

II. FISCAL IMPACT ANALYSIS

A. Five Year Summary of Fiscal Impact:

Fiscal Years	2024	2025	2026	2027	2028
Capital Expenditures	_____	_____	_____	_____	_____
Operating Costs	11,500	_____	_____	_____	_____
External Revenues	(11,500)	_____	_____	_____	_____
Program Income (County)	_____	_____	_____	_____	_____
In-Kind Match (County)	_____	_____	_____	_____	_____
NET FISCAL IMPACT	<u>0</u>	<u>0</u>	<u>0</u>		
# ADDITIONAL FTE POSITIONS (Cumulative)	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	

Is Item Included in Current Budget? Yes ___ No x

Does this item include the use of federal funds? Yes X No ___
 Does this Item include the use of state funds? Yes ___ No x

Budget Account No.:

Revenues: Fund 0001 Agency 400 Org. 4130 Object 3169
 Expenses: Fund 0001 Agency 400 Org. 4130 Object Various

B. Recommended Sources of Funds/Summary of Fiscal Impact:

These funds are to be paid to the County by the U.S. Department of Housing and Urban Development (HUD) for Fair Housing activities. Amendment No. FF204K234045 in the amount of \$19,600, has been extended for a 1 year period until September 30, 2024. During FY 2023, revenue was earned in the amount of \$8,100, allowing for revenue to be earned in the amount of \$11,500 during FY 2024.

Because funds are appropriated annually by HUD, revenue for future years are indeterminable at this time.

C. Departmental Fiscal Review:

III. REVIEW COMMENTS

A. OFMB Fiscal and/or Contract Dev. and Control Comments:

Lex Manta 7/21/2024 Frank Znachko 8/2/24
 OFMB Contract Administration
 EA 7/30/24 Mt 8/1/24
 for 7/30

B. Legal Sufficiency:

[Signature]
 Assistant County Attorney

C. Other Department Review:

 Department Director

THIS SUMMARY IS NOT TO BE USED AS A BASIS FOR PAYMENT

Assistance Award/Amendment

**U.S. Department of Housing and
Urban Development
Office of Administration**

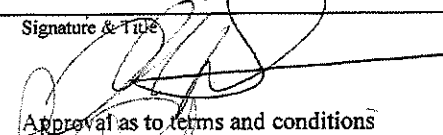
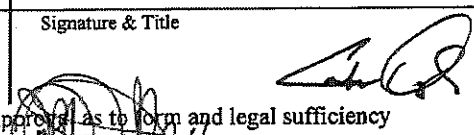
1. Assistance Instrument <input checked="" type="checkbox"/> Cooperative Agreement <input type="checkbox"/> Grant		2. Type of Action <input type="checkbox"/> Award <input checked="" type="checkbox"/> Amendment	
3. Instrument Number FF204K234045	4. Amendment Number 1	5. Effective Date of this Action 7/23/2024	6. Control Number TIN: 59-6000785
7. Name and Address of Recipient Palm Beach County Office of Equal Opportunity 301 N. Olive Avenue, 10 th Floor West Palm Beach, FL 33401 DUNS#: 078470481 / UEI: XL2D NFMP CR44		8. HUD Administering Office U. S. Department of HUD/FHEO Five Points Plaza, 16 th Floor 40 Marietta Street Atlanta, GA 30303-2806	
		8a. Name of Administrator Carlos Osegueda	8b. Telephone Number 678-732-2905
10. Recipient Project Manager Pamela Guerrier, Executive Director		9. HUD Government Technical Representative Dustin Parks	
11. Assistance Arrangement <input type="checkbox"/> Cost Reimbursement <input type="checkbox"/> Cost Sharing <input checked="" type="checkbox"/> Fixed Price	12. Payment Method <input type="checkbox"/> Treasury Check Reimbursement <input type="checkbox"/> Advance Check <input checked="" type="checkbox"/> Automated Clearinghouse	13. HUD Payment Office Fort Worth Field Accounting P. O. Box 2905 Fort Worth, TX 76113-2905	
14. Assistance Amount		15. HUD Accounting and Appropriation Data	
Previous HUD Amount	\$19,600.00	15a. Appropriation Number 8623/240144 (D,23)	15b. Reservation number FHEO-04-23-1
HUD Amount this action	\$0.00	Amount Previously Obligated	\$19,600.00
Total HUD Amount	\$19,600.00	Obligation by this action	\$0.00
Recipient Amount	\$0.00	Total Obligation	\$19,600.00
Total Instrument Amount	\$19,600.00		

16. Description
This amendment extends the performance period to September 30, 2024.

The Cooperative Agreement/Amendment is comprised of the following documents:

1. Cover Page – HUD-1044
2. 2023 Contributions Agreement
3. Appendix A: Statement of Work
4. Attachment A: Criteria for Processing
5. Attachment B: Standards for Timeliness
6. Attachment C: Payment Amounts for FHAP Case Processing
7. Attachment D: Using HUD Systems
8. Attachment E: FY2023 Partnership and Special Enforcement Effort Funds

The performance period for this Agreement begins October 1, 2022, and ends September 30, 2024. The funds obligated by this instrument expire on September 30, 2027. The recipient must comply with all rules and regulations in accordance with the Fair Housing Assistance Program regulations (24 CFR § 115), the Memorandum of Understanding between the Recipient and HUD (including all subsequent addenda), and the FY2023 FHAP Guidance Package.

17. <input checked="" type="checkbox"/> Recipient is required to sign and return three (3) copies of this document to the HUD Administering Office		18. <input type="checkbox"/> Recipient is not required to sign this document.	
19. Recipient (By Name) Maria Sachs, Mayor Palm Beach County, Board of County Commissioners		20. HUD (By Name) Carlos Osegueda, Regional Director Region IV, Office of FHEO/CAO	
Signature & Title 	Date (mm/dd/yyyy) 07/02/2024	Signature & Title 	Date (mm/dd/yyyy) 7/23/2024
Approval as to terms and conditions Pamela Guerrier, Director Office of Equal Opportunity		Approval as to form and legal sufficiency Assistant County Attorney	



MEMORANDUM

TO: Maria Sachs, Mayor
Board of County Commissioners

THRU: Verdenia C. Baker, County Administrator *VBaker*
Board of County Commissioners

FROM: Pamela Guerrier, Director *P. Guerrier*
Office of Equal Opportunity

DATE: 1 July 2024

RE: HUD FY 2023 Cooperative Agreement Amendment

The U.S. Department of Housing and Urban Development (HUD), Office of Fair Housing and Equal Opportunity, previously awarded the Office of Equal Opportunity (OEO) a total of \$19,600 for training funds for the period of October 1, 2022 through September 30, 2023. This amendment extends the performance period to September 30, 2024.

In order for OEO to receive this revenue, the agreements require approval by the Board of County Commissioners. To meet HUD's fiscal year end funding deadlines, these funds must be obligated immediately. Therefore, urgent approval is needed so that we can meet HUD's deadline.

It is requested that the attached HUD Cooperative Agreement Amendment (HUD Form 1044) be signed by the Mayor of the Board of County Commissioners so that it can be forwarded to HUD. Enclosed for signature are four (4) 1044s.

Pursuant to Palm Beach County Administrative Code Section 309.00, your signature is requested on the attached HUD Cooperative Agreement Amendment (HUD Form 1044) to forward to HUD. The emergency signature process is being utilized because there is not sufficient time to submit this funding request through the regular Board of County Commissioners' agenda process before the due date. OEO will prepare an agenda item to present this agreement to the Board for ratification of the Mayor's signature at the next available BCC meeting.

Please contact me at pguerrie@pbcgov.org or 355-2558 if there are any questions concerning this request.

Approved:
[Signature]
Reginald Duren
Assistant County Administrator

[Signature] 07.01.24
OFMB

[Signature]
David R.F. Ottey, Chief Assistant County Attorney

Attachments: HUD Form 1044 (4)

Office of Equal Opportunity
301 N. Olive Avenue, 10th Floor
West Palm Beach, FL 33401
(561) 355-4884
Fax: (561) 355-4932
www.pbcgov.com/equalopportunity



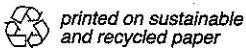
**Palm Beach County
Board of County
Commissioners**

- Maria Sachs, Mayor
- Maria G. Marino, Vice Mayor
- Gregg K. Weiss
- Michael A. Barnett
- Marci Woodward
- Sara Baxter
- Mack Bernard

County Administrator

Verdenia C. Baker

"An Equal Opportunity
Affirmative Action Employer"



Assistance Award/Amendment

**U.S. Department of Housing and
Urban Development
Office of Administration**

1. Assistance Instrument <input checked="" type="checkbox"/> Cooperative Agreement <input type="checkbox"/> Grant		2. Type of Action <input type="checkbox"/> Award <input checked="" type="checkbox"/> Amendment	
3. Instrument Number FF204K234045	4. Amendment Number 1	5. Effective Date of this Action	6. Control Number TIN: 59-6000785
7. Name and Address of Recipient Palm Beach County Office of Equal Opportunity 301 N. Olive Avenue, 10 th Floor West Palm Beach, FL 33401 DUNS#: 078470481 / UEI: XL2D NFMP CR44		8. HUD Administering Office U. S. Department of HUD/FHEO Five Points Plaza, 16 th Floor 40 Marietta Street Atlanta, GA 30303-2806	
		8a. Name of Administrator Carlos Osegueda	8b. Telephone Number 678-732-2905
10. Recipient Project Manager Pamela Guerrier, Executive Director		9. HUD Government Technical Representative Dustin Parks	
11. Assistance Arrangement <input type="checkbox"/> Cost Reimbursement <input type="checkbox"/> Cost Sharing <input checked="" type="checkbox"/> Fixed Price	12. Payment Method <input type="checkbox"/> Treasury Check Reimbursement <input type="checkbox"/> Advance Check <input checked="" type="checkbox"/> Automated Clearinghouse	13. HUD Payment Office Fort Worth Field Accounting P. O. Box 2905 Fort Worth, TX 76113-2905	
14. Assistance Amount		15. HUD Accounting and Appropriation Data	
Previous HUD Amount	\$19,600.00	15a. Appropriation Number	15b. Reservation number
HUD Amount this action	\$0.00	8623/240144 (D,23)	FHEO-04-23-1
Total HUD Amount	\$19,600.00	Amount Previously Obligated	\$19,600.00
Recipient Amount	\$0.00	Obligation by this action	\$0.00
Total Instrument Amount	\$19,600.00	Total Obligation	\$19,600.00

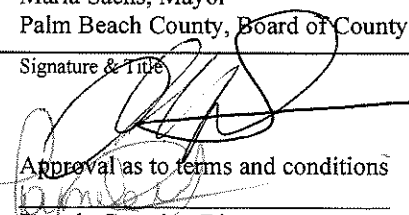
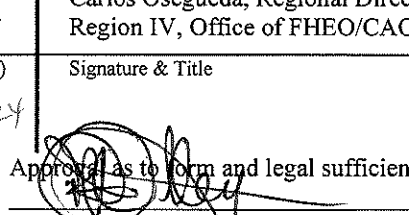
16. Description

This amendment extends the performance period to September 30, 2024.

The Cooperative Agreement/Amendment is comprised of the following documents:

1. Cover Page – HUD-1044
2. 2023 Contributions Agreement
3. Appendix A: Statement of Work
4. Attachment A: Criteria for Processing
5. Attachment B: Standards for Timeliness
6. Attachment C: Payment Amounts for FHAP Case Processing
7. Attachment D: Using HUD Systems
8. Attachment E: FY2023 Partnership and Special Enforcement Effort Funds

The performance period for this Agreement begins October 1, 2022, and ends September 30, 2024. The funds obligated by this instrument expire on September 30, 2027. The recipient must comply with all rules and regulations in accordance with the Fair Housing Assistance Program regulations (24 CFR § 115), the Memorandum of Understanding between the Recipient and HUD (including all subsequent addenda), and the FY2023 FHAP Guidance Package.

17. <input checked="" type="checkbox"/> Recipient is required to sign and return three (3) copies of this document to the HUD Administering Office		18. <input type="checkbox"/> Recipient is not required to sign this document.	
19. Recipient (By Name) Maria Sachs, Mayor Palm Beach County, Board of County Commissioners		20. HUD (By Name) Carlos Osegueda, Regional Director Region IV, Office of FHEO/CAO	
Signature & Title 	Date (mm/dd/yyyy) 07/02/2024	Signature & Title 	Date (mm/dd/yyyy)
Approval as to terms and conditions Pamela Guerrier, Director Office of Equal Opportunity		Approval as to form and legal sufficiency Assistant County Attorney	

Assistance Award/Amendment

**U.S. Department of Housing and
Urban Development
Office of Administration**

1. Assistance Instrument <input checked="" type="checkbox"/> Cooperative Agreement <input type="checkbox"/> Grant		2. Type of Action <input type="checkbox"/> Award <input checked="" type="checkbox"/> Amendment	
3. Instrument Number FF204K234045	4. Amendment Number 1	5. Effective Date of this Action	6. Control Number TIN: 59-6000785
7. Name and Address of Recipient Palm Beach County Office of Equal Opportunity 301 N. Olive Avenue, 10 th Floor West Palm Beach, FL 33401 DUNS#: 078470481 / UEI: XL2D NFMP CR44		8. HUD Administering Office U. S. Department of HUD/FHEO Five Points Plaza, 16 th Floor 40 Marietta Street Atlanta, GA 30303-2806	
10. Recipient Project Manager Pamela Guerrier, Executive Director		8a. Name of Administrator Carlos Osegueda	8b. Telephone Number 678-732-2905
11. Assistance Arrangement <input type="checkbox"/> Cost Reimbursement <input type="checkbox"/> Cost Sharing <input checked="" type="checkbox"/> Fixed Price		9. HUD Government Technical Representative Dustin Parks	
12. Payment Method <input type="checkbox"/> Treasury Check Reimbursement <input type="checkbox"/> Advance Check <input checked="" type="checkbox"/> Automated Clearinghouse		13. HUD Payment Office Fort Worth Field Accounting P. O. Box 2905 Fort Worth, TX 76113-2905	
14. Assistance Amount		15. HUD Accounting and Appropriation Data	
Previous HUD Amount	\$19,600.00	15a. Appropriation Number	15b. Reservation number
HUD Amount this action	\$0.00	8623/240144 (D,23)	FHEO-04-23-1
Total HUD Amount	\$19,600.00	Amount Previously Obligated	\$19,600.00
Recipient Amount	\$0.00	Obligation by this action	\$0.00
Total Instrument Amount	\$19,600.00	Total Obligation	\$19,600.00

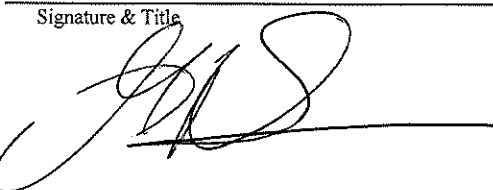
16. Description

This amendment extends the performance period to September 30, 2024.

The Cooperative Agreement/Amendment is comprised of the following documents:

1. Cover Page – HUD-1044
2. 2023 Contributions Agreement
3. Appendix A: Statement of Work
4. Attachment A: Criteria for Processing
5. Attachment B: Standards for Timeliness
6. Attachment C: Payment Amounts for FHAP Case Processing
7. Attachment D: Using HUD Systems
8. Attachment E: FY2023 Partnership and Special Enforcement Effort Funds

The performance period for this Agreement begins October 1, 2022, and ends September 30, 2024. The funds obligated by this instrument expire on September 30, 2027. The recipient must comply with all rules and regulations in accordance with the Fair Housing Assistance Program regulations (24 CFR § 115), the Memorandum of Understanding between the Recipient and HUD (including all subsequent addenda), and the FY2023 FHAP Guidance Package.

17. <input checked="" type="checkbox"/> Recipient is required to sign and return three (3) copies of this document to the HUD Administering Office		18. <input type="checkbox"/> Recipient is not required to sign this document.	
19. Recipient (By Name) Maria Sachs, Mayor Palm Beach County, Board of County Commissioners		20. HUD (By Name) Carlos Osegueda, Regional Director Region IV, Office of FHEO/CAO	
Signature & Title 	Date (mm/dd/yyyy) 07/02/2024	Signature & Title	Date (mm/dd/yyyy)

Assistance Award/Amendment

**U.S. Department of Housing and
Urban Development
Office of Administration**

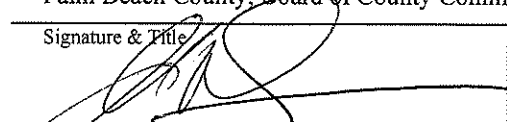
1. Assistance Instrument <input checked="" type="checkbox"/> Cooperative Agreement <input type="checkbox"/> Grant		2. Type of Action <input type="checkbox"/> Award <input checked="" type="checkbox"/> Amendment	
3. Instrument Number FF204K234045	4. Amendment Number 1	5. Effective Date of this Action	6. Control Number TIN: 59-6000785
7. Name and Address of Recipient Palm Beach County Office of Equal Opportunity 301 N. Olive Avenue, 10 th Floor West Palm Beach, FL 33401 DUNS#: 078470481 / UEI: XL2D NFMP CR44		8. HUD Administering Office U. S. Department of HUD/FHEO Five Points Plaza, 16 th Floor 40 Marietta Street Atlanta, GA 30303-2806	
		8a. Name of Administrator Carlos Osegueda	8b. Telephone Number 678-732-2905
10. Recipient Project Manager Pamela Guerrier, Executive Director		9. HUD Government Technical Representative Dustin Parks	
11. Assistance Arrangement <input type="checkbox"/> Cost Reimbursement <input type="checkbox"/> Cost Sharing <input checked="" type="checkbox"/> Fixed Price	12. Payment Method <input type="checkbox"/> Treasury Check Reimbursement <input type="checkbox"/> Advance Check <input checked="" type="checkbox"/> Automated Clearinghouse	13. HUD Payment Office Fort Worth Field Accounting P. O. Box 2905 Fort Worth, TX 76113-2905	
14. Assistance Amount		15. HUD Accounting and Appropriation Data	
Previous HUD Amount	\$19,600.00	15a. Appropriation Number 8623/240144 (D,23)	15b. Reservation number FHEO-04-23-1
HUD Amount this action	\$0.00	Amount Previously Obligated	\$19,600.00
Total HUD Amount	\$19,600.00	Obligation by this action	\$0.00
Recipient Amount	\$0.00	Total Obligation	\$19,600.00
Total Instrument Amount	\$19,600.00		

16. Description
This amendment extends the performance period to September 30, 2024.

The Cooperative Agreement/Amendment is comprised of the following documents:

1. Cover Page – HUD-1044
2. 2023 Contributions Agreement
3. Appendix A: Statement of Work
4. Attachment A: Criteria for Processing
5. Attachment B: Standards for Timeliness
6. Attachment C: Payment Amounts for FHAP Case Processing
7. Attachment D: Using HUD Systems
8. Attachment E: FY2023 Partnership and Special Enforcement Effort Funds

The performance period for this Agreement begins October 1, 2022, and ends September 30, 2024. The funds obligated by this instrument expire on September 30, 2027. The recipient must comply with all rules and regulations in accordance with the Fair Housing Assistance Program regulations (24 CFR § 115), the Memorandum of Understanding between the Recipient and HUD (including all subsequent addenda), and the FY2023 FHAP Guidance Package.

17. <input checked="" type="checkbox"/> Recipient is required to sign and return three (3) copies of this document to the HUD Administering Office		18. <input type="checkbox"/> Recipient is not required to sign this document.	
19. Recipient (By Name) Maria Sachs, Mayor Palm Beach County, Board of County Commissioners		20. HUD (By Name) Carlos Osegueda, Regional Director Region IV, Office of FHEO/CAO	
Signature & Title 	Date (mm/dd/yyyy) 07/02/2024	Signature & Title	Date (mm/dd/yyyy)

Assistance Award/Amendment

**U.S. Department of Housing and
Urban Development
Office of Administration**

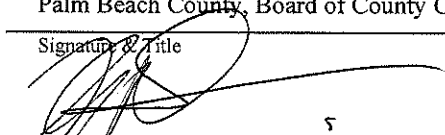
1. Assistance Instrument <input checked="" type="checkbox"/> Cooperative Agreement <input type="checkbox"/> Grant		2. Type of Action <input type="checkbox"/> Award <input checked="" type="checkbox"/> Amendment	
3. Instrument Number FF204K234045	4. Amendment Number 1	5. Effective Date of this Action	6. Control Number TIN: 59-6000785
7. Name and Address of Recipient Palm Beach County Office of Equal Opportunity 301 N. Olive Avenue, 10 th Floor West Palm Beach, FL 33401 DUNS#: 078470481 / UEI: XL2D NFMP CR44		8. HUD Administering Office U. S. Department of HUD/FHEO Five Points Plaza, 16 th Floor 40 Marietta Street Atlanta, GA 30303-2806	
10. Recipient Project Manager Pamela Guerrier, Executive Director		8a. Name of Administrator Carlos Osegueda	8b. Telephone Number 678-732-2905
11. Assistance Arrangement <input type="checkbox"/> Cost Reimbursement <input type="checkbox"/> Cost Sharing <input checked="" type="checkbox"/> Fixed Price		9. HUD Government Technical Representative Dustin Parks	
12. Payment Method <input type="checkbox"/> Treasury Check Reimbursement <input type="checkbox"/> Advance Check <input checked="" type="checkbox"/> Automated Clearinghouse		13. HUD Payment Office Fort Worth Field Accounting P. O. Box 2905 Fort Worth, TX 76113-2905	
14. Assistance Amount		15. HUD Accounting and Appropriation Data	
Previous HUD Amount	\$19,600.00	15a. Appropriation Number 8623/240144 (D,23)	15b. Reservation number FHEO-04-23-1
HUD Amount this action	\$0.00	Amount Previously Obligated	\$19,600.00
Total HUD Amount	\$19,600.00	Obligation by this action	\$0.00
Recipient Amount	\$0.00	Total Obligation	\$19,600.00
Total Instrument Amount	\$19,600.00		

16. Description
This amendment extends the performance period to September 30, 2024.

The Cooperative Agreement/Amendment is comprised of the following documents:

1. Cover Page -- HUD-1044
2. 2023 Contributions Agreement
3. Appendix A: Statement of Work
4. Attachment A: Criteria for Processing
5. Attachment B: Standards for Timeliness
6. Attachment C: Payment Amounts for FHAP Case Processing
7. Attachment D: Using HUD Systems
8. Attachment E: FY2023 Partnership and Special Enforcement Effort Funds

The performance period for this Agreement begins October 1, 2022, and ends September 30, 2024. The funds obligated by this instrument expire on September 30, 2027. The recipient must comply with all rules and regulations in accordance with the Fair Housing Assistance Program regulations (24 CFR § 115), the Memorandum of Understanding between the Recipient and HUD (including all subsequent addenda), and the FY2023 FHAP Guidance Package.

17. <input checked="" type="checkbox"/> Recipient is required to sign and return three (3) copies of this document to the HUD Administering Office		18. <input type="checkbox"/> Recipient is not required to sign this document.	
19. Recipient (By Name) Maria Sachs, Mayor Palm Beach County, Board of County Commissioners		20. HUD (By Name) Carlos Osegueda, Regional Director Region IV, Office of FHEO/CAO	
Signature & Title 	Date (mm/dd/yyyy) 07/02/2024	Signature & Title	Date (mm/dd/yyyy)

24-0906

**BOARD OF COUNTY COMMISSIONERS
PALM BEACH COUNTY, FLORIDA
BUDGET AMENDMENT**

BGEX 072324*1708

BGRV 072324*509

FUND 0001 - General Fund - Office of Opportunity (OEO)

ACCOUNT NUMBER	ACCOUNT NAME	UNIT NAME	ORIGINAL BUDGET	CURRENT BUDGET	INCREASE	DECREASE	ADJUSTED BUDGET	EXPENDED/ ENCUMBERED as of mm/dd/yy	REMAINING BALANCE
REVENUES									
400-4130-3169	Fed Grmt Other Human Services	Fair Housing	173,440	209,440	0	10,940	198,500	32,400	166,100
	Total Fund Revenues		2,157,248,097	2,218,967,926	0	10,940	2,218,956,986		
EXPENDITURES									
400-4130-3421	Contract Services - Training	Fair Housing	10,000	10,000	0	5,000	5,000	0	5,000
400-4130-4001	Travel and Per Diem	Fair Housing	12,500	12,500	0	5,940	6,560	0	6,560
	Total Fund Expenditures		2,157,248,097	2,218,967,926	0	10,940	2,218,956,986		

SIGNATURES

Initiating Department/Division

DATES
29 July 2024


Administration/Budget Department Approval

7/31/2024

OFMB Department - Posted

BY BOARD OF COUNTY COMMISSIONERS

At Meeting of: 8/20/2024

Deputy Clerk to the
Board of County Commissioners