



**II. FISCAL IMPACT ANALYSIS**

**A. Five Year Summary of Fiscal Impact:**

<b>Fiscal Years</b>	<b>2024</b>	<b>2025</b>	<b>2026</b>	<b>2027</b>	<b>2028</b>
Capital Expenditures	\$392,613				
Operating Costs					
External Revenues	(\$392,613)				
Program Income (County)					
In-Kind Match (County)	0				
 Net Fiscal Impact	 0				
 # Additional FTE Positions (Cumulative)	 0				

Is Item Included in Current Budget: YES \_\_\_\_\_ NO X

Budget Account No.: Fund 1152 Agency 160 Org 2447 Object 3429

Reporting Category \_\_\_\_\_

Does this item include the use of federal funds: Yes \_\_\_\_\_ No X

Does this item include the use of state funds: Yes X No \_\_\_\_\_

**B. Recommended Sources of Funds / Summary of Fiscal Impact:**

FDLE's Drone Replacement Program is funded by an appropriation through the Florida Legislature. **There is no match requirement associated with this award.**

FY23-24 Drone Replacement Program Grant Award =	\$257,386.90
FY23-24 Drone Replacement Program Supplemental Award=	<u>\$392,613.10</u>
<b>TOTAL AWARD=</b>	<b>\$650,000.00</b>

**III REVIEW COMMENTS**

**A. OFMB Fiscal and/or Contract Administration Comments:**

Lisa Mautz 8/29/24  
 OFMB 8/28  
 vs 8/28  
 QA 8/28

Brenda MacMillan 8/29/24  
 Contract Administration  
 8/29/24

**B. Legal Sufficiency:**

[Signature] 9/4/24  
 Assistant County Attorney

**C. Other Department Review:**

\_\_\_\_\_  
 Department Director

**This summary is not to be used as a basis for payment.**



# State Financial Assistance Grant Adjustment Notice

Recipient: Palm Beach County Sheriff's Office

Award #: 3X010

Project Title: Drone Replacement Program

Adjustment #: AMD001

Adjustment Type: Administrative

**Nature of Adjustment (Select All That Apply):**

- |   |  |
|---|--|
| <input type="checkbox"/> Decrease Award                         | <input type="checkbox"/> Revise Scope of Work        |
| <input checked="" type="checkbox"/> Increase Award              | <input type="checkbox"/> Revise Deliverables         |
| <input type="checkbox"/> Revise Budget                          | <input type="checkbox"/> Add/Clear Special Condition |
| <input checked="" type="checkbox"/> Revise End Date (Extension) | <input type="checkbox"/> Rescind Award               |
| <input type="checkbox"/> Revise End Date (Early Closeout)       | <input checked="" type="checkbox"/> Reinstate Award  |
| <input type="checkbox"/> Other (Explain): _____                 |  |

**Pursuant to the request dated 07/03/2024, the following change, amendment, or adjustment in the above project is approved subject to such conditions or limitations as may be set forth below:**

- Approved Changes:**
1. This grant is hereby reinstated effective July 1, 2024.
  2. This grant is hereby extended through June 30, 2025.
  3. This grant is amended to incorporate all revised program guidelines from Chapter No. 2024-228, Section 44, Laws of Florida
  4. This grant is receiving a supplemental award in the amount of: \$ 317,613.10
  5. The total award amount for this grant is amended to reflect: \$ 575,000.00

Authorized Official  
Office of Criminal Justice Grants

07/17/2024

Date

**Attachments:**

- Recipient Request and Justification
- Revised Award Agreement
- Revised Appendix A – Special Conditions
- Revised Appendix B – Project Deliverables
- Revised Appendix C – Approved Budget
- Revised Appendix D – Standard Conditions
- Other (Explain): Drone Internal Calculations Form

AmpliFund Updated

Uploaded to FACTS

Sent to OFM

Emailed to Recipient

**AMENDMENT #: AMD001**  
**Drone Replacement Program Financial Assistance Agreement**  
**between**  
**Florida Department of Law Enforcement**  
**and**  
**Palm Beach County Sheriff's Office**

This agreement is entered into by and between the Florida Department of Law Enforcement (herein referred to as "FDLE" or "Department") and the Recipient Agency named above.

WHEREAS, the Department has the authority pursuant to Florida law and does hereby agree to provide state financial assistance to the Recipient upon the terms and conditions hereinafter set forth, and

WHEREAS, The General Appropriations Act, 2023 Legislature, Section 123 provides approximately \$25,000,000 in nonrecurring funds to the Florida Department of Law Enforcement for the Drone Replacement Program established in Chapter 2023-240, Laws of Florida, and

WHEREAS, The General Appropriations Act, 2024 Legislature, Section 147, reverted and appropriated the unexpended balance of funds for use in the 2024-2025 fiscal year, and

WHEREAS, Chapter No. 2024-228, Section 44, amended Drone Replacement Program requirements, and

WHEREAS, Section 934.50, Florida Statutes establishes rules, regulations, and security standards for the use of drones by governmental entities, and

WHEREAS, pursuant to Rule 60GG-2.0075, Florida Administrative Code, the Department of Management Services (DMS) has published minimum security standards for drones used by governmental entities; and

WHEREAS, the Recipient purchased a drone that does not meet the minimum security standards in Rule 60GG-2.0075, Florida Administrative Code, and

WHEREAS, the Recipient seeks to receive funding to replace the noncompliant drone with a drone that meets required minimum security standards.

NOW THEREFORE, in consideration of the foregoing, the parties hereto agree to this agreement as follows:

This agreement is subject to all applicable state financial assistance standard conditions provided in **Appendix B**.

The State of Florida's performance and obligation to pay under this agreement is contingent upon an appropriation by the Legislature, availability of funds, and subject to any modification in accordance with Chapter 216, Florida Statutes or the Florida Constitution.

FDLE will administer and disburse funds under this agreement in accordance with sections 215.97, 215.971, 215.981 and 215.985, F.S. for state financial assistance. The Recipient shall perform all tasks, activities, and provide deliverables, including reports, as specified in this agreement. FDLE's determination of acceptable expenditures shall be conclusive.

The Recipient certifies with respect to this agreement that it possesses the legal authority to receive the funds to be provided under this agreement and that, if applicable, its governing body has authorized, by resolution or otherwise, the execution and acceptance of this agreement with all covenants and assurances contained herein. The Recipient also certifies that the undersigned possesses the authority to legally execute and bind Recipient to the terms of this agreement.

Expenditures of state financial assistance shall be compliant with laws, rules and regulations applicable to expenditures of State funds, including, but not limited to, the Reference Guide for State Expenditures published by the Florida Department of Financial Services.

## OVERVIEW AND FUNDING

**Project Title:** FY2024-25 Drone Replacement Program

**Project Start Date:** 07/01/2023

**Project End Date:** 06/30/2025

### Program Activities and Scope of Work

The Florida Legislature amended Section 934.50, Florida Statutes during the 2022 session. By July 1, 2022 governmental agencies using any drone not produced by an approved manufacturer must implement a plan to discontinue the use of the such drone by January 1, 2023. This grant provides funding for the Recipient to replace drones that are not in compliance with Rule 60GG-2.0075, Florida Administrative Code. The Recipient will be awarded funds in an amount commensurate with the replacement cost, not to exceed \$25,000 per compliant drone, for each noncompliant drone relinquished to the Department.

To be eligible for payment under this program, the noncompliant drone must not be at end-of-life and must still be in working condition. In order to receive reimbursement for this program, drones which were purchased that are not compliant with the minimum security standards established in Rule 60GG-2.0075, Florida Administrative Code, must be relinquished to the Florida Department of Law Enforcement.

In accordance with revised program guidelines established in the 2024 legislative session, the first two functional drones of each make and model relinquished to the Department, will be provided to the Florida Center for Cybersecurity at the University of South Florida (USF) for analysis. All drones relinquished to the Department and not subsequently provided to the Florida Center for Cybersecurity will be destroyed.

Additionally, under the new program guidelines established in 2024-228, Section 44, the Department will use a portion of these funds to increase awards previously provided in fiscal year 2023-2024, which were based on the noncompliant drone's current value.

### RECIPIENT'S RESPONSIBILITY

The Recipient must prepare a Drone Certification Form (**Appendix A**) for the noncompliant drone(s) they are seeking replacement for. This form includes an attestation that the noncompliant drone has not reached its end of life and is in working condition at the time it is relinquished. This must be provided to the Department at the time of relinquishment and should be accompanied by any operational manuals that distinguish make, model, and year of the noncompliant drone(s). This is crucial for the analysis conducted by the Center for Cybersecurity at the University of South Florida.

The Recipient must submit documentation for the original purchase of the noncompliant drone, including but not limited to: invoice, cancelled check or bank statement, or other proof of payment to document the noncompliant drone was originally purchased by the Recipient organization.

The Recipient is responsible for relinquishing the noncompliant drone to the Florida Department of Law Enforcement to either Tallahassee Regional Operations Center or Tampa Bay Regional Operations Center. To facilitate this process, the Recipient must schedule an appointment with the below FDLE contact for the appropriate location for relinquishment of the noncompliant drone. The days that appointments can be scheduled are Tuesdays from 9:00 AM to 5:00 PM (EST) and Thursdays from 1:00 PM - 5:00 PM (EST).

**Tallahassee Regional Operations Center (TROC)– 2331 Phillips Road, Tallahassee, FL 32308**

**Point of Contact:** Robert Lyons – 850-410-7419 – [RobertLyons@fdle.state.fl.us](mailto:RobertLyons@fdle.state.fl.us)

**Tampa Bay Regional Operations Center(TBROC) – 4211 North Lois Avenue, Tampa, FL 33614**

**Point of Contact:** Corey Monaghan – 813-878-7887 – [CoreyMonaghan@fdle.state.fl.us](mailto:CoreyMonaghan@fdle.state.fl.us)

**Alternate POC:** Richard Kaplan – [RichardKaplan@fdle.state.fl.us](mailto:RichardKaplan@fdle.state.fl.us)

Funds received under this program must be used to acquire drones that are compliant with Rule 60GG-2.0075, Florida Administrative Code. The approved drones must have a purchase date of January 1, 2022 or later.

## **DELIVERABLES**

As stated in the scope and responsibilities above, the Recipient shall relinquish any noncompliant drones to the Department and purchase new drones that are compliant with Rule 60GG-2.0075, Florida Administrative Code.

## **DISTRIBUTION AND PAYMENTS**

This award is a cost-reimbursement agreement with the ability to request a cash advance. The Recipient will be awarded funds in an amount commensurate with the replacement cost, not to exceed \$25,000 per compliant drone, for each noncompliant drone relinquished to the Department.

Any funds paid in excess of the amount to which the participating agency is entitled under the terms and conditions of the agreement must be refunded to FDLE. Factual misrepresentations of drone purchases or other certifications will result in the loss of funding.

Funds under this agreement will be disbursed when all the following criteria are met:

- Executed agreement is signed by the Chief Official and provided to [OCJGSFA@fdle.state.fl.us](mailto:OCJGSFA@fdle.state.fl.us);
- The Drone Certification Form (Appendix A) is prepared and signed by the Chief Official and provided to [OCJGSFA@fdle.state.fl.us](mailto:OCJGSFA@fdle.state.fl.us);
- Noncompliant drones are relinquished to FDLE and the Drone Certification Form (Appendix A) is signed by the FDLE point-of-contact in the region where it is relinquished; and
- Drone Certification Form (Appendix A) signed by the FDLE Regional Operations Center point-of-contact is provided to [OCJGSFA@fdle.state.fl.us](mailto:OCJGSFA@fdle.state.fl.us).
- Criteria is met for Option 1 (Reimbursement) or Option 2 (Cash Advance):

Option 1 = Reimbursement: The Recipient may use its own funds to purchase the compliant drone and provide documentation related to the purchase including: purchase order, invoice, and proof of payment (cancelled check, bank/card statement, etc.). This method may be used for agencies who may have purchased a compliant drone prior to this program being released.

Option 2 = Cash Advance: The Recipient may request a cash advance to receive program funds and subsequently purchase the compliant drone. In order to qualify for this method of payment, the Recipient must provide a valid, executed purchase order and must be ready to order the compliant drone immediately upon the receipt of advanced funds. The Recipient must provide documentation of purchase (invoice) and proof of payment (cancelled check, bank/card statement, etc.) within 45 days of receiving the advanced funds. Failure to provide documentation within 45 days will result in the Recipient being required to submit a refund to FDLE.

## **FDLE GRANT MANAGEMENT CONTACTS**

The following individuals can assist with any program related questions or concerns:

### **FDLE Grant Manager**

**Name:** Patricia Stark

**Title:** Government Analyst II

**Phone:** 850-617-1252

**Email:** [PatriciaStark@fdle.state.fl.us](mailto:PatriciaStark@fdle.state.fl.us)

### **FDLE Grant Supervisor**

**Name:** Tennille Robinette


**Title:** Senior Management Analyst Supervisor

**Phone:** 850-617-1268 or 850-661-9295

**Email:** [TennilleRobinette@fdle.state.fl.us](mailto:TennilleRobinette@fdle.state.fl.us)

If you are unable to reach either member above directly, please call the Office of Criminal Justice Grants main line at 850-617-1250 or email [OCJGSFA@fdle.state.fl.us](mailto:OCJGSFA@fdle.state.fl.us).

**FDLE Office of Criminal Justice Grants  
Drone Replacement Program  
Supplemental Funding Internal Calculations Form**

<b>Recipient Name:</b>	Palm Beach County Sheriff's Office
<b>Prior Award ID:</b>	3X010
<b># of Drones Relinquished:</b>	23
<b># of Drones Purchased:</b>	8
<b>Additional Available to Purchase:</b>	15
<b>Max. Eligible Amount:</b>	\$ 575,000.00
<b>Current Max. Eligible Amount:</b>	\$ 200,000.00
<b>Previous Amount Paid:</b>	\$ 214,746.00
<b>Actual Total Replacement Cost:</b>	\$ 214,746.00
<b>Current Funding Due:</b>	\$ 0.00
<b>Remaining Max. Alloc. Available:</b>	\$ 360,254.00
<b>Amendment Details:</b>	AMD001
<b>Comments:</b>	Recipient can purchase 15 additional compliant drones at a maximum reimbursement of \$25,000 per drone. However, due to overpayment of \$14,746 on initial 8 drones purchased based on new guidelines of \$25,000 per drone, the total reimbursement for the additional drones cannot exceed \$360,254.
<b>Reviewed by:</b>	Tennille Robinette 
<b>Date:</b>	07/17/2024



## State Financial Assistance Grant Adjustment Notice

**Recipient:** Palm Beach County Sheriff's Office **Award Number:** 3X010

**Project Title:** Drone Replacement Program

**Adjustment Number:** AMD002 **Adjustment Type:** Administrative

**Nature of Adjustment (Select All That Apply):**

- |   |  |
|---|--|
| <input type="checkbox"/> Decrease Award                   | <input type="checkbox"/> Revise Scope of Work        |
| <input checked="" type="checkbox"/> Increase Award        | <input type="checkbox"/> Revise Deliverables         |
| <input type="checkbox"/> Revise Budget                    | <input type="checkbox"/> Add/Clear Special Condition |
| <input type="checkbox"/> Revise End Date (Extension)      | <input type="checkbox"/> Rescind Award               |
| <input type="checkbox"/> Revise End Date (Early Closeout) | <input type="checkbox"/> Reinstate Award             |
| <input type="checkbox"/> Other (Explain): _____           |  |

**Pursuant to the request dated 07/24/2024 , the following change, amendment, or adjustment in the above project is approved subject to such conditions or limitations as may be set forth below:**

**Approved Changes:** Recipient received additional funding for previously surrendered drones in AMD001. Recipient submitted Drone Certification for 3 additional noncompliant drones to surrender resulting in the following changes:

1. This award is receiving an additional supplemental award of \$75,000.
2. Total award amount for this award is amended to reflect \$650,000.

**Authorized Official Approval**  
**Office of Criminal Justice Grants**

07/24/2024

**Date**

- Attachments:**
- Recipient Request and Justification
  - Revised Award Agreement
  - Revised Appendix A – Special Conditions
  - Revised Appendix B – Project Deliverables
  - Revised Appendix C – Approved Budget
  - Revised Appendix D – Standard Conditions
  - Other (Explain): \_\_\_\_\_





# 24-0968

**BOARD OF COUNTY COMMISSIONERS  
PALM BEACH COUNTY, FLORIDA  
BUDGET AMENDMENT**

**BGEX** 082824\*1831  
**BGRV** 082824\*529

**FUND** FUND 1152 - Sheriff's Grants Fund

ACCOUNT NUMBER	ACCOUNT NAME	UNIT NAME	ORIGINAL BUDGET	CURRENT BUDGET	INCREASE	DECREASE	ADJUSTED BUDGET	EXPENDED/ ENCUMBERED as of mm/dd/yy	REMAINING BALANCE
<b>REVENUES</b>									
160-2447-3429	State Grant - Other Public Safety	Drone Replacement Program-FY23-24	0	257,387	392,613	0	650,000		650,000
	<b>Total Fund Revenues</b>		<b>11,523,997</b>	<b>15,180,851</b>	<b>392,613</b>	<b>0</b>	<b>15,573,464</b>		
<b>EXPENDITURES</b>									
160-2447-9498	Transfer to Sheriff's Fund 1902	Drone Replacement Program-FY23-24	0	257,387	392,613	0	650,000		650,000
	<b>Total Fund Expenditures</b>		<b>11,523,997</b>	<b>15,180,851</b>	<b>392,613</b>	<b>0</b>	<b>15,573,464</b>		

<b>SIGNATURES</b>	<b>DATES</b>
	8/14/2024
_____ Initiating Department/Division	
	8/29/2024
_____ Administration/Budget Department Approval	
_____ OFMB Department - Posted	

<b>BY BOARD OF COUNTY COMMISSIONERS</b>
At Meeting of: <u>9/10/2024</u>
Deputy Clerk to the Board of County Commissioners



II. FISCAL IMPACT ANALYSIS

A. Five Year Summary of Fiscal Impact:

Fiscal Years	2023	2024	2025	2026	2027
Capital Expenditures	\$257,387				
Operating Costs					
External Revenues	(\$257,387)				
Program Income					
(County)					
In-Kind Match (County)	0				
Net Fiscal Impact	0				
# Additional FTE					
Positions	0				
(Cumulative)					

Is Item Included in Current Budget: YES \_\_\_\_\_ NO X

Budget Account No.: Fund 1152 Agency 160 Org 2447 Object 3429

Reporting Category \_\_\_\_\_

Does this item include the use of federal funds: Yes \_\_\_\_\_ No X

B. Recommended Sources of Funds / Summary of Fiscal Impact:

FDLE's FY23-24 Drone Replacement Program is funded by an appropriation through the Florida Legislature. **There is no match requirement associated with this award.**

FY23-24 Drone Replacement Program Grant Award= \$257,387

III REVIEW COMMENTS

A. OFMB Fiscal and/or Contract Administration Comments:

ASD 8/31/23  
MG 8131 OFMB QA 8131  
8/31/23

[Signature] 9/17/23  
Contract Administration  
9/17/23

B. Legal Sufficiency:

[Signature] 9/8/2023  
Assistant County Attorney

C. Other Department Review:

\_\_\_\_\_  
Department Director

This summary is not to be used as a basis for payment.