

PALM BEACH COUNTY
BOARD OF COUNTY COMMISSIONERS

AGENDA ITEM SUMMARY

Meeting Date: September 10, 2024 [X] Consent [] Regular
[] Ordinance [] Public Hearing

Department

Submitted By: Community Services

Submitted For: Ryan White Program

I. EXECUTIVE BRIEF

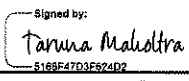
Motion and Title: Staff recommends motion to receive and file: Amendment No. 1 to Contract for Provision of Services (R2023-1853) for the Ryan White Program HIV/AIDS Part A (RWHAP) and Ending the HIV Epidemic (EHE) Initiative Program in Palm Beach County with Broward Regional Health Planning Council (BRHPC), for the period November 1, 2023 through February 28, 2025, to increase funding by \$500,000 for a new amount not-to-exceed \$1,000,000, for the provision of health insurance premiums and cost-sharing assistance for RWHAP and EHE clients.

Summary: This amendment is necessary due to several major changes regarding health insurance eligibility. Under Medicaid unwinding, clients who are no longer eligible for Medicaid have the opportunity through the state to enroll in an Affordable Care Act (ACA) Health Insurance plan and receive assistance with their premium payments regardless of their Federal Poverty Level (FPL). The Florida Department of Health (FDOH) is lowering the eligibility for RWHAP clients to receive premium assistance to 50% FPL for the upcoming open enrollment period. FDOH does not provide Health Insurance Navigation and Premium Assistance directly and instead has entered into a contract with BRHPC as the sole provider of this service in Florida.

This amended contract will supplement current services in RWHAP funded contracts using EHE funding once all RWHAP funds are exhausted. The benefit of this increase will allow the program to serve approximately 100 additional clients through February 28, 2025. RWHAP has approximately 242 clients who are currently enrolled and receiving ongoing health insurance assistance through this partnership. The amendment allows the agency to continue improving health outcomes for clients by increasing the number of clients retained in HIV medical care. This amendment was executed by delegated authority. All delegated contracts, agreements and grants must be submitted by the initiating department as a receive and file in accordance with PPM CW-O-051. No County match is required. Countywide (HH)

Background and Justification: The Palm Beach County Board of County Commissioners has been receiving the Ryan White Program HIV Emergency Relief Project Grant since 1994, and has assisted thousands of persons with HIV/AIDS with medical support services. The EHE grant has been awarded to Palm Beach County since 2020. A Comprehensive HIV Community Needs Assessment is conducted every 3 years to assess service gaps, with allocations and annual work plan goals established based on the Palm Beach County Ending the HIV Epidemic Plan and Palm Beach County Integrated HIV Prevention & Care Plan. Subrecipients are monitored annually, with performance measures reported quarterly and annually.

Attachments: Amendment No. 1 BRHPC Contract for Provision of Services

Recommended By:  8/14/2024
Department Director Date

Approved By:  8/22/24
Assistant County Administrator Date

FIRST AMENDMENT TO CONTRACT FOR PROVISION OF SERVICES

THIS FIRST AMENDMENT TO CONTRACT FOR PROVISION OF SERVICES (R2023-1853) is made as of 10th day of ~~September~~ October, 2024, by and between Palm Beach County, a Political Subdivision of the State of Florida, by and through its Board of Commissioners, hereinafter referred to as the COUNTY, and **Broward Regional Health Planning Council, Inc.**, hereinafter referred to as the AGENCY, a not-for-profit corporation authorized to do business in the State of Florida, whose Federal Tax I.D. is 59-2274772.

In consideration of the mutual promises contained herein, the COUNTY and the AGENCY agree as follows:

WITNESSETH:

WHEREAS, on December 18, 2023, the above named parties entered into a Contract (R2023-1853) (the Contract) to provide services in a total amount of \$500,000.00; and

WHEREAS, the need exists to amend the Contract in order to increase total Contract amount for Grant Year 2024 and update the following: **EXHIBIT A – SCOPE OF WORK AND EXHIBIT B-UNITS OF SERVICE RATE AND DEFINITION**.

NOW, THEREFORE, the above named parties hereby mutually agree that the Contract entered into on December 18, 2023, is hereby amended as follows:

- I. The foregoing recitals are true and correct and are expressly incorporated herein by reference and made part of the parties' Contract.
- II. The first paragraph of **ARTICLE 4- PAYMENTS TO AGENCY** shall be replaced in its entirety with the following:

The total amount to be paid by the COUNTY under this Contract for all services and materials shall not exceed a total Contract amount of **ONE MILLION DOLLARS AND ZERO CENTS (1,000,000.00)**

- III. **EXHIBIT A1 - SCOPE OF WORK** attached hereto and incorporated herein by reference shall replace **EXHIBIT A- SCOPE OF WORK** to the Contract in its entirety.
- IV. **EXHIBIT B1 - UNITS OF SERVICE RATE AND DEFINITIONS** attached hereto and incorporated herein by reference shall replace **EXHIBIT B - UNITS OF SERVICE RATE AND DEFINITIONS** to the Contract in its entirety.

IN WITNESS WHEREOF, the Board of County Commissioners of Palm Beach County, Florida has made and executed this First Amendment on behalf of the COUNTY and AGENCY has hereunto set his/her hand the day and year above written.

ATTEST:

Joseph Abruzzo, Clerk of the Circuit Court & Comptroller
Palm Beach County

BY: _____
Deputy Clerk

PALM BEACH COUNTY, FLORIDA,
A Political Subdivision of the State of Florida
BOARD OF COUNTY COMMISSIONERS

BY: Verdenia C. Baker
Verdenia C. Baker,
County Administrator
AGENCY: Broward Regional Health
Planning Council, Inc.

DocuSigned by:
BY: Michael De Lucca
Authorized Signature

Michael De Lucca

AGENCY'S Signatory Name Typed

APPROVED AS TO FORM AND
LEGAL SUFFICIENCY

Anne Delgado for HCH
Assistant County Attorney

APPROVED AS TO TERMS
AND CONDITIONS

DocuSigned by:
Taruna Malhotra
Taruna Malhotra, Deputy Director
Community Services Department

SCOPE OF WORK

HIV Services Implementation Plan: Service Category Table				
Agency Name:	Broward Regional Health Planning Council, Inc.			
Grant Year: 2023-2024	Service Category:	Health Insurance Premium and Cost-Sharing Assistance		
	Total Budget:	\$1,000,000		
Service Category Goal: The provision of financial assistance for clients to maintain continuity of health insurance or to receive medical and pharmacy benefits under a health care coverage program.				
Objective: List quantifiable time-limited objective related to the service listed above (SMART Goal)	Service Unit Definition	Number of Persons to be Served	Number of Units to be Provided	
At the end of the project period, increase the number of clients retained in HIV medical care by 5% through the provision of Health Insurance Premium and Cost-Sharing Assistance	1 unit= 1 monthly premium	200	2,400	
HAB/HHS Performance Measure:				
	Retention in HIV Medical Care			
	Baseline (%)	89%		
	Target (%)	94%		

**CONTRACT FOR PROVISION OF SERVICES
UNITS OF SERVICE RATE AND DEFINITION**

Agency Name: Broward Regional Health Planning Council, Inc.
Program Name: Health Insurance Navigation & Premium Cost-Sharing Assistance

Description	Total Contract Amount
Health Insurance Navigation & Premium Cost-Sharing Assistance: The provision of Health Insurance Navigation & Premium Cost-Sharing Assistance as described in EXHIBIT A1 will be reimbursed on actual costs of premium payment amounts.	\$937,600
Administrative Costs: \$26 transaction fee per monthly premium payment.	\$62,400
Total	\$1,000,000

For the service listed above, expenses will be reimbursed at the actual cost listed in the monthly submission. The backup documentation – copies of paid receipts, copies of checks, invoices, or any other applicable documents acceptable to the Palm Beach County Department of Community Services will be requested via desk and/or on-site monitoring on a periodic basis.

The cost allocations are to be completed and posted by service category, delineating program and administrative costs, to the general ledger on a monthly basis. Additionally, the administrative costs shall be maintained at individual service category. Shall be available in the detailed general ledger, and shall support the units of services billed.

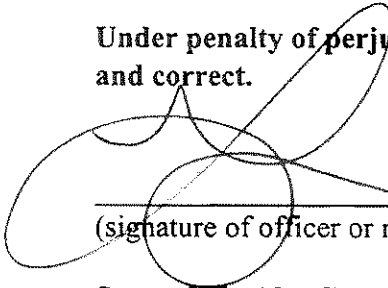
DESCRIPTIONS (Continued from Page 1)

03/07/2025 - Employee Theft Limit \$500,000 / Ded. \$5,000 - Fiduciary Liability Limit \$4,000,000 / Ded. -0-

**NONGOVERNMENTAL ENTITY HUMAN
TRAFFICKING AFFIDAVIT (§ 787.06(13), Fla. Stat.)
THIS AFFIDAVIT MUST BE SIGNED AND NOTARIZED**

I, the undersigned, am an officer or representative of Broward Regional Health Planning Council, Inc
(CONTRACTOR) and attest that CONTRACTOR does not use coercion for labor or services as
defined in section 787.06, Florida Statutes.

**Under penalty of perjury, I hereby declare and affirm that the above stated facts are true
and correct.**



(signature of officer or representative)

Michael De Lucca

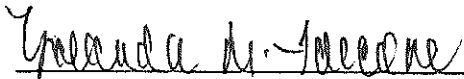
(printed name of officer or representative)

State of Florida, County of Palm Beach

Sworn to and subscribed before me by means of physical presence or online notarization
this, 13th day of August 2024, by Michael De Lucca.

Personally known OR produced identification .

Type of identification produced _____.



NOTARY PUBLIC
My Commission Expires: 5-14-2026
State of Florida at large



(Notary Seal)