PALM BEACH COUNTY BOARD OF COUNTY COMMISSIONERS

	AGENDA IT	EM SUMMARY	
MEETING DATE:	August 20, 2024	[X] Consent	[] Regular
Department:	Office of Equal Opportuni		[] Public Hearing
Submitted By:	Office of Equal Opportuni	ty	
·	I. EXECU	ITIVE BRIEF	
A) ratify the M with the U.S training fur	S. Department of Housing an	ative Agreement Am d Urban Developme	nendment No. FF204K234045 ent (HUD) totaling \$19,600, for e period from September 30,
in the amo	downward Budget Amendm unt of \$10,940 to adjust the remaining award amount, in	budget, established	ne General Fund (Fund 0001) in the amount of \$22,440, to 00.
Equal Opportunity through Septembers earned. This Coopperiod to Septembers of revenue under deadlines, Board consufficient time to	(OEO) a total of \$19,600 for er 30, 2023. During the FY 2 perative Agreement Amenda ber 30, 2024. Board ratification the Agreement. HUD require of County Commissioners ap o meet the submission deadlion in immediately. Therefore, urg	or training funds for 2023, training funds nent No. FF204K234 on of the Mayor's sign approval to meet proval was required ne under the regular	eviously awarded the Office of the period of October 1, 2022 in the amount of \$8,100 were 1045 extends the performance gnature will ensure the receipt HUD's fiscal year end funding by July 5, 2024 and there was r agenda process, these funds needed so that we could meet
(BCC) approved a referral of housing 1997, HUD has pr discrimination. Und	n Agreement between OEO discrimination complaints be ovided revenue to OEO for t	and HUD, which pro tween the respective he processing of du	rd of County Commissioners ovided for the processing and e agencies. In each year since al-filed complaints of housing ents, HUD will provide training
Attachments: 1. Cooperative 2. Budget Ame	Agreements (HUD Form 104 ndment FY 2024	14) with walkthrough	Memo
Recommended by	y: Tamolo il	. 29	July 2024.

Assistant County Administrator

II. FISCAL IMPACT ANALYSIS

A. Five Year Summary of F	iscal Impa	act:			
Fiscal Years Capital Expenditures Operating Costs External Revenues Program Income (County) In-Kind Match (County)	2024 11,500 (11,500)	2025	2026	2027	2028 - —— - ——
NET FISCAL IMPACT	0	0		_	
# ADDITIONAL FTE POSITIONS (Cumulative)	0	0	0	0	
Is Item Included in Current	Budget?	Yes		No _x	
Does this item include the under the	ise of fede ise of staf	eral fun te funds	ds?Yes s? Yes	<u>X</u>	No Nox
Budget Account No.: Revenues: Fund <u>0001</u> Agen Expenses: Fund <u>0001</u> Agen	cy <u>400</u> Or cy <u>400</u> Or	g. <u>4130</u> g. <u>4130</u>	Object (3169 Various	
B. Recommended Sources	of Funds	/Summa	ary of Fi	scal Imp	eact:
Development (HUD) for Fair F \$19,600, has been extended	lousing ac ⊢for a 1 y	tivities. <i>i</i> ear peri	Amendm od until	ent No. I Septemb	artment of Housing and Urban FF204K234045 in the amount of ber 30, 2024. During FY 2023, se to be earned in the amount of
Because funds are appropriat this time.	ed annuall	ly by HU	D, reven	ue for fu	ture years are indeterminable at
C. Departmental Fiscal Rev	iew:				
	181 F	_\ <i>!!</i> _\4/	001111	*\:TO	
A. OFMB Fiscal and/or Con			COMME		<i>1</i>
OFMB OFMB B. Legal Sufficiency:	130 2027 750 20 7 7 (30) 20 000 7 130		Yh	MA Aminist	Synach 8/2/24 rayion
Assistant County Attorn	ey				
C. Other Department Revie	w:				
Department Director					

THIS SUMMARY IS NOT TO BE USED AS A BASIS FOR PAYMENT

U.S. Department of Housing and Urban Development Office of Administration

 Assistance Instrument Cooperative Agreeme 	ent 🗍 Grant	2. Type	of Action ward	
3. Instrument Number	4. Amendment Number	5. Effective Date of this Action 6. Control Number		6. Control Number
FF204K234045	1	7/23/2024 TIN: 59-6000785		TIN: 59-6000785
7. Name and Address of Re	ecipient		Administering Office	
Palm Beach County Office	of Equal Opportunity		epartment of HUD/FHEO	
301 N. Olive Avenue, 10th			ints Plaza, 16 th Floor etta Street	
West Palm Beach, FL 3340 DUNS#: 078470481 / UEI:		1	GA 30303-2806	
DOING WIGHT OF THE				
		l	ne of Administrator	8b. Telephone Number
			Osegueda	678-732-2905
10. Recipient Project Mana	=	l	Government Technical Rep	resentative
Pamela Guerrier. Executive	Director 12. Payment Method	Dustin I	Parks O Payment Office	
11. Assistance Arrangement	Treasury Check Reimbursement		orth Field Accounting	
Cost Reimbursement	Advance Check	P. O. Bo		
Cost Sharing	Automated Clearinghouse	Fort Wo	orth, TX 76113-2905	
Fixed Price				
14. Assistance Amount			Accounting and Appropriation Data	a 15b. Reservation number
Previous HUD Amount	\$19,600.00	•	opriation Number	
HUD Amount this action	\$0.00		144 (D,23) nt Previously Obligated	\$19,600.00
Total HUD Amount Recipient Amount	\$19,600.00 \$0.00		tion by this action	\$0.00
***************************************	\$19,600.00	***************************************	Obligation	\$19,600.00
Total Instrument Amount 16. Description	\$12,000.00	Total	70118444011	4 27,000.00
This amendment extends the	performance period to September 30, 2024.		Processing 7. Attachment D: Using H 8. Attachment E: FY2023 Enforcement Effort Fur The performance period for this Agr 2022, and ends September 30, 202 instrument expire on September 30 comply with all rules and regulation Housing Assistance Program regula Memorandum of Understanding bet (including all subsequent addenda) Guidance Package.	teement t of Work for Processing ds for Timeliness It Amounts for FHAP Case UD Systems Partnership and Special ds reement begins October 1. 4. The funds obligated by this 2027. The recipient must is in accordance with the Fair ations (24 CFR § 115), the tween the Recipient and HUD and the FY2023 FHAP
of this document	red to sign and return three (3) copies to the HUD Administering Office	18.	Recipient is not required to s JD (By Name)	sign this document.
19. Recipient (By Name) Maria Sachs, Mayor		Carlo	os Osegueda, Regional Direc	
Palm Beach County, Bo	ard of County Commissioners	Regi	on IV, Office of FHEO/CAC	
Approval as to Jetrus and			s to form and legal sufficient	Date (mm/dd/yyyy) 7/23/2024
Pamela Guerrier, Director Office of Equal Opportu	-	issist ani 1	County Mathritey	



Office of Equal Opportunity

301 N. Olive Avenue, 10th Floor
West Palm Beach, FL 33401
(561) 355-4884
Fax: (561) 355-4932
www.pbcgov.com/equalopportunity

Palm Beach County Board of County Commissioners

Maria Sachs, Mayor
Maria G. Marino, Vice Mayor
Gregg K. Weiss
Michael A. Barnett
Marci Woodward
Sara Baxter
Mack Bernard

County Administrator

Verdenia C. Baker

"An Equal Opportunity Affirmative Action Employer"

> orinted on sustainable and recycled paper

MEMORANDUM

TO:

Maria Sachs, Mayor

Board of County Commissioners

THRU:

Verdenia C. Baker, County Administrator

Board of County Commissioners

FROM:

Pamela Guerrier, Director

Office of Equal Opportunity

DATE:

1 July 2024

RE:

HUD FY 2023 Cooperative Agreement Amendment

The U.S. Department of Housing and Urban Development (HUD), Office of Fair Housing and Equal Opportunity, previously awarded the Office of Equal Opportunity (OEO) a total of \$19,600 for training funds for the period of October 1, 2022 through September 30, 2023. This amendment extends the performance period to September 30, 2024.

In order for OEO to receive this revenue, the agreements require approval by the Board of County Commissioners. To meet HUD's fiscal year end funding deadlines, these funds must be obligated immediately. Therefore, urgent approval is needed so that we can meet HUD's deadline.

It is requested that the attached HUD Cooperative Agreement Amendment (HUD Form 1044) be signed by the Mayor of the Board of County Commissioners so that it can be forwarded to HUD. Enclosed for signature are four (4) 1044s.

Pursuant to Palm Beach County Administrative Code Section 309.00, your signature is requested on the attached HUD Cooperative Agreement Amendment (HUD Form 1044) to forward to HUD. The emergency signature process is being utilized because there is not sufficient time to submit this funding request through the regular Board of County Commissioners' agenda process before the due date. OEO will prepare an agenda item to present this agreement to the Board for ratification of the Mayor's signature at the next available BCC meeting.

Please contact me at <u>pguerrie@pbcgov.org</u> or 355-2558 if there are any questions concerning this request.

Approved

Reginala Duren

Assistant County Administrator

David R.F. Ottey, Chief Assistant County Attorney

Attachments: HUD Form 1044 (4)

1. Assistance Instrument		2. Type of Action	
Cooperative Agreement Grant		Award Amendment	***************************************
3. Instrument Number FF204K234045	4. Amendment Number	5. Effective Date of this Action 6. Control Number TIN: 59-6000785	
7. Name and Address of Recip	ient	8. HUD Administering Office	
Palm Beach County Office of		U. S. Department of HUD/FHEO	
301 N. Olive Avenue, 10th Flo	or	Five Points Plaza, 16th Floor	
West Palm Beach, FL 33401		40 Marietta Street	
DUNS#: 078470481 / UEI: >	L2D NFMP CR44	Atlanta, GA 30303-2806	
		8a. Name of Administrator	8b. Telephone Number
10. Recipient Project Manager		Carlos Osegueda	678-732-2905
Pamela Guerrier, Executive Di		9. HUD Government Technical Rep	presentative
	. Payment Method	Dustin Parks 13. HUD Payment Office	
Arrangement	Treasury Check Reimbursement	Fort Worth Field Accounting	
Cost Reimbursement	Advance Check	P. O. Box 2905	
Cost Sharing	Automated Clearinghouse	Fort Worth, TX 76113-2905	
Fixed Price			
14. Assistance Amount		15. HUD Accounting and Appropriation Da	ta
Previous HUD Amount	\$19,600.00	15a. Appropriation Number	15b. Reservation number
HUD Amount this action	\$0.00	8623/240144 (D,23)	FHEO-04-23-1
Total HUD Amount	\$19,600.00	Amount Previously Obligated	\$19,600.00
Recipient Amount	\$0.00	Obligation by this action	\$0.00
Total Instrument Amount 16. Description	\$19,600.00	Total Obligation	\$19,600.00
		Processing 7. Attachment D: Using I	nt of Work I for Processing Irds for Timeliness Int Amounts for FHAP Case HUD Systems I Partnership and Special Inds I Partnership and Special I Partnership and Spec
	to sign and return three (3) copies ne HUD Administering Office	18. Recipient is not required to	sign this document.
19. Recipient (By Name)		20. HUD (By Name)	
Maria Sachs, Mayor Palm Beach County, Board	of County Commissioners	Carlos Osegueda, Regional Dire Region IV, Office of FHEO/CA	
Signature & Title	Date (mm/dd/yyyy)	Signature & Title	Date (mm/dd/yyyy)
Approval as to terms and co	07 02 22 22 22 22 22 22 22 22 22 22 22 22	Approved as to form and legal sufficie	
Pamela Guerrier, Director Office of Equal Opportunity		Assistant County Attorney	

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Cooperative Agreeme		Award Amendment	
3. Instrument Number FF204K234045	4. Amendment Number	5. Effective Date of this Action	6. Control Number TIN: 59-6000785
7. Name and Address of Re	ecipient	8. HUD Administering Office	
Palm Beach County Office	of Equal Opportunity	U. S. Department of HUD/FHEO	
301 N. Olive Avenue, 10 th		Five Points Plaza, 16th Floor	
West Palm Beach, FL 3340		40 Marietta Street	
DUNS#: 078470481 / UEI:	XL2D NFMP CR44	Atlanta, GA 30303-2806	
•		8a. Name of Administrator	8b. Telephone Number
		Carlos Osegueda	678-732-2905
10. Recipient Project Mana	ger	9. HUD Government Technical Rep	presentative
Pamela Guerrier, Executive		Dustin Parks	***************************************
11. Assistance	12. Payment Method	13. HUD Payment Office	
Arrangement Cost Reimbursement	Treasury Check Reimbursement	Fort Worth Field Accounting	
Cost Sharing	☐ Advance Check ☐ Automated Clearinghouse	P. O. Box 2905 Fort Worth TV 76113-2905	
☐ Cost Sharing ☐ Fixed Price	NA varomated Cleaninghouse	Fort Worth, TX 76113-2905	
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Total Instrument Amount 16. Description	\$19,600.00	Total Obligation	\$19,600.00
	performance period to September 30, 2024.	following documents: 1. Cover Page – HUD-10 2. 2023 Contributions Ag 3. Appendix A: Statemen 4. Attachment A: Criteria 5. Attachment B: Standa 6. Attachment C: Paymel Processing 7. Attachment D: Using I	preement int of Work in for Processing rids for Timeliness int Amounts for FHAP Case HUD Systems Brantnership and Special inds greement begins October 1, 24. The funds obligated by this io, 2027. The recipient must is in accordance with the Fair lations (24 CFR § 115), the etween the Recipient and HUD
	red to sign and return three (3) copies to the HUD Administering Office	18. Recipient is not required to	sign this document.
19. Recipient (By Name) Maria Sachs, Mayor		20. HUD (By Name) Carlos Osegueda, Regional Dire	
	ard of County Commissioners	Region IV, Office of FHEO/CA	
Signature & Title	Date (mm/dd/yyyy) (17)02/2024	Signature & Title	Date (mm/dd/yyyy)

1. Assistance Instrument		2. Type of Action	
Cooperative Agreement	☐ Grant	Award Amendment	
3. Instrument Number	4. Amendment Number	5. Effective Date of this Action	6. Control Number
FF204K234045	1		TIN: 59-6000785
7. Name and Address of Reci		8. HUD Administering Office	
Palm Beach County Office of		U. S. Department of HUD/FHEO	
301 N. Olive Avenue, 10th Fl West Palm Beach, FL 33401	oor	Five Points Plaza, 16 th Floor 40 Marietta Street	
DUNS#: 078470481 / UEI:	XL2D NFMP CR44	Atlanta, GA 30303-2806	
	THE CALL	1xttanta, GA 50505-2000	
		8a. Name of Administrator	8b. Telephone Number
		Carlos Osegueda	678-732-2905
10. Recipient Project Manage		9. HUD Government Technical Rep	presentative
Pamela Guerrier, Executive I		Dustin Parks	
·	2. Payment Method	13. HUD Payment Office	
Arrangement Cost Reimbursement	Treasury Check Reimbursement Advance Check	Fort Worth Field Accounting	
	Advance Check Automated Clearinghouse	P. O. Box 2905 Fort Worth, TX 76113-2905	
Fixed Price	y / womand Clouringhouse	101. Wolui, 1A /0113-2505	
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	hof County Commissioners	Region IV, Office of FHEO/CAG	
Signature & Pitle	Date (mm/dd/yyyy) 07 02 2029	Signature & Title	Date (mm/dd/yyyy)

1. Assistance Instrument ☐ Cooperative Agreement ☐ Grant		2. Type of Action ☐ Award ☐ Amendment				
3. Instrument Number	4. Amendment Number	5. Effective Date of this Action				
FF204K234045	4. Amendment Number	5. Effective Date of this Action 6. Control Number TIN: 59-6000785				
7. Name and Address of Rec		8. HUD Administering Office				
Palm Beach County Office of Equal Opportunity		U. S. Department of HUD/FHEO				
301 N. Olive Avenue, 10th Fl	oor	Five Points Plaza, 16th Floor				
West Palm Beach, FL 33401		40 Marietta Street				
DUNS#: 078470481 / UEI:	XL2D NFMP CR44	Atlanta, GA 30303-2806				
		8a. Name of Administrator	8b. Telephone Number			
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Pamela Guerrier, Executive I	***************************************	Dustin Parks				
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	d of County Commissioners	Region IV, Office of FHEO/CA				
Signatur & Title	Date (mm/dd/yyyy) 07/02/2024	Signature & Title	Date (mm/dd/yyyy)			

24-0900

BOARD OF COUNTY COMMISIONERS PALM BEACH COUNTY, FLORIDA BUDGET AMENDMENT

BGEX 072324*1708

BGRV 072324*509

FUND 0001 - General Fund - Office of Opportunity (OEO)

ACCOUNT NUMBER	ACCOUNT NAME	UNIT NAME	ORIGINAL BUDGET	CURRENT BUDGET	INCREASE	DECREASE	ADJUSTED BUDGET	EXPENDED/ ENCUMBERED as of mm/dd/yy	REMAINING BALANCE
REVENUES									
400-4130-3169	Fed Grmt Other Human Services	Fair Housing	173,440	209,440	0	10,940	198,500	32,400	166,100
	Total Fund Revenues		2,157,248,097	2,218,967,926	0	10,940	2,218,956,986	,	•
EXPENDITURES									
400-4130-3421	Contract Services - Training	Fair Housing	10,000	10,000	0	5,000	5,000	0	5,000
400-4130-4001	Travel and Per Diem	Fair Housing	12,500	12,500	0	5,940	6,560	0	6,560
	Total Fund Expenditures		2,157,248,097	2,218,967,926	0	10,940	2,218,956,986	•	-

SIGNATURES	DATES
Hamelo et	29/1/2024
Initiating Department/Division	
Luxe Mari	7/31/2027
Administration/Budget Department Approval	
OFMB Department - Posted	

BY BOARD OF	COUNTY COMMISSIONERS	
At Meeting of:	8/20/2024	
Deputy Clerk to the Board of County Commissioners		