLS

Leadership

Innovation

Business Strategy

Operations

more

Fiscal planning and oversight

Extensive behavioral health industry knowledge including clinical, business, financial, regulatory, funding, evidenced based practices, technology and

Long term history of successful startup, turn-around and growth of behavioral health companies

Government and public relations

Advocacy

Partnership/relationship management

Regulatory and contract compliance

Risk and quality management

Developing/using analytics to drive business decisions

Continuous quality improvement

Grant writing

Extensive 501(c)(3) and for-profit experience

Exception Written and Oral Communication

Bi-lingual Spanish

Work History

Chief Operating Officer, Henderson Behavioral Health, 9/2021 – present; As the Chief Operating Officer for this 501(c)(3). I am responsible for every aspect of operations for this Broward, Palm Beach, Martin, St. Lucie, Okeechobee, and Indian River County safety net organization that employs over 750 staff members, serves approximately 28,000 people annually and provides a continuum of care for adults and youth with mental health and substance use conditions. Henderson Behavioral Health is one of the largest, oldest and most respected community behavioral health organizations in Florida. Services include crisis stabilization unit, mobile response team, centralized receiving system, short term residential treatment, residential treatment, housing, primary health, outpatient counseling, psychiatric services, psychosocial rehabilitation, case management, peer recovery support services, care coordination, early treatment services, assertive community treatment services and a multitude of specialty evidence based programs, In addition to direct service provision, Henderson has a research division that leads and participates in various research projects funded through a variety of partnerships and federal/state/local grants

Chief Business Strategy and Corporate Compliance Officer, Co-Founder, Board Member, 1999 to 2019 The Chrysalis Center, Inc d/b/a Chrysalis Health – Fort Lauderdale, Florida. As a co-founder, shareholder, board member and executive team member of this behavioral health organization, I was responsible for developing this company from the ground up. Services include outpatient, intensive outpatient, psychosocial rehabilitation, psychiatric services, and case management for over 30,000 Florida residents annually. Employing more than 1,000 staff members. As one of five founders and owner of this company, I built and oversaw every aspect of this organization. Some of my direct responsibilities included:

- Developed and implemented business and growth strategy and oversaw all expansion activities. Increased company revenues year over year.
- Operationalized every new program for the organization, including design, licensing, contracting, business and financial planning, obtaining funding/contracts, hiring and training staff, and ensuring the clinical and financial viability of each program.
- Established and administered annual budget.
- Developed mission, vision, values, culture, and policies of the organization and ensured that organizational practices were aligned.
- Developed, implemented, and managed short term and strategic plans.
- Developed population health management strategies and negotiated risk based and fee for service contracts with payers.
- Conducted research on emerging trends within industry and capitalized on finds to develop new products, services, and strategies.
- Hired, supervised, and oversaw marketing team.
- Interviewed, on-boarded, mentored and oversaw continuous quality assurance, licensing, risk management, contract management, accreditation, and compliance departments.
- Developed comprehensive reporting system with analytics to measure performance and quality.
- Oversaw regulatory and contract compliance.
- Participated in key leadership hiring and interviews.
- Obtained/negotiated all company contracts.
- Cultivated and strengthened lasting client relationships with vendors, state and local agencies, insurance companies, and other providers.
- Enhanced/redefined organizational structure to maintain company's competitive edge across territories.
- Developed and oversaw a business management division, providing consulting and management to small/mid-size non-profit behavioral health organizations ranging in \$3-\$12 million in size, that were struggling to adapt the today's healthcare environment. Within that role provided leadership coaching to executive directors and executive teams within the organizations and succeeded at stabilizing and growing all.
- Developed programs and set up software products for internal utilization, claims management, electronic medical records, finance, and cqi/risk/contract/compliance management.
- Oversaw all advocacy efforts locally and on a state level.
- Held various appointments and board/committee positions with state and local agencies, trade association, and insurance companies that developed strategies and programs to best serve Florida residents with mental health and substance use conditions.
- Served as the face and voice of our organization in the government and public arenas.
- With my Chrysalis Health partners, developed, owned, and operated multiple additional companies including:
 - a. Court Options, Inc. Miami, FL; A successful company spanning the state of Florida, dedicated to criminal diversion services.
 - b. Harmony Hills Addiction Treatment Ranch, Altoona, FL; 48 bed residential addiction treatment facility located on a 60-acre ranch adjacent to the Ocala Forest. This facility was built in response to a need for low cost, in-network, quality addiction treatment services. Worked closely with a national health insurance company to develop services for their highest risk members.

- c. Foundations Sober Living Facility, Fort Lauderdale, FL; A 52-unit sober living facility.
- d. Pals, A Chrysalis Health Company, Ohio; A company dedicated to providing life skills training to people with developmental disabilities.
- e. Clintex Research Group, Miami, FL; A company dedicated to conducting clinical trials.

EDUCATION —
Juris Doctorate in Law, Nova Southeastern University, Shepard Broad Law School
Bachelor of Arts, Psychology, Florida Atlantic University
AFFILIATIONS -

- Broward Behavioral Health Coalition (Managing Entity for Department of Children and Family Funding for Broward County); Board Member, Past Executive Committee Member & Past Chair of Provider Advisory Committee, 2012 - 2021
- Florida Behavioral Health Association; Executive Committee, Board Member, & Co-Chair of Business Committee through 2018
- Florida Alcohol and Drug Abuse Association; Board Member 2010-2018
- Florida Agency For Health Care Administration's Medicaid Managed Care Behavioral Health Advisory Committee; Standing Committee Member through 2018
- Florida Community Mental Health Assoc.; Board Member through 2018
- Delray Beach Chamber of Commerce; Past Chair, Executive Committee Member, Board Member, Chair of Advocacy Committee – 1/19 - present
- Palm Beach County Environmental Protection Hearing Board 9/21- present



June 11, 2024

Ms. Julia Dattolo President & Chief Executive Officer CareerSource Palm Beach County, Inc. 3400 Belvedere Road West Palm Beach, Florida 33406

RE: Appointment of Vivian Demille to CareerSource Palm Beach County, Inc. Board

of Directors

Dear Ms. Dattolo:

On behalf of Henderson Behavioral Health, Inc. it is my pleasure to recommend the appointment of Vivian Demille serve on the CareerSource Palm Beach County, Inc. board of directors. She will make an outstanding addition to the CareerSource Palm Beach County, Inc. board of directors and embody its mission to provide workforce development, job training and employment services for the businesses and citizens of Palm Beach County.

She is extremely knowledgeable of the issues and concerns of Palm Beach County, and we feel she will be an asset to your organization. It is our belief CareerSource Palm Beach County, Inc. will benefit greatly from her knowledge and experience.

I believe Ms. Demille is qualified to serve in this important role and wholeheartedly recommend her to serve on the board of directors of CareerSource Palm Beach County, Inc. Please feel free to contact me by phone at (954) 777-1626, should you need any additional information.

Sincerely,

Steven Ronik, Ed.D. Chief Executive Officer

CAREERSOURCE PALM BEACH COUNTY, INC. BOARD MEMBERSHIP ROSTER

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- 2. Alyssa Freeman
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