

**PALM BEACH COUNTY  
BOARD OF COUNTY COMMISSIONERS  
AGENDA ITEM SUMMARY**

**Meeting Date:** October 8, 2024  Consent  Regular  
 Public Hearing  Workshop

**Department:** Information Systems Services (ISS)  
**Submitted by:** Information Systems Services  
**Submitted for:** Information Systems Services

**I. EXECUTIVE BRIEF**

**Motion and Title: Staff recommends motion to:**

- A. approve** Amendment No. 1 to Contract for Consulting/Professional Services with Surdex Corporation (Surdex) to exercise the first one (1) year renewal option, extending the contract termination date to October 18, 2025, for digital orthophotography and planimetric mapping services;
- B. approve** Amendment No. 1 to Contract for Consulting/Professional Services with GPI Geospatial, Inc. (GPI) to exercise the first one (1) year renewal option, extending the contract termination date to October 18, 2025, for digital orthophotography and planimetric mapping services;
- C. approve** Amendment No. 1 to Contract for Consulting/Professional Services with Woolpert, Inc. (Woolpert) to exercise the first one (1) year renewal option, extending the contract termination date to October 18, 2025, for digital orthophotography and planimetric mapping services; and;



**Summary:** On November 1, 2022, the Board of County Commissioners (BCC) approved contracts for consulting/professional services with Surdex (R2022-1295), GPI (R2022-1296), and Woolpert (R2022-1297) for the period of October 18, 2022 to October 18, 2024 with three (3) additional one (1) year periods to extend. These First Amendments exercise the first renewal option, extending the contract dates to October 18, 2025. The three (3) contractors will provide the professional services required to provide Geospatial Services such as planimetric mapping, digital orthophotography, LiDAR processing, and GPS Survey in support of the County's Geographic Information System (GIS).

The contract with Surdex includes 20% Small Business Enterprise (SBE) participation, which is based on projections done at the time of the bid. The tasks that have been assigned to date are significantly more technical than initial projections, which has resulted in SBE to date of 10.67% or 100% of SBE eligible work. The contract with GPI provides for SBE projected participation of 25% overall and their actual participation during their initial contract term was 0% due to the highly technical tasks they were assigned. The contract with Woolpert provides for SBE projected participation of 25% overall and actual participation was 0% as they were not assigned any tasks during the first term of the contract. Countywide (DB).

Continued on page 3.

**Attachments:**

- 1. Contract for Consulting/Professional Services with Surdex Corporation (1 Original)
- 2. Contract for Consulting/Professional Services with GPI Geospatial, Inc. (1 Original)
- 3. Contract for Consulting/Professional Services with Woolpert, Inc. (1 Original)

<b>Recommended by:</b>	 _____ Chief Information Officer	9/16/24 _____ Date
<b>Approved by:</b>	 _____ County Administrator	10/13/24 _____ Date

**II. FISCAL IMPACT ANALYSIS**

**A. Five Year Summary of Fiscal Impact**

<b>Fiscal Years</b>	<u><b>2025</b></u>	<u><b>2026</b></u>	<u><b>2027</b></u>	<u><b>2028</b></u>	<u><b>2029</b></u>
Capital Expenditures	0	0	0	0	0
Operating Costs	0	0	0	0	0
External Revenues	0	0	0	0	0
Program Inc (County)	0	0	0	0	0
In-Kind Match (County)	0	0	0	0	0
 <b>NET FISCAL IMPACT</b>	 <b><u>\$0</u></b>	 <b><u>\$0</u></b>	 <b><u>\$0</u></b>	 <b><u>\$0</u></b>	 <b><u>\$0</u></b>
 # Additional FTE Positions (Cumulative)	 <u>0</u>	 <u>0</u>	 <u>0</u>	 <u>0</u>	 <u>0</u>

Is Item Included in Current Budget           Yes X    No    

Does this item include the use of federal funds?   Yes        No X

Does this item include the use of state funds?   Yes        No X

Budget Account Number:       Fund       Dept       Unit       Object    

**B. Recommended Sources of Funds / Summary of Fiscal Impact**

These contracts are continuing in nature, and the pricing will be determined on a task-by-task basis that is determined at the time of the work.

**C. Department Fiscal Review:**                                 aguf 9/10/24                                

**III. REVIEW COMMENTS**

**A. OFMB Fiscal and/or Contract Development & Control Comments:**

<p><u>                                Luz Mata 9/10/24                                </u></p> <p><i>KK</i> 9/10</p> <p>OFMB JA 9/10</p>	<p><u>                                Tronda Marshall 9/27/24                                </u></p> <p>Contract Administration</p> <p><i>ms/ms.</i> 9/18/24</p>
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**B. Legal Sufficiency:**

  10/2/24                                

Assistant County Attorney

**C: Other Department Review:**

\_\_\_\_\_

Department Director

**THIS SUMMARY IS NOT TO BE USED AS A BASIS FOR PAYMENT.**

*(Continued from Page 1)*

**Background and Justification:**

On April 28, 2022, Surdex, GPI, and Woolpert were selected as the contractors to perform professional services for upcoming Geospatial projects in accordance with the Consultant Competitive Negotiations Act (CCNA) process. This project is part of the ISS Countywide GIS Capital Project. The three (3) contractors will provide the professional services required to provide Geospatial Services such as planimetric mapping, digital orthophotography, LiDAR processing, and GPS Survey in support of the County's GIS.

Individual Task Orders for projects will be negotiated or assigned directly based upon the County's requirements. Task Orders amounting to more than \$100,000 will require the BCC's approval.

Continued mapping updates will facilitate infrastructure planning and maintenance in the high growth and redevelopment areas of the County. It is important that the common base map be updated regularly as this resource is used internally by many County enterprise applications and by the public via Palm Beach County Open Data, myGeoNav and the Property Appraiser website.

**AMENDMENT NO. 1 TO CONTRACT FOR  
CONSULTING/PROFESSIONAL SERVICES**

This **AMENDMENT No. 1**, dated October 8, 2024, is to Contract R2022-1295 ("Contract") between Palm Beach County, a political subdivision of the State of Florida, ("County") and Surdex Corporation, a corporation authorized to do business in the State of Florida ("Consultant").

**WHEREAS**, on November 1, 2022 the parties entered into the Contract whereby Consultant provides the County with geospatial services, such as mapping, surveying, and Lidar processing services on a task order basis; and

**WHEREAS**, Article 2 of the Contract provides that all services shall be completed by October 18, 2024; and

**WHEREAS**, Article 2 of the Contract further provides that the County may extend the Contract for up to three (3) additional one (1) year periods; and

**WHEREAS**, the County desires to extend the Contract for the first additional one (1) year period.

**NOW, THEREFORE**, the parties wish to amend Article 2 of the Contract as follows:

**ARTICLE 2 – SCHEDULE**

The CONSULTANT shall commence services on October 18, 2022 and complete all services by October 18, 2025. The COUNTY may, at its option, extend the Contract for up to two (2) additional one (1) year periods, upon written notice to the CONSULTANT. No Task Orders may be issued following expiration of the Contract and all open Task Orders shall be completed in accordance with their applicable schedules.

Reports and other items shall be delivered or completed in accordance with the detailed schedule set forth in Exhibit "A".

Except as expressly modified in this Amendment No. 1, all terms and conditions of the Contract remain in full force and effect.

[REMAINDER OF PAGE INTENTIONALLY LEFT BLANK]

**IN WITNESS WHEREOF**, the County and Consultant have each caused this Amendment to be executed by its duly authorized officials as of the date first set forth above.

**ATTEST:**

**PALM BEACH COUNTY**

Joseph Abruzzo, Clerk & Comptroller

**Palm Beach County, By Its  
Board of County Commissioners**

By: \_\_\_\_\_  
Deputy Clerk

By: \_\_\_\_\_  
Maria Sachs, Mayor

(SEAL)

**APPROVED AS TO LEGAL  
SUFFICIENCY**

**APPROVED AS TO TERMS AND  
CONDITIONS**

By: \_\_\_\_\_  
County Attorney

By: \_\_\_\_\_  
Archie Satchell, CIO, ISS

**Surdex Corporation**

By: \_\_\_\_\_  
Signature

Witness: \_\_\_\_\_  
Signature

Ronald C. Hoffmann  
Printed Name

RACHAEL DONALDSON  
Printed Name

President  
Title

Exec. Assistant  
Title

CONTRACT EXHIBIT C

NONGOVERNMENTAL ENTITY HUMAN TRAFFICKING AFFIDAVIT  
Section 787.06(13), Florida Statutes

THIS AFFIDAVIT MUST BE SIGNED AND NOTARIZED

I, the undersigned, am an officer or representative of Surdex, a Bowman company  
(Consultant) and attest that Consultant does not use coercion for labor or services as defined in  
section 787.06, Florida Statutes.

Under penalty of perjury, I hereby declare and affirm that the above stated facts are true and  
correct.

R. C. Hoffmann  
(signature of officer or representative)

Ronald C. Hoffmann, President  
(printed name and title of officer or representative)

State of Florida, County of Palm Beach

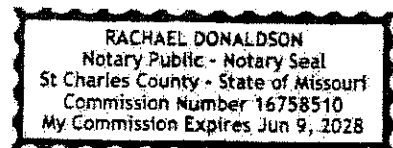
Sworn to and subscribed before me by means of  physical presence or  online notarization this,  
24th day of September 2024, by Ronald Hoffmann.

Personally known  OR produced identification .

Type of identification produced \_\_\_\_\_

Rachael Donaldson  
NOTARY PUBLIC  
My Commission Expires: June 9, 2028  
State of Florida at large

(Notary Seal)



**AMENDMENT NO. 1 TO CONTRACT FOR  
CONSULTING/PROFESSIONAL SERVICES**

This **AMENDMENT No. 1**, dated October 8, 2024, is to Contract R2022-1296 ("Contract") between Palm Beach County, a political subdivision of the State of Florida, ("County") and GPI Geospatial, Inc. a corporation authorized to do business in the State of Florida ("Consultant").

**WHEREAS**, on November 1, 2022 the parties entered into the Contract whereby Consultant provides the County with geospatial services, such as mapping, surveying, and Lidar processing services on a task order basis; and

**WHEREAS**, Article 2 of the Contract provides that all services shall be completed by October 18, 2024; and

**WHEREAS**, Article 2 of the Contract further provides that the County may extend the Contract for up to three (3) additional one (1) year periods; and

**WHEREAS**, the County desires to extend the Contract for the first additional one (1) year period.

**NOW, THEREFORE**, the parties wish to amend Article 2 of the Contract as follows:

**ARTICLE 2 – SCHEDULE**

The CONSULTANT shall commence services on October 18, 2022 and complete all services by October 18, 2025. The COUNTY may, at its option, extend the Contract for up to two (2) additional one (1) year periods, upon written notice to the CONSULTANT. No Task Orders may be issued following expiration of the Contract and all open Task Orders shall be completed in accordance with their applicable schedules.

Reports and other items shall be delivered or completed in accordance with the detailed schedule set forth in Exhibit "A".



Except as expressly modified in this Amendment No. 1, all terms and conditions of the Contract remain in full force and effect.

[REMAINDER OF PAGE INTENTIONALLY LEFT BLANK]

IN WITNESS WHEREOF, the County and Consultant have each caused this Amendment to be executed by its duly authorized officials as of the date first set forth above.

ATTEST:

PALM BEACH COUNTY

Joseph Abruzzo, Clerk & Comptroller

Palm Beach County, By Its  
Board of County Commissioners

By: \_\_\_\_\_  
Deputy Clerk

By: \_\_\_\_\_  
Maria Sachs, Mayor

(SEAL)

APPROVED AS TO LEGAL  
SUFFICIENCY

APPROVED AS TO TERMS AND  
CONDITIONS

By: \_\_\_\_\_  
County Attorney

By: \_\_\_\_\_  
Archie Satchell, CIO, ISS

GPI Geospatial, Inc.

By: \_\_\_\_\_  
Signature  
MICHAEL J. ZOLTEK  
Printed Name  
ASSISTANT VICE PRESIDENT  
Title

Witness: \_\_\_\_\_  
Signature  
Linda J Zoltek  
Printed Name  
\_\_\_\_\_  
Title

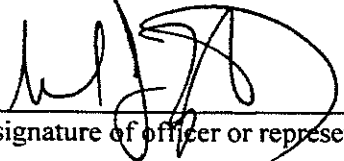
**CONTRACT EXHIBIT C**

**NONGOVERNMENTAL ENTITY HUMAN TRAFFICKING AFFIDAVIT**  
**Section 787.06(13), Florida Statutes**

**THIS AFFIDAVIT MUST BE SIGNED AND NOTARIZED**

I, the undersigned, am an officer or representative of GPI Geospatial, Inc.  
(Consultant) and attest that Consultant does not use coercion for labor or services as defined in  
section 787.06, Florida Statutes.

**Under penalty of perjury, I hereby declare and affirm that the above stated facts are true and  
correct.**

  
(signature of officer or representative)

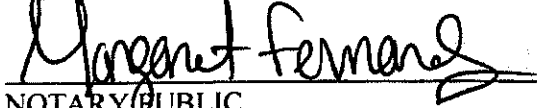
Michael J. Zoltek, Assistant Vice President  
(printed name and title of officer or representative)

**State of Florida, County of Palm Beach**

Sworn to and subscribed before me by means of  physical presence or  online notarization this,  
23<sup>rd</sup> day of September 2024, by Michael Zoltek

Personally known  OR produced identification .

Type of identification produced \_\_\_\_\_



NOTARY PUBLIC  
My Commission Expires:  
State of Florida at large



(Notary Seal)

**AMENDMENT NO. 1 TO CONTRACT FOR  
CONSULTING/PROFESSIONAL SERVICES**

This **AMENDMENT No. 1**, dated October 8, 2024, is to Contract R2022-1297("Contract") between Palm Beach County, a political subdivision of the State of Florida, ("County") and Woolpert Inc., a corporation authorized to do business in the State of Florida ("Consultant").

**WHEREAS**, on November 1, 2022 the parties entered into the Contract whereby Consultant provides the County with geospatial services, such as mapping, surveying, and Lidar processing services on a task order basis; and

**WHEREAS**, Article 2 of the Contract provides that all services shall be completed by October 18, 2024; and

**WHEREAS**, Article 2 of the Contract further provides that the County may extend the Contract for up to three (3) additional one (1) year periods; and

**WHEREAS**, the County desires to extend the Contract for the first additional one (1) year period.

**NOW, THEREFORE**, the parties wish to amend Article 2 of the Contract as follows:

**ARTICLE 2 – SCHEDULE**

The CONSULTANT shall commence services on October 18, 2022 and complete all services by October 18, 2025. The COUNTY may, at its option, extend the Contract for up to two (2) additional one (1) year periods, upon written notice to the CONSULTANT. No Task Orders may be issued following expiration of the Contract and all open Task Orders shall be completed in accordance with their applicable schedules.

Reports and other items shall be delivered or completed in accordance with the detailed schedule set forth in Exhibit "A".

Except as expressly modified in this Amendment No. 1, all terms and conditions of the Contract remain in full force and effect.

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**IN WITNESS WHEREOF**, the County and Consultant have each caused this Amendment to be executed by its duly authorized officials as of the date first set forth above.

**ATTEST:**

**PALM BEACH COUNTY**

**Joseph Abruzzo, Clerk & Comptroller**

**Palm Beach County, By Its  
Board of County Commissioners**

By: \_\_\_\_\_  
Deputy Clerk

By: \_\_\_\_\_  
Maria Sachs, Mayor

(SEAL)

**APPROVED AS TO LEGAL  
SUFFICIENCY**

**APPROVED AS TO TERMS AND  
CONDITIONS**

By: \_\_\_\_\_  
County Attorney

By: \_\_\_\_\_  
Archie Satchell, CIO, ISS

**Woolpert Inc.**

By: \_\_\_\_\_  
Signature  
Jeff Lovin  
Printed Name  
Senior Vice President  
Title

Witness: \_\_\_\_\_  
Signature  
Amy Conison  
Printed Name  
Office Manager  
Title

CONTRACT EXHIBIT C

NONGOVERNMENTAL ENTITY HUMAN TRAFFICKING AFFIDAVIT  
Section 787.06(13), Florida Statutes

THIS AFFIDAVIT MUST BE SIGNED AND NOTARIZED

I, the undersigned, am an officer or representative of Woolpert  
(Consultant) and attest that Consultant does not use coercion for labor or services as defined in  
section 787.06, Florida Statutes.

Under penalty of perjury, I hereby declare and affirm that the above stated facts are true and  
correct.

[Signature]  
(signature of officer or representative)

Jeff Lovin Senior Vice President  
(printed name and title of officer or representative)

State of Florida, County of Palm Beach

Sworn to and subscribed before me by means of  physical presence or  online notarization this,  
26th day of September 2024, by Joseph E. Moore.

Personally known  OR produced identification .

Type of identification produced Personally known.

[Signature]

NOTARY PUBLIC  
My Commission Expires: Does not Expire  
State of Florida at large

(Notary Seal)



Joseph E. Moore  
Attorney at Law  
Notary Public, State of Ohio  
My Commission Has No Expiration Date  
Sec 147.03 O.R.C.