Agenda Item: 3L-6

PALM BEACH COUNTY BOARD OF COUNTY COMMISSIONERS AGENDA ITEM SUMMARY

	ACENDATIE	III OOIMIIAI(I				
Meeting Date:	September 10, 2024	(X) Consent () Workshop	()Regular ()Public Hearing			
Department:	Environmental Resource	es Management				
I. EXECUTIVE BRIEF						
Motion and Title: Staff recommends motion to receive and file: Task Assignment No. PM4 to Contract No. FWC21149 (R2022-0361) (Contract) with Florida Fish and Wildlife Conservation Commission (FWC) to provide aquatic vegetation control services for water bodies within the County and a cost reimbursement of \$50,000, for a term beginning upon execution through April 20, 2025.						

SUMMARY: On April 12, 2022, the Board of County Commissioners (BCC) approved FWC Contract No. FWC21149 (R2022-0361) (Contract) for aquatic vegetation control services in the following lakes: Clarke, Ida, Osborne, and Pine. Delegated authority to execute all future time extensions, task assignments, certifications, and any other forms associated with this Contract was also approved at that time. This Contract facilitates County treatment and control of aquatic exotic plants within the Chain of Lakes. County work is reimbursed by FWC. In accordance with County PPM CW-O-051, all delegated contracts, agreements and grants must be submitted by the initiating Department as a receive and file agenda item. **There is no cost to the County**. <u>Districts 2, 3, and 4</u> (SS)

Background and Justification: FWC Contract No. FWC21149 reimburses the County for its efforts in controlling aquatic weeds within the Chain of Lakes. Adaptive management techniques with local government oversight, allows staff to determine and use the most effective chemical agents and to apply them to particularly dense areas of vegetation within the lakes.

Attachments:

1. FWC Task Assignment No. PM4, Contract No. FWC22149

2. Delegation of Authority

Recommended by:

Department Director

7-24-24

AS 7/22/24

Approved by:

Deputy County Administrator

Date

II. FISCAL IMPACT ANALYSIS

A. Five Year Summary of Fiscal Impact:

Fiscal Years	i	2024	2025	2026	2027	2028
Capital Expe	enditures					**************************************
Operating C	osts	50,000				***************************************
External Rev	enues/	(50,000)				
Program Inc	ome (County	<u> </u>				
In-Kind Mate	ch (County)				***************************************	
NET FISCAL	. IMPACT	0				
# ADDITION POSITIONS)				
ls item inclu	ded in Curre	nt Budget?		Yes X	No	
Does this ite	em include th	e use of fede	eral funds?	Yes	No <u>X</u>	
Does this ite	em include th	e use of state	e funds?	Yes X	No	
Fund 000 B. C.	1 Departme Recommend There is no fi	ded Sources	of Funds/Sun		ogram cal Impact:	
			EW COMMEN			
A. OFMB Fiscal and /or Contract Dev. and Control Comments: A. OFMB Fiscal and /or Contract Development & Control Contract Development & Control Contract Development & Control Cont						
C.	Other Depar	tment Reviev	v:			
		Director	<u> </u>			

TASK ASSIGNMENT NOTIFICATION FORM **CONTRACT NO. FWC21149**

Task Assignment Number:

Task Assignment Term:

Upon Execution to April 20, 2025

Contractor Name:

Palm Beach County

Contractor's Contract Manager/Telephone:

Deborah Drum 561-233-2457

FWC Contract Manager/Telephone:

Evelyn Ethridge 850-617-9430

FWC Site Manager/Telephone:

Andrew Black , Brittany Lay , Charles Thompson

Task Description: Provide aquatic vegetation control services in accordance with the executed contract FWC21149 on water bodies within Palm Beach County. Work shall be conducted pursuant to details stated in the current executed Contract, Amendments and Schedule of Operations. All work must be coordinated with FWC Regional Biologist(s). The FWC, Contract Management Fection may issue change orders to the Task Assignment work plan altering the plant control authorized (increase in acres, adding plants or herbicides, adding water bodies). The Section Leader of the Invasive Plant Management Section may issue modifications to the Task Assignment increasing or reducing the cost reimbursement amount and any changes to the Term.

Deliverables: Task PM4 - The Contractor is to provide aquatic vegetation control services on water bodies as identified in the Schedule of Operations based on the work plan per the terms and conditions of the executed contract and any amendments to the contract. The Contractor will perform monthly aquatic vegetation control services to include, but not limited to; chemical treatment, snagging, pushing and hand pulling as needed per the Schedule of Operations. FWC will reimburse the Contractor for all services required and conducted on water bodies for each Schedule of Operation created for the work plan.

Cost Reimbursement Task Assignment Amount:

\$50,000.00

Invoicing Frequency:

Itemized invoices are submitted monthly by the 20th of each month except for the invoice for the month of June. Invoices are submitted after work has been completed by the Contractor. All detailed invoice supporting documentation (payroll information (Government), chemical invoices and approved and signed Report of Operation forms shall be maintained on file and available upon request. Only costs directly related to the services being provided may be reimbursed. An invoice for June must be submitted within the time-period given by the FWC Contract Manager. The invoice must reflect the FWC contract number as well as the Task Assignment number.

If the Contractor materially fails to comply with the terms and conditions, including any Federal or State statues, rules or regulations, the FWC shall temporarily withhold cash payment pending correction of the deficiency. Financial consequences for default by the Contractor include but are not limited to the requirement that the Contractor reimburse FWC for re-procurement costs.

Funding Information:

Org Code	EO	Fund	Category	Fiscal Year	Object Code	PID	Amount
77358090300	3K	423002	102334	2024-2025	139900	97839391000	\$50,000,00

Approvals: Palm Beach County Deborah Drun

Fish and Wildlife Conservation Commission Division of Habitat and Species Conservation

7-8-2024

Contract Manager(or Designee)

Date

Date

Deborah Drum

7-8-2024

Print Name

Section Leader(dr Designee) Invasive Plant Management Section

Contract Manager(or Designee)

Approved as to form and legal sufficiency: Is/Scott A. Stone Assistant County Attorney

Completed Task Assignment: Contract No.FWC21149, Task Assignment Notification PM4

Page 1 / 2



INTEROFFICE MEMORANDUM Palm Beach County Environmental Resources Management

DATE:

May 3, 2022

TO:

Verdenia C. Baker County Administrator

THROUGH:

Patrick Rutter

Assistant County Administrator

FROM:

Deborah Drum, Director

Environmental Resources Management

SUBJECT:

REQUEST FOR DELEGATION OF APPROVAL AUTHORITY: Governmental Contract No. FWC21149 with the State of Florida, Florida Fish and Wildlife Conservation Commission (FWC) (Contract), providing funding, to be specified in a task assignment on a reimburseable basis based on actual activities completed, for a three-year period of aquatic exotic plant control services performed by Palm Beach County's Department of Environmental Resources Management, Mosquito Control Division, beginning upon execution of the

Contract and ending three years after the date of execution.

On April 12, 2022, agenda item 3L-3 (R2022-0361), the Board of County Commissioners approved the County Administrator, or designee, to sign all future time extensions, task assignments, certifications, and other forms associated with the Contract, and any necessary minor amendments that do not substantially change the scope of work, terms, or conditions of the Contract.

This memorandum is my request for delegation of signatory authority for the Director or Deputy Director of Environmental Resources Management (ERM), to sign all future time extensions, task assignments, certifications, and other forms associated with this Contract, and any necessary minor amendments that do not substantially change the scope of work, terms, or conditions of the Contract If you agree, please sign below and return this memorandum. I am available to answer any questions you may have concerning this request. Thank you in advance for your consideration.

APPROVED

Wordenin C. Paker, County Administrator

DATE: 5/9/22

DD:kf Attachment