



**II. FISCAL IMPACT ANALYSIS**

**A. Five Year Summary of Fiscal Impact:**

Fiscal Years	2024	2025	2026	2027	2028
Capital Expenditures	_____	_____	_____	_____	_____
Operating Costs	(28,600)	_____	_____	_____	_____
External Revenues	28,600	_____	_____	_____	_____
Program Income (County)	_____	_____	_____	_____	_____
In-Kind Match (County)	_____	_____	_____	_____	_____
<b>NET FISCAL IMPACT</b>	<u>0</u>	_____	_____	_____	_____
# ADDITIONAL FTE POSITIONS (Cumulative)	_____	_____	_____	_____	_____
Is Item Included in Current Budget?			Yes <u>X</u>	No _____	
Does this item include the use of federal funds?			Yes _____	No <u>X</u>	
Does this item include the use of state funds?			Yes <u>X</u>	No _____	

**Budget Account No.:**

Fund 0001 Department 380 Unit 3249 Object 4399 Program \_\_\_\_\_

**B. Recommended Sources of Funds/Summary of Fiscal Impact:**

There is no fiscal impact.

**C. Department Fiscal Review:**

Shing

**III. REVIEW COMMENTS**

**A. OFMB Fiscal and /or Contract Dev. and Control Comments:**

<u>Max C...</u> 7/9/24	<u>Shunda ...</u> 7/10/24
OFMB <u>CA 7/8 DA 7/8</u>	Contract Development & Control
	<u>7/9/24</u>

**B. Legal Sufficiency:**

[Signature] 7/10/24  
Assistant County Attorney

**C. Other Department Review:**

\_\_\_\_\_  
Department Director

**TASK ASSIGNMENT CHANGE ORDER FORM  
CONTRACT NO. FWC21149**

Task Assignment Number: PM3                      Change Order Number: 1                      Date: May 30, 2024  
 Task Assignment Term:                              June 29, 2023 to June 30, 2024  
 Contractor Name:                                    Palm Beach County  
 Contractor's Contract Manager/Telephone:    Deborah Drum 561-233-2457  
 FWC Contract Manager/Telephone:            Evelyn Ethridge 850-617-9430  
 FWC Site Manager/Telephone:                 Edward Harris 4078586170

**Description of Change:** Decrease State funding by \$28,600.00 for Task PM3 under FWC21149 for fiscal year 2023/2024. Provide aquatic vegetation control services in accordance with the executed contract FWC21149 on water bodies within Palm Beach County. Work shall be conducted pursuant to details stated in the current executed Contract, Amendments and Schedule of Operations. All work must be coordinated with FWC Regional Biologist(s). The FWC, Contract Manager for the Invasive Plant Management Section may issue change orders to the Task Assignment work plan altering the plant control authorized (increase in acres, adding plants or herbicides, adding water bodies). The Section Leader of the Invasive Plant Management Section may issue modifications to the Task Assignment increasing or reducing the cost reimbursement amount and any changes to the Term.

CHANGE IN TASK AMOUNT

<u>Item</u>	<u>Cost Reimbursement</u>
Original task amount:	\$66,750.00
Task amount prior to this change order:	\$66,750.00
Net increase/(decrease) in task amount:	(\$28,600.00)
Task amount with all change orders:	\$38,150.00

CHANGE IN TASK TERM

Original task completion date:	6/30/2024
Completion date prior to this change:	6/30/2024
Net increase/(decrease) in task period:	NA
Completion date with all change orders:	NA

Change in Funding Information:

Org Code	EO	Fund	Category	Fiscal Year	Object Code	PID	Amount
77358090300	3K	423002	102334	2023-2024	139900	97839391000	\$66,750.00
77358090300	3K	423002	102334	2023-2024	139900	97839391000	(\$28,600.00)

**Approvals:  
Palm Beach County**

**Deborah Drum**  
Digitally signed by Deborah Drum  
 DN: cn=Deborah Drum, o=Palm Beach County, ou=Enterprise, ou=IT, email=deborah.drum@pbcgov.org  
 Reason: I am approving this document  
 Date: 2024.05.21 14:05:40 -0400  
 Form PDF Editor Version: 12.1.0

\_\_\_\_\_  
 Contract Manager(or Designee)                      5-31-24  
 Date

Deborah Drum    5-31-24  
 Print Name    Date

**Fish and Wildlife Conservation Commission  
Division of Habitat and Species Conservation**

*Evelyn Ethridge*    5/31/24  
 \_\_\_\_\_  
 Contract Manager(or Designee)                      Date

*Mark G...*    5/30/24  
 \_\_\_\_\_  
 Section Leader(or Designee)                      Date  
 Invasive Plant Management Section

Approved as to form and legal sufficiency:

*/s/ Scott A. Stone*  
 Assistant County Attorney

CC: Contract office  
 Finance and Budget Office  
 Regional Biologist



**INTEROFFICE MEMORANDUM**  
**Palm Beach County**  
**Environmental Resources Management**

**DATE:** May 3, 2022

**TO:** Verdenia C. Baker  
 County Administrator

**THROUGH:** Patrick Rutter *PR*  
 Assistant County Administrator

**FROM:** Deborah Drum, Director *DD*  
 Environmental Resources Management *5-3-22*

**SUBJECT:** REQUEST FOR DELEGATION OF APPROVAL AUTHORITY: **Governmental Contract No. FWC21149 with the State of Florida, Florida Fish and Wildlife Conservation Commission (FWC) (Contract), providing funding, to be specified in a task assignment on a reimburseable basis based on actual activities completed, for a three-year period of aquatic exotic plant control services performed by Palm Beach County's Department of Environmental Resources Management, Mosquito Control Division, beginning upon execution of the Contract and ending three years after the date of execution.**

On April 12, 2022, agenda item 3L-3 (R2022-0361), the Board of County Commissioners approved the County Administrator, or designee, to sign all future time extensions, task assignments, certifications, and other forms associated with the Contract, and any necessary minor amendments that do not substantially change the scope of work, terms, or conditions of the Contract.

This memorandum is my request for delegation of signatory authority for the Director or Deputy Director of Environmental Resources Management (ERM), to sign all future time extensions, task assignments, certifications, and other forms associated with this Contract, and any necessary minor amendments that do not substantially change the scope of work, terms, or conditions of the Contract. If you agree, please sign below and return this memorandum. I am available to answer any questions you may have concerning this request. Thank you in advance for your consideration.

APPROVED: *Verdenia C. Baker* DATE: *5/9/22*  
 Verdenia C. Baker, County Administrator

DD:kf  
 Attachment