

**PALM BEACH COUNTY  
BOARD OF COUNTY COMMISSIONERS  
BOARD APPOINTMENT SUMMARY**

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Meeting Date: September 17, 2024

Department  
Submitted By: Community Services  
Advisory Board: Citizens Advisory Committee on Health and Human Services (CAC/HHS)  
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**I. EXECUTIVE BRIEF**

**Motion and Title: Staff recommends motion to approve:** One (1) appointment to the Citizens Advisory Committee on Health and Human Services (CAC/HHS), for the term September 17, 2024 to September 30, 2026:

<u>Seat No.</u>	<u>Appointment</u>	<u>Seat Requirement</u>	<u>Nominated By</u>
6	Dr. Belma Andric	A Component of the Health and Human Services System of Care	<ul style="list-style-type: none"> <li>• Mayor Maria Sachs</li> <li>• Vice Mayor Maria Marino</li> <li>• Commissioner Michael Barnett</li> <li>• Commissioner Mack Bernard</li> <li>• Commissioner Gregg Weiss</li> <li>• Commissioner Marci Woodward</li> </ul>

**Summary:** The CAC/HHS shall provide recommendations to sustain core services within the Systems of Care by defining basic needs; surveying emergent/urgent needs; prioritizing resources to address the needs; and making funding recommendations to the Board of County Commissioners (BCC) to fill critical service gaps. The CAC/HHS consists of six (6) at-large members and five (5) designated members with at least one (1) member being a resident west of the 20 Mile Bend, at least one (1) member being a representative of the Palm Beach County League of Cities, at least one (1) member who is a representative of the Florida Department of Health in Palm Beach County, at least one (1) member who is a representative of Birth to 22, and at least one (1) member with lived experience in the HHS System of Care, per Resolution R- 2024- 0917. The Resolution requires that the Executive Committee of the CAC/HHS solicit and recommend member nominations for transmittal to the BCC. The BCC was notified by memo dated July 25, 2024 requesting nominations for appointments. The CAC/HHS received the appointment application for Dr. Belma Andric and determined that this candidate would be beneficial to the board. Dr. Andric meets all applicable guidelines and requirements outlined in the resolution. The diversity count for the nine (9) seats that are currently filled is: Caucasian: 4 (45%), African-American: 3 (33%), Asian-American: 1 (11%), and both African-American and Caucasian: 1 (11%). The gender ratio (female: male) is 8:1. Dr. Andric identifies as a Caucasian female. Staff is addressing the need to increase diversity within our boards and will continue to encourage this to expand this Board's diversity. Countywide (HH).

**Background and Justification:** The CAC/HHS was established in 1990. The committee is currently charged with assisting the BCC in the assessment of need, planning, implementation and evaluation of a system of care, as defined in the Health and Human Services Element of the Palm Beach County Comprehensive Plan. The CAC/HHS has been designated to meet the requirement of Section 163.3181, Florida Statutes (FS) which requires that the local planning agencies and local government units adopt procedures to provide effective public participation in the comprehensive planning process.

- Attachments:**
1. Board Committee Applications with Commissioner Signatures
  2. Resolution No. R-2024- 0917
  3. Current Membership List

=====  
Recommended By: *Garrett M. Holtz* 8/27/24  
Department Director Date  
Legal Sufficiency: *Belma Andric* 8-28-24  
Assistant County Attorney Date

## II. REVIEW COMMENTS

### A. Other Department Review:

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Department Director

**PALM BEACH COUNTY  
BOARD OF COUNTY COMMISSIONERS  
BOARDS/COMMITTEES APPLICATION**

The information provided on this form will be used in considering your nomination. Please **COMPLETE SECTION II IN FULL**. Answer "none" or "not applicable" where appropriate. Please attach a biography or résumé to this form.

**Section I (Department):** (Please Print)

Board Name: CAC / HHS Advisory  Not Advisory   
 At Large Appointment or  District Appointment / District #: \_\_\_\_\_  
 Term of Appointment: 2 Years. From: 9-17-24 To: 9-30-26  
 Seat Requirement: A component of the Health & Human Services System of Care. Seat #: 6  
 \*Reappointment or  New Appointment  
 or  to complete the term of \_\_\_\_\_ Due to:  resignation  other  
 Completion of term to expire on: \_\_\_\_\_

\*When a person is being considered for reappointment, the number of previous disclosed voting conflicts during the previous term shall be considered by the Board of County Commissioners: \_\_\_\_\_

**Section II (Applicant):** (Please Print)

**APPLICANT, UNLESS EXEMPTED, MUST BE A COUNTY RESIDENT**

Name: BANDRIC BELKA  
Last First Middle  
 Occupation/Affiliation: MD, MPH HEALTH CARE DISTRICT PALM BEACH COUNTY SENIOR VICE PRESIDENT AND CHIEF MEDICAL OFFICER  
 Owner  Employee  Officer   
 Business Name: HEALTH CARE DISTRICT  
 Business Address: 1015 Flagler Dr.  
 City & State: WEST PALM BEACH Zip Code: 33401  
 Residence Address: 734 BISCAYNE DR.  
 City & State: WEST PALM BEACH, Zip Code: 33401  
 Home Phone: ( ) 561 641 9859 Business Phone: (561) 804-1998  
 Cell Phone: ( ) 561 253 7729 Fax: ( )  
 Email Address: bandnic@hcdpbc.org  
 Mailing Address Preference:  Business  Residence  
 Have you ever been convicted of a felony: Yes \_\_\_\_\_ No   
 If Yes, state the court, nature of offense, disposition of case and date: \_\_\_\_\_

Minority Identification Code:  Male  Female  
 Native-American  Hispanic-American  Asian-American  African-American  Caucasian

**Section II Continued:**

**CONTRACTUAL RELATIONSHIPS:** Pursuant to Article XIII, Sec. 2-443 of the Palm Beach County Code of Ethics, advisory board members are prohibited from entering into any contract or other transaction for goods or services with Palm Beach County. Exceptions to this prohibition include awards made under sealed competitive bids, certain emergency and sole source purchases, and transactions that do not exceed \$500 per year in aggregate. These exemptions are described in the Code. This prohibition does not apply when the advisory board member's board provides no regulation, oversight, management, or policy-setting recommendations regarding the subject contract or transaction and the contract or transaction is disclosed at a public meeting of the Board of County Commissioners. **To determine compliance with this provision, it is necessary that you, as a board member applicant, identify all contractual relationships between Palm Beach County government and you as an individual, directly or indirectly, or your employer or business.** This information should be provided in the space below. If there are no contracts or transactions to report, please verify that none exist. Staff will review this information and determine if you are eligible to serve or if you may be eligible for an exception or waiver pursuant to the code.

<u>Contract/Transaction No.</u>	<u>Department/Division</u>	<u>Description of Services</u>	<u>Term</u>
<u>Example: (R#XX-XX/PO XX)</u>	<u>Parks &amp; Recreation</u>	<u>General Maintenance</u>	<u>10/01/00-09/30/2100</u>
_____	_____	_____	_____
_____	_____	_____	_____

(Attach Additional Sheet(s), if necessary)  
OR

NONE

NOT APPLICABLE/  
(Governmental Entity)

**ETHICS TRAINING:** All board members are required to read and complete training on Article XIII of the Palm Beach Code, the Palm Beach County Code of Ethics. Training on the Palm Beach County Code of Ethics can be found on the web at: <http://www.palmbeachcountyethics.com/training.htm>. Ethics training is on-going, and pursuant to PPM CW-P-80 is required before appointment, and upon reappointment. All board members must also be familiar with the State of Florida Code of Ethics, (Chapter 112, part III of the Florida Statutes), and the Florida Sunshine Law.

By signing below I agree to abide by the Palm Beach County Code of Ethics, and acknowledge that I have received the required Ethics training (in the manner checked below):

By watching the training program on the Web, DVD or VHS on 5/13/24 20 24  
 By attending a live presentation given on \_\_\_\_\_, 20\_\_\_\_

**AND**

By signing below I acknowledge that I have read, understand and agree to abide by the Florida Sunshine Law and the State of Florida Code of Ethics, Chapter 112, part III of the Florida Statutes:

\*Applicant's Signature: [Signature] Printed Name: BELMA ANDRIL Date: 5/15/24

Any questions and/or concerns regarding Article XIII of the Palm Beach County Code of Ethics, please visit the Commission on Ethics website [www.palmbeachcountyethics.com](http://www.palmbeachcountyethics.com) or contact us via email at [ethics@palmbeachcountyethics.com](mailto:ethics@palmbeachcountyethics.com) or (561) 233-0724.

Return this FORM to:  
{Insert Liaison Name Here}, {Insert Department/Division Here}  
{Insert Address Here}

**Section III (Commissioner, if applicable):**

Appointment to be made at Board Meeting on: \_\_\_\_\_

Commissioner's Signature: \_\_\_\_\_

Date: 7/30/24

Pursuant to Florida's Public Records Law, this document may be reviewed and photocopied by members of the public.

Revised 01/09/2023

Section II Continued:

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<u>Contract/Transaction No.</u>	<u>Department/Division</u>	<u>Description of Services</u>	<u>Term</u>
Example: (R#XX-XX/PO XX)	Parks & Recreation	General Maintenance	10/01/00-09/30/2100
_____	_____	_____	_____
_____	_____	_____	_____

(Attach Additional Sheet(s), if necessary)  
OR

NONE



NOT APPLICABLE/  
(Governmental Entity)



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AND

By signing below I acknowledge that I have read, understand and agree to abide by the Florida Sunshine Law and the State of Florida Code of Ethics, Chapter 112, part III of the Florida Statutes:

\*Applicant's Signature: [Signature] Printed Name: BELHA ANWAR Date: 5/13/24

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Return this FORM to:  
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{Insert Address Here}

**Section III (Commissioner, if applicable):**

Appointment to be made at BCC Meeting on: \_\_\_\_\_

Commissioner's Signature: Maura S. Mauer Date: May 19 2024

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Revised 01/09/2023

Section II Continued:

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_____	_____	_____	_____
_____	(Attach Additional Sheet(s), if necessary) OR		
NONE	<input checked="" type="checkbox"/>	NOT APPLICABLE/ (Governmental Entity)	<input type="checkbox"/>

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**AND**

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\*Applicant's Signature: [Signature] Printed Name: BELHA ANAPRI Date: 8/15/24

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 {Insert Liaison Name Here}, {Insert Department/Division Here}  
 {Insert Address Here}

**Section III (Commissioner, if applicable):**  
 Appointment to be made at BCC Meeting on \_\_\_\_\_  
 Commissioner's Signature: [Signature] Date: 8/2/24

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**Section II Continued:**

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\*Applicant's Signature: [Signature] Printed Name: BELHA ANPRIL Date: 5/15/24

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{Insert Address Here}

**Section III (Commissioner, if applicable):**

Appointment to be made at BCC Meeting on: \_\_\_\_\_

Commissioner's Signature: [Signature] Date: 5/19/2024

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Revised 01/09/2023

**Section II Continued:**

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\*Applicant's Signature: [Signature] Printed Name: BELMA ANDRIL Date: 5/15/24

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{Insert Liaison Name Here}, {Insert Department/Division Here}  
{Insert Address Here}

**Section III (Commissioner, if applicable):**

Appointment to be made at BCC Meeting on:

Commissioner's Signature: [Signature] Date: 8/13/24

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Revised 01/09/2023



Section II Continued:

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(Attach Additional Sheet(s), if necessary)  
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NONE



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**AND**

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\*Applicant's Signature: [Signature] Printed Name: BELVA ANDRIL Date: 5/15/24

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Return this FORM to:  
{Insert Liaison Name Here}, {Insert Department/Division Here}  
{Insert Address Here}

**Section III (Commissioner, if applicable):**

Appointment to be made at BCC Meeting on:

October 22, 2024

Commissioner's Signature: Maria Woodward

Date: August 12, 2024

Pursuant to Florida's Public Records Law, this document may be reviewed and photocopied by members of the public.

Revised 01/09/2023



**Belma Andrić, MD, MPH**  
SVP and Chief Medical Officer  
Health Care District of Palm Beach County



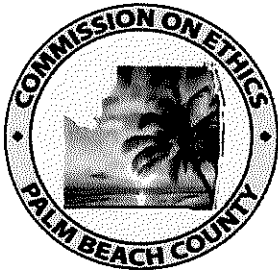
Belma Andrić, MD, MPH is the Senior Vice President and Chief Medical Officer of the Health Care District of Palm Beach County where she is responsible for quality and patient safety across the organization. Dr. Andrić leads the Health Care District's strategic initiatives and oversees providers clinical performances of the Health Care District's 10 Federally Qualified Health Centers (FQHCs), Lakeside Medical Center and Skilled Nursing Facility. Additionally, Dr. Andrić oversees the operations of the District's Trauma Agency and the Corporate Communications department.

Dr. Andrić was instrumental in launching the county's first-of-its-kind Addiction Stabilization Unit, a specialized and innovative substance use disorders program created through a public-private partnership to curb the county's opioid epidemic. She oversaw the implementation and expansion of an outpatient addiction treatment program that serves as a model for the state of Florida. In 2023, the program was honored by the Florida Blue Foundation with a first place Sapphire Award and \$100,000 to further expand access to care. During her tenure, the Health Resources and Services Administration (HRSA) has recognized District's FQHCs four years in a row as a gold-level Health Center Quality Leader, ranking among the top 10% of health centers nationally for clinical quality. In 2020, Dr. Andrić played a leading role overseeing operations of the county's largest COVID-19 drive-thru testing and vaccination mega-sites which provided over a quarter million vaccines during first 6 months of a program.

Dr. Andrić serves as Chair of the Trauma Quality Improvement Committee for Palm Beach County and is a member of the county's Sober Home Task Force and EMS Council. She is a Clinical Affiliate Associate Professor of Population Health and Social Medicine at Florida Atlantic University's Charles E. Schmidt College of Medicine.

Dr. Andrić received the Palm Beach County Medical Society Physician Hero in Medicine award in 2019. She was honored in 2017 by the American Cancer Society's National Colorectal Cancer Roundtable (NCCRT) for the clinics' innovative approach in achieving a colorectal cancer-screening rate that was twice the national average for FQHCs. Dr. Andrić played a key role in 2016 when the health centers received NCQA Patient-Centered Medical Home recognition.

Dr. Andrić joined the District in 2013 after serving as the Medical Director of the Lantana Health Center for the Palm Beach County Health Department since 2009. She holds a Doctor of Medicine degree from College of Medicine, University of Novi Sad in Serbia. Dr. Andrić received her residency training in preventive medicine/public health from the Palm Beach County Health Department as well as residency training in surgery from Mount Sinai Medical Center in Miami Beach, Florida. She also earned a Master of Public Health from Florida International University in Miami, Florida. Dr. Andrić is board certified in Preventive Medicine and Public Health.



**PALM BEACH COUNTY  
CODE OF ETHICS  
TRAINING ACKNOWLEDGEMENT**

*Honesty - Integrity - Character*

Legal Name: BELMA ANDRIĆ (Please print clearly)

Employee Identification Number: \_\_\_\_\_

Agency/Municipality: Health Care District Dept/Board: \_\_\_\_\_  
Palm Beach County

By signing this acknowledgement, I am attesting that I have done the following:

Read the Palm Beach County Code of Ethics Ordinance (Ctrl+Click to follow link)

**AND**

Have completed additional training by viewing one of the following:

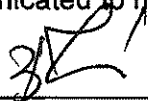
The Code of Ethics Training Program on the Intranet/Internet. (Ctrl+Click to follow link)

The Code of Ethics Training Program on YouTube. (Ctrl+Click to follow link)

The Code of Ethics Training Program on DVD.

A live presentation given on \_\_\_\_\_, 20\_\_\_\_.

I understand that I am responsible for understanding and abiding by the Palm Beach County Code of Ethics as I conduct my assigned duties during my term of employment. I also understand that the information in this policy is subject to change. Policy changes will be communicated to me by my supervisor or through official notices.

  
(Legal Signature)

5/14/25  
(Date)

**Officials and Employees:** Submit signed forms according to your agency's policy  
**Advisory Board Members:** Submit signed forms to Appropriate Advisory Board Representative

**PLEASE SUBMIT THIS FORM TO APPROPRIATE PARTY AS HIGHLIGHTED ABOVE  
PLEASE DO NOT SUBMIT THIS FORM TO THE COMMISSION ON ETHICS**

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300 North Dixie Highway, Suite 450, West Palm Beach, FL 33401  
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RESOLUTION NO. R-2024- 0917

**RESOLUTION OF THE BOARD OF COUNTY COMMISSIONERS OF PALM BEACH COUNTY, FLORIDA, REPEALING AND REPLACING RESOLUTION R-2013-1563; PROVIDING FOR THE CITIZENS ADVISORY COMMITTEE ON HEALTH AND HUMAN SERVICES**

**WHEREAS**, the Florida Statutes and the Florida Administrative Code recognize the importance of citizen participation in the development and evaluation of comprehensive plans; and

**WHEREAS**, the Board of County Commissioners of Palm Beach County, Florida, established the Citizens Advisory Committee on Health and Human Services (CAC/HHS) on November 13, 1990, pursuant to Resolution R-90-1978; and

**WHEREAS**, Resolution R-90-1978 was subsequently amended by Resolutions R-93-317, and R-99-54, which were repealed and replaced by Resolution R-2001-0193 and subsequently repealed and replaced by R-2013-1563; and

**WHEREAS**, R-2013-1563 provided clarification regarding the CAC/HHS'S roles and responsibilities and also brought the resolution into compliance with the Board of County Commissioners' uniform policies and procedures on advisory boards as provided in Resolution R-2013-0193; and

**WHEREAS**, the CAC/HHS proposed amendments to the Health and Human Services Element of the Palm Beach County Comprehensive Plan, which amendments were adopted by the Board of County Commissioners on February 1, 2023 in Ordinance No. 2023-004, effective March 18, 2023; and

**WHEREAS**, there is a need to further amend the resolution to more clearly define the alignment of the Health and Human Services Element with the Board of County Commissioners' priorities as provided in Ordinance No. 2023-004; and

**WHEREAS**, repealing and replacing Resolution R-2013-1563 will simplify future reference.

**NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF COUNTY COMMISSIONERS OF PALM BEACH COUNTY, FLORIDA, that:**

- I. **Repeal and Replacement of Prior Resolution;** Resolution R-2013-1563 is hereby repealed and replaced in its entirety with the following:

**Section 1. Creation of the Palm Beach County Citizens Advisory Committee on Health and Human Services.** There is hereby established an Advisory Committee to be known as the "Palm Beach County Citizens Advisory Committee on Health and Human Services" herein referred to as the "Committee."

**Section 2. Mission Statement.** The mission of the Committee shall be to assist the Board of County Commissioners in the assessment of need, planning, implementation and evaluation of a System of Care, as defined in the Health and Human Services Element of the Palm Beach County Comprehensive Plan.

**Section 3. Roles and Responsibilities.** The Committee shall have the following roles and responsibilities:

- A. To make recommendations on the collection of data necessary to analyze the health and human service needs of the people of Palm Beach County.
- B. To create a forum for citizen participation for all phases of the Health and Human Services Element of the Palm Beach County Comprehensive Plan development and

amendment process. Further, the Committee shall make recommendations to the Planning Commission and the Board of County Commissioners regarding amendments to the Health and Human Services Element of the Palm Beach County Comprehensive Plan, and shall review the implementation status of the Health and Human Services Element of the Comprehensive Plan on an annual basis.

- C. To create a forum for citizen participation, the Committee shall specifically provide for consumer, minority and affected party input on an issue by issue basis to allow for those affected to be involved in the Committee's activities.
- D. To make recommendations on an annual basis during the Financially Assisted Agency funding process regarding service and funding priorities, and outcomes.
- E. To serve as a link to local and regional health and human service planning organizations. Linkages may include ex-officio member appointments of the Committee, participation in other agency planning processes, and multi-agency task forces to resolve specific problems. Further, all agencies and staff within the auspices of the Board of County Commissioners shall provide data, information and such support as reasonably required, and shall otherwise work in cooperation with the Committee in pursuing the Board of County Commissioner's health and human service goals, objectives and policies. The purpose of such linkages is to facilitate the Committee in achieving its mission.
- F. To perform such other duties as may be required from time to time assigned by the Board of County Commissioners.

**Section 4. Membership.** The Committee shall be comprised of eleven (11) members. The total membership of the Committee shall, at a minimum, represent the components of the System of Care as depicted in the Health and Human Services Element: Housing and Homelessness, Employment, Transportation, Food and Hunger, Health and Wellness, Education, Safety and Justice, and Child Care. All members must reside in Palm Beach County at the time of appointment and while serving on the Board, and have expertise of at least one (1) component of the System of Care. Membership shall be representative of the racial, ethnic and geographic diversity of Palm Beach County. The following five (5) representatives are deemed as required seats: at least one (1) member shall be a resident living west of the 20 mile bend; at least one (1) member shall be a representative of the Palm Beach County League of Cities; at least one (1) member shall be a representative of the Florida Department of Health in Palm Beach County; at least one (1) member shall be a representative of Birth to 22: United for Brighter Futures alliance; at least one (1) member shall be a member of the public representing the County as a whole with lived experience in the Health and Human Services System of Care. The remaining six (6) representatives are at-large seats that are aligned with the Health and Human Services Element.

- A. **Appointment.** Members shall be appointed at large by the Board of County Commissioners, and serve for staggered terms of three (3) years, with a limit of three (3) consecutive terms. Terms shall begin on October 1 and end on September 30. Vacancies occurring during a term shall be filled for the unexpired portion of the term, and shall not count towards the member's term limits.
- B. **Member Nominations.** The nomination process shall begin ninety (90) days prior to the expiration of a member's term, or immediately in the event of an unplanned vacancy. The Board of County Commissioners shall be notified and requested to provide nominations for Committee appointment. The Palm Beach County Health Department, the Palm Beach County League of Cities, and the Birth to 22 alliance will each be requested to submit a nomination. Nominees will be transmitted to the Board of County Commissioners. An approved board appointment form, with attached resume, must be completed for all nominees prior to transmittal.
- C. **Ex-officio Members.** Ex-officio members should have expertise in the Health and Human Services System of Care. Palm Beach County employees with expertise in the Health and Human Services System of Care may serve as ex-officio members of the CAC/HHS. No ex officio member may vote on any matter. Palm Beach County employees who are ex officio members must also abstain from discussion of matters that would constitute prohibited conduct under Section 2-443 of the Palm Beach County Code of Ethics. Ex-officio members may be appointed by a majority vote of the Committee after the candidate's application has been reviewed by the CAC/HHS Executive Committee and forwarded to the CAC/HHS, or as directed by the Board of

County Commissioners, for the purpose of assisting the Committee in achieving its mission.

- D. Conflict of Interest. Members shall be governed by the applicable provisions of the Florida Code of Ethics for Public Officers and Employees and the applicable provisions of the Palm Beach County Code of Ethics.
- E. Compensation. Members shall receive no compensation for services, but may be entitled to travel reimbursement incurred only for travel outside Palm Beach County necessary to fulfill board member responsibilities and only when sufficient funds have been budgeted and available as set forth in PPM CW-O-038. Approval Authority for pre-authorized board member travel is designated to the County Administrator and Deputy County Administrator and shall be in accordance with PPM CW-F-009. No other expenses will be reimbursable except documented long distance telephone calls to the liaison County department.
- F. Attendance. Members shall be automatically removed for lack of attendance. Lack of attendance is defined as failure to attend three (3) consecutive meetings or a failure to attend more than one-half of the meetings scheduled during a calendar year. Participation for less than three-fourths of a meeting shall be the same as a failure to attend a meeting. Members removed pursuant to this paragraph shall not continue to serve on the Committee and such removal shall create a vacancy.

**Section 5. Officers.** A chair and vice-chair shall be elected by a majority vote of the Committee and shall serve for a term of one (1) year, but not to exceed two (2) consecutive terms in any one office. The duties of the chair shall be to:

1. Call Committee meetings and organize the agenda for the same;
2. Preside at committee meetings;
3. Establish subcommittees, appoint subcommittee chairs, and charge subcommittee with specific tasks;
4. Serve as primary liaison with staff; and
5. Perform other functions as the committee may assign.

The vice-chair shall perform the duties of the chair in the chair's absence and such other duties as the chair may assign.

If a vacancy occurs in the office of the chair, then the position shall be assumed by the vice-chair for the remainder of the term. Any remaining vacancies shall be filled through a majority vote of the Committee.

Any officer may be removed from office by a majority vote of the Committee whenever the best interest of the Committee and public would be served.

**Section 6. Meetings.** The Committee shall meet on a regular basis. A quorum must be present for the conduct of all regular meetings. Twenty-five percent (25%) of the appointed members must be present in-person to constitute a quorum. The chairperson may call a meeting or a meeting may be called upon the written request of three members.

- A. Subcommittees. The Committee will conduct its business through one (1) standing sub-committee, the Executive Committee, and ad hoc sub-committees, work groups, and other appropriate forums as needed. The Executive Committee will consist of the Officers, the Immediate Past Chair, the representative residing west of the 20-mile bend, the representative of the Palm Beach County League of Cities, the representative of the Florida Department of Health in Palm Beach County, the representative of Birth to 22, and the representative with lived experience. The purpose of the Executive Committee is to review and evaluate matters arising between regular Committee meetings, and to solicit and recommend member nominations for transmittal to the Board of County Commissioners. Ad hoc sub-committees shall be chaired by a Committee member.
- B. Conduct of Meetings. All meetings shall be governed by Robert's Rules of Order and shall comply with the Sunshine Law. Reasonable public notice of all meetings shall be

provided. All meetings of the Committee shall be open to the public at all times and minutes shall be taken at each meeting.

**Section 7. Administration.** Staff for the Committee shall be provided through the Community Services Department.

**Section 8. Uniform Policies and Procedures of Advisory Boards.** The Committee shall be subject to the uniform policies and procedures established by the Board of County Commissioners for Advisory Boards as currently set forth in Resolution No. 2013-0193, as may be further amended by action of the Board of County Commissioners.

II. **Effective Date.** The provisions of this resolution shall become effective upon approval of the Board of County Commissioners.

The foregoing Resolution was offered by Commissioner Marino, who moved its adoption. The motion was seconded by Commissioner Bernard, and upon being put to a vote, the vote was as follows:

- Commissioner Maria Sachs, Mayor - Aye
- Commissioner Maria G. Marino, Vice Mayor - Aye
- Commissioner Gregg K. Weiss - Aye
- Commissioner Michael A. Barnett - Aye
- Commissioner Marci Woodward - Aye
- Commissioner Sara Baxter - Aye
- Commissioner Mack Bernard - Aye

The Mayor thereupon declared the Resolution duly passed and adopted this 20th day of August 2024.

ATTEST:  
 CLERK OF CIRCUIT COURT  
 Joseph Abruzzo  
 By: Joseph Abruzzo  
 Clerk of Court & Comptroller

PALM BEACH COUNTY, Florida  
 By its Board of County Commissioners  
 By: Maria Sachs  
 Maria Sachs, Mayor

APPROVED AS TO FORM &  
 LEGAL SUFFICIENCY:  
 By: Helene C. Heigold  
 Assistant County Attorney

APPROVED AS TO CONTENT:  
 Signed by:  
 By: Taruna Malhotra  
 Taruna Malhotra  
 Deputy Director

Palm Beach County, Florida  
Citizens Advisory Committee on Health & Human Services (CAC/HHS)  
Membership Matrix  
Last Updated – August 2024

CAC/HHS Regular Committee Membership	Seat #	Geography Represented (N,E,S,W - in relation to County)	Special Population Representation *	Diversity	Appointment Date	Term Expires	Resolution specific (R-2013-1563) and representing the components of the Health & Human Services System of Care			At Large and representing the components of the Health and Human Services System of Care (Resolution R-2013-1563, Section 4 Membership)						
							League of Cities Representative	Resident West of 20 Mile Bend	Florida Department of Health in PBC	Housing and Homelessness	Employment	Transportation	Food and Hunger	Health and Wellness (includes Physical Health and Behavioral Health)	Education	Safety and Justice
Randy Palo	1			W/M	10/1/2015	9/30/2024							2	3		1
Dr. Merlene Ramnon (Health Department Rep.)	2			B/F	10/8/2019	9/30/2025			X				3	1	2	
Vacant	3					9/30/2025										
Dr. Christine Koehn	4			W/F	12/18/2012	9/30/2024							1	2		
Isis Williams	5			AA-C/F	7/2/2024	9/30/2026										1
Vacant	6					9/30/2026										
Dr. Constance Siskowski	7			W/F	10/8/2019	9/30/2024							1	2	3	
Charlotte Leonard (League of Cities Rep.)	8		SC	B/F	1/10/2023	9/30/2026	X						1		2	
Tammy Jackson-Moore (Resident of 20 Mile Bend)	9	W		B/F	12/19/2023	9/30/2026		X		3		1	2			
Aruna Gilbert	10		DV / Y / FPL	AA/F	12/19/2023	9/30/2026						4	3	2		1
Dr. Barbara Cox Gerlock	11			W/F	1/10/2023	9/30/2025							3	1	2	
<b>CAC/HHS ex-officio Membership</b>																
Andrea Stephenson				B/F												
Scot Kannel			IDSN	W/M						2					3	
Houston Tate			SC / Y	B/M								3	1	2		
Maric Presmy				B/F							1	2	3			
<b>Potential CAC/HHS Members &amp; ex-officio Members*</b>																
Dr. Belma Andric	6			W/F									1			

\* Special Populations Table - Please note that Areas of Expertise may be exclusive to your Special Population OR your Special Population might span across all Areas of Expertise  
 SC - Senior Citizens  
 IDSN - Individuals with Disabilities and Special Needs  
 DV - Individuals who have experienced Domestic Violence  
 Y - Youth (specifically youth with special needs, LGBTQ, Black/African American and Hispanic/Latino, caregiving youth, court-involved youth, homeless and foster care youth, and youth presenting with behavioral health concerns)  
 H/A - Individuals living with HIV/AIDS  
 V - Veterans  
 MF - Migrant Farmworkers  
 FPL - Individuals and families living at or below 200% of the Federal Poverty Level

modified by AR on 07/05/2024  
 file: shared drive\planning & Evaluation\CAC Related\CAC2024\CAC Membership Matrix

