

**PALM BEACH COUNTY
BOARD OF COUNTY COMMISSIONERS
BOARD APPOINTMENT SUMMARY**

Meeting Date: September 17th, 2024

Department:
Submitted by: Community Services
Advisory Board: Palm Beach County HIV CARE Council

I. EXECUTIVE BRIEF

Motion and Title: Staff recommends motion to approve: the reappointment of two (2) members to the Palm Beach County HIV Comprehensive AIDS Resources Emergency Act Council (HIVCC), for the term October 18th, 2024 to October 17th, 2027:

<u>Seat No</u>	<u>Appointment</u>	<u>Recommended By</u>
10	Ashnika Ali	HIV CARE Council
17	Hector Bernardino	HIV CARE Council

Summary: HIVCC shall establish priorities for the allocation of Ryan White (RW) HIV/AIDS Program funds within Palm Beach County; and develop a comprehensive plan for the organization and delivery of health services described in 42 U.S.C. § 300ff, et seq., that is compatible with any existing state or local plan regarding the provision of health services to individuals with HIV disease. The U.S. Department of Health and Human Services, Health Resources and Services Administration (HRSA) requires Palm Beach County to maintain a planning council tasked with establishing priorities and allocations for the RW grant funding. The HIVCC is that Council. Federal law requires that the planning council composition reflect the demographics of the population of individuals with HIV/AIDS in the eligible area, and at least 33% of planning council members be consumers of RW services who are unaffiliated with subrecipient service providers. The law further requires that members of the planning council represent designated categories including: health care providers; social service providers; community-based organizations; local public health agencies; non-elected community leaders; and grantees of Federal HIV programs. Per Resolution No. 2011-1560, the total membership for the HIVCC shall be no more than 33 at-large members. The HIVCC recommends the reappointment of Ms. Ashnika Ali and Mr. Hector Bernardino. Ms. Ashnika Ali is employed by Treasure Coast Health Council, Inc., and Mr. Bernardino is employed with Midway Specialty Care Center. Both agencies contract with Palm Beach County for services; however, HIVCC provides no regulation, oversight, management, or policy setting recommendations regarding the contracts or transactions with the Treasure Coast Health Council, Inc. or Midway Specialty Care Center. Disclosure of this contractual relationship at a duly noticed public meeting is provided in accordance with the provisions of Section 2-443 of the Palm Beach County Code of Ethics. The diversity count for the 24 seats that are currently filled is African-American: nine (9) (38%), Caucasian: eight (8) (33%), Hispanic-American: five (5) (21%) and Asian-American: two (2) (8%). The gender ratio (male: female) is 10:14. Ms. Ali is Asian-American and Mr. Bernardino is Hispanic. Staff is addressing the need to increase diversity within our boards and will continue to encourage this to expand this Board's diversity. Countywide (HH)

Background and Justification: In accordance with the RW Comprehensive AIDS Resources Emergency Act of 1990 (RW Care Act) (P.L.101-381), Palm Beach County was designated an eligible metropolitan area disproportionately affected by the HIV epidemic and having a demand for services exceeding the capacity of local resources. The Federal Government, through HRSA, has made funds available to Palm Beach County. In order to access these funds, it is mandated by Title I (Part A) of the RW Care Act that Palm Beach County designate a Title I (Part A) HIV Services Planning Council. To that end, the Board of County Commissioners (BCC) established the HIVCC, per Resolution No. R2011-1560 dated October 18, 2011 and amended on January 23, 2018. The RW CARE Act Amendments of 1996 mandate a nomination process for appointments to Title I (Part A) Planning Councils. As vacancies occur on the HIVCC, replacements are selected in accordance with the nominations process that was adopted and approved by the HIVCC on June 25, 2012.

- Attachments:**
1. Boards/Committees Application and Resume
 2. Inventory of Seats
 3. Resolution 2011-1560

Recommended By: Tarun 8/27/24
Department Director Date

Legal Sufficiency: Delene Colford 8-28-24
Assistant County Attorney Date

II. REVIEW COMMENTS

A. Other Department Review:

Department Director

**PALM BEACH COUNTY
BOARD OF COUNTY COMMISSIONERS
BOARDS/COMMITTEES APPLICATION**

The information provided on this form will be used in considering your nomination. Please **COMPLETE SECTION II IN FULL**. Answer "none" or "not applicable" where appropriate. Please attach a biography or résumé to this form.

Section I (Department): (Please Print)

Board Name: Palm Beach County HIV CARE COUNCIL Advisory Not Advisory

At Large Appointment or District Appointment /District #: _____

Term of Appointment: 3 Years. From: 10/18/2024 To: 10/17/2027.

Seat Requirement: _____ Seat #: 10

*Reappointment or New Appointment

or to complete the term of _____ Due to: resignation other

Completion of term to expire on: _____

*When a person is being considered for reappointment, the number of previous disclosed voting conflicts during the previous term shall be considered by the Board of County Commissioners: _____

Section II (Applicant): (Please Print)

APPLICANT, UNLESS EXEMPTED, MUST BE A COUNTY RESIDENT

Name: Ali Ashnika
Last First Middle

Occupation/Affiliation: Senior Program Manager

Owner Employee Officer

Business Name: Health Council of Southeast Florida / Treasure Coast Health Council, Inc.

Business Address: 600 Sandtree Drive, Suite 101

City & State: Palm Beach Gardens, FL Zip Code: 33403

Residence Address: 19211 Glenmoor Drive

City & State: West Palm Beach, FL Zip Code: 33409

Home Phone: () N/A Business Phone: (561) 323-0459 Ext. _____

Cell Phone: (407) 757-3902 Fax: (561) 844-7276

Email Address: aali@hcsef.org

Mailing Address Preference: Business Residence

Have you ever been convicted of a felony: Yes _____ No

If Yes, state the court, nature of offense, disposition of case and date: _____

Minority Identification Code: Male Female
 Native-American Hispanic-American Asian-American African-American Caucasian

Section II Continued:

CONTRACTUAL RELATIONSHIPS: Pursuant to Article XIII, Sec. 2-443 of the Palm Beach County Code of Ethics, advisory board members are prohibited from entering into any contract or other transaction for goods or services with Palm Beach County. Exceptions to this prohibition include awards made under sealed competitive bids, certain emergency and sole source purchases, and transactions that do not exceed \$500 per year in aggregate. These exemptions are described in the Code. This prohibition does not apply when the advisory board member's board provides no regulation, oversight, management, or policy-setting recommendations regarding the subject contract or transaction and the contract or transaction is disclosed at a public meeting of the Board of County Commissioners. To determine compliance with this provision, it is necessary that you, as a board member applicant, identify all contractual relationships between Palm Beach County government and you as an individual, directly or indirectly, or your employer or business. This information should be provided in the space below. If there are no contracts or transactions to report, please verify that none exist. Staff will review this information and determine if you are eligible to serve or if you may be eligible for an exception or waiver pursuant to the code.

<u>Contract/Transaction No.</u>	<u>Department/Division</u>	<u>Description of Services</u>	<u>Term</u>
<u>Example: (R#XX-XX/PO XX)</u>	<u>Parks & Recreation</u>	<u>General Maintenance</u>	<u>10/01/00-09/30/2100</u>
<u>R2024-0531</u>	<u>Ryan White Program</u>	<u>HIV Services</u>	<u>3/1/24 - 2/28/27</u>

(Attach Additional Sheet(s), if necessary)
OR

NONE

NOT APPLICABLE/
(Governmental Entity)

ETHICS TRAINING: All board members are required to read and complete training on Article XIII, the Palm Beach County Code of Ethics, and read the State Guide to the Sunshine Amendment. **Article XIII, and the training requirement can be found on the web at: <http://www.palmbeachcountyethics.com/training.htm>.** Ethics training is on-going, and pursuant to PPM CW-P-80 is required before appointment, and upon reappointment.

By signing below I acknowledge that I have read, understand the Sunshine Law Overview for Advisory Board Members and agree to abide by the Florida Sunshine Law and the Florida and Palm Beach County Code of Ethics, and I have received the required Ethics training (in the manner checked below):

By watching the training program on the Web, DVD or VHS on August 6 2024
 By attending a live presentation given on _____, 20_____

AND

By signing below I acknowledge that I have read, understand and agree to abide by the Guide to the Sunshine Amendment & State of Florida Code of Ethics:

*Applicant's Signature: *Ashnika Ali* Printed Name: Ashnika Ali Date: 8/6/2024

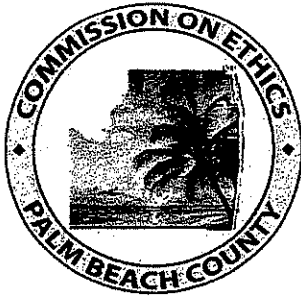
Any questions and/or concerns regarding Article XIII, the Palm Beach County Code of Ethics, please visit the Commission on Ethics website www.palmbeachcountyethics.com or contact us via email at ethics@palmbeachcountyethics.com or (561) 233-0724.

Return this FORM to:
 {Insert Liaison Name Here}, {Insert Department/Division Here}
 {Insert Address Here}

Section III (Commissioner, if applicable):

Appointment to be made at BCC Meeting on: _____

Commissioner's Signature: _____ Date: _____



**PALM BEACH COUNTY
CODE OF ETHICS
TRAINING ACKNOWLEDGMENT**

Honesty - Integrity - Character

Legal Name: Ashnika Ali (Please print clearly)

Employee Identification Number: _____

Agency/Municipality: _____ Dept/Board: _____

By signing this acknowledgement, I am attesting that I have done the following:

Read the Palm Beach County Code of Ethics Ordinance (Ctrl+Click to follow link)

AND

Have completed additional training by viewing one of the following:

The Code of Ethics Training Program on the Intranet/Internet. (Ctrl+Click to follow link)

The Code of Ethics Training Program on YouTube. (Ctrl+Click to follow link)

A live presentation given on _____, 20____.

I understand that I am responsible for understanding and abiding by the Palm Beach County Code of Ethics as I conduct my assigned duties during my term of employment. I also understand that the information in this policy is subject to change. Policy changes will be communicated to me by my supervisor or through official notices.


(Legal Signature)

8/6/2024
(Date)

~~Advisory Board Members: Submit signed forms to Appropriate Advisory Board Representative~~

**PLEASE SUBMIT THIS FORM TO APPROPRIATE PARTY AS HIGHLIGHTED ABOVE
PLEASE DO NOT SUBMIT THIS FORM TO THE COMMISSION ON ETHICS**

300 North Dixie Highway, Suite 450, West Palm Beach, FL 33401
PHONE: 561.355-1915 FAX: 561.355-1904
Hotline: 877.766.5920 Website: www.palmbeachcountyethics.com

Ashnika Ali

19211 Glenmoor Drive West Palm Beach, FL 33409 • Phone (407) 757-3902 •
gatorss2014@gmail.com

EDUCATION:

University of Florida
Bachelor of Science in Health Science, Cum Laude Gainesville, FL
August 2010 – May 2014

Larkin Health Sciences Institute
Master in Biomedical Sciences Miami, FL
August 2014-April 2016

CERTIFICATIONS:

State of Florida Department of Health: HIV 500/501, Rapid HIV Ab/Ag Test Training, Clearview Complete Rapid HIV Antibody Test, Hepatitis C Oraquick HCV, Phlebotomy Certified

WORK EXPERIENCE:

Health Council of Southeast Florida: *Senior Program Manager* (January 2022-Present)
Palm Beach Gardens, FL

Provide leadership and supervisory responsibilities to HCSEF HIV programs staff. Participate in HIV stakeholder and workgroup meetings. Coordinate linkage to care for high acuity patients to non-profit clinics and sectors. Oversee case management activities for Ryan White patient care staff, which include medical and essential support services. Completion of Mental Health First Aid (MHFA) training. Team liaison for external partners, clinics, and medical providers in coordination of patients to care. Complete programmatic reports for state and federal grants (CDC, HRSA, and Florida Department of Health). Report on programmatic deliverables on all HIV programs. Serve as co-lead on various HCSEF projects. Assist Director of Programs with programmatic requests.

Health Council of Southeast Florida: *Community Health Program Manager* (January 2020-January 2022)
Palm Beach Gardens, FL

Provide supervisory responsibilities to direct patient care staff. Organize and adapt linkage strategies for HIV care. Conduct in house training to new/current staff. Distribution of client referrals based on acuity and guidelines for case load. Assist with meeting program deliverables for agency program departments. Provide technical assistance as needed for staff. Assist Quality Manager in reviewing the quality assurance of case notes. Spear heading special projects assigned from the county with Quality Manager and Director of Programs. Assist Director of Programs with other projects/duties.

Health Council of Southeast Florida: *Community Health Advocate* (May 2018- December 2019)
Palm Beach Gardens, FL

Engage, link, and or re-link individuals with HIV into medical care. Conduct full range of Early Intervention Services in Palm Beach County. Conduct Medical Case Management duties as defined by PBC Ryan White standards of care. Assist high risk HIV-negative clients who are at high risk with prevention methods and services. Conduct eligibility determination for HIV positive clients. Plan and develop inclusive community relations and community outreach programs for HIV education, testing, early intervention. Member of HIV Care Council of PBC. Knowledge of navigation of the Provide Enterprise system.

The LGBT+ Center of Orlando, Inc.: *Director of Clinical Services* (August 2017- May 2018)
Orlando, FL

Manage and oversee all clinical services at The Center, including the HIV testing and counseling, Hepatitis testing and counseling, and the Sexually Transmitted Disease testing with the Florida Department of Health. Coordinate and supervise all volunteer HIV testers and HIV Program Coordinator. Attend meetings/orientations with other Aids Service Organizations/Community Based Organizations and healthcare providers. Coordinate and train newly HIV testers as well as provide updates with new information on treatment and prevention to all the testers. Associate member for the Central Florida HIV Planning Council. Attended the

United States Conference on Aids 2017 in Washington, DC. Attended NMAC's Biomedical PrEP Summit in New Orleans, LA.
PhyAssist Scribes: *Medical Scribe* (August 2017- May 2018)
Leesburg, Florida

Assist and record patient information in the proper HPI format. Form medical chart based on patient history. Transcribe physical examination and document test results such as EKGs. Assist physicians in completing discharge paperwork, follow-up care, and recommendations. Observe patient procedures alongside physicians and nursing staff.

The GLBT Center of Orlando: *HIV Program Coordinator* (May 2017-August 2017)
Orlando, FL

Provide high quality, comprehensive HIV and Hepatitis C testing and counseling services to the community. Discuss preventative methods with clients regarding HIV and Sexually Transmitted Infections. Link HIV and Hepatitis C reactive clients into care by scheduling their first doctor's appointment. Closely work with the Director of Clinical Services and HIV Testing volunteers to ensure the testing program is running smoothly. Oversee and coordinate testing schedule on a daily basis and address all testing concerns. Communicate with the Department of Health regarding scheduling of HIV 500/501 course and evaluations of new testers. Make sure all testers are up to date with volunteer paperwork and HIV/ Hepatitis C certifications. Stand in for the Director of Clinical Services when out of office. Build community partnerships with other health agencies to promote the services we offer at The Center. Assist Director of Clinical Services with end of the month data and filing.

AIDS Healthcare Foundation, *HIV Testing Counselor* (November 2015- November 2016)
Fort Lauderdale, FL

Administer HIV and Hepatitis C testing and counseling services to the community in South Florida. Discuss prevention methods for HIV, Hepatitis C, and Sexually Transmitted Infections with clients. Ensure all newly HIV reactive clients and self-reported HIV reactive clients were linked into care by completing all their paperwork and confirmatory test. Closely worked with health care professionals to ensure that STI services were given properly to reactive clients. Complete medical history charts of clients before seeing provider for STI services. Attend quarterly meetings when scheduled.

Alachua County Health Department, *HIV Testing Intern* (January 2014-April 2014)
Gainesville, FL

Provide HIV community outreach in high risk areas in Alachua county. Conducted HIV testing at local Walgreens with HIV Program Coordinator and staff. Educate the community on preventative methods such as condom usage to lessen the risk of STI's and HIV. Assist Program Coordinator for Peers Advocating for Unified Services and Education (PAUSE) as a mentor at Gainesville High School on HIV/ STI prevention methods and testing services offered at the health department. Organized and assisted staff with filing and data entry of HIV clients.

RESEARCH EXPERIENCE:

Undergraduate Research Assistant (June 2013- August 2014)
Gainesville, FL

Identify and address disparities in hospital language services. Assist Principal Investigator with data collection among hospitals all over Florida in completing hospital language survey. Assist PI in formatting survey questions on Qualtrics. Conduct follow-ups on hospitals for completion of language survey. Manage packets and forms for each hospital.

VOLUNTEER EXPERIENCE:

JAAGO Through the Arts, President (May 2012 – May 2015)
Gainesville, FL

Organize fundraisers and charity dinners to raise funds to send underprivileged children in Bangladesh to school. Promote ideas emphasizing art related activities to raise funds. Closely work with UF's Bangladeshi Student Association to host Thanksgiving Benefit Dinner for 2 successful years. Create weekly blog about the importance of education and children in impoverished countries. Maintain relationship with head president of JAAGO Foundation in Bangladesh.

Heal the World Medical Trip, Intern
Faridabad, India

(December 2013)

Traveled abroad with UF's Heal the World Foundation to assist doctors in local slums in the outskirts of New Delhi, India. Conduct blood pressure and glucose tests (with supervision) on local citizens who came in for free physical examinations. Shadowed head primary care doctor on clinical exams that were offered in the slums. Completed rotations in a variety of healthcare settings such as pediatrics, gynecology, and primary care. Raised funds for surgery for a 2-year-old patient diagnosed with Spina Bifida. Built relationships with students from different parts of the world who were also volunteering on the medical trip.

SKILLS:

Proficient in Microsoft Word, Excel, PowerPoint

Customer Service Experience

Fluent in English and Bengali

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BOARD OF COUNTY COMMISSIONERS
BOARDS/COMMITTEES APPLICATION**

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Term of Appointment: 3 Years. From: 10/18/2024 To: 10/17/2027

Seat Requirement: _____ Seat #: 17

*Reappointment or New Appointment

or to complete the term of _____ Due to: resignation other
Completion of term to expire on: _____

*When a person is being considered for reappointment, the number of previous disclosed voting conflicts during the previous term shall be considered by the Board of County Commissioners: _____

Section II (Applicant): (Please Print)

APPLICANT, UNLESS EXEMPTED, MUST BE A COUNTY RESIDENT

Name: Bernardino, Hector A.
Last First Middle

Occupation/Affiliation: Case manager, Midway Specialty Care Clinic.
Owner Employee Officer

Business Name: _____

Business Address: _____

City & State _____ Zip Code: _____

Residence Address: 12255 Forestgreens Drive

City & State Boynton Beach, FL. Zip Code: 33437

Home Phone: () Business Phone: () Ext. _____

Cell Phone: (66) 870-7111 Fax: ()

Email Address: HecBernardino@yahoo.com

Mailing Address Preference: Business Residence

Have you ever been convicted of a felony: Yes _____ No X
If Yes, state the court, nature of offense, disposition of case and date: _____

Minority Identification Code: Male Female
 Native-American Hispanic-American Asian-American African-American Caucasian

Section II Continued:

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<u>Contract/Transaction No.</u>	<u>Department/Division</u>	<u>Description of Services</u>	<u>Term</u>
<u>Example: (R#XX-XX/PO XX)</u>	<u>Parks & Recreation</u>	<u>General Maintenance</u>	<u>10/01/00-09/30/2100</u>
<u>R 2024-0528</u>	<u>Ryan White Program</u>	<u>HIV Services</u>	<u>3/1/24 - 2/28/27</u>
<u>R 2023-0125</u>	<u>Ending HIV Epidemic</u>	<u>HIV Services</u>	<u>9/1/22 - 2/28/25</u>
(Attach Additional Sheet(s), if necessary)			
OR			
NONE <input type="checkbox"/>		NOT APPLICABLE/ <input type="checkbox"/> (Governmental Entity)	

ETHICS TRAINING: All board members are required to read and complete training on Article XIII, the Palm Beach County Code of Ethics, and read the State Guide to the Sunshine Amendment, Article XIII, and the training requirement can be found on the web at: <http://www.palmbeachcountyethics.com/training.htm>. Ethics training is on-going, and pursuant to PPM CW-P-80 is required before appointment, and upon reappointment.

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By watching the training program on the Web, DVD or VHS on Aug 6 2024.
 By attending a live presentation given on _____, 20____

AND

By signing below I acknowledge that I have read, understand and agree to abide by the Guide to the Sunshine Amendment & State of Florida Code of Ethics:

*Applicant's Signature: H.A.B. Printed Name: H.A. Bernardino Date: 8-6-24

Any questions and/or concerns regarding Article XIII, the Palm Beach County Code of Ethics, please visit the Commission on Ethics website www.palmbeachcountyethics.com or contact us via email at ethics@palmbeachcountyethics.com or (561) 233-0724.

Return this FORM to:
 {Insert Liaison Name Here}, {Insert Department/Division Here}
 {Insert Address Here}

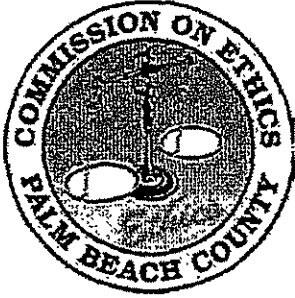
Section III (Commissioner, if applicable):

Appointment to be made at BCC Meeting on: _____

Commissioner's Signature: _____ Date: _____

Pursuant to Florida's Public Records Law, this document may be reviewed and photocopied by members of the public.

Revised 01/09/2023



**ACKNOWLEDGEMENT OF RECEIPT
PALM BEACH COUNTY
CODE OF ETHICS TRAINING**

Legal Name: Hector A. Bernardino II (Please print clearly)

Employee Identification Number: _____

Department/Board: _____

By signing this acknowledgement, I am attesting that I have done the following:

Read the Palm Beach County Code of Ethics Ordinance. (Click to open)

AND

Have completed additional training by viewing one of the following:

The Code of Ethics Training Program on the Intranet/Internet. (Click to view)

The Code of Ethics Training Program on YouTube. (Click to view)

The Code of Ethics Training Program on DVD.

A live presentation given on the following date: _____

I understand that I am responsible for understanding and abiding by the Palm Beach County Code of Ethics as I conduct my assigned duties during my term of employment. I also understand that the information in this policy is subject to change. Policy changes will be communicated to me by my supervisor or through official notices.

HAB
(Legal Signature)

8.6.24
(Date)

PLEASE DO NOT SUBMIT IF YOU ARE AN ADVISORY BOARD MEMBER

Officials and Employees: Submit signed forms to: www.palmbeachcountyethics.com
Advisory Board Members: Submit signed forms to Appropriate Advisory Board Representative

**PLEASE SUBMIT THIS FORM TO APROPRIATE PARTY AS HIGHLIGHTED ABOVE
PLEASE DO NOT SUBMIT THIS FORM TO THE COMMISSION ON ETHICS**

300 North Dixie Highway, Suite 450, West Palm Beach, FL 33401

PHONE: 561.355-1915 FAX: 561.355-1904

Hotline: 877-766-5920 Website: www.palmbeachcountyethics.com

Hector Bernadino

12255 Forestgreen Dr
Boynton Beach, FL 33437
(561) 870-7111

HecBernadino@yahoo.com

OBJECTIVE

To obtain a position with the **FDOHPBC** as a Human Services Program Consultant III providing opportunities for growth & advancement while allowing me to fully utilize my interpersonal skills & life/work experience.

SKILLS & STRENGTHS

- Pleasant personal presentation with the ability to establish rapport and trust with clients at first meeting,
- Adept at problem solving and analysis, and excellent communication/interpersonal/team skills.
- Bilingual/Bicultural in English and Spanish (Written and Spoken)
- Very Comfortable working with diverse Aged, Blind, Disabled, and HIV+/ AIDS populations.
- Broad knowledge of area community resources/agencies and establish and maintain liaison with other agencies.
- Maintain confidentiality and comply with Health Insurance Portability and Accountability Act (HIPAA).
- Able to establish, maintain positive and effective work relationships with coworkers, clients, members, providers & customers.
- Knowledge of HIV services, service organizations in Palm Beach County and Ryan White Part A and Part B.
- Knowledge of HIV disease and medication regimens, communicable diseases and current related issue.

WORK EXPERIENCE

Palm Beach County Health Department, DB, BG, & WPB, FL

Human Services Counselor

10/2013 - present

- Coordinating and managing the medical and social services/needs of clients seen at the Center's HIV/AIDS clinics.
- Participate in scheduled case management and HIV/AIDS Program Meetings and other general staff meetings, and in-services.
- Working with confidential data sets such as Clinical information, HIV/AIDS Case Reporting and Administrative.
- Entering client information in progress notes, Insurances, scheduling appointments and viewing all other clinical data systems (HMS HER, Provide, Careware, Etc.) including but not limited to medications, labs and provider assessments.
- Linking clients to needed health care and psychological services.
- Ensuring the coordination and follow up of medical treatments.
- Coordinating access to medically appropriate levels of health and support services
- Conducting ongoing assessment of the client's disease progression and reinforcing treatment adherence behaviors.
- Collaborating with physicians and nursing staff at local area hospitals to identify HIV/AIDS patients with discharge planning needs.
- Working with HIV/AIDS Clinic Treatment Adherence Coordinators, Ryan White Notice of Eligibility Workers, Therapists, Nurse Case Managers, Public Health Administrators, Hospital Discharge Planners to ensure clients are directly linked to care and stay in care.
- Collaborating with Community based organizations, Community Partners, HIV testing agencies and case managers.
- Assisting with the case manager and participating in the clinical services team, Interagency, Coordination Meetings with the Clinical Team and support agency staff.
- Assisting with Ryan White Part A, Part B, Network, and Patient Care eligibility coverage/insurances.
- Confirming client eligibility in Florida Medicaid Management Information System (FMMIS), Health Care District (HCD), Medicare, Private Insurance and Ryan White Part A and B (Consolidated Services Network and Notice of Eligibility);

- Monitoring documentation in HMS, CAREWare and Provide Enterprise that client's eligibility is current, and utilizes the online Access to Florida System to assist potentially eligible Medicaid clients.
- Providing advocacy and review of utilization of services. Works directly with the Peer Mentor; monitors client adherence to medical care by reminder calls, follow up calls, and assists with scheduling of appointments.
- Coordinating Interdisciplinary Care Team meetings with community agencies, team meetings with clinical staff, and Monthly Series of Educational Lectures/Luncheons for clients & staff.
- Attending and participates in Community Partners and Clinical Staff Meeting, Quality Improvement Meetings and other trainings as needed.
- Conducting Initial client assessment of service needs; development of a comprehensive, individualized service plan; coordination of services required to implement the plan; client monitoring to assess the efficacy of the plan; and periodic reevaluation and adaptation of the home visits to assess client needs and/or initiate required services.
- Attending and participating in Community Partners and Clinical Staff Meeting, Quality Improvement Meetings and other trainings as needed. Performs other related duties as assigned.
- Care Council Comminttee Member and Co Chair of the Palm Beach County Retreat for the HIV/AIDS Affected & Infected Residents.

TECH SKILLS:

- Knowledge of MS Word, Excel, Outlook, Access, PRISM, HMS EHR, CAREWare, Provide Enterprise, EARS, protocol and Internet products, configuration and networking.
- Experience with PC platforms: Windows 2003/08/11 Server, XP and Vista, Win 7/8/10 Software: 95/98/NT/XP/Vista/Win7/8/10, MS Office/Proj.Suite 97/98/2003/07/10

CERTIFICATIONS

- Certified Peer Mentor Navigator
- FDOH HIV/AIDS 500 The Basics of HIV/AIDS Counseling, Testing and Linkage
- FDOH HIV/AIDS 501 HIV Prevention Counseling, Testing and Linkage
- Cultural Awareness, HIPAA and DOH among others.

References furnished upon request

Palm Beach County HIV CARE Council BOARD ROSTER

Seat Updated 08/12/2024

CC B Laws Page 6 Article III – SECTION 7: The CARE Council member term of office shall be three years. There shall be a limit of three (3) Consecutive three-year terms that a member can serve. This provision is effective as of March 1, 2013, and applies to any member who is appointed or reappointed subsequent to that date.

{Please check all members have a files and have a sticky with required documents}

SEAT	OCCUPANT	PROVIDERS SEATS 1-6	ORGANIZATION	CURRENT TERM EXPIRES	TERM LEFT AFTER CURRENT TERM EXPIRES	DEMOGRAPHIC INFO.
1	Vacant	Health care provider, including federally qualified health centers	Found Care, Inc.	11/04/2026	0	HW
2	Kristen Harrington	Community-Based Organizations serving affected populations/AIDS Service Organizations	AHF	10/04/2026	1	WF
3	Damion Baker	Community-Based Organization serving affected populations/AIDS Service Organizations	Monarch Inc.	08/21/2026	1	BM
4	Dr Youssef Motii	Social Service Providers, including housing and homeless service providers	Oceana Healthcare	04/17/2026	2	BM
5	Kim Rommel Enright	Social Service Providers, including housing and homeless service providers	Legal Aid	03/21/2025	3	WF
6	Nancy McConnell	Substance Abuse and/or Mental Health Providers	Rebel Recovery	10/18/2024	3	WF

Palm Beach County HIV CARE Council BOARD ROSTER

SEAT	OCCUPANT	NON-ELECTED COMMUNITY LEADERS – SEATS 7-10	ORGANIZATION	CURRENT TERM EXPIRES	TERM LEFT AFTER CURRENT TERM EXPIRES	DEMOGRAPHIC INFO.
7	Dr Jyothi Gunta	Local Public Health Agencies	PBC Health Department	Appointed 07/02/2024 Term Expired 05/16/2025	3	Asian
8	Denise Grigoriou	State Medicaid Agency	Planned Parenthood	05/16/2025	3	HW
9	Christian Johnston	Local Public Health Agencies	Florida Department of Health	Appointed 07/0/2024 Term Expired 05/16/2025	3	WM
10	Ashnika Ali	Hospital Planning Agencies or other health care planning agencies	Health Council of South East Florida	10/18/2024	2	APIF

Palm Beach County HIV CARE Council BOARD ROSTER

SEAT	OCCUPANT	NON-ELECTED COMMUNITY LEADERS – SEATS 11-14	ORGANIZATION	CURRENT TERM EXPIRES	TERM LEFT AFTER CURRENT TERM EXPIRES	DEMOGRAPHIC INFO.
11	Ashaki Sypher'	Part D, or if none present, representatives of organizations addressing the needs of children, youth, and families with HIV	Families first of PBC	08/16/2024	2	BF
12	Lysette Perez	Other federal HIV Programs: HIV Prevention Program	Compass	08/16/2024	2	HF
13	Miguel Velazquez	Other federal HIV Programs: HOPWA	Housing Authority of PBC	05/16/2025	1	HM
14	Brittany Henry	Other federal HIV Programs: Other	FOUNDCARE,INC	02/07/2025	3	BW

Palm Beach County HIV CARE Council BOARD ROSTER

SEAT	OCCUPANT	NON-ELECTED COMMUNITY LEADERS – SEATS 15-18	ORGANIZATION	CURRENT TERM EXPIRES	TERM LEFT AFTER CURRENT TERM EXPIRES	DEMOGRAPHIC INFO.
15	Tyrina Pinkney	Representative of/or formerly incarcerated People Living with HIV/AIDS	The Lords Place	05/16/2025	2	BF
16	Angelie Diya	Non-Elected Community Leader	Community Member	06/13/2025	0	BW
17	Hector Bernardino	Non-Elected Community Leader	Midway Health Inc.	09/13/2024	0	HM
18	Thomas McKissack	Non-Elected Community Leader	Ret. Jerome Golden	12/19/2025	0	BM

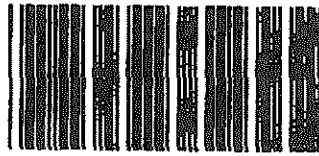
Palm Beach County HIV CARE Council BOARD ROSTER

People Living with HIV & Community <i>(continued)</i>						
SEAT	OCCUPANT	AFFECTED COMMUNITIES, INCLUDING PLWH AND HISTORICALLY UNDER-SERVED SUBPOPULATIONS AND/OR INDIVIDUALS CO-INFECTED WITH HEPATITIS B/C – SEATS 19-27	POSITION/ ORGANIZATION	CURRENT TERM EXPIRES	TERM LEFT AFTER CURRENT TERM EXPIRES	DEMOGRAPHIC INFO.
19	Vacant	Affected communities, including PLWH and historically under-served subpopulations and/or individuals co-infected with Hepatitis B/C		08/21/2026	3	
20	Vacant	Affected communities, including PLWH and historically under-served subpopulations and/or individuals co-infected with Hepatitis B/C		08/21/2026	3	
21	Cecil Smith	Affected communities, including PLWH and historically under-served subpopulations and/or individuals co-infected with Hepatitis B/C	Community Member	10/02/2026	3	
22	Mary Jane Reynolds	Affected communities, including PLWH and historically under-served subpopulations and/or individuals co-infected with Hepatitis B/C	Community Member	07/12/2024	3	BF
23	Dominique Lane	Affected communities, including PLWH and historically under-served subpopulations and/or individuals co-infected with Hepatitis B/C	Community Member	05/16/2025	3	BF
24	Cynthia Walker	Affected communities, including PLWH and historically under-served subpopulations and/or individuals co-infected with Hepatitis B/C	Community Member	6/13/2025	3	BW
25	Tad Fuller	Affected communities, including PLWH and historically under-served subpopulations and/or individuals co-infected with Hepatitis B/C	Community Member	03/11/2025		WM
26	Richardo Jackson	Affected communities, including PLWH and historically under-served subpopulations and/or individuals co-infected with Hepatitis B/C	Community Member	05/16/2025	2	BM
27	Kenny Talbot	Affected communities, including PLWH and historically under-served subpopulations and/or individuals co-infected with Hepatitis B/C	Community Member	10/02/2026	1	WM

Demographic info key: BF= Black Female, BM= Black Male, HAIF= Haitian Female, HAIM= Haitian Male, WF= White Female, WM= White Male, HISF= Hispanic Female, HISM= Hispanic Male, M= Multi-Race, APIF= Asian Pacific Islander Fem

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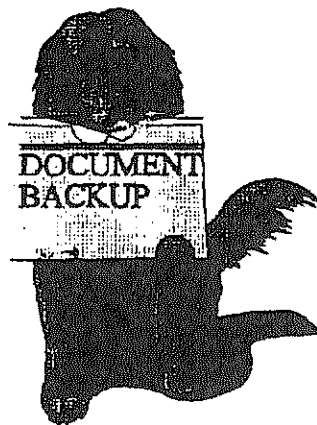


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RESOLUTION NO. R-2011-1560

RESOLUTION OF THE BOARD OF COUNTY COMMISSIONERS OF PALM BEACH COUNTY, FLORIDA, DESIGNATING THE PALM BEACH COUNTY HIV COMPREHENSIVE AIDS RESOURCES EMERGENCY COUNCIL, HEREAFTER REFERRED TO AS "CARE COUNCIL", AS THE HIV SERVICES PLANNING COUNCIL REQUIRED UNDER PART A OF THE RYAN WHITE ACT; REPEALING RESOLUTION NO. R97-1067; AND UPDATING GRANT TITLE TO RYAN WHITE PART A AND PART B.

WHEREAS, Palm Beach County has been identified as a locality which is disproportionately affected by the HIV epidemic and which has a substantial need for service; and

WHEREAS, the local demand for services far exceeds the capacity of local resources to meet that demand; and

WHEREAS, Congress has enacted the Ryan White Comprehensive AIDS Resources Emergency Act of 1990, P.L. 101-381, as amended, for the purpose of providing emergency financial support services to persons affected by the AIDS epidemic; and

WHEREAS, the Ryan White Act requires a grantee to establish or designate a HIV Services planning Council; and

WHEREAS, the current HIV Services Planning Association has worked with the grantees for Ryan White Part B and Housing Opportunities for Persons With AIDS (HOPWA) funds to establish a coordinated planning and advisory body to enhance the delivery of services to HIV-infected persons in Palm Beach County, and has created the CARE Council; and

WHEREAS, the Palm Beach County Board of County Commissioners wishes to designate the CARE Council as the HIV Services Planning Council.

NOW, THEREFORE BE IT RESOLVED BY THE BOARD OF COUNTY COMMISSIONERS OF PALM BEACH COUNTY, FLORIDA, that:

- I. Designation of the CARE Council. The Board of County Commissioners hereby concurs with the establishment of a Board to be known as the Palm Beach County HIV Comprehensive AIDS Resources Emergency Council (CARE Council), and designates the CARE Council to serve as the Ryan White Part A HIV Services Planning Council as mandated under Part A of the Ryan White Act.
- II. Membership. The initial membership of the CARE Council shall consist of all members in good standing of the Palm Beach HIV Services Planning Council as constituted pursuant to Resolution R97-1067, on the day this resolution is enacted. Subsequently, the total membership shall be reduced to no more than 33 members through a process of attrition. As vacancies occur on the CARE Council, replacements shall be selected in accordance with the required "Nominations Process" which shall be adopted by the CARE Council. The nomination process must be in compliance with Article II of the CARE Council By-Laws and the requirements of Part A of the Ryan White Act, as amended.
- III. Meeting of the CARE Council: The Council may adopt such rules of procedure as it deems necessary. All meetings of the Council shall be open to the public and shall be subject to the requirement of Section 286.11, Florida Statutes. Palm Beach County will be provided copies of all agendas in advance of meetings and copies of all minutes of meetings.

IV. Duties and Responsibilities. The CARE Council shall:

- a) Develop a comprehensive plan for the organization and delivery of health services described in the Ryan White Act, as amended, that is compatible with any existing state or local plan regarding the provision of health services to individuals with HIV disease;
- b) Establish priorities and allocations of funds within the eligible area, including how to best to meet each such priority and additional factors that the grantee should consider, based on:
 1. Documented need of the HIV-infected population;
 2. Cost and outcome effectiveness of proposed service strategies and interventions, to the extent that such data are reasonably available (either demonstrated or probable);
 3. Priorities of the HIV-infected communities for whom the services are intended and;
 4. Availability of other governmental and non-governmental resources;
- c) Assess the efficiency of the administrative mechanism in rapidly allocating funds to the areas of greatest need within the eligible area and assess the effectiveness, either directly or through contractual arrangements, of the services offered in meeting the identified needs.
- d) Establish a grievance procedure to address grievances filed against the council.
- e) Participate in the development of a Statewide Coordinate Statement of Need initiated by the state public health agency responsible for administering grants under Part B of the Ryan White Act.
- f) Establish methods for obtaining input on community needs and priorities, which may include public meetings, conducting focus groups, and convening ad-hoc panels.
- g) Coordinate and monitor service provision and planning outcomes with a designated Lead Agency for the administration of Ryan White Part B funds.
- h) Provide a written report to the Board of County Commissioners by January 15th of each year on the membership, attendance records and activities and accomplishments of the CARE Council.

V. Grantee. Palm Beach County is the grantee for Part A Ryan White Act funds. The Board of County Commissions of Palm Beach County shall serve as the chief elected official for the purpose of applying for, receiving and distributing federal Part A Ryan White Act funds. The Department of Community Services shall provide administrative support, prepare grant applications and agreements and monitor funds necessary to comply with Part A requirements. Distribution of grant funds to Palm Beach County Providers shall be through agreements between the County and each provider. The application for and use of grant funds shall be in accordance with Ryan White Act.

VI. Repeal of Resolution R97-1067. Resolution R97-1067 which created the HIV Services Planning Council is hereby repealed in its entirety.

VII. Effective date. This resolution shall become effective upon adoption. The foregoing Resolution was offered by Commissioner Aaronson, who moved its adoption. The motion was seconded by Commissioner Vana, and upon being put to a vote, the vote was as follows:

Commissioner Karen T. Marcus, Chair	-	Aye
Commissioner Shelley Vana, Vice-Chair	-	Aye
Commissioner Paulette Burdick	-	Aye
Commissioner Steven L. Abrams	-	Aye
Commissioner Burt Aaronson	-	Aye
Commissioner Jess R. Santamaria	-	Aye
Commissioner Priscilla A. Taylor	-	Aye

The Chair thereupon declared the resolution duly passed and adopted this 18th day of October, 2011.

APPROVED AS TO FORM AND
LEGAL SUFFICIENCY

By: 
Assistant County Attorney

PALM BEACH COUNTY, FLORIDA BY ITS
BOARD OF COUNTY COMMISSIONERS

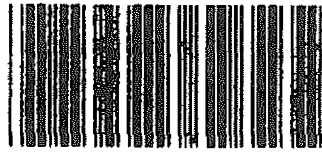
Sharon R. Bock, Clerk/Comptroller

By: 
Deputy Clerk



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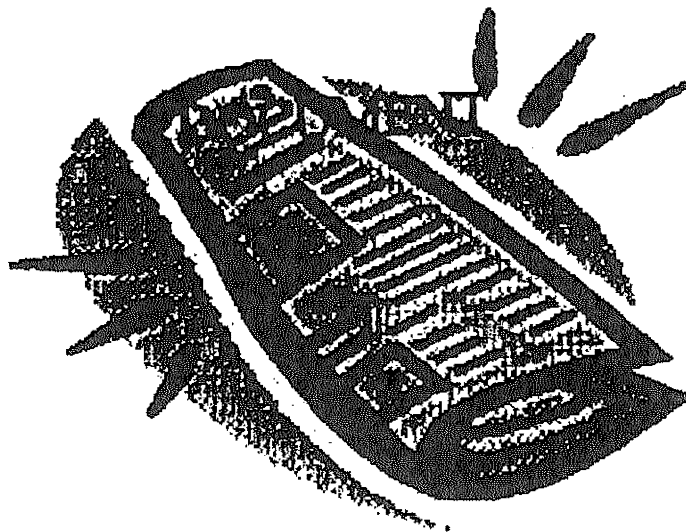


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II. FISCAL IMPACT ANALYSIS

A. Five Year Summary of Fiscal Impact:

Fiscal Years	19__	19__	19__	19__	19__
Capital Expenditures	_____	_____	_____	_____	_____
Operating Costs	_____	_____	_____	_____	_____
External Revenues	_____	_____	_____	_____	_____
Program Income (County)	_____	_____	_____	_____	_____
In-Kind Match (County)	_____	_____	_____	_____	_____
NET FISCAL IMPACT	_____	_____	_____	_____	_____
# ADDITIONAL FTE POSITIONS (Cumulative)	_____	_____	_____	_____	_____
Is Item Included in Current Budget?	Yes _____	No _____			
Budget Account No.:	Fund _____	Agency _____	Org. _____	Object _____	
	Reporting Category _____				

B. Recommended Sources of Funds/Summary of Fiscal Impact:

C. Departmental Fiscal Review: _____

III. REVIEW COMMENTS

A. OFMB Fiscal and/or Contract Administration Comments:

Elizabeth Blain

 OFMB Contract, Dev. and Control

B. Legal Sufficiency:

James P. [Signature]

 Assistant County Attorney

C. Other Department Review:

 Department Director

This summary is not to be used as a basis for payment.

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RESOLUTION NO. R97- 1067

RESOLUTION OF THE BOARD OF COUNTY COMMISSIONERS OF PALM BEACH COUNTY, FLORIDA, DESIGNATING THE PALM BEACH COUNTY HIV COMPREHENSIVE AIDS RESOURCES EMERGENCY COUNCIL, HEREAFTER REFERRED TO AS "CARE COUNCIL", AS THE HIV SERVICES PLANNING COUNCIL REQUIRED UNDER TITLE I OF THE RYAN WHITE CARE ACT; REPEALING RESOLUTION NO. 93-1182; AND PROVIDING FOR EFFECTIVE DATE.

WHEREAS, Palm Beach County has been identified as a locality which is disproportionately affected by the HIV epidemic, and which has a substantial need for service; and

WHEREAS, the local demand for services far exceeds the capacity of local resources to meet that demand; and

WHEREAS, Congress has enacted the Ryan White Comprehensive AIDS Resources Emergency Act of 1990, P.L. 101-381, as amended, for the purpose of providing emergency financial support services to persons affected by the AIDS epidemic; and

WHEREAS, the Ryan White Care Act requires a grantee to establish or designate a HIV Services Planning Council; and

WHEREAS, the current HIV Services Planning Association has worked with the grantees for Ryan White Title II and HOPWA funds to establish a coordinated planning and advisory body to enhance the delivery of services to HIV-infected persons in Palm Beach County, and has created the CARE Council; and

WHEREAS, the Palm Beach County Board of County Commissioners wishes to designate the CARE Council as the HIV Services Planning Council.

NOW, THEREFORE BE IT RESOLVED BY THE BOARD OF COUNTY COMMISSIONERS OF PALM BEACH COUNTY, FLORIDA, that:

I. Designation of the Care Council. The Board of County Commissioners hereby concurs with the establishment of a Board to be known as the Palm Beach County HIV Comprehensive AIDS Resources Emergency Council (CARE Council), and designates the CARE Council to serve as the Ryan White Title I HIV Services Planning Council as mandated under Title I of the Ryan White Care Act.

R97 1067

II. Membership. The initial membership of the CARE Council shall consist of all members in good standing of the Palm Beach HIV Services Planning Council and the Palm Beach County AIDS Consortium, the Board formerly constituted to administer Title II funds, on the day a resolution is enacted. Subsequently, the total membership shall be reduced to no more than (45) but not less than (21) members through a process of attrition. As vacancies occur on the CARE Council, replacements shall be selected in accordance with the required "Nomination Process" which shall be adopted by the CARE Council. The nomination process must be in compliance with Article II of the CARE Council By-Laws and the requirements of Title I of the Ryan White Care Act, as amended.

III. Meetings of the Care Council. The Council may adopt such rules of procedure as it deems necessary. All meetings of the Council shall be open to the public and shall be subject to the requirements of Section 286.011, Florida Statutes. Palm Beach County will be provided copies of all agendas in advance of meetings and copies of all minutes of meetings.

IV. Duties and responsibilities. The CARE Council shall:

(a) Develop a comprehensive plan for the organization and delivery of health services described in the Ryan White CARE Act, as amended, that is compatible with any existing state or local plan regarding the provision of health services to individuals with HIV disease;

(b) Establish priorities for the allocation of funds within the eligible area, including how best to meet each such priority and additional factors that the grantee should consider, based on:

1. documented needs of the HIV-infected population;
2. cost and outcome effectiveness of proposed service strategies and interventions, to the extent that such data are reasonably available (either demonstrated or probable);
3. priorities of the HIV-infected communities for whom the services are intended and;
4. availability of other governmental and non-governmental resources;

(c) Assess the efficiency of the administrative mechanism in rapidly allocating funds to the areas of greatest need within the eligible area and assess

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the effectiveness, either directly or through contractual arrangements, of the services offered in meeting the identified needs.

- (d) Establish a grievance procedure to address grievances filed against the council.
- (e) participate in the development of a Statewide Coordinated Statement of Need initiated by the state public health agency responsible for administering grants under Title II of the CARE Act.
- (f) establish methods for obtaining input on community needs and priorities which may include public meetings, conducting focus groups, and convening ad-hoc panels.
- (g) coordinate and monitor service provision and planning outcomes with a designated Lead Agency for the administration of Ryan White Title II funds.
- (h) provide a written report to the Board of County Commissioners by January 15th of each year on the membership, attendance records and activities and accomplishments of the CARE Council.

IV. Grantee. Palm Beach County is the grantee for Title I Ryan White Care Act funds. The Board of County Commissioners of Palm Beach County shall serve as the chief elected official for the purpose of applying for, receiving and distributing federal Title I Ryan White Care Act funds. The Department of Community Services shall provide administrative support, prepare grant applications and agreements and monitor funds necessary to comply with Title I requirements. Distribution of grant funds to Palm Beach County providers shall be through agreements between the County and each provider. The application for and use of grant funds shall be in accordance with the Ryan White Comprehensive AIDS Resources Emergency Act.

V. Repeal of Resolution R93-1182. Resolution R93-1183 which created the HIV Services Planning Council is hereby repealed in its entirety.

VI. Effective date. This resolution shall become effective upon adoption. The foregoing Resolution was offered by Commissioner Marcus , who moved its adoption. The motion was seconded by Commissioner McCarty , and upon being put to a vote, the vote was as follows:

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KAREN T. MARCUS	-	Aye
CAROL A. ROBERTS	-	Aye
WARREN H. NEWELL	-	Aye
MARY MCCARTY	-	Aye
BURT AARONSON	-	Aye
KEN L. FOSTER	-	Absent
MAULE FORD LEE	-	Aye


The Chairman thereupon declared the Resolution duly passed and adopted this

19th day of August, 1997.

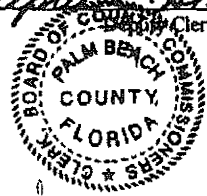
APPROVED AS TO FORM AND
LEGAL SUFFICIENCY

PALM BEACH COUNTY, FLORIDA BY ITS
BOARD OF COUNTY COMMISSIONERS

DOROTHY H. WILKEN, Clerk

By: 
Assistant County Attorney

By: 
Clerk



R97 1067

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Attachment 1 B

RESOLUTION NO. 893-11187

RESOLUTION OF THE BOARD OF COUNTY COMMISSIONERS OF PALM BEACH COUNTY, FLORIDA, CREATING THE PALM BEACH COUNTY HIV HEALTH SERVICES PLANNING COUNCIL, PROVIDING FOR PURPOSE, PROVIDING FOR MEMBERSHIP, PROVIDING FOR TERMS OF OFFICE AND COMPENSATION OF MEMBERSHIP, PROVIDING FOR ORGANIZATION, QUORUM AND MEETINGS, PROVIDING FOR DUTIES AND RESPONSIBILITIES, PROVIDING FOR ADMINISTRATION, PROVIDING FOR SEPARABILITY, PROVIDING FOR INCLUSION IN ADMINISTRATIVE CODES, AND PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, Palm Beach County has been identified as a locality which is disproportionately affected by the HIV epidemic, and which has a substantial need for services; and

WHEREAS, the local demand for services far exceeds the capacity of local resources to meet that demand; and

WHEREAS, Congress has enacted the Ryan White Comprehensive AIDS Resources Emergency Act of 1990, P.L. 101-381, for the purpose of providing emergency financial support services for persons affected by the AIDS epidemic; and

WHEREAS, The Palm Beach County Board of County Board of County Commissioners wishes to improve the availability of services in Palm Beach County by accessing this Federal funding.

NOW, THEREFORE BE IT APPROVED BY THE BOARD OF COUNTY COMMISSIONERS OF PALM BEACH COUNTY, FLORIDA, THAT:

I. Purpose. The Palm Beach County Board of County Commissioners shall hereby vote as the chief elected officials for the purpose of applying for, receiving and distributing Federal Ryan White Comprehensive AIDS Resources Emergency Act funds.

II. Creation of HIV Health Services Planning Council. The Board of County Commissioners hereby create and establish a Planning Council in accordance with the Federal Ryan White Comprehensive AIDS Resources Emergency Act.

III. Membership. The Palm Beach County HIV Health Services Planning Council shall consist of not less than seven members to be appointed by the Board of County Commissioners. The Board of County Commissioners are requested to exceed the maximum membership of this Council as is authorized in the Administrative Code. Council shall include representatives of:

- (a) health care providers;
- (b) community-based and AIDS service organizations;
- (c) social service providers;
- (d) mental health care providers;
- (e) local public health agencies;
- (f) hospital planning agencies or health care planning agencies;
- (g) affected communities, including individuals with HIV disease;
- (h) non-affected community leaders;
- (i) state government.

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- (j) one or more of the following:
1. migrant health centers under section 329 (42 U.S.C. § 254b) or community health centers under section 330 (42 U.S.C. § 254c);
 2. federal grantees under section 340 (U.S.C. § 256) regarding health services for the homeless;
 3. federal grantee under section 340 1001 142 U.S.C. § 180) (regarding family planning), other than the state;
 4. comprehensive hemophilia diagnostic and treatment centers;
 5. Federally-qualified health centers under section 1905 (1) (2) (B) of the Social Security Act; or
 6. A non-profit private entity that provides comprehensive primary care services to populations at risk of HIV disease.
- (k) the lead agency of any federal Health Resources and Services Administration adult and pediatric HIV-related care demonstration project operating in Palm Beach County.

The Council may also include a member of the Board of County Commissioners to be appointed by the Chairman of the Board.

IV. Terms of office and compensation. The terms of the Council members shall be pursuant to the Palm Beach County Administrative Code. The members shall serve without pay, however, travel reimbursement is limited to expenses incurred only for travel outside Palm Beach County necessary to fulfill board member responsibilities when sufficient funds have been budgeted and are available, and upon the prior approval of the Board of County Commissioners. No other expenses are reimbursable except documented long distance phone calls to the liaison County Department.

V. Organization, quorum and meetings. The Council shall select a Chairperson and such other officers as deemed necessary or desirable to conduct the business of the Council. All officers shall serve at the pleasure of the Council. A majority of the members of the Council plus one shall constitute a quorum. A majority of three members present and voting at any meeting shall be sufficient to enable taking any action. The Council shall meet at any appropriate place and shall arrange a time for holding meetings of the Council as shall be necessary. The Council may adopt such rules of procedure as it deems necessary. All meetings of the Council shall be open to the public and shall be subject to the requirements of Section 286.011, Florida Statutes. The minutes of meetings shall be mailed to all members of the Council at least one (1) week in advance of the next meeting, where possible.

VI. Duties and responsibilities. The Palm Beach County HIV Health Services Planning Council shall:

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(a) establish priorities for the allocation of funds within Palm Beach County. (Pursuant to 42 U.S.C. § 2604, any funds received pursuant to Title I of the Act shall be allocated in accordance with these priorities);

(b) develop a comprehensive plan for the organization and delivery of health services described in 42 U.S.C. § 2604 that is compatible with any existing state or local plan regarding the provision of health services to individuals with HIV disease. The comprehensive plan shall be presented to the Board of County Commissioners within one hundred and twenty (120) days from the establishment of the Council or to meet any time frames necessary to capture available federal dollars;

(c) assess the efficiency of the administrative mechanism in rapidly allocating funds to the areas of greatest need within Palm Beach County;

(d) assist the County in applying for grants pursuant to the Ryan White Comprehensive AIDS Resources Emergency Act;

(e) perform such other functions as required of the Council by the Ryan White Comprehensive AIDS Resources Emergency Act.

VII. Administration. The Department of Community Services shall provide administrative support to the Council, prepare grant applications and agreements, and monitor any funds received under such grants. Distribution of grant funds to Palm Beach County providers shall be through agreements between the County and each provider. The application for and use of grant funds shall be in accordance with the Ryan White Comprehensive AIDS Resources Emergency Act.

Section 2. SEVERABILITY.

If any section, sentence, clause or phrase of this Resolution is held to be invalid or unconstitutional by any court of competent

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Jurisdiction, then said holding shall in no way affect the validity of the remaining portions of this resolution.

Section 3. INCLUSION IN ADMINISTRATIVE CODE.

It is the intention of the Board of County Commissioners that the provision of this resolution shall become and be made a part of the Palm Beach County Administrative Code; and that the sections of this Resolution may be renumbered or relettered and the word "resolution" may be changed to "section," "article," or such other appropriate word or phrase in order to accomplish such intentions.

Section 4. EFFECTIVE DATE.

This Resolution shall become effective upon adoption.

The foregoing Resolution was offered by Commissioner who moved its adoption. The Motion was seconded by Commissioner and being put to a vote, the vote was as follows:

KAREN T. MARCUS	-	AYE
CAROL A. ROBERTS	-	AYE
WARREN H. NEWELL	-	AYE
MARY MCCARTY	-	AYE
HUNT AARONSON	-	AYE
FEN FOSTER	-	AYE
MAUDE FORD LEE	-	AYE

The Chair then upon declared the Resolution duly passed and adopted this 12th day of September, 1993.

PALM BEACH COUNTY, FLORIDA BY ITS BOARD OF COUNTY COMMISSIONERS

DOROTHY H. WILKIN, Clerk..

By: Jane M. Miller
Deputy Clerk

APPROVED AS TO FORM AND LEGAL SUFFICIENCY

[Signature]
County Attorney



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