

PALM BEACH COUNTY  
BOARD OF COUNTY COMMISSIONERS

AGENDA ITEM SUMMARY

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Meeting Date: August 20, 2024	<input checked="" type="checkbox"/> Consent	<input type="checkbox"/> Regular
	<input type="checkbox"/> Workshop	<input type="checkbox"/> Public Hearing

Submitted By: Department of Airports

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I. EXECUTIVE BRIEF

**Motion and Title: Staff recommends motion to approve:** A Budget Transfer in the amount of \$1,100,000 from the Airport’s Improvement and Development Fund to Reserves.

**Summary:** This item will provide for the transfer of \$1,100,000 in local funding budgeted for four (4) projects in the Airport’s Improvement and Development Fund to Reserves due to changes in project funding priorities and fund sources. The County was awarded Federal Aviation Administration (FAA) Grant Agreement No. 3-12-0085-062-2019 (R 2020-1748) for the Palm Beach International Airport Sustainability Master Plan project (SMP Project) after \$300,000 in local funding was budgeted for the SMP Project, reducing the local funding required for the SMP Project. The SMP Project has been completed and the FAA grant has been closed. This item will provide for the transfer of the remaining balance of \$300,000 for the SMP Project to Reserves. Public Transportation Grant Agreement (PTGA) No. 440104-1-94-01 (R 2019-1840) was awarded by the Florida Department of Transportation for the construction of an aircraft hangar and related infrastructure (Hangar Project) at the North County General Aviation Airport (North County Airport), which required a local match of \$500,000. The PTGA was terminated (R 2020-0820) due to higher than anticipated costs to complete the Hangar Project and financial impacts associated with the COVID-19 pandemic. This item will provide for the transfer of the \$500,000 budgeted as the local match for the Hangar Project to Reserves. Security system improvements at the North County Airport and Palm Beach County Glades Airport (Security System Projects) were anticipated to be performed by third-party contractors. A capital budget in the amount of \$300,000 was established for the Security System Projects in Fiscal Year 2022; however, the improvements were ultimately completed by the Department of Airports Maintenance Division; therefore, this item will transfer the \$300,000 budgeted for the Security System Project to Reserves. Countywide (AH)

**Background and Justification:** Local funding for four (4) projects is no longer needed in the Airport’s Improvement and Development Fund. This item will transfer the amounts no longer required for the projects to Reserves.

**Attachments:**

- 1. Budget Transfer

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Recommended By: *[Signature]* Department Director 7/26/24 Date

Approved By: *[Signature]* Assistant County Administrator 8/12/24 Date



24-0895

**BOARD OF COUNTY COMMISSIONERS  
PALM BEACH COUNTY, FLORIDA  
EXPENDITURE BUDGET TRANSFER**

**BGEX** 121-070924\*1581

**FUND** FUND 4111 Airport Improvement & Development Fund

ACCOUNT NUMBER	ACCOUNT NAME	UNIT NAME	ORIGINAL BUDGET	CURRENT BUDGET	INCREASE	DECREASE	ADJUSTED BUDGET	EXPENDED/ ENCUMBERED as of 07/09/24	REMAINING BALANCE
<b>EXPENDITURES</b>									
121-A387-6505	Design/Eng/Mgmt - CIP Adm	PB, Airports Sys. - Sustainability Mas	300,000	300,000	0	300,000	0		0
121-A390-6505	Design/Eng/Mgmt - CIP Adm	NC, Hangar and Infrastructure	500,000	500,000	0	500,000	0		0
121-A424-6505	Design/Eng/Mgmt - CIP Adm	PHK Security System	100,000	100,000	0	100,000	0		0
121-A427-6505	Design/Eng/Mgmt - CIP Adm	F45 Security System	200,000	200,000	0	200,000	0		0
121-A900-9909	Reserves Improvement Program	Capital Reserves	17,216,760	16,074,641	1,100,000	0	17,174,641		17,174,641
	<b>Total Expenditures</b>				<b>1,100,000</b>	<b>1,100,000</b>			

**SIGNATURES**

**DATES**

*Kenneth Wash*  
Initiating Department/Division

7/9/24

*Liz Mack*  
Administration/Budget Department Approval

7/25/2024

OFMB Department - Posted

**BY BOARD OF COUNTY COMMISSIONERS**

At Meeting of: Tuesday, August 20, 2024

Deputy Clerk to the  
Board of County Commissioners